Big Hollow School District #38 Ingleside, IL  60041

REGULAR BOARD OF EDUCATION MEETING MINUTES

Monday, June 10, 2019-6:00 p.m.-Big Hollow Middle School Library

1. **Call to Order and Roll Call:**
   The regular meeting of the Board of Education was called to order at 6:00 p.m. on Monday, June 10, 2019 at the Big Hollow Middle School Library.

   **Roll Call:**
   The following members were in attendance: Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
   The following members were absent: None
   The following administration were present: Gold

2. **Pledge of Allegiance:**
   The Pledge of Allegiance was recited.

3. **Motion to move to Closed Session:**
   A motion was made by Cernuska and seconded by Kueter to move to closed session.
   Motion carried.

   **Aye:** Cernuska, Kueter, Enters, Lyons, Mazur, Pedersen, Plescia
   **Nay:** None

4. **Resume to Open Session:**
   Open session began at 6:38 p.m.
   The following members were in attendance: Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
   The following members were absent: None
   The following administration were present: Gold, Janusz, Hetrovicz, McCulley, Pittman, Whipple

   A motion was made by Enters and seconded by Pedersen to move Item 12 to Item 5.
   Motion carried.

   **Aye:** Enters, Pedersen, Plescia, Cernuska, Kueter, Lyons, Mazur
   **Nay:** None

   A motion was made by Plescia and seconded by Cernuska to move Item 13 to Item 6.
   Motion carried.

   **Aye:** Plescia, Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen
   **Nay:** None
5. **Added Items/Approval of the Agenda:**
   A motion was made by Pedersen and seconded by Cernuska to add the employment of Katarina Harr and Jason Watt to the agenda.
   Motion carried.

   Aye: Pedersen, Cernuska, Enters, Kueter, Lyons, Mazur, Plescia
   Nay: None

   A motion was made by Plescia and seconded by Kueter to approve the agenda.
   Motion carried.

   Aye: Plescia, Kueter, Lyons, Mazur, Pedersen, Cernuska, Enters
   Nay: None

6. **Academic Accomplishment Recognition:**
   Over 34,000 students from 776 schools competed in the Spring 2019 Noetic Math Contest.
   Students had 45 minutes to complete 20 math problems that involved multiple steps and critical thinking. Big Hollow had 225 students in the competition. Students that scored in the top 10% for their grade level achieved National Honor Roll status. The winners from Big Hollow were acknowledged by the Board and presented certificates.

7. **Board member “Code of Conduct” Review:**
   The Board reviewed Item #6: “I will encourage and respect free expression of opinion by my fellow board members and will participate in board discussions in an open, honest, and respectful manner, honoring differences of opinion or perspective."

8. **Approve Consent Agenda Items:**
   A motion was made by Cernuska and seconded by Kueter to approve the consent agenda items.
   Motion carried.

   Aye: Cernuska, Kueter, Enters, Lyons, Mazur, Pedersen, Plescia
   Nay: None

9. **Public Comments:**
   There were no public comments.

10. **Superintendent’s Report:**
    a. **Monthly Board Policy review**
       Sections 5:10-5:40 were reviewed.

    b. **Board Policy Update**
       IASB PRESS Plus 100 policy revision recommendations from the March, 2019 issue were presented for the Second Reading.
       A motion was made by Pedersen and seconded by Kueter to approve the IASB PRESS Plus 100 policy revision recommendations from the March, 2019 issue for the Second Reading.
       Motion carried.

       Aye: Pedersen, Kueter, Lyons, Mazur, Plescia, Cernuska, Enters
c. Board meeting dates for SY 2019-2020
   Board meeting dates for SY 2019-2020 were shared.

d. End of year MAP assessment summary
   A summary of the 2018-2019 average spring RIT scores for each grade level in reading and
   math as compared to the national norms at each grade level was presented by building
   administration.

e. Pediculosis presentation
   Judy Wilson, Certified School Nurse, shared background and recommendations for how
   schools should handle pediculosis cases within schools.

f. Update on recent audits completed by the Lake County Regional Office of Education
   This item has been moved to the July agenda.

g. Adoption of the 2019-2020 Budget Calendar
   The tentative budget for SY19-20 will be presented during the Monday, August 12, 2019
   Board Meeting. According to the Illinois School Code, the budget will need to be on display
   in our office for thirty (30) days prior to the board adopting the final budget. All public
   school budgets must be approved by September 30th of each year. The budget will be on
   display at the District office by August 7, 2019.

   It was recommended that the Board of Education adopt the budget calendar outlined below:
   **Friday, August 2, 2019** – Local ad appears in the Daily Herald regarding thirty-day
   notice of budget on display.
   **Monday, August 12, 2019** – Board approves Tentative Budget for SY19-20.
   **Wednesday, August 7, 2019 through Monday, September 9, 2019** – Budget on public
   display at the District office.
   **Monday, September 9, 2019** – Board adopts budget for 2019-2020 school year.
   A motion was made by Enters and seconded by Mazur to approve the budget calendar.
   Motion carried.

   Aye: Enters, Mazur, Pedersen, Plescia, Cernuska, Kueter, Lyons
   Nay: None

h. Insurance Update
   An update on the 2019-2020 property/casualty and workers’ compensation premiums was
   given. The total cost for these coverages has increased from $123,737 to $140,444.

i. Summer project bid opening summary
   Mr. Gold provided the board a summary of the different bids for summer projects that were
   opened on June 3, 2019. The board discussed which bids to accept and voted on them during
   the Other Action Items section.
j. Kindergarten Transition Camp
   Mrs. Janusz and the Kindergarten team have planned a Kindergarten Transition Camp for Thursday, August 15, 2019. Parents and students have been invited to attend.

11. Other Action Items:
   a. Approve the May Employment Recommendations
      A motion was made by Pedersen and seconded by Enters to approve the May Employment Report with the additions of Katarina Harr as 5th Grade SPED Teacher effective the 2019-2020 school year and Jason Watt as 8th Grade SPED Teacher effective the 2019-2020 school year.
      Motion carried.

      Aye: Pedersen, Enters, Plescia, Cernuska, Kueter, Lyons, Mazur
      Nay: None

   b. Approve the real estate purchase agreement for the parcels of real estate located at the Southeast corner of Route 12 and Illinois Route 134, Fox Lake, Illinois, Lake County and further identified as P.I.N.(s) 05-22-200-015, 05-22-200-016, 05-22-200-021, 05-22-200-018, 05-22-200-023
      On the afternoon of June 10, 2019, bids were opened for the sale of the property described above. Mr. Gold shared the results of the bid opening, and a recommendation was made for the Board to consider regarding the sale.
      A motion was made by Pedersen and seconded by Plescia to approve the real estate purchase agreement for the parcels of real estate located at the Southeast corner of Route 12 and Illinois Route 134, Fox Lake, Illinois, Lake County and further identified as P.I.N.(s) 05-22-200-015, 05-22-200-016, 05-22-200-021, 05-22-200-018, 05-22-200-023 with JNK of Illinois, LLC.
      Motion carried.

      Aye: Pedersen, Plescia, Cernuska, Enters, Kueter, Lyons, Mazur
      Nay: None

   c. Approve summer project bids
      A motion was made by Cernuska and seconded by Enters to approve Libertyville Tile & Carpet, Ltd. for the Carpet Removal/Installation project.
      Motion carried.

      Aye: Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
      Nay: None

      There was no motion on the Classroom Construction Project.

      A motion was made by Cernuska and seconded by Kueter to approve Swederski Concrete Construction, Inc. for the Concrete Installation project using the alternate for D3 option and excluding any curb repairs.
      Motion carried.
A motion was made by Mazur and seconded by Cernuska to table the Gutter and Downspout Installation project. Motion carried.

Aye: Mazur, Cernuska, Pedersen, Plescia, Enters, Kueter, Lyons

Nay: None

d. Approve the certification of hazardous bus conditions

The Illinois School Code requires that the Board of Education annually review areas within 1½ miles of school where free bus transportation is provided because conditions are such that walking constitutes a serious hazard. Currently, five such areas have been approved by the Illinois Department of Transportation:

- Heading east on W. Nippersink Rd. from the entrance of Big Hollow Middle School
- Heading west on W. Nippersink Rd. from the entrance of Big Hollow Middle School
- Heading north on Fish Lake Rd. from the entrance of Big Hollow Primary/Elementary Schools
- Heading south on Fish Lake Rd. from the entrance of Big Hollow Primary/Elementary Schools
- Heading west on Molidor Rd. from the entrance of Big Hollow Primary/Elementary Schools

A motion was made by Cernuska and seconded by Enters to certify that the hazardous conditions in these areas remain unchanged and that walking continues to constitute a serious hazard to students due to vehicular traffic. Motion carried.

Aye: Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen, Plescia

Nay: None

e. Approve Illinois Association of School Boards dues for 2019-2020

A motion was made by Cernuska and seconded by Enters to approve the Illinois Association of School Boards dues for 2019-2020. Motion carried.

Aye: Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen, Plescia

Nay: None

f. Approve the renewal of the transportation agreement with St. Bede Catholic School

A motion was made by Pedersen and seconded by Kueter to approve the renewal of the transportation agreement with St. Bede Catholic School. Motion carried.

Aye: Pedersen, Kueter, Lyons, Mazur, Plescia, Cernuska, Enters

Nay: None
g. Approve the appointment of a Treasurer for the 2019-2020 school year and the corresponding School Treasurer’s Bond
The contract for Patricia Syens to serve as the Treasurer for BHSD 38 for the 2019-2020 school year was exhibited. It is estimated that the work of the Treasurer will be less than 3 hours per month. The School Treasurer’s Bond that will be secured through Liberty Mutual Insurance Company for a total of $5,000,000 was also exhibited.
A motion was made by Mazur and seconded by Cernuska to approve Patricia Syens as the Treasurer for the 2019-2020 school year and the School Treasurer’s Bond through Liberty Mutual Insurance Company.
Motion carried.

Aye: Mazur, Cernuska, Pedersen, Plescia, Enters, Kueter, Lyons
Nay: None

12. Resignations Accepted:
- Accepted a resignation from Nathanael Roque as Middle School Paraprofessional effective June 4, 2019.
- Accepted a resignation from Nichole Young as Bus Driver effective June 4, 2019.
- Accepted a resignation from Martha Toth as Food Service Worker effective June 5, 2019.
- Accepted a resignation from 2019-2020 school year new hire Chelsea Foreman as 5th-8th Grade SPED (STARS) Teacher effective May 20, 2019.
- Accepted a resignation from 2019-2020 school year new hire Sydney Stenger as 5th/6th Grade ELA SPED Teacher effective May 29, 2019.

13. Informational Items:
  a. Freedom of Information Act (FOIA) Requests
A FOIA request received on May 30, 2019 was exhibited.

  b. Monthly Reports for the Board
The Administrator, Meal Program, Attendance and Discipline Reports were presented.

  c. Administrator Meeting Agendas
The May Administrator meeting agenda was exhibited.

  d. The next regularly scheduled Board meeting will take place on Monday, July 8, 2019 with closed session beginning at 6:00 p.m. and open session beginning immediately after closed session ends.

14. Motion to move to Closed Session:
Not needed.

15. Return to Open Session:
Not needed.

16. Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence:
None
17. **Adjournment:**
   A motion was made by Cernuska and seconded by Enters to adjourn the meeting.
   Motion carried.

   **Aye:** Cernuska, Enters, Pedersen, Plescia, Kueter, Lyons, Mazur
   **Nay:** None

__________________________________________  __________________________________
Board of Education President                  Board of Education Secretary
Big Hollow School District #38                  Big Hollow School District #38