Our Mission: Inspiring a diverse school community to be passionate and empathetic learners.

Our Vision: Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.

REGULAR BOARD OF EDUCATION MEETING

Monday, June 8, 2020
6:00 p.m. Closed Session
Open Session immediately follows Closed Session
Big Hollow Middle School Library

To comply with the CDC's Social Distancing Order of maintaining a distance of at least 6 feet from others and Governor Pritzger's Stay at Home Order banning gatherings of more than 10 people, this board meeting can be viewed virtually via a link on our website at the following location: https://www.bighollow.us/board-of-education

For public participation opportunities, we ask that you submit your public participation statement via email to Melissa Morley (melissamorley@bighollow.us) by 6:00 p.m. on Monday, June 8, 2020. All comments will be read by the Board President during the open session.

Agenda No. 12

Item 1 – Call to Order and Roll Call

Item 2 – Pledge of Allegiance

Item 3 – Motion to move to Closed Session

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).
Item 4 – Resume to Open Session

Item 5 – Added Items/Approval of the Agenda

Recommendation: Approve – Motion Required *(Voice Vote)*

Item 6 – Board Member “Code of Conduct” Review

Item #6: “I will encourage and respect free expression of opinion by my fellow board members and will participate in board discussions in an open, honest, and respectful manner, honoring differences of opinion or perspective.”

Item 7 – Approve Consent Agenda Items

Item 1 Approve the Closed Session Minutes of the May 11, 2020 Board Meeting to remain in closed status

Exhibit 1 Approve the Minutes of the May 11, 2020 Regular Board of Education Meeting

Exhibit 2 Approval of the School Treasurer’s Report for May, 2020

Exhibit 3 Approval of Bills for May/June 2020

Exhibit 4 Approval of Activity and Convenience Fund Reports for May, 2020

Exhibit 5 Approval of Payroll for May, 2020

Exhibit 6 Approval of Pandemic Committee report for May 20, 2020

Exhibit 7 Approval of updated Wellness Policy

Exhibit 8 Approval of the updated Consolidated District Plan for 2020-2021

Exhibit 9 Approve IESA Membership for SY20-21

Recommendation: Approve – Motion Required

Item 8 – Public Comments

Item 9 – Superintendent’s Report

a. Retiree Honored

We would like to honor the following staff member who is retiring from Big Hollow School District 38 at the conclusion of the 2019-2020 school year:

- JoAnne Achtor
  - 17 years of service at BHSD 38

b. Academic Accomplishment Recognition

Over 14,500 students nationwide competed in the Spring 2020 Noetic Math Contest. For the very first time, this year’s contest was taken online. Students had 45 minutes to complete 20
math problems that involved multiple steps and critical thinking. Big Hollow had 118 students in the competition. The exhibit below outlines the various winners from Big Hollow School District 38.

**Exhibit 10** is a listing of the 2020 Big Hollow Noetic Math Competition winners for Big Hollow Elementary School.

c. **Monthly Board Policy review**

**Exhibit 11** consists of Board policies 5:35-5:60.

d. **Board Q&A with Administration regarding impact of COVID-19**

e. **Board Policy Update**

**Exhibit 12** consists of IASB PRESS Plus 103 policy revision recommendations from the May, 2020 issue for the Second Reading.

**Recommendation: Approve on Second Reading – Motion Required (Voice Vote)**

f. **Board meeting dates for SY 2020-2021**

**Exhibit 13** is a listing of Board meeting dates for SY 2020-2021.

g. **Adoption of the 2020-2021 Budget Calendar**

The tentative budget for SY20-21 will be presented during the Monday, August 10, 2020 Board Meeting. According to the Illinois School Code, the budget will need to be on display in our office for thirty (30) days prior to the board adopting the final budget. All public school budgets must be approved by September 30th of each year. The budget will be on display at the District office by August 7, 2020.

I recommend the Board of Education adopt the budget calendar outlined below:

- **Monday, August 3, 2020** – Local ad appears in the Daily Herald regarding thirty-day notice of budget on display.
- **Monday, August 10, 2020** – Board approves Tentative Budget for SY20-21.
- **Friday, August 7, 2020 through Monday, September 14, 2020** – Budget on public display at the District office.
- **Monday, September 14, 2020** – Board adopts budget for 2020-2021 school year.

**Recommendation: Approve – Motion Required**
h. **2020 Summer Learning Opportunities**

*Exhibit 14* is a summary of the summer learning opportunities that are being offered at this time. With the current COVID-19 restrictions, the courses are provided through a remote learning platform.

In addition, the EL teachers are providing instruction to our lowest proficiency students from June 1st - June 25th, focusing on English Language acquisition and listening, speaking, reading, and writing skills.

i. **Solar energy update**

Mr. Gold will share an update with the Board as the solar energy project enters the final stages of completion.

j. **Follow-up discussion from 8th Grade Graduation ceremony**

k. **Insurance Update**

*Exhibit 15* is an update on the 2020-2021 property/casualty and workers’ compensation premiums. In summary, the total cost for these coverages has increased from $140,444 to $156,190.

**Item 10 – Other Action Items**

a. **Approve the May employment report**

*Exhibit 16* is the employment report for the month of May.

**Recommendation:** Approve –Motion Required

b. **Approve the budgeted expenses for the Elementary and Secondary Emergency Relief Grant**

*Exhibit 17* is a summary of budget expenses that were submitted and approved by ISBE, which primarily focus on support of a remote learning instructional environment.

**Recommendation:** Approve –Motion Required

c. **Approve the certification of hazardous bus conditions**

The Illinois School Code requires that the Board of Education annually review areas within 1½ miles of school where free bus transportation is provided because conditions are such that walking constitutes a serious hazard. Currently, five such areas have been approved by the Illinois Department of Transportation:

- Heading east on W. Nippersink Rd. from the entrance of Big Hollow Middle School
- Heading west on W. Nippersink Rd. from the entrance of Big Hollow Middle School
Heading north on Fish Lake Rd. from the entrance of Big Hollow Primary/Elementary Schools
Heading south on Fish Lake Rd. from the entrance of Big Hollow Primary/Elementary Schools
Heading west on Molidor Rd. from the entrance of Big Hollow Primary/Elementary Schools

It is recommended that the Board certify that the hazardous conditions in these areas remain unchanged and that walking continues to constitute a serious hazard to students due to vehicular traffic.

**Recommendation: Approve – Motion Required**

d. Approve the renewal of the transportation agreement with St. Bede Catholic School

**Exhibit 18** is a renewal agreement contract with St. Bede Catholic School.

**Recommendation: Approve – Motion Required**

e. Approve the appointment of a Treasurer for the 2020-2021 school year and the corresponding School Treasurer’s Bond

**Exhibit 19** is a contract from DyoPath to provide business office services once per month, which will include work as the District Treasurer and assistance in bank account reconciliation each month.

**Exhibit 20** is the School Treasurer’s Bond that will be secured through Liberty Mutual Insurance Company for a total of $5,000,000.

**Recommendation: Approve – Motion Required**

**Item 11 – Resignations Accepted**

- Accept a resignation from Jackie Buchert, Elementary ELL Teacher, effective May 29, 2020.
- Accept a resignation from Consuelo Cervantes, Bus Driver, effective May 29, 2020.
- Accept a resignation from Christine Arndt, Assistant Superintendent, effective June 30, 2023.

**Item 12 – Informational Items**

a. Freedom of Information Act (FOIA) Requests

   a. **Exhibit 21** is a FOIA request documentation which was received on May 28, 2020.

b. Monthly Reports for the Board

   a. **Exhibit 22** Administrator Report
c. **Meeting Agendas**

   a. **Exhibit 23** Administrator meeting agenda for May, 2020

   d. The next regularly scheduled Board meeting will take place on Monday, July 13, 2020 with closed session beginning at 6:00 p.m. and open session beginning immediately after closed session ends.

   **Item 13 – Motion to move to closed session**

   For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

   **Item 14 – Return to Open Session**

   **Item 15 – Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.**

   **Item 16 – Adjournment**

   Motion to adjourn.