

# ***Big Hollow Middle School Fine Arts Boosters***

## ***Meeting Minutes***

Tuesday, October 6th 2020

### **I. Call to order**

Sonya called to order the meeting of the **Big Hollow Middle School Fine Arts Boosters** at 7:34 pm on **Tuesday October 6th**. Meeting was held virtually via the Zoom platform.

### **II. Roll call**

The following persons were present:

President Sonya Dickson, Vice President Sessie Carlson, Secretary Laura Sovsky, Coordinator of Volunteers Carol Baker, Director of Fundraising Kim Christesen, Director of Band Liz Russell, Director of Art Club Kim Carpenter, Director of Plays/Musicals Amy Cruz, Director of Choir Lauren Chrzanowski, and Teacher Liaisons Julie Dee (Choir), Sara Kumpula (Band), Dan Knowles (Band), Denise Mayfield (Speech/Acting & Plays/Musicals) Director of Speech and Acting Libbie Dollinger

The following people were absent: Teacher Liaison Kori Paulson (Art)

### **III. Approval of minutes from last meeting**

Sessie motioned to approve the minutes from the meeting on September 8th, 2020; Kim seconded the motion - all approved; motion carried.

### **IV. Updates**

#### **● Choir update: Julie**

- Audition choir: postpone start by one week, information will be emailed out to families with details soon. will meet thursdays 3:30-4:30 virtually
- make a recording of songs as a performance and send out to the places they usually visit.
- have approximately 20 students signed up
- ILMEA: will be more like a workshop, November 14th, virtual program.
- Budget request: None at this time

#### **● Band update: Sara**

- Jazz Band begins October 13th
- will make recordings as a performance to share.
- 22 students signed up which is a few more than last year, they have been added to jazz band google classroom
- festivals: we are assuming this will not be an option this year
- Budget request: none at this time

#### **● Art Club/Set Crew update: Kori**

- Does not plan on hosting art club at this time
- will do set crew if and when it is needed
- Budget request: None at this time

- **Theater update: Denise**
  - 2020 fall play
    - we had 17 kids audition, no cuts made
    - 3 students are “understudies” and will be MCs and act in commercials
    - budget: Sessie motioned to approve play budget for a total of \$500, Carol 2nd motion - all approved; motion carried.
    - have paid for 1 performance we can
      - stream it once with no fee
      - booktacks platform to sell tickets to a live stream. A secure link is emailed to ticket buyer, no fee to be paid by BHMSFAB
    - no date for performance picked yet
    - We would like to record the show on sunday nov 15th 11-4 at the school following CDC safety guidelines. This will help with backdrop and props and create a community group feel for the students.
    - tech week the week before nov 15th
    - plan for sets: need minimum of 6 backdrops, may print posters, or paint backdrops, Cori will help with this
  - Shining Star
    - on fridays 2:45-3:45
    - approximately 15 students
- **Speech update: Denise**
  - approximately 10-11 students are signed up
  - kids will use their own pieces or write their own or use pieces we already own
  - IMLEA: will be different this year but we will participate
  - Budget request: None at this time
- **Fundraising update: Kim**
  - on hold for food trucks because PTO is trying this idea and also the stress of starting hybrid school for administration.
  - Jimono’s night fundraiser will be November 5th, donates back 20% from the whole date, no flier or need to mention Mchenry and round lake beach location
    - Kim will set it up and let us know when it is approved, will make a flier that is easy to share on social media
    - can also enable a way for people to donate if they don’t want to buy pizza
  - Savers
    - received additional \$75 from savers fixed a mistake on their part. because we did not use their truck
    - we will call savers and ask for available spring dates
  - donor wall: updated pricing added a pandemic price, they are a little lower but still results in a profit.
  - options for digital payments: we could create a paypal account if selling goods and services. There is a fee we will need to pay for selling goods and services but collecting donations does not require us to pay a fee. paypal.me link that people can use to pay us directly, cost of fee goes to the payor
  - at home craft project or family craft night, pick up kits at school,
    - we will work on putting together a winter craft kit
- **Communications: Carol**

- Big hollow website: cleaned up old information
- sendany new information you would like added to Carol

- **Miscellaneous: All**

- **Fall Programs**

- needed to set guidelines for fall programs per the district
- keep an eye out for complaints about the limits of what we can offer virtually.

- **Stripe and Bank Online Payment System**

- Stripe: 2.9% \$.30 per transaction but we need a stand alone website for stripe
- PTO uses this service, we are not sure this is right for us.
- still working on finding the best option, paypal, square,

- **Finance Report: Sonya**

Current balance as of 9/30/20 was \$10,839.67

Locked Expenditures: \$0

Deposits were as follows: September interest \$.45; Savers Fundraiser \$75.00

Debits were as follows:

September debits \$371.24 (Royalties/Anti Virus); September cleared checks \$70 (Spring refund)

Outstanding checks were: \$70 (spring refunds not cashed).

checks written between meetings:

1732 - 1735 Voided - Signed by previous President

1736 Secretary of State (Secretary of State Annual Report Fee)

No checks were written during the meeting.

Account balance after tonight's meeting is \$10,839.67

- **Open Public Forum: All**

next meeting 11/10/20. The same zoom link can be used.

## V. Adjournment

Meeting adjourned at **8:42 pm**. Amy motioned to adjourn; Sessie seconded the motion – all approved; motion carried.

Minutes submitted by: Secretary Laura Sovsky