Our Mission:  Inspiring a diverse school community to be passionate and empathetic learners.
Our Vision:  Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.

REGULAR BOARD OF EDUCATION MEETING

Monday, July 8, 2019
6:00 p.m. Closed Session
Open Session immediately follows Closed Session
Big Hollow Middle School Library

Agenda No. 1

Item 1 – Call to Order and Roll Call

Item 2 – Pledge of Allegiance

Item 3 – Motion to move to Closed Session

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

Item 4 – Resume to Open Session

Item 5 – Added Items/Approval of the Agenda

Recommendation:  Approve – Motion Required

Item 6 – Board member “Code of Conduct” review

Item #7:  “I will prepare for, attend and actively participate in school board meetings.”
Item 7 – Approve Consent Agenda Items

Item 1 Approve the Closed Session Minutes of the June 10, 2019 Board Meeting to remain in closed status

Exhibit 1 Approve the Minutes of the June 10, 2019 Regular Board of Education Meeting

Exhibit 2 Approval of the School Treasurer’s Report for June, 2019

Exhibit 3 Approval of Bills for June/July, 2019

Exhibit 4 Approval of Activity and Convenience Fund Reports for June, 2019

Exhibit 5 Approval of Payroll for June, 2019

Exhibit 6 Approval of Health Insurance Committee Report for June 25, 2019

Recommendation: Approve – Motion Required

Item 8 – Public Comments

Item 9 – Superintendent’s Report

a. Monthly Board Policy Review
   
   Exhibit 7 consists of Board Policies 5:50-5:90.

b. Budget update and discussion
   
   Exhibit 8 shows pre-audited end of year expenditure, revenue, and fund balance summaries.

c. Update on recent audits completed by the Lake County Regional Office of Education
   
   Christine Arndt will provide an update to the Board on recent audits that have been completed.

d. 5Essential Survey Results Review
   
   Mr. Gold will share results from the 2019 Illinois 5Essential Survey that was completed during this past school year. School administrators currently have access to longitudinal results data, including the 2019 survey results.

e. Welcome back luncheon
   
   The opening day institute to begin the 2019-2020 school year will be held on Monday, August 19, 2019. The institute will begin at 7:45 a.m. in the Middle School Multi-Purpose Room/Cafeteria. A luncheon provided by the Board of Education in conjunction with the Big Hollow Federation of Teachers will be scheduled.

f. Review of closed meeting minutes
   
   As per Board Policy No. 2:220, each July and January, Mr. Gold is to report to the Board of Education any closed session minutes that have been closed to the public that should be released. Mr. Gold is recommending that current closed minutes should remain in closed status. *A motion is needed to keep all closed meeting minutes in closed status.*

   Recommendation: Approve – Motion Required
g. **KIDS Assessment Results**

The Kindergarten Individual Development Survey (KIDS) is an observational tool designed to help teachers, administrators, families and policymakers better understand the developmental readiness of children entering kindergarten. Lenayn Janusz will present the most recent KIDS assessment results for BHSD.

**Exhibit 9** provides summary data for the KIDS assessment.

h. **Review of Major Mechanical Equipment Condition Report**

Mr. Gold recently had a mechanical equipment condition report prepared by our main HVAC contractor, Geoff Foreman.

**Exhibit 10** is the full mechanical report which will be reviewed and discussed.

i. **Rt. 12 property sale update**

Mr. Gold will provide an update on the status of the current sale of the Rt. 12 property.

j. **Review of Superintendent evaluation timeline**

- **June/July**
  - Superintendent creates goals which support the District goals, including indicators of success. Board approves these Superintendent goals. The Board and Superintendent agree on any additional expectations for which the Superintendent will be held accountable.

- **November**
  - The Board and Superintendent conduct a less-formal semi-annual evaluation to monitor progress to date.

- **January**
  - Superintendent provides the Board with a self-assessment of performance on each of the goals and expectations that had been agreed to.
  - Individual Board members and all Administrators complete the Superintendent evaluation forms. The forms are collected by the Board president.

- **February**
  - The Board meets in closed session to compile the results and complete the summative evaluation document.
  - The Board president meets with the Superintendent to present the final evaluation. A written summary of the evaluation is given to the Superintendent and copy retained by the Board.

- **March**
  - The entire Board meets with the Superintendent so that he or she has the opportunity to hear all points of view.

**Item 10 – Other Action Items**

a. **Approve the June Employment Report**

**Exhibit 11** is the employment report for the month of June.

**Recommendation:** Approve – Motion Required
b. **Approve the Consolidated District Plan**

   In 2019-2020, the Illinois State Board of Education has introduced a new Consolidated District grant application process. Under this new process, a Consolidated District Plan application needs to be developed and approved which includes application information for the following programs: Title I, Title II, Title III, Title IV, Title V, IDEA, Foster Care Transportation.

   **Exhibit 12** is the Consolidated District Plan which must be approved by the BHSD Board of Education.

   **Recommendation:** Approve – Motion Required

c. **Approve new health insurance rates as recommended**

   **Exhibit 13** is a summary statement for our current partially self-funded plan provided by Cigna through May, 2019.

   **Exhibit 14** is a summary of the new health insurance rates as recommended by the Health Insurance Committee.

   **Recommendation:** Approve – Motion Required

**Item 11 – Resignations Accepted**

- Accepted a resignation from Tracey Nielsen as Middle School Library Clerk effective August 5, 2019.

**Item 12 – Informational Items**

a. **Freedom of Information Act (FOIA) Requests**

   a. There are no FOIA requests to report at this time.

b. **Meeting Agendas**

   There are no meeting agendas to exhibit.

c. The next regularly scheduled Board meeting will take place on Monday, August 12, 2019 with closed session beginning at 6:00 p.m. and open session beginning immediately after closed session ends.

**Item 13 – Motion to move to Closed Session**

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

**Item 14 – Return to Open Session**

**Item 15 – Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.**

**Item 16 – Adjournment**

   Motion to adjourn