Our Mission: Inspiring a diverse school community to be passionate and empathetic learners.
Our Vision: Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.

REGULAR BOARD OF EDUCATION MEETING

Monday, November 11, 2019
6:00 p.m. Closed Session
7:00 p.m. Open Session
Big Hollow Middle School Library

Agenda No. 5

Item 1 – Call to Order and Roll Call

Item 2 – Pledge of Allegiance

Item 3 – Motion to Move to Closed Session

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

3. Litigation, when an action against, affecting or on behalf of the particular body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).

4. Student disciplinary cases. 5 ILCS 120/2(c)(9).

Item 4 – Resume to Open Session

Item 5 – Added Items/Approval of the Agenda
Recommendation: Approve – Motion Required

**Item 6 – Recognition of School Board Members Day - November 15, 2018**

Big Hollow School District 38 is joining communities throughout the State to say “thank you” to local board members on November 15, 2019. The date is officially designated each year as School Board Members Day in Illinois to recognize these public servants for their commitment and contributions to our public schools.

**Item 7 -- Board Member “Code of Conduct” Review**

Item #11: “I will model continuous learning and work to ensure good governance by taking advantage of board member development opportunities, such as those sponsored by my state and national school board associations, and encourage my fellow board members to do the same.”

**Item 8 – Approve Consent Agenda Items**

| Item 1 | Approve the Closed Session Minutes of the October 15, 2019 Board Meeting to remain in closed status |
| Exhibit 1 | Approve the Minutes of the October 15, 2019 Regular Board of Education Meeting |
| Exhibit 2 | Approval of the School Treasurer’s Report for October, 2019 |
| Exhibit 3 | Approval of Bills for October/November, 2019 |
| Exhibit 4 | Approval of Activity and Convenience Fund Reports for October, 2019 |
| Exhibit 5 | Approval of Payroll for October, 2019 |
| Exhibit 6 | Approve an agreement between Big Hollow School District 38 and A Child’s Place for use of facility. |
| Exhibit 7 | Approve the November 4, 2019 Finance Committee Report |
| Exhibit 8 | Approve the November 5, 2019 Extra Curricular Committee Report |

Recommendation: Approve – Motion Required

**Item 9 – Public Comments**

**Item 10 – Call to Order and Roll Call**

**Item 11 – Superintendent’s Report**

a. Monthly Board Policy review

Exhibit 9 consists of Board policies 2:240-3:30.

b. BHSD #38 School Improvement Planning for 2019-2020

Exhibit 10 consists of a summary of our School Improvement process.
The following exhibits are executive summary reports for each building which were created by building level leadership teams. At the conclusion of the school year, the administration will report back to the Board the progress made in each of the action plans that are listed.

**Exhibit 11** is the executive summary for Big Hollow Primary School.

**Exhibit 12** is the executive summary for Big Hollow Elementary School.

**Exhibit 13** is the executive summary for Big Hollow Middle School.

c. **Health/Life Safety Annual Inspection Report**

**Exhibit 14** consists of the Health/Life Safety Annual Inspection Report letter of response that was sent back to the Lake County ROE.

d. **Immunization Update**

BHSD had 25 students that were not in State compliance as of October 31, 2019 (5–Primary, 7–Elementary, 13–Middle). The Illinois State Board of Education requires at least 90% compliance. As of this date, 96.5% of students are in compliance. A big thank you goes out to our school nurses for their work on this matter.

e. **Food Service Report**


f. **Staffing Plan Timeline for SY 19-20**

**Exhibit 16** consists of the Staffing Plan Timeline for SY 19-20.

g. **IASB Resolutions Committee Report**

Vivian Kueter is our IASB Delegate for the assembly meeting that will take place on November 23, 2019 at 10:30 a.m. in Chicago. The 2019 Resolutions Committee Report is included in the exhibit below. At this time the Board needs to discuss any resolutions that the Board would like for Vivian to take a stand on.

**Exhibit 17** is the 2018 IASB Resolutions Committee Report.

h. **Approval to submit request to begin the annexation process with the Village of Volo.**

**Exhibit 18** is a draft of a letter that Mr. Gold would like to submit to the Village of Volo which outlines a desire to begin the annexation process along with reasons for doing so. This letter will be sent to the Village Manager upon Board approval.

**Recommendation:** Approve –Motion Required
**Item 12 – Other Action Items**

a. Adopt Estimated Tax Levy for 2019

*Exhibit 19* is background information in regards to the 2019 tax levy.

*Exhibit 20* is the resolution that is recommended for approval.

*Exhibit 21* is the resolution to levy special taxes for SEDOL IMRF which is recommended for approval.

**Recommendation:** Approve – Motion Required

b. Employment Recommendations

*Exhibit 22* is the employment report for the month of October, 2019.

**Recommendation:** Approve – Motion Required

c. Approve the resolution for dismissal of educational support staff employee for reasons other than reduction-in-force

*Exhibit 23* is the resolution to be approved.

**Recommendation:** Approve – Motion Required

d. Approve an amendment to the current solar power purchase agreement

*Exhibit 24* is the amendment that is being proposed.

**Recommendation:** Approve – Motion Required

**Item 13 – Resignations Accepted**

- There were no resignations for the month of October.

**Item 14 – Informational Items**

a. Freedom of Information Act (FOIA) Requests
   
   a. *Exhibit 25* is a FOIA request received on October 23, 2019.
   
   b. *Exhibit 26* is a FOIA request received on November 5, 2019.

b. Monthly Reports for the Board
   
   a. *Exhibit 27* Administrator Report
   
   b. *Exhibit 28* Meal Program Report
   
   c. *Exhibit 29* Monthly Attendance Report
   
   d. *Exhibit 30* Monthly Discipline Report

   c. Meeting Agendas
a. **Exhibit 31** Administrator meeting agendas for October, 2019  
b. **Exhibit 32** Citizen’s Advisory Council meeting held on October 28, 2019  

d. **Point system for Master Board Member status**  
a. **Exhibit 33** Information on how to achieve Master Board Member Status  

e. The next regularly scheduled Board meeting will take place on Monday, December 9, 2019 with closed session beginning at 6:00 p.m.  

**Item 15 – Motion to Move to Closed Session**  
For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.  

**Item 16 – Return to Open Session**  

**Item 17 – Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.**  

**Item 18 – Adjournment**  
Motion to adjourn.