**Our Mission:** Inspiring a diverse school community to be passionate and empathetic learners.

**Our Vision:** Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.

---

**REGULAR BOARD OF EDUCATION MEETING**

Monday, May 13, 2019
6:00 p.m. Closed Session
7:00 p.m. Open Session
Big Hollow Middle School Library

**Agenda No. 11**

**Item 1 – Call to Order and Roll Call**

**Item 2 – Pledge of Allegiance**

**Item 3 – Motion to move to Closed Session**

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

3. Student disciplinary cases. 5 ILCS 120/2(c)(9).

4. The setting of a price for sale or lease of property owned by the public body. 5ILCS 120/2(c)(7).

5. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5ILCS 120/2(c)(9).
Item 4 – Resume to Open Session

Item 5 – Added Items/Approval of the Agenda

Recommendation: Approve – Motion Required

Item 6 – Academic Spotlight

Megan Paul, along with her BHMS students, will share highlights of the Learning Opportunities Program at BHMS.

Item 7 – Board Member “Code of Conduct” Review

Item #5: “I will abide by majority decisions of the board, while retaining the right to seek changes in such decisions through ethical and constructive channels.”

Item 8 – Approve Consent Agenda Items

Item 1     Approve the Closed Session Minutes of the April 22, 2019 Special Board Meeting to remain in closed status
Exhibit 1  Approve the Minutes of the April 22, 2019 Special Board of Education Meeting
Exhibit 2  Approval of the School Treasurer’s Report for April, 2019
Exhibit 3  Approval of Bills for April/May 2019
Exhibit 4  Approval of Activity and Convenience Fund Reports for April, 2019
Exhibit 5  Approval of Payroll for April, 2019
Exhibit 6  Approval of Technology Committee report for April 29, 2019
Exhibit 7  Approval of Building/Grounds/Transportation Committee report for May 2, 2019
Exhibit 8  Approval of Finance Committee report for May 6, 2019
Exhibit 9  Approval of Policies Committee report for May 6, 2019

Recommendation: Approve – Motion Required

Item 9 – Public Comments

Item 10 – Superintendent’s Report

a. Monthly Board Policy review

Exhibit 10 consists of Board policies 4:150-4:180.
b. Retirees Honored

We would like to honor the following staff members who are retiring from Big Hollow School District 38 at the conclusion of the 2018-2019 school year:

- Lori Pappas
  - 32 years of service at BHSD 38
- Nancy Ward
  - 26 years of service at BHSD 38
- Jean Bowen
  - 14 years of service at BHSD 38

c. Board Policy Update

Exhibit 11 consists of IASB PRESS Plus 100 policy revision recommendations from the March, 2019 issue.

Recommendation: Approve on First Reading – Motion Required

d. Autism Awareness Week

Val Reil will share highlights of activities that took place in our schools during the recent Autism Awareness Week.

e. Overview of Student Services Department

Dr. Erin Pittman will share an annual update for the Student Services Department.

Exhibit 12 is a presentation summary.

f. Moody’s Investors Service upgrade

On April 17, 2019 Moody’s Investors Service upgraded the Big Hollow School District 38 long term debt general obligation unlimited tax rating to Baa1 from Baa2.

Exhibit 13 is the Moody’s Investors Service report.

g. IRS Employer Shared Responsibility Payment (ESRP)

Mr. Gold will review a recent fine that was assessed to Big Hollow School District due to the District not being in full compliance with Affordable Care Act guidelines in 2014.

Exhibit 14 is the ESRP letter from the IRS.

h. Major Summer Maintenance Project List

The Building/Grounds/Transportation committee met in early May to discuss maintenance and construction projects that will need to be completed during the coming summer months.
Exhibit 15 is a listing of summer maintenance/construction projects that are being considered at this time. Mr. Gold is in the process of getting quotes and proposals completed.

i. **Solar Project Update**

Mr. Gold will share an update on the Solar Project.

j. **IASB Delegate Assembly**

The IASB Delegate Assembly will be held in conjunction with the IASB/IASA/IASBO Joint Annual Conference on November 22-24, 2019. At the assembly, they will consider resolutions that are submitted by individual school districts. In the exhibit below, you will find a resolution submission form that Board members can use to submit proposals. The submission deadline is June 26, 2019.

Exhibit 16 is a copy of the resolution submission form.

k. **Registration fee collection update for 2018-2019**

The BHSD business office regularly sends invoices to families who have outstanding fees. At this time, the total amount of uncollected registration fees for 2018-2019 equals $33,271. This equates to an estimated 12% of students whose families have not paid fees and who are not eligible for fee waivers.

l. **NJHS—Bernie’s Book Store**

The National Junior Honors Society at BHMS recently completed a book drive to support Bernie’s Book Bank. Over 1,700 books were donated, which will enable the Book Bank to serve 142 children with 12 books per year.

m. **8th Grade Graduation**

The 2019 8th Grade Graduation will take place on Wednesday, May 29, 2019 at 7:00 p.m. in the Middle School gymnasium. We ask each Board member to please let Mr. Whipple know if you are able to help pass out diplomas at the ceremony.

**Item 11 – Other Action Items**

a. **Approve the proposed security system upgrade**

At a recent Technology Committee meeting, the Board committee asked District administrators to bring a quote to the Board that would include a thorough upgrade of the current camera security system. The current system only covers limited portions of each building. Mr. McCulley, Director of Technology, will share with the Board all details of this proposal which was also shared with the Board committee at the meeting on April 29th. Funds for this project would be taken from Fund 60 in the FY2020 budget.

Exhibit 17 contains details for the proposed security camera system upgrade.

**Recommendation: Approve – Motion Required**
b. Approve the purchase/lease of technology for the 2019-2020 school year

*Exhibit 18* is a description of the major technology equipment that is being requested for purchase/lease for the 2019-2020 school year.

**Recommendation:** Approve – Motion Required

c. Approve the Education Support Staff Handbook for 2019-2020

*Exhibit 19* is the updated ESP Handbook for 2019-2020 with noted changes in red italics.

**Recommendation:** Approve – Motion Required

d. Approve the April Employment Report

*Exhibit 20* is the employment report for the month of April.

**Recommendation:** Approve – Motion Required

**Item 12 – Resignations Accepted**

- Accepted a resignation from 2019-2020 school year new hire Kelley Combs as Elementary Behavior Specialist.
- Accepted the retirement of Jean Bowen as 3rd Grade SPED Teacher effective the end of the 2018-2019 school year.

**Item 13 – Informational Items**

a. Freedom of Information Act (FOIA) Requests

   a. There were no FOIA requests.

b. Monthly Reports for the Board

   a. *Exhibit 21* Administrator Report
   b. *Exhibit 22* Meal Program Report
   d. *Exhibit 24* Monthly Discipline Report

c. Meeting Agendas

   a. *Exhibit 25* Administrator meeting agendas for April, 2019

d. The next regularly scheduled Board meeting will take place on Monday, June 10, 2019 with closed session beginning at 6:00 p.m. and open session beginning immediately after closed session ends.
Item 14 – Motion to move to Closed Session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 15 – Return to Open Session

Item 16 – Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 17 – Adjournment

Motion to adjourn.