1. **Call to Order and Roll Call:**
The regular meeting of the Board of Education was called to order at 6:00 p.m. on Monday, November 12, 2018 at the Big Hollow Middle School Library.

   **Roll Call:**
   The following members were in attendance: Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
   The following members were absent: Cernuska
   The following administration were present: Gold

2. **Pledge of Allegiance:**
The Pledge of Allegiance was recited.

3. **Motion to move to Closed Session:**
A motion was made by Kueter and seconded by Enters to move to closed session.

   **Motion carried.**

   **Aye:** Kueter, Enters, Lyons, Mazur, Pedersen, Plescia
   **Nay:** None

4. **Resume to Open Session:**
Open session began at 7:00 p.m.

   The following members were in attendance: Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
   The following members were absent: none
   The following administration were present: Gold, Arndt, Pittman, McCulley, Whipple, Meek, Morley

5. **Added Items/Approval of the Agenda:**
A motion was made by Pedersen and seconded by Kueter to approve the agenda.

   **Motion carried.**

   **Aye:** Pedersen, Kueter, Cernuska, Enters, Lyons, Mazur, Plescia
   **Nay:** None

6. **Board member “Code of Conduct” review:**
The Board reviewed Item #11: “I will model continuous learning and work to ensure good governance by taking advantage of board member development opportunities, such as those sponsored by my state and national school board associations, and encourage my fellow board members to do the same.”
7. **Approve Consent Agenda Items:**
   A motion was made by Plescia and seconded by Enters to approve the consent agenda items.
   Motion carried.

   Aye: Plescia, Enters, Kueter, Lyons, Mazur, Pedersen, Cernuska
   Nay: None

8. **Public Comments:**
   Mr. Pavell addressed the Board regarding the property sale situation in which the due diligence period has expired. Mr. Pavell is still moving forward with the motions needed to purchase the property. There is a resolution that needs to be signed with the village on his behalf. Once this is complete, along with obtaining the escrow money, he will approach the Board again.

9. **Approve the Resolution Honoring the Big Hollow PTO:**
   A resolution highlighting the many accomplishments of the PTO was presented.
   A motion was made by Enters and seconded by Mazur to approve the Resolution Honoring the Big Hollow PTO.
   Motion carried.

   Aye: Enters, Mazur, Kueter, Lyons, Pedersen, Plescia, Cernuska
   Nay: None

10. **Motion to Recess in Order to Visit the Newly Constructed Classrooms:**
    A motion was made by Pedersen and seconded by Enters to recess in order to visit the newly constructed classrooms at 7:06 p.m.
    Motion carried.

    Aye: Pedersen, Enters, Lyons, Mazur, Plescia, Cernuska, Kueter
    Nay: None

11. **Call to Order and Roll Call:**
    The meeting was called back to order at 7:23 p.m. on Monday, November 12, 2018 at the Big Hollow Middle School Library.

    **Roll Call:**
    The following members were in attendance: Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
    The following members were absent: None
    The following administration were present: Gold, Arndt, Pittman, Whipple, Meek, Morley
    McCulley entered at 7:25 p.m.
12. Superintendent’s Report:
   a. Monthly Board Policy review
      Sections 2:170-2:230 were reviewed.

   b. School Report Card Presentation
      The 2018 School Report Card data for District #38, BHSD Primary and BHSD Elementary
      was reviewed by Mr. Gold. BHSD Middle School was reviewed by Mr. Whipple. Mr. Gold
      also explained Illinois’ new accountability system. Parents will be emailed the link and a
      PDF copy and paper copies will be mailed home to parents who have requested not to receive
      electronic communication. Mr. Gold also presented the new District Dashboard.

   c. Health/Life Safety Annual Inspection Report
      The Health/Life Safety Annual Inspection Report letter of response that was sent back to the
      Lake County ROE was exhibited.

   d. Immunization Update
      The Illinois State Board of Education requires at least 90% compliance. As of October 31,
      2018, 97.6% of students are in compliance. A big thank you goes out to our school nurses
      for their work on this matter.

   e. Strategic Plan Update
      Goal #2: Successfully acquire, integrate and implement technology into supporting student
      learning.

      Matt McCulley shared an update on items relating to this goal from the Strategic Action Plan.

   f. Financial Analysis Update from PMA
      PMA recently completed an annual Cash Flow Analysis for BHSD. Mr. Gold reviewed the
      findings with the Board.

   g. Food Service Report
      The 2017-2018 Financial Report Summary for the Food Service Program was presented.

   h. Staffing Plan Timeline for SY 19-20
      The Staffing Plan Timeline for SY 19-20 was exhibited.

   i. Warrior Workshop Recap
      On Wednesday, October 24, 2018, we hosted an evening titled “Warrior Workshops”, which
      included one-hour informational sessions for parents. A summary of the presentations that
      were offered, attendance information, and participant survey results for the workshops was
      presented by Mrs. Arndt.

   j. IASB Resolutions Committee Report
      Vivian Kueter is our IASB Delegate for the assembly meeting that will take place on
      November 17, 2018 at 10:30 a.m. in Chicago. The 2018 Resolutions Committee Report was
      exhibited. The Board discussed any resolutions that they would like for Vivian to take a
      stand on. Particular attention was paid to the eight (8) new resolutions listed on page 4 of the
      document.
k. Grants Recently Received by BHSD 38
   a. Lake County Regional Office of Education Scholarship
      In September, Christine Arndt applied for a $1,500 scholarship to the Lake County ROE which could be used to send a Big Hollow team to the Raising Student Achievement Conference in St. Charles, Illinois. Last month, we were informed that Big Hollow has been awarded the scholarship! We will be sending a team of teachers along with one administrator to this conference in December, and we look forward to the information they will bring back to the district. This is the 4th year in a row that we have been awarded this scholarship.

l. Recognition of School Board Members Day—November 15, 2018
   Big Hollow School District 38 is joining communities throughout the State to say “thank you” to local board members on November 15, 2018. The date is officially designated each year as School Board Members Day in Illinois to recognize these public servants for their commitment and contributions to our public schools.

13. Other Action Items:
   a. Adopt Estimated Tax Levy for 2018
      Mr. Gold presented background information in regards to the 2018 tax levy along with the resolutions.
      A motion was made by Cernuska and seconded by Plescia to approve the Resolution Regarding the Estimated Amounts Necessary to be Levied for the Year 2018 and the Resolution to Levy Certain Special Taxes for Special Education District IMRF Purposes. Motion carried.

      Aye: Cernuska, Plescia, Mazur, Pedersen, Enters, Kueter, Lyons
      Nay: None

   b. Approve the Move to a New Athletic Conference for Big Hollow Middle School
      For the past two years, the Big Hollow Middle School athletic director has been asked to explore options for movement to a new athletic conference. A letter of invitation into the Northwest Suburban Grade School Conference that was received on October 21, 2018 was exhibited along with the recommendation and rationale by Mr. Scott Whipple, Principal, and Mr. Eric Wolters, Athletic Director.
      A motion was made by Cernuska and seconded by Enters to approve the move of Big Hollow Middle School from the Lakes Region Conference to Northwest Suburban Conference. Motion carried.

      Aye: Cernuska, Enters, Pedersen, Plescia, Kueter, Lyons, Mazur
      Nay: None
c. Approve Sharing of Transportation Service Management with Gavin School District 37
   Mr. Gold shared with the Board a summary of recent discussions that have been taking place
   with Gavin School District 37. The result of these discussions is the proposed
   intergovernmental agreement for shared services of a transportation coordinator.
   A motion was made by Cernuska and seconded by Pedersen to approve the
   Intergovernmental Agreement for the Shared Services of a Transportation Coordinator.
   Motion carried.

   Aye: Cernuska, Pedersen, Plescia, Enters, Kueter, Lyons, Mazur
   Nay: None

d. Approve the October Employment Report
   The October Employment Report was presented.
   A motion was made by Enters and seconded by Cernuska to approve the October
   Employment Report.
   Motion carried.

   Aye: Enters, Cernuska, Kueter, Lyons, Mazur, Pedersen, Plescia
   Nay: None

14. Resignations Accepted:
   - Accepted a resignation from Lauren Kistler as NJHS Sponsor effective 11/12/2018.

15. Informational Items:
   a. Freedom of Information Act (FOIA) Requests
      There were no FOIA requests during October, 2018.

   b. Monthly Reports for the Board
      The Administrator, Meal Program, Attendance and Discipline Reports were presented.

   c. Meeting Agendas
      The agendas for October Administrator meetings and the Citizen’s Advisory Council meeting
      were exhibited.

   d. The next regularly scheduled Board meeting will take place on Monday, December 10, 2018
      with closed session beginning at 6:00 p.m.

16. Motion to move to closed session:
    Not needed.

17. Return to Open Session:
    Not needed.
18. Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence:
   None

19. Adjournment:
   A motion was made by Cernuska and seconded by Mazur to adjourn the meeting.
   Motion carried.

   Aye: Cernuska, Mazur, Enters, Kueter, Lyons, Pedersen, Plescia
   Nay: None