1. Call to Order and Roll Call:
The regular meeting of the Board of Education was called to order at 6:00 p.m. on Monday, August 12, 2019 in the Big Hollow Middle School Library.

Roll Call:
The following members were in attendance: Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
The following members were absent: Cernuska
The following administration were present: Gold

2. Pledge of Allegiance:
The Pledge of Allegiance was recited.

3. Motion to move to Closed Session:
A motion was made by Kueter and seconded by Enters to move to closed session.
Motion carried.

Aye: Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
Nay: None

4. Resume to Open Session:
Open session began at 7:05pm
The following members were in attendance: Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
The following members were absent: Cernuska
The following administration were present: Gold, Pittman, Arndt, Janusz, Biancalana, McCulley, Whipple,

5. Added Items/Approval of the Agenda:
A motion was made by Pedersen and seconded by Kueter to amend the agenda to include the additional new hires to Item 11a.
Motion carried.

Aye: Enters, Kueter, Lyons, Mazur Pedersen, Plescia
Nay: None

A motion was made by Enters and seconded by Kueter to amend the agenda to include the extra-curricular assignments to Items 11i.
Motion carried.

Aye: Enters, Kueter, Lyons Mazur Pedersen, Plescia
Nay: None

A motion was made by Enters and seconded by Pedersen to approve the agenda.
Motion carried.

Aye: Kueter, Lyons, Mazur, Pedersen, Plescia, Enters
Nay: None

6. **Board member “Code of Conduct” Review:**
   The Board reviewed Item #8: “I will be sufficiently informed about and prepared to act on the specific issues before the board, and remain reasonably knowledgeable about local, state, national, and global education issues.”

7. **Approve Consent Agenda Items:**
   A motion was made by Enters and seconded by Plescia to approve the consent agenda items. Motion carried.

   Aye: Mazur, Pedersen, Plescia, Enters, Kueter, Lyons
   Nay: None

8. **Public Comments:**
   There were no public comments.

9. **Superintendent’s Report:**
   a. **Monthly Board Policy review**
      Sections 5:100 – 5:130 were reviewed.

   b. **Approval of Citizen’s Advisory Council members for 2019-2020**
      Mr. Gold shared the roster for the CAC, a listing of meeting dates, and a draft of the objectives that will be discussed. He noted that there will be more objectives added throughout the year.
      A motion was made by Mazur and seconded by Enters to approve the CAC roster for 2019-2020.
      Motion carried.

      Aye: Pedersen, Plescia, Enters, Kueter, Lyons, Mazur
      Nay: None

      The three building principals shared their 2018-2019 school improvement executive summaries with the Board.

   d. **Vendor expense report**
      Mr. Gold shared a report with the Board which listed all vendors who were paid more than $5,000 during FY2019.

   e. **Technology update**
      Matt McCulley, Director of Technology, shared an update with the Board on the various summer technology projects.
f. Approval of changes to the BHSD Certified Evaluation Plan
   A team of administrators and certified personnel met to review the current certified evaluation plan. Minor revisions were made and were highlighted for the Board prior to a vote on approval.
   A motion was made by Pedersen and seconded by Mazur to approve the new BHSD Certified Evaluation Plan as submitted.
   Motion carried.
   Aye: Plescia, Enters, Kueter, Lyons, Mazur, Pedersen
   Nay: None

f. Approval of a new Board committee
   At the Board retreat meeting in July, it was suggested that a Board committee be established which would focus on climate and culture. The Board agreed to establish this committee.
   A motion was made by Mazur and seconded by Kueter to approve development of the climate and culture Board committee with the following members: Enters, Kueter, Plescia
   Motion carried.
   Aye: Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
   Nay: None

h. Rt. 12 property sale update
   Mr. Gold provided an update on the status of the current sale of the Rt. 12 property. This will be a cash sale. There is a possible closing date of August 20, 2019.

i. Special Education survey data update
   Dr. Erin Pittman provided the board with a review of recent survey data provided by ISBE as well as data received through an internal survey. The District will be focusing on improving Parent Involvement.

j. Mr. Gold gave the Board an update on the number of students who have registered as we have one more week before school begins. It is anticipated that many parents will be registering their students in the coming days.

k. Mr. Gold provided the Board with an update on the summer construction projects. While a few projects have yet to be completed, the buildings will be in good condition and ready for the first day of school.

l. Mr. Gold discussed the possibility of a future annexation with Volo in order to connect with their water service. They are in the process of constructing a water main that will come up Fish Lake Road and then head west on Molidor. This might be a good time for the Board to consider connecting with their system, as costs could be significantly reduced to do this during their construction phase. Mr. Gold will contact them regarding a time line and cost. A review of our current use of water and the longevity of our well will be conducted and shared with the Board.
10. Approval of the tentative budget for Fiscal Year 2020

In preparation of the budget, over 80 revenue codes and nearly 700 expense codes were reviewed. The State requires that a balanced budget be submitted or the District must complete a deficit reduction plan to balance the District’s budget within three years. The hearing on the annual budget will be held during our Monday, September 9, 2019 Board of Education meeting in the Big Hollow Middle School Library. The budget has been on display since Wednesday, August 7, 2019 in order to meet the 30-day requirement. The legal notice appeared on the August 6, 2019 edition of the Daily Herald.

In the coming month, there will be some changes, as he believes he will get a more accurate account for employee benefits. With the insurance enrollment window open at this time, the figures in this tentative budget are estimates. The budget shows a deficit; however, Mr. Gold is confident that if expenses remain in line with his predictions, the District will not be in a deficit spending situation at the end of the fiscal year.

Approval of the tentative budget for Fiscal Year 2020

A motion was made by Pedersen and seconded by Enters to approve the tentative budget for the SY19-20.

Motion carried

Aye: Enters, Kueter, Lyons, Mazur, Pedersen, Plescia

Nay: None

11. Other Action Items:

a. Approve the July Employment Report

   A motion was made by Enters and seconded by Mazur to approve the June Employment Report.

   **Item A** - Approve the employment of Jami Hamm as Middle School Paraprofessional effective the 2019-2020 school year.

   **Item B** - Approve the employment of Jennifer Beuckman as 3rd Grade Elementary teacher effective the 2019-2020 school year.

   **Item C** - Approve the employment of Colleen Davidson as Middle School Paraprofessional effective the 2019-2020 school year.

   **Item D** - Approve the employment of Chiara Sposato-Jucha as Library Clerk effective the 2019-2020 school year.

   **Item E** - Approve the Personnel Change for Melissa Morley from SPED Administrative Assistant to Business Office Assistant effective August 13, 2019.

   **Item F** - Approve the employment of Korinne Manullang as 5th-8th grade Art Teacher effective the 2019-2020 school year.

   **Item G** - Approve the employment of Ann Connor for 7th-8th Grade SPED Math effective the 2019-2020 school year.
**Item H** - Approve the employment of Steven Ostergaard as 5th-8th grade STARS teacher effective the 2019-2020 school year.

Motion carried.

Aye: Kueter, Lyons, Mazur, Pedersen, Plescia, Enters
Nay: None

b. Approval of the Parent/Student Handbook for 2019-2020

The updated Parent/Student Handbook for 2019-2020 was exhibited. The handbook will be available on the District website. Parents can also request a printed copy. The handbook reflects all the revisions to Board Policy that have been previously approved.

A motion was made by Enters and seconded by Plescia to approve the 2019-2020 Parent/Student Handbook.

Motion carried.

Aye: Lyons, Mazur, Pedersen, Plescia, Enters, Kueter
Nay: None

c. Approval of the recommendation for blacktop repairs

Mr. Gold shared with the Board a quote for blacktop repairs that need to be completed soon. This item was brought to the Board as an action item due to the higher than anticipated cost. Two quotes were received for this project.

A motion was made by Plescia and seconded by Mazur to approve the blacktop repair as recommended.

Motion carried.

Aye: Mazur, Pedersen, Plescia, Enters, Kueter, Lyons
Nay: None

d. Approval of the recommendation to repair the PreK playground

Mr. Gold discussed repairs that need to be made to improve the drainage at the PreK playground. Without the repairs, the playground is often unusable.

A motion was made by Enters and seconded by Pedersen to approve the playground repair as recommended.

Motion carried.

Aye: Pedersen, Plescia, Enters, Kueter, Lyons, Mazur
Nay: None

e. Approval of a memorandum of understanding (MOU) with the Big Hollow Federation of Teachers modifying the retirement date for Julie Castetter

A motion was made by Mazur and seconded by Kueter to approve the MOU.

Motion carried.
f. Approval of a contract with Single Path to provide business office support through a transition period

Mr. Gold recommended working with Single Path for the next several months to help the business office transition through a time of changing employees and job descriptions. The business office has one new member who will start soon and one other employee who is working part-time and will retire by the end of FY20. According to Mr. Gold, this is a good time to reorganize with the assistance of Single Path.

A motion was made by Pedersen and seconded by Mazur to approve the contract with Single Path.
Motion carried.

Aye: Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
Nay: None

Approval of the Reciprocal Reporting System Agreement between the Sheriff of Lake County and the Board of Education of Big Hollow School District 38

School districts are authorized to release student records and information to juvenile authorities, including law enforcement officers, when necessary. Law enforcement agencies can also allow appropriate school officials to inspect and copy law enforcement records under a reciprocal reporting system.

A motion was made by Enters and seconded by Kueter to approve the reciprocal agreement with the Sheriff of Lake County.

Motion carried.

Aye: Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
Nay: None

h. Approval of the hiring of Eric Wolters as athletic director for Big Hollow Middle School.

A motion was made by Kueter and seconded by Lyons to approve hiring of Eric Wolters as athletic director of Big Hollow Middle School.

Motion did not carry.

Aye: Kueter
Nay: Lyons, Pedersen, Plescia, Enters
Abstain: Mazur
i. Approval of the extra-curricular assignments for 2019-2020

The Board was provided a complete listing of coaches and sponsors for extra-curricular assignments for the 2019-2020 school year. All positions that are marked as vacant have been posted on the Big Hollow website as vacancies to be filled.

A motion was made by Pedersen and seconded by Plescia to approve the extra-curricular assignments for 2019-2020.

Motion carried.

Aye: Lyons, Mazur, Pedersen, Plescia, Enters, Kueter
Nay: None

12. Resignations Accepted:
   a. Accepted the resignation of Amy Orr as bus driver effective July 25, 2019.
   b. Accepted the resignation of Hannah Jacobs as 3rd grade teacher effective July 25, 2019.
   c. Accepted the resignation of Lolita Christensen as Executive Assistant to the Superintendent effective September 30, 2019.
   d. Accepted the resignation of Al Boyd as bus driver effective July 31, 2019.
   e. Accepted the resignation of Rachelle Sikes as Special Education teacher at BHMS effective August 6, 2019.
   f. Accepted the resignation of Julie Arias as Special Education teacher at BHMS effective July 19, 2019.
   g. Accepted the resignation of Meghan Ryan as Art teacher at BHMS effective August 9, 2019.

13. Informational Items:
   a. Freedom of Information Act (FOIA) Requests
      There were no FOIA requests to report.

   b. The next regularly scheduled Board meeting will take place Monday, September 9, 2019 with closed session beginning at 6:00 p.m. and open session beginning at 7:00 p.m.

14. Motion to move to Closed Session:
   Not needed.

15. Return to Open Session:
   Not needed.

16. Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence:
   None

17. Adjournment:
   A motion was made by Enters and seconded by Mazur to adjourn the meeting at 8:15pm. Motion carried.
Aye: Mazur, Pedersen, Plescja, Enters, Kueter, Lyons
Nay: None

__________________________________________  __________________________________
Board of Education President                                    Board of Education Secretary
Big Hollow School District #38                                    Big Hollow School District #38