1. **Call to Order and Roll Call:**
The regular meeting of the Board of Education was called to order at 6:00 p.m. on Monday, August 10, 2020.

   **Roll Call:**
The following members were in attendance: Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
The following members were absent: none
The following administration was present: Gold

2. **Motion to move to Closed Session:**
A motion was made by Kueter and seconded by Enters to move to closed session.
Motion carried.

   **Aye:** Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
   **Nay:** None

3. **Resume to Open Session:**
Open session began at 6:51 p.m.
The following members were in attendance: Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
The following members were absent: none
The following administration were present: Gold, McCulley, Whipple
The following administration attended via zoom: Arndt, Biancalana, DeNovo, Hetrovicz, Janusz, King, Pittman

4. **Pledge of Allegiance:**
The Pledge of Allegiance was recited

5. **Added Items/Approval of the Agenda:**
A motion was made by Enters and seconded by Mazur to approve the agenda.
Motion carried.

   **Aye:** Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
   **Nay:** None
6. **Board member “Code of Conduct” Review:**
The Board reviewed Item #8: “I will be sufficiently informed about and prepared to act on the specific issues before the board, and remain reasonably knowledgeable about local, state, national, and global education issues.”

7. **Approve Consent Agenda Items:**
A motion was made by Pedersen and seconded by Kueter to approve the consent agenda items. Motion carried.

Aye: Enters, Kueter, Lyons, Mazur, Pedersen, Plescia, Cernuska
Nay: None

8. **Public Comments:**
No public comments were received.

9. **Superintendent’s Report:**
   a. Monthly Board Policy review
      Sections 5:120-5:150 were reviewed.
   
   b. Remote Learning 2.0
      **Dr. Michelle Hetrovicz provided a detailed slide presentation and explained what remote learning will look like to start the 2020-2021 school year. What to expect as far as both asynchronous and synchronous instruction as well as student and staff hours, student expectations, and sample schedules were provided.**
      *Dr. Erin Pittman shared how special education considerations are closely monitored to ensure students receive their services. As well as the social emotional well being of all students.*
      *Dr. Vicki King shared assessments that have begun and will continue to be given to students.*
      *Each building principal had an opportunity to explain in more detail the student schedules for their buildings.*
   
   c. Vendor Expense Report 2019-2020
      An exhibit showing a listing of vendors who were paid more than $5,000 in 2019-2020 was presented to the board.
   
   d. Recommendation to Waive Registration
      Given the current environment where families are impacted by COVID-19 in various ways, including the impact of a remote learning environment to start the school year, it is recommended by Mr. Gold that the board considers waiving the registration fee for all parents for the 2020-2021 school year. The impact to the budget will be a loss of approximately $160,000 for 2020-2021.
It was also discussed that prek tuition fees be lessened to $150 per month during elearning. Tuition would return to the normal $300 per month once in school learning returns.

A motion was made by Kueter and seconded by Plescia to approve the recommendation to waive registration fees for the 2020-2021 school year. Motion carried.

Aye: Kueter, Lyons, Mazur, Pedersen, Plescia, Cernuska, Enters
Nay: none

e. Recommendations to Waive Extra Curricular Fees
Given the current environment where families are impacted by COVID-19 in various ways, it is recommended by Mr. Gold that the board consider waiving fees for participation in extracurricular activities for all parents for the 2020-2021 school year.

A motion was made by Pedersen and seconded by Plescia to waive the extra curricular fees for the 2020-2021 school year.

Motion carried.

Aye: Lyons, Mazur, Pedersen, Plescia, Cernuska, Enters, Kueter
Nay: None

10. Tentative Budget for SY 20-21
In preparation of the budget, over 80 revenue codes and nearly 700 expense codes were reviewed. The State requires that a balanced budget be submitted or the District must complete a deficit reduction plan to balance the District’s budget within three years.

Exhibit 11 shows the School Board Accounting Procedures and Definition of Terms
Exhibit 12 shows the SY 20-21 Tentative Budget

The hearing on the annual budget will be held during our Monday, September 14, 2020 Board of Education meeting in the Big Hollow Middle School Library. The budget has been on display since Monday, August 3, 2020 in order to meet the 30-day requirement. The legal notice appeared on the August 3, 2020 edition of the Daily Herald.

A motion was made by Kueter and seconded by Enters to accept the tentative budget for SY20-21 on first reading.
Motion carried

Aye: Mazur, Pedersen, Plescia, Cernuska, Enters, Kueter, Lyons
Nay: none

11. Other Action Items:
a. Approve the July Employment Recommendations
The July employment report was exhibited.
A motion was made by Pedersen and seconded by Mazur to approve the July employment report.
Motion carried.
b. Approve the memorandum of understanding between the Board of Education of Big Hollow School District 38 and the Big Hollow Federation of Teachers as well as the addendum to the current teacher evaluation.

A motion was made by Kueter and seconded by Cernuska to approve the memorandum of understanding between the Board of Education and the Big Hollow Federation of Teachers.
Motion carried.

Aye: Plescia, Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen
Nay: None

A motion was made by Pedersen and seconded by Plescia to accept the addendum to the current teacher evaluation.
Motion carried.

Aye: Cernuska, Enters, Kueter, Lyons, Mazur, Pedersen, Plescia
Nay: None

c. Approve Intergovernmental Agreement with Lake County

Lake County was recently awarded CARES ACT funding to distribute to stakeholders throughout Lake County, including school districts. At this time, Big Hollow School District 38 is eligible for up to $53,924 in COVID-19 related expenses as outlined by the County. In order to access these funds, it is recommended that the Board approve the intergovernmental agreement as outlined in the Exhibit.

A motion was made by Enters and seconded by Plescia to approve the resolution outlining the intergovernmental agreement between Big Hollow School District #38 and Lake County.
Motion carried.

Aye: All
Nay: None

d. Approve the Parent/Student Handbook for 2020-2021 along with the COVID-19 Addendum

The Student/Parent Handbook for SY20-21 has been updated for all schools and includes an addendum for COVID-19 related items. The handbook will be available on the
District website. Parents can also request a printed copy of the handbook. The handbook reflects all the revisions to Board Policy that have been previously approved.

A motion was made by Plescia and seconded by Mazur to approve the updated version of the current Student/Parent Handbook and COVID-19 addendum for the Student/Parent Handbook with a few minor changes.
Motion carried.

Aye: All
Nay: None

12. **Resignations Accepted:**
Accepted resignation of Jennifer Beuckman, 3rd Grade Teacher, effective August 1, 2020.

13. **Informational Items:**
   a. **Freedom of Information Act (FOIA) Requests**
      Two FOIA requests were presented to the board. No questions or comments.
   b. **Administrator Meeting Agenda**
      The July Administrator meeting agenda was exhibited. It was recommended to change the way this exhibit is presented each month.
   d. The next regularly scheduled Board Meeting will take place on Monday, September 14, 2020 with closed session beginning at 6:00 p.m and open session beginning immediately after. Open session will continue to be held immediately after closed session, this will be noted on the website as well as the agenda each month.

13. **Motion to move to Closed Session:**
Not needed

14. **Return to Open Session:**
Not needed.

15. **Take any necessary action following closed session regarding minutes, employment of personnel, resignations, terminations or leaves of absence:**
None

16. **Adjournment:**
A motion was made by Plescia and seconded by Kueter to adjourn the meeting at 8:03 p.m.
Motion carried.

Aye: All
Nay: None
Board of Education President
Big Hollow School District #38

Board of Education Secretary
Big Hollow School District #38