Our Mission: Inspiring a diverse school community to be passionate and empathetic learners.
Our Vision: Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.

REGULAR BOARD OF EDUCATION MEETING

Tuesday, October 15, 2019
6:00 p.m. Closed Session
7:00 p.m. Open Session
Big Hollow Middle School Library

Agenda No. 4

Item 1 – Call to Order and Roll Call

Item 2 – Pledge of Allegiance

Item 3 – Motion to move to Closed Session

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

3. Student disciplinary cases. 5 ILCS 120/2(c)(9).

Item 4 – Resume to Open Session

Item 5 – Added Items/Approval of the Agenda

Recommendation: Approve – Motion Required
Item 6 – Academic Spotlight

1. Three of our fourth grade teachers will be presenting information about their differentiation techniques including a guided math structure that is utilized within the classroom.

2. Kindergarten students will be doing an “ABC Fashion Show” for the Board.

Item 7 – Board member “Code of Conduct” review

“I will strive for a positive working relationship with the superintendent, respecting the superintendent’s authority to advise the Board, implement Board policy, and administer the District.”

Item 8 – Approve Consent Agenda Items

**Item 1**
Approve the Closed Session Minutes of the September 9, 2019 Board Meeting to remain in closed status

**Item 2**
Approve the destruction of closed session audio recordings that are more than 18 months old. This is in accordance to Board Policy 2:220.

**Exhibit 1**
Approve the Minutes of the September 9, 2019 Regular Board of Education Meeting

**Exhibit 2**
Approval of the School Treasurer’s Report for September, 2019

**Exhibit 3**
Approval of Bills for September/October, 2019

**Exhibit 4**
Approval of Activity and Convenience Fund Reports for September, 2019

**Exhibit 5**
Approval of Payroll for September, 2019

**Exhibit 6**
Approve the Administrator and Teacher Salary and Benefit Report for 2018-2019

**Exhibit 7**
Approval of Building/Grounds/Transportation Committee report from September 12, 2019

**Exhibit 8**
Approval of Climate/Culture Committee report from September 30, 2019

**Exhibit 9**
Approval of Technology Committee report from October 2, 2019

**Exhibit 10**
Approval of the Curriculum Committee report from October 10, 2019

**Recommendation:** Approve – Motion Required

Item 9 – Public Comments
**Item 10 – Superintendent’s Report**

a. Recognition of the Big Hollow representatives on the Grant Junior Bulldogs Big 10 Featherweights.

b. Monthly Board Policy review


State law requires that the School Report Cards be reviewed during a school board meeting and said review recorded in the board minutes. We will email students’ parents the link to the online school report card for our District ([http://www.illinoisreportcard.com/](http://www.illinoisreportcard.com/)) as well as a PDF copy of the report cards for each school. Copies of the report cards will also be mailed home to parents who have requested not to receive electronic communication.

   **Exhibit 12** 2019 District Report Card
   **Exhibit 13** 2019 BHSD Primary School Report Card
   **Exhibit 14** 2019 BHSD Elementary School Report Card
   **Exhibit 15** 2019 BHSD Middle School Report Card

The minutes need to reflect that the 2019 School Report Card data was reviewed.

Michelle Hetrovicz, Director of Curriculum, Instruction and Assessment, will provide the Board with a full data presentation for each of the District.

   **Exhibit 16** is the data presentation that will be shared.

d. **Approve 2018-2019 Audit Report**

Mr. Gold will share a summary of the audit that was recently completed for Big Hollow School District 38.

   **Exhibit 17** is a copy of the draft version of the Audit Report for SY 2018-2019 which was conducted by Eder, Casella & Co. this past summer.

A motion needs to be made that the SY 18-19 Audit Report has been accepted and approved as submitted.

**Recommendation: Approve – Motion Required**
e. **Technology update**

Matt McCulley, Director of Technology, will be providing the Board with a technology update and demonstrations on three new upgrades in our schools, centered on student safety: 1) Alertus, 2) bus cameras, 3) building security cameras.

f. **MAP Skills and MAP Reading Fluency**

Michelle Hetrovicz, Director of Curriculum, Instruction and Assessment, will provide the Board with an update on two new assessment features that are being utilized throughout the schools.

Exhibit 18 provides information on MAP reading fluency

Exhibit 19 provides more information on MAP Skills

g. **Approve the recent Board Policy update on 2nd reading.**

Exhibit 20 consists of IASB PRESS Plus policy revision recommendations from issue number 101.

**Recommendation: Approve on 2nd reading – Motion Required**

h. **African-American Parent Advisory Council**

The first meeting for our new African American Parent Advisory Council took place on Thursday, October 10, 2019. There was an open dialogue as to the issues that their children may be facing as minority students in our school population and that the parents themselves may be facing as a parent in our District.

Exhibit 21 is the agenda for the first African-American Parent Advisory Council meeting

i. **Graduation Date**

As noted when the Board approved the 2019-2020 calendar, the date for the 8th grade graduation will be Wednesday, May 27, 2020. At this time, if no emergency days are utilized, the last day of school for students will be on Thursday, May 28, 2020.

**Item 11 – Other Action Items**

a. **Approve the September Employment Report**

Exhibit 22 is the employment report for the month of September.

**Recommendation: Approve – Motion Required**
b. Approve field trip to Springfield

Exhibit 23 is a summary of the 7th grade field trip to Springfield. This requires Board approval due to the length of travel.

Recommendation: Approve – Motion Required

c. Approve the Washington, D.C. trip

Exhibit 24 is a summary of the proposed optional field trip to Washington D.C. for 8th grade students.

Recommendation: Approve – Motion Required

d. Approve the purchase of a small bus (MPV) for the purpose of transporting students to out of district placements.

Exhibit 25 is a copy of the lease documents for the new vehicle.

Recommendation: Approve – Motion Required

e. Approve a Resolution waiving the limitation on administrative costs for school year 2019-2020 as authorized by Section 17-1.5 of the School Code.

a. The Administrative Costs Calculation which is displayed in the budget shows a 9% increase in Administrative Costs for the 2019-2020 school year. With an overall increase above 5%, the Board is required to take further action.

b. According to ISBE, Districts that fall within the lowest 25th percentile (4th Quartile) for administrative costs per pupil can waive the limitation by Board action. The Board must approve a resolution waiving the limitation by a 2/3 majority.

c. Based on the most recent Annual Financial Report data, ISBE stated that in order to be in the 4th Quartile, administrative costs must be at $298.71 per pupil and lower. Currently, BHSD 38 has an administrative cost per pupil of $254.59, which ranks the District at 319 out of 368 Elementary school districts. This places BHSD in the 4th Quartile, allowing the Board to approve a resolution to waive the 5% restriction.

Exhibit 26 is a copy of the proposed Resolution.

Recommendation: Approve – Motion Required

Item 12 – Resignations Accepted

- Accept resignation for Jackie Laske from Primary Lunch Monitor effective September 18, 2019.
- Accept resignation for Michelle Serna from Elementary Lunch Monitor effective September 19, 2019.
**Item 13 –Informational Items**

a. Freedom of Information Act (FOIA) Requests

   **Exhibit 27** is a FOIA request that was received on September 30, 2019

b. Monthly Reports for the Board
   a. Exhibit 28 Administrator Report
   b. Exhibit 29 Meal Program Report
   c. Exhibit 30 Monthly Attendance Report
   d. Exhibit 31 Monthly Behavior Report

c. Meeting Agendas
   a. Exhibit 32 Administrator meeting agendas for September
   b. Exhibit 33 Citizen’s Advisory Council meeting agenda to be held on October 28, 2019.

d. The next regularly scheduled Board meeting will take place on Monday, November 11, 2019 with closed session beginning at 6:00 p.m.

**Item 14 –Motion to move to closed session**

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

**Item 15 –Return to Open Session**

**Item 16 –Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.**

**Item 17 –Adjournment**

Motion to adjourn.