Big Hollow School District #38 Ingleside, IL  60041

REGULAR BOARD OF EDUCATION MEETING MINUTES

Monday, September 9, 2019-6:00 p.m.-Big Hollow Middle School Library

1. Call to Order and Roll Call:
The regular meeting of the Board of Education was called to order at 6:00 p.m. on Monday, September 9, 2019 in the Big Hollow Middle School Library.

   Roll Call:
The following members were in attendance: Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
The following members were absent: Cernuska
The following administration were present: Gold

2. Pledge of Allegiance:
The Pledge of Allegiance was recited.

3. Motion to move to Closed Session:
A motion was made by Mazur and seconded by Kueter to move to closed session. Motion carried.

   Aye:  Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
   Nay:  None

4. Resume to Open Session:
Open session began at 7:02 pm
The following members were in attendance:  Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
The following members were absent: Cernuska
The following administration were present: Gold, Arndt, Pittman, Hetrovicz, Janusz, Whipple, Biancalana, McCulley

5. The Board conducted the 2019-2020 Budget Hearing

   A motion was made by Pedersen and seconded by Plescia to enter the budget hearing.

   Aye:  Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
   Nay:  None

   The Board reviewed the updated budget form, an analysis of fund balance history, and a revenue and expense history. Questions regarding the revenue vs. expenditure total was asked and Mr. Gold explained.

   A motion was made by Enters and seconded by Mazur to close the budget hearing.

   Aye:  Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
   Nay:  None
6. **Added Items/Approval of the Agenda:**

   A motion was made by Enters and seconded by Pedersen to approve the agenda with the addition to the employment report.
   Motion carried.

   Aye: Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
   Nay: None

7. **Academic Spotlight Discussed**
   A group of BHMS teachers would like to organize an optional 8th grade trip to Washington D.C., with this becoming an annual trip for our students. The Board received initial information and discussed logistical issues that need to be overcome. The use of an outside company was discussed to organize and facilitate all aspects of the trip. The 8th grade teachers will bring a formal proposal to the Board in October.

8. **Board member “Code of Conduct” Review:**
   The Board reviewed Item #9: “I will respectfully listen to those who communicate with the Board, seeking to understand their views, while recognizing my responsibility to represent the interests of the entire community.”

9. **Approve Consent Agenda Items:**
   A motion was made by Plescia and seconded by Kueter to approve the consent agenda items.
   Motion carried.

   Aye: Lyons, Mazur, Pedersen, Plescia, Enters, Kueter
   Nay: None

10. **Public Comments:**
    There were no public comments.

11. **Superintendent’s Report:**
    a. New certified staff for BHSD38 were introduced to the Board.

       **PRIMARY:**

       | Name               | Position                  |
       |--------------------|---------------------------|
       | Christina Martorano| Primary Social Worker     |
       | Kennedy Vilt       | Primary Music Teacher     |
       | Amanda Yablun      | PreK Speech Language Pathologist |
       | Samantha Rusciolelli| Kindergarten Teacher      |

       **ELEMENTARY:**

       | Name               | Position                |
       |--------------------|-------------------------|
       | Madeline Redding   | 2nd Grade Teacher       |
       | Hayley Vaughn      | Elementary SPED Resource Teacher |
       | Shawna Mieritz     | 3rd Grade Teacher       |
       | Jennifer Beuckman  | 3rd Grade Teacher       |
MIDDLE:

| Name                | Position                      
|---------------------|-------------------------------
| Dan Knowles         | MS Band Teacher               
| Deonna Klobe        | 8th Grade Math Teacher        
| Lynn Wingard       | 8th Grade Math Teacher        
| Madeline Ovassapian| MS SPED Teacher               
| Sarah Abel          | 7th Grade ELA Teacher         
| Jason Watt          | 8th Grade SPED Teacher        
| Katarina Harr       | 5th Grade SPED Teacher        
| Joseph Cooley       | MS School Counselor           
| Korinne Manullang  | 5th-8th Grade Art Teacher     
| Ann Connor          | 6-8 SPED Math                 
| Steven Ostergaard   | 5-8 STARS Teacher             

b. The Board honored two certified employees who have now received tenured status:
   a. Molly Battaglini (Psychologist—Big Hollow Middle School)
   b. Oksana Poulos (Special Education—Big Hollow Primary School)

c. Monthly Board Policy review
   Sections 5:140 – 5:185 were reviewed.

d. IASB PRESS Plus policy revision recommendations from issue 101 discussed. The combination of board member emails to one shared emailed address was discussed in detail. Concerns regarding emails becoming public board exhibits was brought up. Board will not adopt all recommended changes to section 2:140. Mr. Gold will provide an updated version at the October meeting based on what was discussed.
   A motion was made by Mazur and seconded by Kueter to approve the IASB PRESS Plus policy revision
   Motion carried.

   Aye: Mazur, Pedersen, Plescia, Enters, Kueter, Lyons
   Nay: None

e. Partnership with Northwestern Center for Talent Development
   Michelle Hetrovicz discussed with the Board an upcoming partnership with the Northwestern Center for Talent Development. The Board is invited to attend the September 23rd Citizen’s Advisory Council (CAC) meeting, where representatives from Northwestern will facilitate a focus group discussion with our CAC members.

f. Analysis of Enrollment
   BHSD38 6th day enrollment summary from SY03-04 to SY19-20 as well as classroom enrollment summaries for Primary, Elementary and Middle Schools were shared with the board.

g. Energy Cost Analysis
Mr. Gold shared with the Board an energy cost analysis which reflects the energy improvements that have been completed over the last several years.

h. Master Board Member status
According to a recent update provided by the Illinois Association of School Boards, the following Board members have achieved Master Board Member status and will be recognized at the Lake County IASB Fall Dinner/Workshop:
   - Tiffany Enters – Level I
   - Vivian Kueter – Level II
   - Lauren Plescia – Level I

12. Other Action Items
a. Approve the August Employment Report
   A motion was made by Mazur and seconded by Plescia to approve the August Employment Report.

   **Item A** - Approve the employment of Lois Bruno as Elementary Paraprofessional effective September 3, 2019.

   **Item B** - Approve the employment of Kara Baysinger as Athletic Director effective the 2019-2020 school year.

   **Item C** - Approve the Personnel Change for Julie Burdett from Middle School Secretary to Assistant for Student Services effective September 2019.

   **Item D** - Approve the Personnel Change for Holly Brama from Middle School 10 Month Secretary to Middle School 12 Month Secretary effective September 2019.

   **Item E** - Approve the employment of Amanda Munsen as Musical Choreographer effective the 2019-2020 school year.

   **Item F** - Approve the employment of Natosha Thormo as Bus Driver effective September 9, 2019.

   **Item G** - Approve the employment of Nicholas Wells as Bus Driver effective September 9, 2019.

   **Item H** – Approve the employment of Rosario Morales as Lunch Monitor effective September 10, 2019.

Motion carried.

Aye: Pedersen, Plescia, Enters, Kueter, Lyons, Mazur
Nay: None

b. Approval of the 2019-2020 Annual Budget
   A motion was made by Enters and seconded by Pedersen to approve the annual budget as presented during the budget hearing.

Motion carried.
13. Resignations Accepted:
a. Accepted the resignation of James Hoffman as bus monitor effective end of the 2018-2019 school year.
b. Accepted the resignation of Krista Findley as Food Service Worker effective September 5, 2019.

14. Informational Items:
a. Freedom of Information Act (FOIA) Requests
   A FOIA request received on August 28, 2019 was discussed by the board.
b. Monthly Reports
   Monthly Administrator and Meal Program Reports were presented to the board.
c. Administrator Meetings
   Agenda’s from the Administrator meetings that took place on August 14, 2019 and August 28, 2019 were discussed.
d. The next regularly scheduled Board meeting will take place Tuesday, October 15, 2019 with closed session beginning at 6:00 p.m. and open session beginning at 7:00 p.m.

15. Motion to move to Closed Session: 
   Not needed.

16. Return to Open Session: 
   Not needed.

17. Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence: 
   None

18. Adjournment: 
   A motion was made by Kueter and seconded by Plescia to adjourn the meeting at 8:08 pm. 
   Motion carried.

   Aye: Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
   Nay: None