**Our Mission:** Inspiring a diverse school community to be passionate and empathetic learners.

**Our Vision:** Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.

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**REGULAR BOARD OF EDUCATION MEETING**

Monday, December 9, 2019
6:00 p.m. Closed Session
7:00 p.m. Open Session
Big Hollow Middle School Library

**Agenda No. 6**

**Item 1 – Call to Order and Roll Call**

**Item 2 – Pledge of Allegiance**

**Item 3 – Motion to move to Closed Session**

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

3. Litigation, when an action against, affecting or on behalf of the particular body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).

4. Student disciplinary cases. 5 ILCS 120/2(c)(9).

**Item 4 – Resume to Open Session**

**Item 5 – Added Items/Approval of the Agenda**

Recommendation: Approve – Motion Required
**Item 6 – Academic Spotlight**

- The BHMS Jazz Band will perform a piece for the Board
- Students from Mrs. Finn’s 4th grade class will share their “Inspiration Station” that they have created at Big Hollow Elementary.

**Item 7 – Student and Employee Recognition**

- For the month of November, the administration would like to honor the following individuals who have been nominated by staff and selected by the administration for the following awards:
  - Student of the Month: Sara Briggs (3rd grade)
  - Employee of the Month: Chris Jackowiak (Primary PE Teacher)
- All student-athletes who achieved a grade point average of higher than 3.5 during the 1st Trimester will also be recognized.

**Item 8 – Board Member “Code of Conduct” Review**

*Item #12: “I will strive to keep my board focused on its primary work of clarifying the district purpose, direction and goals, and monitoring district performance.”*

**Item 9 – Approve Consent Agenda Items**

- **Item 1** Approve the Closed Session Minutes of the November 11, 2019 Board Meeting to remain in closed status
- **Exhibit 1** Approve the Minutes of the November 11, 2019 Regular Board of Education Meeting
- **Exhibit 2** Approval of the School Treasurer’s Report for November, 2019
- **Exhibit 3** Approval of Bills for November/December, 2019
- **Exhibit 4** Approval of Activity and Convenience Fund Reports for November, 2019
- **Exhibit 5** Approval of Payroll for November, 2019
- **Exhibit 6** Approve the annual report from the Reduction in Force (RIF) Joint Committee meeting held on November 7, 2019.
- **Exhibit 7** Approve the November 14, 2019 Policy Committee Report
- **Exhibit 8** Approve Edward Jones Investments as an additional 403b and 457 plan provider.

**Recommendation: Approve – Motion Required**

**Item 10 – Public Comments**

**Item 11 – Superintendent’s Report**

a. Monthly Board Policy review

- **Exhibit 9** consists of Board policies 3:40-3:70.
b. **HumanEx parent and student survey results**

Svetlana Popovic, HumanEx consultant, will present survey results for the parent and student surveys that were recently completed.

c. **Data Wise**

The Data Wise Improvement Process is an eight-step model that guides teams of educators from schools or systems in working collaboratively to improve teaching and learning through evidence-based analysis. Dr. Michelle Hetrovicz will share a short presentation on how our Big Hollow staff is adopting this process.

**Exhibit 10** provides summary information about Data Wise.

d. **Approve the recent Board Policy update on 1st reading.**

**Exhibit 11** consists of IASB PRESS Plus policy revision recommendations from issue number 102.

**Recommendation:** Approve on 1st reading – Motion Required

e. **Health Insurance update**

Mr. Gold will provide a short update on the health insurance plan.

**Exhibit 12** provides a summary of insurance claim data for the first full year with Cigna.

f. **Grant Community High School Feeder School Discipline Data Summary (2018-2019)**

Mr. Gold will share a summary of discipline data from GCHS which provides information on the discipline referrals that were tied to Big Hollow graduates during the 2018-2019 school year.

**Exhibit 13** is the discipline data from GCHS

**Item 12 – Other Action Items**

a. **Approve Tax Levy Resolutions and the Certificate of Tax Levy for 2019**

**Exhibit 14** is a summary providing background knowledge to support the 2019 tax levy for BHSD 38.

**Exhibit 15** is the resolution that was approved during the November 11, 2019 Board meeting.

**Exhibit 16** is the Resolution to Levy Special Taxes for SEDOL IMRF that was approved during the November 11, 2019 Board meeting.

**Exhibit 17** is the Certificate of Tax Levy for 2019.

**Recommendation:** Approve – Motion Required

b. **Employment Recommendations**

**Exhibit 18** is the employment report for the month of November, 2019
**Item 13 – Resignations Accepted**

Accepted resignation of Jen Ten Bruin as Middle School 10-month Secretary effective November 26, 2019.

Accepted resignation of Lois Bruno as Elementary Paraprofessional effective December 6, 2019.

**Item 14 – Informational Items**

a. Freedom of Information Act (FOIA) Requests
   There were no FOIA requests to report.

b. Monthly Reports for the Board
   a. **Exhibit 19** Administrator Report
   b. **Exhibit 20** Meal Program Report
   c. **Exhibit 21** Monthly Attendance Report
   d. **Exhibit 22** Monthly Discipline Report

c. Administrator Meeting Agendas
   a. **Exhibit 23** Administrator meeting agendas for November, 2019
   b. **Exhibit 24** is the agenda for the African American Parent Advisory meeting on December 3, 2019.

d. The next regularly scheduled Board meeting will take place on Monday, January 13, 2020 with closed session beginning at 6:00 p.m.

**Item 15 – Motion to move to closed session**

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

**Item 16 – Return to Open Session**

**Item 17 – Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.**

**Item 18 – Adjournment**

Motion to adjourn.