

Middle School
Drop Off and Pick Up Procedures for “In Person” Learning

Drop Off AM

- Starts at 7:15 am
 - Drive Slowly (5-10 mph)
 - Please follow these procedures.
1. Enter through the Fish Lake Road entrance (near bus lot).
 2. Follow to Middle School
 3. Wait in the drop off space for a staff member to approach your vehicle.
 4. Temps will be taken in vehicle, and self certification processed there.
 5. Hand the staff member your ticket to self certify for entry (Post its from Big Hollow).
 6. When temperature is 100.0 or lower the staff member will instruct the student to come out of the vehicle.
 7. Students will enter through the activity entrance.
 8. Pick up 10:00 am

Drop Off PM

- Starts at 12:00 pm
 - Please follow these procedures.
1. Enter through the Fish Lake Road entrance (near bus lot).
 2. Follow to Middle School
 3. Wait in the drop off space for a staff member to approach your vehicle.
 4. Temps will be taken in vehicle, and self certification processed there.
 5. Hand the staff member your ticket to self certify for entry (Post its from Big Hollow).
 6. When temperature is 100.0 or lower the staff member will instruct the student to come out of the vehicle.
 7. Students will enter through the activity entrance.
 8. Pick up 2:35 pm

Pick up

- Arrive no earlier than 10 minutes prior to dismissal. We will be using an app/website that registers your family number from your placard and need to have staff input that information into the system.
 - Drive slowly (5-10 mph) while on campus.
 - Please follow these procedures
1. Hang your placard with the number facing out (clear to see) from the rearview mirror.
 2. Enter through the Fish Lake Road entrance.
 3. Follow along to the Middle School.
 4. You will be directed by staff/cones to follow along until you arrive in the pick up area. Please be patient and wait in line until you are directed to move forward to the pick up area.
 5. Students will be waiting in the pick up area.
 6. Your student will get into your vehicle.
 7. When exiting the parking lot, you must turn right onto Nippersink Road.

