

Big Hollow Middle School Fine Arts Boosters

Meeting Minutes

Tuesday, December 8th 2020

I. Call to order

Sonya called to order the meeting of the **Big Hollow Middle School Fine Arts Boosters** at 7:35 pm on **Tuesday December 8th**. Meeting was held virtually via the Zoom platform.

II. Roll call

The following persons were present:

President Sonya Dickson, Vice President Sessie Carlson, Secretary Laura Sovsky, Director of Fundraising Kim Christesen, Director of Band Liz Russell, Director of Art Club Kim Carpenter, Director of Plays/Musicals Amy Cruz, Director of Choir Lauren Chrzanowski, and Teacher Liaisons Julie Dee (Choir), Sara Kumpula (Band), Dan Knowles (Band), Denise Mayfield (Speech/Acting & Plays/Musicals) Director of Speech and Acting Libbie Dollinger

The following people were absent: Coordinator of Volunteers Carol Baker, Teacher Liaison Kori Paulson (Art)

III. Approval of minutes from last meeting

Kim motioned to approve the minutes from the meeting on November 10th, 2020; Kim C. seconded the motion - all approved; motion carried.

III. Updates

● Choir update: Julie

- Three pieces will be ready to share soon for audition choir. The recordings are a learning process and take a lot of editing. The 5th grade piece is being postponed a while and the 6th-8th grade choir piece is almost ready. Kim is putting together a slideshow of pictures to go with the pieces.
- T shirts are being ordered currently. Tad will be making the shirts out of his house, not at school. We will need to reimburse him for ink and other supplies but it will not be a large amount. They may be ready before the holiday. Sessie will put names on the back for 8th graders. We may list activities on sleeve for 8th graders as well.

● Band update: Sara

- Band has been working on music in class and making recordings. Jazz is finishing up their last recording. These will be shared with parents when done. Each grade level is working on a piece as well.
- The MP3s cannot be posted on social media because of copyrights but they can be shared on goggle classroom and emailed to parents because it is a closed network.

● Art Club/Set Crew update: Kori

- none at this time

● Theater update: Denise

- The play: Recording and editing the show was a learning process. The play will be this weekend at 7 and 2.
 - Budget: requesting gift card (\$25) for Kate Lopatowski. She is a producer and she helped produce the show. She spent the whole day to help us put it together and was a huge help. Kim motioned to approve the purchase of a \$25 gift card; Sessie seconded the motion - all approved; motion carried.
 - We are looking at musicals without knowing what school will look like. Plus will not have help from Lindsey because of her leave. We would like to have it done by April.
- **Speech update: Denise**
 - Last meeting was today.
 - The students will submit performances on Friday and it will be put together as a show. Can be shared on social media because there are no copyrights to consider,
 - Sara and Dan are judging our ILMEA live competition. We usually get medals at the tournaments. Would like to order medals.
 - Budget request: \$14 for performance pieces, \$35 for ILMEA medals Kim motioned to approve budget of \$40; Sessie seconded the motion - all approved; motion carried. approve
 - Plan to start next session in February
- **Fundraising update: Kim**
 - checks received from Jimanos pizza fundraisers.
 - promote play again on Thursday and Friday and Sunday for last time
 - next week will promote Amazon Smile
 - February 19th is the date to load the bus and to deliver for our next Savers fundraiser. This is an early release Friday so if we are back in hybrid or in person school we should be able to have a bus available. In January we need to plan what we can do that week to have items dropped off throughout the week. We may need volunteers for this. We would like to put out a save the date flier for the February date soon.
 - A family craft night for late January could be planned. We would purchase supplies after people signed up. We could use BookTix to have people sign up and pay that way. The price point would be \$10 or \$15 per kit with the cost us approximately \$4. We could have kits be pick up or we could deliver or send it home with students.
 - We could also offer a painting night ran by Kori in spring.
- **Communications: Carol/Sonya**
 - Please send photos to be added to website.
 - The goggle link for the play has been emailed to Carol by Kim
- **Miscellaneous: All**
 - **Booktix**
 - We sold 95 tee shirts. We need to open each order and manually create a spreadsheet which is time consuming and difficult.
 - We received \$213 in donations minus fees. That has been very nice.
 - 27 play tickets sold so far. We need to advertise more.
 - Reports cannot be exported. We need to create external reports on excel.
 - we may use Square in the future for activity fees because of this.
- **Finance Report: Sonya**
 - Current balance as of 10/31/20 is \$10,763.04

- Locked Expenditures: \$0
- Deposits were as follows: November interest \$0.44; donations \$110.00; Amazon Smile Donation \$16.98; Jimanos Fundraiser \$ 181.69; total \$309.11
- Debits were as follows: November debits \$419.20; November cleared checks \$0; Outstanding checks were: \$70(Spring Refunds not cashed); total \$489.20
- Checks written between meetings: \$15 (check # 1737 to Il Charity Bureau Fund paid with Taxes per Jackie Black
- No checks were written during the meeting.
- Account balance after tonight's meeting is \$10,763.04

- **Open Public Forum: All**

Next meeting 1/5/20.

IV. **Adjournment**

Meeting adjourned at **8:21 pm**. Sessie motioned to adjourn; Kim seconded the motion – all approved; motion carried.

Minutes submitted by: Secretary Laura Sovsky