Our Mission:  Inspiring a diverse school community to be passionate and empathetic learners.
Our Vision:  Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.

REGULAR BOARD OF EDUCATION MEETING

Monday, May 11, 2020
6:00 p.m.  Closed Session
7:00 p.m. Open Session

To comply with the CDC’s Social Distancing Order of maintaining a distance of at least 6 feet from others and Governor Pritzger's Stay at Home Order banning gatherings of more than 10 people, this board meeting can be viewed virtually via a link on our website at the following location:  https://www.bighollow.us/board-of-education

For public participation opportunities, we ask that you submit your public participation statement via email to Melissa Morley (melissamorley@bighollow.us) by 6:00 p.m. on Monday, May 11, 2020.  All comments will be read by the Board President during the open session.

 Agenda No. 11

Item 1 – Call to Order and Roll Call

Item 2 – Motion to move to Closed Session

  1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

  2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

Item 3 – Resume to Open Session

Item 4 – Pledge of Allegiance

Item 5 – Added Items/Approval of the Agenda
Recommendation: Approve — Motion Required

Item 6 – Board Member “Code of Conduct” Review

Item #5: “I will abide by majority decisions of the board, while retaining the right to seek changes in such decisions through ethical and constructive channels.”

Item 7 – Approve Consent Agenda Items

Item 1 Approve the Closed Session Minutes of the April 13, 2020 Board Meeting to remain in closed status

Item 2 Approve the 2020-2021 wages/salaries for all employees not covered under the collective bargaining agreement as presented in closed session.

Exhibit 1 Approve the Minutes of the April 13, 2020 Regular Board of Education Meeting

Exhibit 2 Approval of the School Treasurer’s Report for April, 2020

Exhibit 3 Approval of Bills for April/May 2020

Exhibit 4 Approval of Activity and Convenience Fund Reports for April, 2020

Exhibit 5 Approval of Payroll for April, 2020

Exhibit 6 Approval of Technology Committee report for April 21, 2020

Exhibit 7 Approval of Policy Committee report for April 27, 2020

Exhibit 8 Approval of Climate Culture Committee report for April 28, 2020

Exhibit 9 Approval of Finance Committee report for May 4, 2020

Recommendation: Approve — Motion Required

Item 8 – Public Comments

Item 9 – Superintendent’s Report

a. Monthly Board Policy review

Exhibit 10 consists of Board policies 4:190-5:30

b. Retirees Honored

We would like to honor the following staff member who is retiring from Big Hollow School District 38 at the conclusion of the 2019-2020 school year:

- Victoria Biarnesen
  - 14 years of service at BHSD 38
c. Board Policy Update

   **Exhibit 11** consists of IASB PRESS Plus 103 policy revision recommendations from the April, 2020 issue.

   **Recommendation:** Approve on First Reading – Motion Required

d. Update on current school shut down and planning for 2020-2021

e. Major Summer Maintenance Project List

   The Building/Grounds/Transportation committee met in early May to discuss maintenance and construction projects that will need to be completed during the coming summer months.

   **Exhibit 12** is a listing of summer maintenance/construction projects that are being considered at this time.

f. Retro-Commissioning study and work completed

   Over the past few months, Mr. Gold had another retro-commissioning study completed to analyze current energy usage and identify possible efficiency improvements.

   **Exhibit 13** is a summary report for Big Hollow Middle School. In short summary, the cost of the recommended improvements was $480, and the estimated annual savings in energy costs is $4,676. All costs for improvements were covered by a ComEd incentives program.

   **Exhibit 14** is a summary report for Big Hollow Primary and Elementary Schools. In short summary, the cost of the recommended improvements was $480, and the estimated annual savings in energy costs is $2,946. All costs for improvements were covered by a ComEd incentives program.

g. Summer office hours

   - All buildings will be open Monday – Thursday from 7:00 a.m. to 4:30 p.m.
   - Staff will be in offices each Friday from 7:00 a.m. to 11:00 a.m., but offices will be open to the public by appointment only.

h. 8th Grade Graduation

   The 2019 8th Grade Graduation will take place on Tuesday, May 19, 2020 at approximately 8:15 p.m. at the McHenry Outdoor Theater. The gates will open at 7:45 p.m.

**Item 10 – Other Action Items**

a. Approve the Education Support Staff Handbook for 2020-2021

   **Exhibit 15** is the updated ESP Handbook for 2020-2021 with changes noted.

   **Recommendation:** Approve – Motion Required
b. Approve changes to the Citizen’s Advisory Council

Exhibit 16 is the updated CAC bylaws which reflect a change that expands the opportunities for community members to serve.

Recommendation: Approve – Motion Required

c. Approve the April Employment Report

Exhibit 17 is the employment report for the month of April.

Recommendation: Approve – Motion Required

Item 11 – Resignations Accepted

- Accept resignation of Eleanor Arnold, Food Service Worker, effective May 28, 2020.
- Accept resignation of Kendall Detweiler, 3rd Grade Teacher, effective the end of the 2019-2020 school year.
- Accept the resignation of Carrie Coats, Middle School Assistant Principal, effective June 30, 2020.

Item 12 – Informational Items

a. Freedom of Information Act (FOIA) Requests

a. There were no FOIA requests.

b. Monthly Reports for the Board

a. Exhibit 18 Administrator Report

c. Meeting Agendas

a. Exhibit 19 Administrator meeting agendas for April, 2020.

d. The next regularly scheduled Board meeting will take place on Monday, June 8, 2020 with closed session beginning at 6:00 p.m. and open session beginning immediately after closed session ends.

Item 13 – Motion to move to Closed Session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 14 – Return to Open Session
Item 15 – Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 16 – Adjournment

Motion to adjourn.