

Big Hollow Middle School Fine Arts Boosters

Meeting Minutes

Tuesday, November 12, 2019

I. Call to order

Susan Gaedtke called to order the meeting of the **Big Hollow Middle School Fine Arts Boosters** at **7:34pm** on **November 12, 2019** at Big Hollow Middle School in Ingleside, IL.

II. Roll call

The following persons were present: President Susan Gaedtke, Treasurer Sonya Dickson, Secretary Lisa Gvozdev, Coordinator of Volunteers Carol Baker, Director of Fundraising Kim Christesen, Director of Plays & Musicals Amy Cruz, Director of Art Club Sessie Carlson, and Teacher Liaisons Sara Kumpula (Band), Denise Maifield (Theater/Speech), Dan Knowles (Band).

III. Approval of minutes from last meeting

Amy motioned to approve the minutes of the October 1 meeting; Sonya seconded the motion - all approved; motion carried.

IV. Updates

a) Choir update: Julie

Our piano was delivered from Grant HS a couple of weeks ago; Steve King is our piano tuner and he gave us a quote of \$55 and \$55 to tune our pianos. Both need to be tuned. We have \$150 in our budget for this.

Auditioned Choir Junior purchased some more bow ties and scarves. They will be doing a tour in February and were looking for some possible locations. A couple of places that were mentioned were the Round Lake Park District and Grant Township Buildings.

Sweatshirts for the Auditioned Choir Tour in December will be \$15 each; for 38 sweatshirts, that comes to \$570. This should be in the budget.

There are 5 payments/possible scholarships that are not in yet for Auditioned Choir; students have been told that if they do not get these payments in, they will not be able to attend the tour.

The 5th grade concert will be on Tuesday, November 19; we are able to get into the gym at 4:30 and any help with setup would be appreciated.

b) Band update: Sara

There is currently one outstanding payment for Jazz Band, and one outstanding for Beginning Jazz Band as well.

Both Jazz Bands are requesting sweatshirts for their tour also; the cost for 21 at \$15 each would come to a total of \$315.

c) Art Club/Set Crew update: Julie/Denise

Set Crew is done with all pieces for the musical.

d) Theater update: Denise

The cast party was held yesterday, but the musical performances were postponed to December 5 and 7. We are not going to reprint the programs.

Denise will need to get some more dry ice and a couple of extra supplies for the performances, as well as a \$50 gift card for Randy Boesch and a \$50 gift card for the hair stylist that has been working with the kids.

We are planning on inviting some of the residents of the local senior citizens' homes to the play in the spring. We need to let them know about it early; they need quite a bit of time to coordinate things.

e) Speech update: Denise

The Speech and Acting Showcase will be held on Thursday, November 21 at 7PM. No concessions will be sold. The party will be held on Tuesday, November 26. The budget is not closed yet for Speech and Acting.

Two of our performances received Judges' Choice at IESA.

f) Fundraising update: Kim

See's Candies forms are in and will be handed out to students on November 19.

We are going to try to do a Dine and Donate with Jimano's Pizza in January and a Culver's night in March (possibly March 11), as the PTO is doing their Culver's fundraiser in January.

Kim brought in the stars, notes and engravable plates that we are thinking of using for our Donor Wall. A couple things we are still working on are: coming up with an order form, fitting engraving to size on the plates, how to affix everything to the wall, as well as a title for the wall.

It was decided that donation prices for the Donor Wall would be as follows: treble clef with three plates for \$75; double note with two plates for \$50; single note or star with one plate each for \$25. There would also be an option for a \$250 silver donor and a \$500 gold donor.

We are going to hold off on Spiritwear for now. A couple of members had mentioned possibly offering some products that were a little more non-specific.

g) Communications update: Carol

Sara, Carol and Susan were able to go in for their web training, and we were given a free website to use.

The sign out in front of the Middle School is currently broken and is showing old information.

Susan will be sending out our newsletter in a couple of days; please send her any info to include.

h) Miscellaneous: All

It was mentioned that a parent emailed Mr. Gold and feeling that the Boosters Members were taking up too many of the front row seats at the Band and Choir Concert. We are doing our best to not do so, except for those members who are taking pictures and are speaking at the concerts.

We have two tablecloths and two signs ready to be put on them.

Sara and Susan and going to put together a google doc so we can order the Fine Arts Boosters t-shirts for our members.

i) Finance Report: Sonya

We brought in \$1,660.00 from the Fine Arts Dance. Our costs were \$786.34, giving us a profit of \$873.66. We brought in \$83.00 from the Student musical performance after school on Thursday.

Current account balance as of 10/31/2019 was \$2,577.33. December Stipends were \$7,595.00. Total interest payments came to .61; \$6,436.00 will be deposited in November and total debits came to \$1,245.52.

The following checks were written between meetings:

Check #1644 for \$1,722.00 to BHMS for Band t-shirts.

Check #1645 for \$1,560.00 to BHMS for Choir t-shirts.

Check #1646 for \$175.00 to Thomas Middle School for the Jazz Jamboree.

Check #1647 for \$236.00 to Ultimate Screenprinting for Speech t-shirts.

Check #1648 for \$76.80 to Music & Arts for Jazz Band/Charts.

Check #1649 for \$15.00 to the IL Charity Bureau Fund for State Taxes.

The following checks were written during the meeting:

Check #1650 for \$113.06 to Sessie Carlson for Vinyl Reimbursement.

Check #1651 for \$60.04 to Randy Boesch for Set Reimbursement.

Check #1652 for \$26.35 to Kim Christesen for Dance Photos.

Check #1653 for \$126.86 to Meghan Crowley for Set Reimbursement.

Check #1654 for \$156.96 to Amy Cruz for Musical Reimbursement.

Check #1655 for \$504.00 to BHMS for Musical t-shirts.

Check #1656 for \$35.60 to Casey Torrey for Back to School Bash Candy.

Account balance after tonight's meeting is \$1,554.46.

j) Public Open Forum: All

V. Adjournment

Meeting adjourned at **8:56pm**. Sonya motioned to adjourn; Sessie seconded the motion – all approved; motion carried.

Minutes submitted by: Secretary Lisa Gvozdev