1. Call to Order and Roll Call:
The regular meeting of the Board of Education was called to order at 6:00 p.m. on Monday, May 13, 2019 at the Big Hollow Middle School Library.

Roll Call:
The following members were in attendance: Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
The following members were absent: None
The following administration were present: Gold

2. Pledge of Allegiance:
The Pledge of Allegiance was recited.

3. Motion to move to Closed Session:
A motion was made by Enters and seconded by Plescia to move to closed session.
Motion carried.

Aye: Enters, Plescia, Cernuska, Kueter, Lyons, Mazur, Pedersen
Nay: None

4. Resume to Open Session:
Open session began at 7:01 p.m.
The following members were in attendance: Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
The following members were absent: None
The following administration were present: Gold, Arndt, Pittman, McCulley, Janusz, Hetrovicz, Whipple, Meek

5. Added Items/Approval of the Agenda:
A motion was made by Kueter and seconded by Plescia to add the employment of Christina Niernberg to the agenda.
Motion carried.

Aye: Kueter, Plescia, Cernuska, Enters, Lyons, Mazur, Pedersen
Nay: None

A motion was made by Kueter and seconded by Enters to approve the agenda.
Motion carried.

Aye: Kueter, Enters, Lyons, Mazur, Pedersen, Plescia, Cernuska
Nay: None
6. **Academic Spotlight:**
   Megan Paul, along with her BHMS students, shared highlights of the Learning Opportunities Program at BHMS.

7. **Board member “Code of Conduct” Review:**
   The Board reviewed Item #5: “I will abide by majority decisions of the board, while retaining the right to seek changes in such decisions through ethical and constructive channels.”

8. **Approve Consent Agenda Items:**
   A motion was made by Pedersen and seconded by Plescia to approve the consent agenda items. Motion carried.
   
   Aye: Pedersen, Plescia, Enters, Kueter, Lyons, Mazur, Cernuska
   Nay: None

9. **Public Comments:**
   There were no public comments.

10. **Superintendent’s Report:**
   a. Monthly Board Policy review
      Sections 4:150-4:180 were reviewed.

   b. **Retirees Honored**
      The following staff members who are retiring from Big Hollow School District 38 at the conclusion of the 2018-2019 school year were recognized:
      - Lori Pappas
        o 32 years of service at BHSD 38
      - Nancy Ward
        o 26 years of service at BHSD 38
      - Jean Bowen
        o 14 years of service at BHSD 38

   c. **Board Policy Update**
      IASB PRESS Plus 100 policy revision recommendations from the March, 2019 issue were presented and discussed.
      A motion was made by Cernuska and seconded by Kueter to approve the First Reading of IASB PRESS Plus 100 policy revision recommendations. Motion carried.
      
      Aye: Cernuska, Kueter, Lyons, Mazur, Pedersen, Plescia, Enters
      Nay: None

   d. **Autism Awareness Week**
      Val Reil and Kira Denovo shared highlights of activities that took place in our schools during the recent Autism Awareness Week and presented a check to Autism Family Cares.
e. **Overview of Student Services Department**
   Dr. Erin Pittman shared an annual update for the Student Services Department.

f. **Moody’s Investors Service upgrade**
   On April 17, 2019 Moody’s Investors Service upgraded the Big Hollow School District 38 long term debt general obligation unlimited tax rating to Baa1 from Baa2.

g. **IRS Employer Shared Responsibility Payment (ESRP)**
   Mr. Gold reviewed a recent fine that was assessed to Big Hollow School District due to the District not being in full compliance with Affordable Care Act guidelines in 2014.

h. **Major Summer Maintenance Project List**
   The Building/Grounds/Transportation committee met in early May to discuss maintenance and construction projects that will need to be completed during the coming summer months. Mr. Gold is in the process of obtaining quotes and proposals.

i. **Solar Project Update**
   Mr. Gold shared an update on the Solar Project. The tentative timeline is as follows:
   - PPA contract ready for review no later than mid-June
   - Order materials mid-June
   - Start construction mid-August
   - Commission system by November

j. **IASB Delegate Assembly**
   The IASB Delegate Assembly will be held in conjunction with the IASB/IASA/IASBO Joint Annual Conference on November 22-24, 2019. At the assembly, they will consider resolutions that are submitted by individual school districts. The resolution submission form that Board members can use to submit proposals was exhibited. The submission deadline is June 26, 2019.

k. **Registration fee collection update for 2018-2019**
   The BHSD business office regularly sends invoices to families who have outstanding fees. At this time, the total amount of uncollected registration fees for 2018-2019 equals $33,271. This equates to an estimated 12% of students whose families have not paid fees and who are not eligible for fee waivers.

l. **NJHS-Bernie’s Book Bank**
   The National Junior Honors Society at BHMS recently completed a book drive to support Bernie’s Book Bank. Over 1,700 books were donated, which will enable the Book Bank to serve 142 children with 12 books per year.

m. **8th Grade Graduation**
   The 2019 8th Grade Graduation will take place on Wednesday, May 29, 2019 at 7:00 p.m. in the Middle School gymnasium. The Board members were asked to help pass out diplomas at the ceremony.
11. Other Action Items:
   a. Approve the proposed security system upgrade
      At a recent Technology Committee meeting, the Board committee asked District
administrators to bring a quote to the Board that would include a thorough upgrade of the
current camera security system. The current system only covers limited portions of each
building. Mr. McCulley, Director of Technology, shared with the Board details of this
proposal which was also shared with the Board committee at the meeting on April 29th.
Funds for this project would be taken from Fund 60 in the FY2020 budget.

      A motion was made by Mazur and seconded by Kueter to approve the proposed security
system upgrade up to $15,000 over the original quote.
Motion carried.

      Aye: Mazur, Kueter, Lyons, Pedersen, Plescia, Cernuska, Enters
      Nay: None

   b. Approve the purchase/lease of technology for the 2019-2020 school year
      A motion was made by Plescia and seconded by Mazur to approve the purchase/lease of
technology for the 2019-2020 school year.
Motion carried.

      Aye: Plescia, Mazur, Pedersen, Cernuska, Enters, Kueter, Lyons
      Nay: None

   c. Approve the Education Support Staff Handbook for 2019-2020
      A motion was made by Enters and seconded by Pedersen to approve the Education Support
Motion carried.

      Aye: Enters, Pedersen, Plescia, Cernuska, Kueter, Lyons, Mazur
      Nay: None

   d. Approve the April Employment Recommendations
      A motion was made by Enters and seconded by Mazur to approve the April Employment
Report with the addition of Christina Niernberg as Primary 10-month Secretary effective the
2019-2020 school year.
Motion carried.

      Aye: Enters, Mazur, Plescia, Cernuska, Kueter, Lyons, Pedersen
      Nay: None

12. Resignations Accepted:
   - Accepted a resignation from 2019-2020 school year new hire Kelley Combs as
     Elementary Behavior Specialist.
   - Accepted the retirement of Jean Bowen as 3rd Grade SPED Teacher effective the end of
     the 2018-2019 school year.
13. **Informational Items:**
   a. Freedom of Information Act (FOIA) Requests
      There were no FOIA requests.
   b. Monthly Reports for the Board
      The Administrator, Meal Program, Attendance and Discipline Reports were presented.
   c. Administrator Meeting Agendas
      The April Administrator meeting agendas were exhibited.
   d. The next regularly scheduled Board meeting will take place on Monday, June 10, 2019 with closed session beginning at 6:00 p.m. and open session beginning immediately after closed session ends.

14. **Motion to move to Closed Session:**
    Not needed.

15. **Return to Open Session:**
    Not needed.

16. **Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence:**
    None

17. **Adjournment:**
    A motion was made by Cernuska and seconded by Kueter to adjourn the meeting.
    Motion carried.

    Aye: Cernuska, Kueter, Enters, Lyons, Mazur, Pedersen, Plescia
    Nay: None

_________________________________________  __________________________________
Board of Education President                   Board of Education Secretary
Big Hollow School District #38                   Big Hollow School District #38