Our Mission: Inspiring a diverse school community to be passionate and empathetic learners.
Our Vision: Big Hollow School District #38 will be a model of student achievement for elementary school districts across the State of Illinois.

REGULAR BOARD OF EDUCATION MEETING

Monday, August 10, 2020
6:00 p.m. Closed Session
Open Session immediately follows Closed Session
Big Hollow Middle School Library

To comply with the CDC's Social Distancing Order of maintaining a distance of at least 6 feet from others and Governor Pritzger's Stay at Home Order banning gatherings of more than 50 people, this board meeting can be viewed virtually via a link on our website at the following location: https://www.bighollow.us/board-of-education

For public participation opportunities, we ask that you submit your public participation statement via email to Melissa Morley (melissamorley@bighollow.us) by 6:00 p.m. on Monday, August 10, 2020. All comments will be read by the Board President during the open session.

Agenda No. 2

Item 1 – Call to Order and Roll Call

Item 2 – Motion to move to Closed Session

1. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

Item 3 – Resume to Open Session

Item 4 – Pledge of Allegiance

Item 5 – Added Items/Approval of the Agenda

Recommendation: Approve – Motion Required (Voice Vote)
Item 6– Board member “Code of Conduct” review

Item #8: “I will be sufficiently informed about and prepared to act on the specific issues before the board, and remain reasonably knowledgeable about local, state, national, and global education issues.”

Item 7 – Approve Consent Agenda Items

Item 1 Approve the Closed Session Minutes of the July 13, 2020 Board Meeting to remain in closed status

Exhibit 1 Approve the Minutes of the July 13, 2020 Regular Board of Education Meeting

Exhibit 2 Approval of the School Treasurer’s Report for July, 2020

Exhibit 3 Approval of Bills for July/August, 2020

Exhibit 4 Approval of Activity and Convenience Fund Reports for July, 2020

Exhibit 5 Approval of Payroll for July, 2020

Exhibit 6 Approval of Curriculum Committee Report for August 6, 2020

Exhibit 7 Approval of Negotiation Committee Report for August 6, 2020

Recommendation: Approve – Motion Required (Roll Call)

Item 8– Public Comments

Item 9 – Superintendent’s Report

a. Monthly Board Policy Review

Exhibit 8 consists of Board Policies 5:120-5:150

b. Remote Learning 2.0

Administrators will share with the Board full details of the remote learning plan that has been developed and coordinated to begin the 2020-2021 school year.

Exhibit 9 consists of the slides for the presentation.

c. Review the vendor expense report for 2019-2020

Exhibit 10 is a listing of vendors who were paid more than $5,000 in 2019-2020.

d. Approve the recommendation to waive registration fees for SY 2020-2021

Given the current environment where families are impacted by COVID-19 in various ways, including the impact of a remote learning environment to start the school year, it is recommended by Mr. Gold that the board considers waiving the registration fee for all parents for the 2020-2021 school year. If approved, the impact to the budget will be a loss of approximately $160,000 for 2020-2021.

Recommendation: Approve – Motion Required (Roll Call)
e. Approve the recommendation to waive extracurricular fees for SY 2020-2021

Given the current environment where families are impacted by COVID-19 in various ways, it is recommended by Mr. Gold that the board considers waiving fees for participation in extracurricular activities for all parents for the 2020-2021 school year.

Recommendation: Approve – Motion Required *(Roll Call)*

**Item 10 – Approve Tentative Budget for SY 20-21 on First Reading**

In preparation of the budget, over 80 revenue codes and nearly 700 expense codes were reviewed. The State requires that a balanced budget be submitted or the District must complete a deficit reduction plan to balance the District’s budget within three years.

**Exhibit 11** School Board Accounting Procedures and Definition of Terms

**Exhibit 12** SY 20-21 Tentative Budget

The hearing on the annual budget will be held during our Monday, September 14, 2020 Board of Education meeting in the Big Hollow Middle School Library. The budget has been on display since Monday, August 3, 2020 in order to meet the 30-day requirement. The legal notice appeared on the August 3, 2020 edition of the Daily Herald.

Recommendation: Approve – Motion Required *(Roll Call)*

**Item 11 – Other Action Items**

a. Approve the July Employment Report

**Exhibit 13** is the employment report for the month of July.

Recommendation: Approve – Motion Required *(Roll Call)*

b. Approve a memorandum of understanding between the Board of Education of Big Hollow School District 38 and the Big Hollow Federation of Teachers

**Exhibit 14** is the memorandum of understanding that is recommended for approval.

Recommendation: Approve – Motion Required

c. Approve Intergovernmental Agreement with Lake County

Lake County was recently awarded CARES ACT funding to distribute to stakeholders throughout Lake County, including school districts. At this time, Big Hollow School District 38 is eligible for up to $53,924 in COVID-19 related expenses as outlined by the County. In order to access these funds, it is recommended that the Board approve the intergovernmental agreement as outlined in the Exhibit below.

**Exhibit 15** is a resolution outlining the intergovernmental agreement between Big Hollow School District 38 and Lake County.
d. Approve the Parent/Student Handbook for 2020-2021

The Student/Parent Handbook for SY20-21 has been updated for all schools and includes an addendum for COVID-19 related items. The handbook will be available on the District website. Parents can also request a printed copy of the handbook. The handbook reflects all the revisions to Board Policy that have been previously approved.

Exhibit 16 is the updated version of the current Student/Parent Handbook.

Exhibit 17 is the COVID-19 addendum for the Student/Parent Handbook

Recommendation: Approve – Motion Required (Voice Vote)

Item 12 – Resignations Accepted

- Accepted resignation of Jennifer Beuckman, 3rd grade teacher, effective August 1, 2020.

Item 13 – Informational Items

a. Freedom of Information Act (FOIA) requests
   - Exhibit 18 is a FOIA request that was submitted on July 28, 2020
   - Exhibit 19 is a second FOIA request that was received on July 28, 2020

b. The next regularly scheduled Board meeting will take place on Monday, September 14, 2020 with closed session beginning at 6:00 p.m.

Item 14 – Motion to move to closed session

For the purpose of appointment, employment, compensation, discipline, performance, dismissal, litigation, negotiations, and property.

Item 15 – Return to Open Session

Item 16 – Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence.

Item 17 – Adjournment

Motion to adjourn.