2/3/2021

REQUEST FOR PROPOSAL

The Barrow County School System is soliciting bids for Fork Lift Simulator for Sims Academy of Innovation and Technology CTAE Program.

Proposals from bidders will be received by Barrow County Schools via email until 9:00 A.M. local time, on February 15, 2021. Proposals must be sent to janet.pollett@barrow.k12.ga.us and should include the words “SIMS-FORKLIFT SIMULATOR-BID” in the subject.

Emailed proposals will only be deemed accepted for consideration upon delivery of a confirmation email from janet.pollett@barrow.k12.ga.us to vendor’s email indicating receipt of proposal. If vendor does not receive confirmation of receipt of proposal via email, vendor should consider proposal not to have been delivered.

Barrow County Schools has the right to award the entire bid to one vendor or separate the bid and order by line item.

Barrow County Schools reserves the right to reject any or all bids to best meet the interest of the school district.
General Terms and Conditions

1. Bids should be emailed in ample time to assure delivery before the bid opening date and time:
   E-mail to: janet.pollett@barrow.k12.ga.us

2. Bids must be on the specifications forms provided.

3. No awards of any kind are made at the time of the bid opening. A copy of the bid tabulations and/or
   the awards will be available upon request after the bid has been awarded.

4. Bids must be submitted based on the furniture delivered inside the building, any and all assemblies,
   and placement in the correct classroom of specified location. A spreadsheet will be provided.

5. Vendor is responsible for the removal from the location any and all waste materials or other debris
   from the delivery, assembly, and installation of items received and all cost associated with the disposal
   of the debris.

6. All Vendors MUST meet trucks to receive shipment. Barrow County Schools personnel will not meet
   carrier to receive delivery.

7. Bid submitted must include any and all freight and handling costs. Barrow County Schools will pay no
   additional charges.

8. The bidder and manufacturer representatives’ responsibilities to Barrow County Schools include, but
   are not limited to, handling any problems with products supplied and any necessary instruction on use
   and upkeep.

9. When an article of particular make or trade name is specified, it is meant to establish a quality standard
   and is not intended to eliminate competing articles of equal quality. Bidders are at liberty to quote on
   substitutions provided complete specifications are included with the bid. Vendor is also required to
   describe all exceptions to our specifications and include a color photo. We need the URL for the
   manufacturer website for the product listed. If no substitutions are indicated, it will be assumed the
   quotations are based on our specifications. BCSS reserves the right to accept a higher bid on items where
   the lower bidder does not meet bid specifications.

10. Samples may be requested for comparison purposes. Samples, when required, must be furnished free
    of expense to Barrow County Schools, and must be tagged with the bidder's name and bid item number.
    If samples are not used or destroyed in testing, the bidder must claim them within thirty (30) days from
    date of bid or they will become the property of the school system. If there is a sample of the item within
    30 miles that can be viewed please let us know.

11. Time of delivery is a part of this consideration and must be stated in definite terms and must be adhered
    to completely. Delivery must be complete on or before the specified date. Items will not need to be
    received on site before March 3, 2021. All items must be installed by April 1, 2021.

12. The final inspection and approval must be made by an authorized representative of Barrow County Schools
    prior to payment.

13. The bidder, by submitting a bid, certifies that to the best of their knowledge, neither they nor any of their
    suppliers discriminate against any employee or applicant for employment because of any protected class
    as defined by federal Equal Employment Opportunity regulations.

14. Barrow County Schools has the right to award the entire bid to one vendor or to separate the bid and order
by line item. Barrow County Schools reserves the right to order additional quantities or reduce quantity amounts as needed to meet the school's needs. Barrow County Schools reserves the right to reject any or all bids to best meet the interests of the school district.
<table>
<thead>
<tr>
<th>Item</th>
<th>Specs</th>
<th>Cost Each</th>
<th>Count</th>
<th>S/H</th>
<th>Installation</th>
<th>Extended Cost</th>
<th>Warranty</th>
<th>Service Agreement</th>
<th>Variance on Specs</th>
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</thead>
<tbody>
<tr>
<td>Sit Down Counter-balanced Forklift Simulator</td>
<td>Forklift simulator that includes all necessary hardware, including headsets, controls, CPU, seat with seatbelt, armrest, pedals, dashboards, steering wheels with knob, and TV screens/carts for operator and instructor viewing. Storage and transport equipment should also be included. Any annual software licensing fees should be detailed in the proposal. Virtual reality configurations will also be considered. Please include the types of training that can be accomplished with the unit (selective pallet rack, drive-in, drive-through, etc.) as well as any on-going supports (e.g., training).</td>
<td>1</td>
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CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with Barrow County Schools has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Barrow County Schools, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to Barrow County Schools at the time the subcontractor(s) is retained to perform such service.

________________________________________
EEV / Basic Pilot Program* User Identification Number

________________________________________
BY: Authorized Officer or Agent
(Contractor Name)

________________________________________
Date

________________________________________
Title of Authorized Officer or Agent of Contractor

________________________________________
Printed name of Authorized Officer or Agent
Subscribed and sworn to before me this _______ day of ___________ 20___.

________________________________________
NOTARY PUBLIC

________________________________________ My Commission Expires:
Barrow County Schools

NON-COLLUSION AFFIDAVIT
The following affidavit is to accompany the bid:

STATE OF _______________________, COUNTY OF _______________________

________________________________________ Owner, Partner or Officer of Firm

________________________________________ Company Name, Address, City and State

being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the
bidder to submit the attached bid. Affidavit further states as bidder, that they have not been a party to
any collusion among bidders in restraint of competition by agreement to bid at a fixed price or to refrain
from bidding; or with any office of Barrow County Schools, or any of its employees as to quantity, quality
or price in the prospective contract; or any discussion between bidders and any official of Barrow
County Schools, or any of its employees concerning exchange of money or other things of value for
special consideration in submitting a sealed bid for:

________________________
FIRM NAME

________________________
SIGNATURE

________________________
TITLE
Subscribed and sworn to before me this ______ day of _______ 20___

_________________________ NOTARY PUBLIC