

How To Make A Payment In LOLA

Student Tab/My Account Box

- Access LOLA (Student Online Account): <https://my.lctcs.edu>
- Click on Student at the top left hand side of the screen










- In the “My Account” box, click on Payment/Payment Plan Processing for the college you are enrolled in. This will bring you to the Payment Platform used for online payments CashNet).

[Sign Out](#)

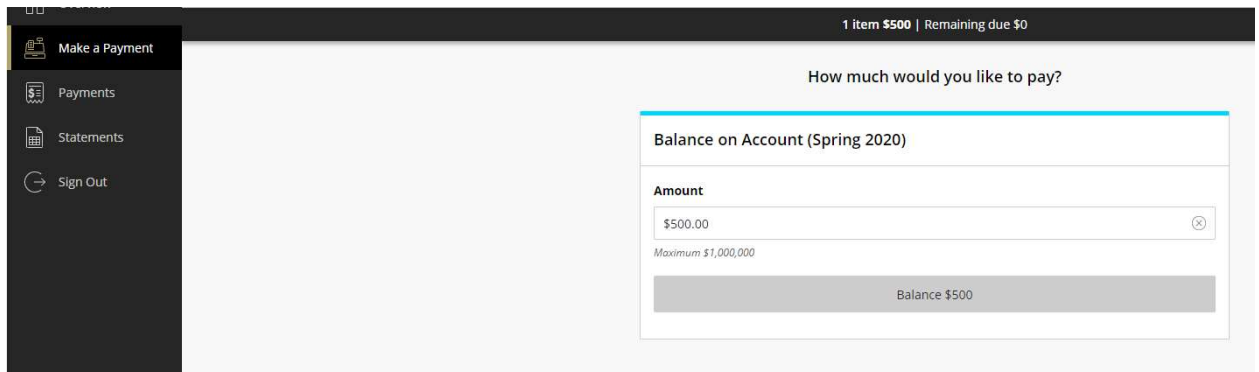
My Account (Banner 9)

South Louisiana Community College

-  Account Summary
-  Account Detail for Term
-  Account Information
-  Tax Notification
-  Statement and Payment History
-  Payment/Payment Plan Processing
-  Select Refund Choice

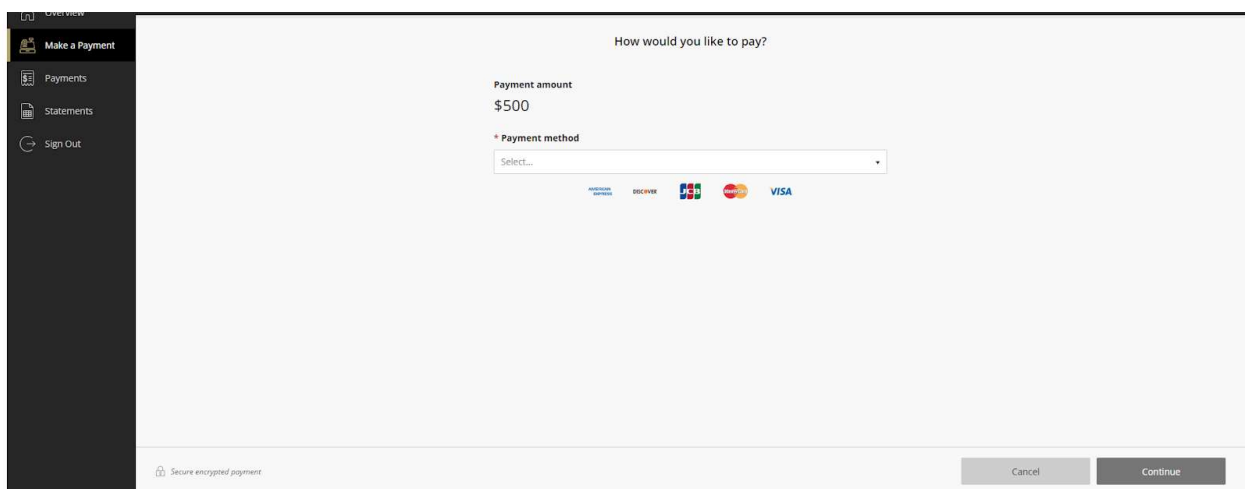


- Click on “Make a Payment”



The screenshot shows a web interface for making a payment. At the top right, it says "1 item \$500 | Remaining due \$0". The main heading is "How much would you like to pay?". Below this, there is a box titled "Balance on Account (Spring 2020)". Inside this box, there is a field labeled "Amount" with the value "\$500.00" and a close button (X). Below the field, it says "Maximum \$1,000,000". At the bottom of the box, there is a button labeled "Balance \$500". On the left side, there is a dark sidebar with the following options: "Make a Payment" (selected), "Payments", "Statements", and "Sign Out".

- **Prior to the semester starting you can change the amount to be paid by clicking in the Amount box and changing the amount (if you need to. Note: that balances must be paid in full or on a payment plan to secure your classes). **This option is not always available if semester has already started.
- Click continue.
- The next page will allow you to enter your payment information. Follow the remaining instructions in CashNet to walk through making your payment.



The screenshot shows the next step in the payment process. The heading is "How would you like to pay?". Below this, there is a field labeled "Payment amount" with the value "\$500". Below that, there is a field labeled "* Payment method" with a dropdown menu showing "Select...". Below the dropdown menu, there are logos for American Express, Discover, Mastercard, and Visa. At the bottom left, there is a lock icon and the text "Secure encrypted payment". At the bottom right, there are two buttons: "Cancel" and "Continue". On the left side, there is a dark sidebar with the following options: "Make a Payment" (selected), "Payments", "Statements", and "Sign Out".