Our Mission:  Inspiring a diverse school community to be passionate and empathetic learners.
Our Vision:  Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.

REGULAR BOARD OF EDUCATION MEETING

Monday, June 10, 2019
6:00 p.m. Closed Session
Open Session immediately follows Closed Session
Big Hollow Middle School Library

Agenda No. 12

Item 1 – Call to Order and Roll Call

Item 2 – Pledge of Allegiance

Item 3 – Motion to move to Closed Session

1.  Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

2.  The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

3.  Student disciplinary cases. 5 ILCS 120/2(c)(9).

Item 4 – Resume to Open Session

Item 5 – Added Items/Approval of the Agenda

Recommendation: Approve – Motion Required
Item 6 – Academic Accomplishment Recognition

Over 34,000 students from 776 schools competed in the Spring 2019 Noetic Math Contest. Students had 45 minutes to complete 20 math problems that involved multiple steps and critical thinking. Big Hollow had 225 students in the competition. Students that scored in the top 10% for their grade level achieved National Honor Roll status. The exhibit below outlines the various winners from Big Hollow School District 38.

Exhibit 1 is a listing of the 2019 Big Hollow Noetic Math Competition winners.

Item 7 – Board Member “Code of Conduct” Review

Item #6: “I will encourage and respect free expression of opinion by my fellow board members and will participate in board discussions in an open, honest, and respectful manner, honoring differences of opinion or perspective.”

Item 8 – Approve Consent Agenda Items

Item 1 Approve the Closed Session Minutes of the May 13, 2019 Board Meeting to remain in closed status

Exhibit 2 Approve the Minutes of the May 13, 2019 Regular Board of Education Meeting

Exhibit 3 Approve the Minutes of the May 20, 2019 Special Board of Education Meeting

Exhibit 4 Approval of the School Treasurer’s Report for May, 2019

Exhibit 5 Approval of Bills for May/June 2019

Exhibit 6 Approval of Activity and Convenience Fund Reports for May, 2019

Exhibit 7 Approval of Payroll for May, 2019

Exhibit 8 Approval of Curriculum Committee report for May 14, 2019

Exhibit 9 Approval of Finance Committee report for May 16, 2019

Recommendation: Approve – Motion Required

Item 9 – Public Comments

Item 10 – Superintendent’s Report

a. Monthly Board Policy review

Exhibit 10 consists of Board policies 5:10-5:40.

b. Board Policy Update

Exhibit 11 consists of IASB PRESS Plus 100 policy revision recommendations from the March, 2019 issue for the Second Reading.

Recommendation: Approve on Second Reading – Motion Required
c. Board meeting dates for SY 2019-2020

Exhibit 12 is a listing of Board meeting dates for SY 2019-2020.

d. End of year MAP assessment summary

Exhibit 13 is a summary of the 2018-2019 average spring RIT scores for each grade level in reading and math as compared to the national norms at each grade level.

e. Pediculosis presentation

Judy Wilson, Certified School Nurse, will share background and recommendations for how schools should handle pediculosis cases within schools.

f. Update on recent audits completed by the Lake County Regional Office of Education

Christine Arndt will provide an update to the Board on recent audits that have been completed.

g. Adoption of the 2019-2020 Budget Calendar

The tentative budget for SY19-20 will be presented during the Monday, August 12, 2019 Board Meeting. According to the Illinois School Code, the budget will need to be on display in our office for thirty (30) days prior to the board adopting the final budget. All public school budgets must be approved by September 30th of each year. The budget will be on display at the District office by August 7, 2019.

I recommend the Board of Education adopt the budget calendar outlined below:

Friday, August 2, 2019 – Local ad appears in the Daily Herald regarding thirty-day notice of budget on display.

Monday, August 12, 2019 – Board approves Tentative Budget for SY19-20.

Wednesday, August 7, 2019 through Monday, September 9, 2019 – Budget on public display at the District office.


Recommendation: Approve – Motion Required

h. Insurance Update

Exhibit 14 is an update on the 2019-2020 property/casualty and workers’ compensation premiums. In summary, the total cost for these coverages has increased from $123,737 to $140,444.
i. Summer project bid opening summary

Mr. Gold will provide for the board a summary of the different bids for summer projects that were opened on June 3, 2019. The board will need to decide in an action item below which projects to pursue and which bids to accept.

Exhibit 15 is a summary of bids received.

j. Kindergarten Transition Camp

Mrs. Janusz and the Kindergarten team have planned a Kindergarten Transition Camp for Thursday, August 15, 2019. Parents and students have been invited to attend.

Exhibit 16 is the “Save the Date” flyer that was sent to parents of our Kindergarten students.

Item 11 – Other Action Items

a. Approve the May employment report

Exhibit 17 is the employment report for the month of May.

Recommendation: Approve – Motion Required

b. Approve the real estate purchase agreement for the parcels of real estate located at the Southeast corner of Route 12 and Illinois Route 134, Fox Lake, Illinois, Lake County and further identified as P.I.N.(s) 05-22-200-015, 05-22-200-016, 05-22-200-021, 05-22-200-018, 05-22-200-023

On the afternoon of June 10, 2019, bids were opened for the sale of the property described above. Mr. Gold will share the results of the bid opening, and a recommendation will be made for the Board to consider regarding the sale.

Recommendation: Approve – Motion Required

c. Approve summer project bids

The Board will make a recommendation and vote on approval of these bids as discussed in the previous superintendent report.

Recommendation: Approve – Motion Required

d. Approve the certification of hazardous bus conditions

The Illinois School Code requires that the Board of Education annually review areas within 1½ miles of school where free bus transportation is provided because conditions are such that walking constitutes a serious hazard. Currently, five such areas have been approved by the Illinois Department of Transportation:
- Heading east on W. Nippersink Rd. from the entrance of Big Hollow Middle School
- Heading west on W. Nippersink Rd. from the entrance of Big Hollow Middle School
- Heading north on Fish Lake Rd. from the entrance of Big Hollow Primary/Elementary Schools
- Heading south on Fish Lake Rd. from the entrance of Big Hollow Primary/Elementary Schools
- Heading west on Molidor Rd. from the entrance of Big Hollow Primary/Elementary Schools

It is recommended that the Board certify that the hazardous conditions in these areas remain unchanged and that walking continues to constitute a serious hazard to students due to vehicular traffic.

**Recommendation: Approve – Motion Required**

e. **Approve Illinois Association of School Boards dues for 2019-2020**

   *Exhibit 18* is a summary of the IASB Membership dues for SY 2019-2020.

   **Recommendation: Approve – Motion Required**

f. **Approve the renewal of the transportation agreement with St. Bede Catholic School**

   *Exhibit 19* is a renewal agreement contract with St. Bede Catholic School.

   **Recommendation: Approve – Motion Required**

g. **Approve the appointment of a Treasurer for the 2019-2020 school year and the corresponding School Treasurer’s Bond**

   *Exhibit 20* is a contract for Patricia Syens to serve as the Treasurer for BHSD 38 for the 2019-2020 school year. It is estimated that the work of the Treasurer will be less than 3 hours per month.

   *Exhibit 21* is the School Treasurer’s Bond that will be secured through Liberty Mutual Insurance Company for a total of $5,000,000.

   **Recommendation: Approve – Motion Required**

**Item 12 – Resignations Accepted**

- Accepted a resignation from Nathanael Roque as Middle School Paraprofessional effective June 4, 2019.
- Accepted a resignation from Nichole Young as Bus Driver effective June 4, 2019.
- Accepted a resignation from Martha Toth as Food Service Worker effective June 5, 2019.
Accepted a resignation from 2019-2020 school year new hire Chelsea Foreman as 5th-8th Grade SPED (STARS) Teacher effective May 20, 2019.

Accepted a resignation from 2019-2020 school year new hire Sydney Stenger as 5th/6th Grade ELA SPED Teacher effective May 29, 2019.

Item 13 – Informational Items

a. Freedom of Information Act (FOIA) Requests

   a. **Exhibit 22** is a FOIA request documentation which was received on May 30, 2019.

b. Monthly Reports for the Board

   a. **Exhibit 23** Administrator Report
   b. **Exhibit 24** Meal Program Report
   c. **Exhibit 25** Monthly Attendance Report
   d. **Exhibit 26** Monthly Discipline Report

c. Meeting Agendas

   a. **Exhibit 27** Administrator meeting agenda for May, 2019

   d. The next regularly scheduled Board meeting will take place on Monday, July 8, 2019 with closed session beginning at 6:00 p.m. and open session beginning immediately after closed session ends.

Item 14 – Motion to move to closed session

  For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 15 – Return to Open Session

Item 16 – Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 17 – Adjournment

  Motion to adjourn.