



DPFG Management & Consulting, LLC

AVALON GROVES COMMUNITY DEVELOPMENT DISTRICT

Agenda Package

Regular Meeting

Date & Time:

***Thursday
October 22, 2020
11:30 a.m.***

Location:

***Zoom
Conference Call
Audio Only***

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

Avalon Groves Community Development District

DPFG Management & Consulting, LLC

[X] 250 International Parkway, Suite 280
Lake Mary FL 32746
(321) 263-0132 Ext. 4205

October 16, 2020

Board of Supervisors
Avalon Groves Community Development District

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Avalon Groves Community Development District is scheduled for **Thursday, October 22, 2020 at 11:30 a.m. via Zoom Conference Call – Audio Only.**

The advanced copy of the agenda for the meeting is attached along with associated documentation for your review and consideration. Any additional support material will be distributed at the meeting.

The balance of the agenda is routine in nature. Staff will present their reports at the meeting. If you have any questions, please contact me. I look forward to seeing you there.

Sincerely,

Patricia Comings-Thibault

Patricia Comings-Thibault
District Manager

cc: Attorney
Engineer
District Records

Avalon Groves Community Development District

Board of Supervisors Meeting

Thursday, October 22nd at 11:30 AM

via Zoom – **AUDIO ONLY**

Dear Residents

We welcome you to join us for the Board of Supervisors Meeting to be held on Thursday, October 22nd at 11:30 AM. This meeting will be held via Zoom, an online platform that allows us to hold necessary Board meetings without having to leave the safety of your home. While many may know and have used Zoom as a video conference platform, we will be using it in audio only mode, so there will be no visual on your end to visually see, so as a note, your computer is working fine if you do not see a video stream. With Zoom you have two options for joining the meeting; telephone or computer, and it will all be audio based, meaning no video recording. Please follow the instructions below for either telephone or computer attendance. If you have any questions in regard to the agenda, please email them to patricia.thibault@dpfg.com before the meeting so that they can be answered accordingly. Please be advised that the meeting will not start until the host, the District Manager, has started the meeting. Thank you for your patience in these trying times and we look forward to hearing from you.

Join Zoom Meeting by Computer

<https://us02web.zoom.us/j/81209400216?pwd=Q0tQdEpNMFNUQmZic2RYSzFIZUszUT09>

Meeting ID: 812 0940 0216

Password: 770647

Join Zoom Meeting by Phone

Dial by your location – Follow the Prompts – Meeting ID - **812 0940 0216** – **Hit # when it requests a participant ID**

+1 253 215 8782 US

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

District: **AVALON GROVES COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Thursday, October 22, 2020

Time: 11:30 AM

Location: Zoom – Conference Call – Audio
Only

Dial-in Number: +1 253 215 8782

Meeting ID: 812 0940 0216

Agenda

Note: For the full agenda package please contact, ileger@dpfgmc.com

I. Roll Call

II. Audience Comments (Limited to three minutes on agenda items)

III. Administrative Matters

- | | |
|--|-----------|
| A. Steadfast Environmental – Waterway Inspection | Exhibit 1 |
| B. Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting Held August 27, 2020 | Exhibit 2 |
| C. Consideration for Acceptance – The September 2020 Unaudited Financial Report | Exhibit 3 |
| D. Presentation of the October Field Operations Report | Exhibit 4 |

IV. Business Matters

- | | |
|---|-----------|
| A. Presentation of Heidt Design Engineer Resignation Letter | Exhibit 5 |
| B. Presentation & Consideration of RFQ for Engineering Services | Exhibit 6 |
| C. Consideration of Yellowstone Phase 3 – Roadway Extension Proposal - \$52,980.00/ Annually | Exhibit 7 |
| D. Consideration & Adoption of Resolution 2021-01 , Declaring Intent to Accept Stormwater System | Exhibit 8 |

V. Consent Agenda

- | | |
|--|-----------|
| A. Ratification of Site Masters County Roadway Punchlist Proposal - \$7,160.00 | Exhibit 9 |
|--|-----------|

VI. Audience Comments (New Business)

VII. Staff Reports

- A. District Manager
- B. District Counsel
- C. Amenity Manager

VIII. Supervisors Requests

IX. Adjournment

EXHIBIT 1



Avalon Groves CDD

Tim Sloan Account Manager
10/8/2020 1:44 PM

Steadfast Environmental
30435 Commerce Drive Suite 102
San Antonio, FL 33576
813-836-7940 | office@SteadfastEnv.com



Site: 1



Comments:
Pond 1 looks good, will continue regularly scheduled maintenance.



Site: 2



Comments:
Pond 2 has some minimal surface Filamentous Algae and Torpedograss growth. Initial treatments have shown positive results. Will continue to observe and treat as necessary.



Site: 27



Results from initial treatment of pond 27 look great. Invasive Cattails have died and begun decomposition.

Site: 32



Comments:

Pond 32 had high amounts of invasive vegetation growth around the shoreline, which were treated on (10/08/2020). Spray treatments have yielded the desired effect.

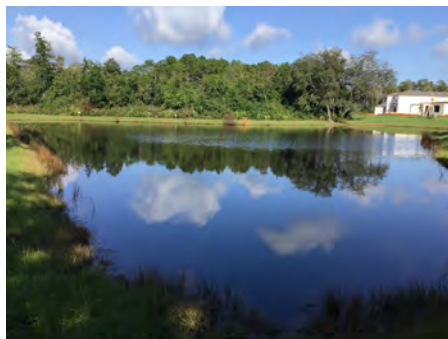


Site: 33



Large invasive growth was also present around the shoreline of pond 33, which have also begun to die as a result of initial targeted herbicide treatments.

Site: 34



Pond 34 had a perimeter of nuisance grasses growing from the shoreline which were targeted during initial treatment. Current results look good.

Site: 7



Pond 7 looks great. Minimal expired Torpedograss was observed in some areas on the shoreline.

Site: 8



Small areas of Torpedograss is seen, which is already displaying the desired results from spot spray treatment.



Site: 9



Pond 9 was observed to have some surface Filamentous Algae as well as submerged vegetation which has had initial targeted spray treatments, although require additional direct treatment.



Site: 10



Pond 10 as well has some minimal algae with submerged vegetation. Initial treatments have had an effect, but full results could take up to 14 days.





Management Summary

The waterways of Avalon Groves CDD are looking much better after the inaugural visit and treatment of our technicians. As we move further into fall, and even closer to winter, we will start to notice the water levels of the ponds lowering. Along with that, this time of year starts to bring overall lower rainfall and less overcast skies, with more direct sunlight effecting the waterways. This is know to bring along with it, higher chances for algae and remaining submerged plant life to thrive. Our technicians will be staying vigilant during this time to ensure that the Avalon Groves CDD waterways stay beautiful despite these facts.

A few ponds were observed to have a large amount of shoreline vegetation growth, with the potential to take over the entire waterway. This includes, Cattails, Alligator Weed, Primrose Willow, as well as Torpedograss. With heavy focus, ponds, 27, 32, 33 and 34 were immediately targeted for herbicide spot spray treatments. Within less than a week from date of treatment (10/08/2020), positive results from this treatment have already become evident. Continued observation with any necessary follow up treatments will come with upcoming scheduled service treatments.

With pond 9, we noticed some surface algae and a submerged vegetation known as Elodea. This is not a desired plant we would like to see in the waterways, therefore, we will be treating to push back and control growth until the end of the rainy season, when we can implement specialized submerged vegetation treatments properly and they will have the desired effect.

Pond 10 has a submerged plant life know as Bacopa. Bacopa is know as beneficial because of its positive effects on water clarity. Although it can sometimes grow past desired levels. We will continue to monitor the growth of this in pond 10 and treat to maintain as necessary.

Recommendations / Action Items

- Continue regular observation and treatments of ponds when necessary.
- Apply additional spray treatments to ponds 27, 32, 33 and 34 if needed.
- Control growth of Elodea around pond 9 until full submerged treatment is possible.
- Keep watch of Bacopa growth in pond 10 with treatment when needed to maintain desired levels.



Avalon Groves CDD

Steadfast Environmental, LLC
30435 Commerce Drive Suite 102
San Antonio, FL 33576
813-836-7940 | office@SteadfastAlliance.com

EXHIBIT 2

1 **MINUTES OF MEETING**

2 **AVALON GROVES**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of the Avalon Groves Community
5 Development District was held on Thursday, August 27, 2020 at 11:30 a.m., via Zoom Conference Call.

6 **FIRST ORDER OF BUSINESS – Roll Call**

7 Ms. Thibault called the meeting to order and conducted roll call.

8 Present and constituting a quorum were:

9	Greg Meath	Board Supervisor, Vice Chairman
10	Brad Walker	Board Supervisor, Assistant Secretary
11	Jon Seifel	Board Supervisor, Assistant Secretary
12	Candice Smith	Board Supervisor, Assistant Secretary

13 Also present were:

14	Patricia Thibault	District Manager, DPFM Management & Consulting
15	Logan Muether	Manager Associate, DPFM Management & Consulting
16	Jason Walters	District Counsel, Hopping Green & Sams
17	Dana Bryant	Yellowstone Landscape
18	Keegan Mathur	Evergreen Lifestyles Management

19 *The following is a summary of the discussions and actions taken at the August 27, 2020 Avalon Groves*
20 *CDD Board of Supervisors meeting.*

21 **SECOND ORDER OF BUSINESS – Audience Comments**

22 There being none, the next item followed.

23 **THIRD ORDER OF BUSINESS – Administrative Matters**

24 A. Exhibit 1: Solitude Lake Management – Waterway Inspection

25 B. Exhibit 2: Consideration for Approval – The Minutes of the Board of Supervisors Regular
26 Meeting Held July 23, 2020

27 On a MOTION by Mr. Meath, SECONDED by Ms. Smith, WITH ALL IN FAVOR, the Board approved
28 the Minutes of the Board of Supervisors Regular Meeting held on July 23, 2020 for the Avalon Groves
29 Community Development District.

30 C. Exhibit 3: Consideration for Acceptance – The July 2020 Unaudited Financial Report

31 On a MOTION by Ms. Smith, SECONDED by Mr. Walker, WITH ALL IN FAVOR, the Board accepted
32 the July 2020 Unaudited Financial Report for the Avalon Groves Community Development District.

33 D. Exhibit 4: Presentation of the August Field Operations Report

34 **FOURTH ORDER OF BUSINESS – Business Items**

35 A. Exhibit 5: Consideration & Adoption of **Resolution 2020-06**, Designating Meeting Dates, Times,
36 & Location

On a MOTION by Mr. Meath, SECONDED by Mr. Walker, WITH ALL IN FAVOR, the Board adopted **Resolution 2020-06**, Designating Meeting Dates, Times, & Location for the Avalon Groves Community Development District.

B. Fiscal Year 2020-2021 Budget Public Hearing

➤ Open the Public Hearing

On a MOTION by Mr. Meath, SECONDED by Mr. Seifel, WITH ALL IN FAVOR, the Board approved the opening of the Fiscal Year 2020-2021 Budget Public Hearing for the Avalon Groves Community Development District.

➤ Exhibit 6: Presentation of FY 2020-2021 Budget

Ms. Thibault gave an overview of the budget, noting increases throughout.

➤ Public Comments

A resident asked whether the increases would increase every year, and Ms. Thibault advised that while there was an increase due to the District continuing to be built out, she did not anticipate an increase every single year.

A resident asked whether there were estimates for what assessment amounts would be when the District completed building out. Ms. Thibault stated that there were not, and Ms. Smith added that as the community gets built out, more units would come online and likely offset increased budgets.

A resident asked whether services were contracted year to year or if contracts were multi-year and Ms. Thibault noted the District's RFP process.

A resident expressed concerns regarding a lack of projections for the rate increases, and Ms. Thibault stated that these would be brought forward in the spring.

➤ Close the Public Hearing

On a MOTION by Ms. Smith, SECONDED by Mr. Meath, WITH ALL IN FAVOR, the Board approved the closure of the Fiscal Year 2020-2021 Budget Public Hearing for the Avalon Groves Community Development District.

C. Exhibit 7: Consideration & Adoption of Resolution 2020-07, Adopting the Fiscal Year 2020-2021 Budget

On a MOTION by Ms. Smith, SECONDED by Mr. Meath, WITH ALL IN FAVOR, the Board adopted **Resolution 2020-07**, Adopting the Fiscal Year 2020-2021 Budget for the Avalon Groves Community Development District.

D. Fiscal Year 2020-2021 Assessment Public Hearing

➤ Open the Public Hearing

On a MOTION by Mr. Meath, SECONDED by Ms. Smith, WITH ALL IN FAVOR, the Board approved the opening of the Fiscal Year 2020-2021 Assessment Public Hearing for the Avalon Groves Community Development District.

➤ Exhibit 8: Presentation of General Fund Assessment Allocation

74 Ms. Thibault stated that the assessments were pursuant to the adopted budget.

75 ➤ Public Comments

76 There being none, the next item followed.

77 ➤ Close the Public Hearing

78 On a MOTION by Ms. Smith, SECONDED by Mr. Meath, WITH ALL IN FAVOR, the Board approved
79 the closure of the Fiscal Year 2020-2021 Assessment Public Hearing for the Avalon Groves Community
80 Development District.

81 E. Exhibit 9: Consideration & Adoption of **Resolution 2020-08**, Providing for the Collection &
82 Enforcement of Special Assessments for Fiscal Year 2020-2021

83 On a MOTION by Ms. Smith, SECONDED by Mr. Meath, WITH ALL IN FAVOR, the Board adopted
84 **Resolution 2020-08**, Providing for the Collection & Enforcement of Special Assessments for Fiscal Year
85 2020-2021 for the Avalon Groves Community Development District.

86 F. Exhibit 10: Consideration of FY 2021 Deficit Funding Agreement

87 On a MOTION by Ms. Smith, SECONDED by Mr. Meath, WITH ALL IN FAVOR, the Board accepted
88 the FY 2021 Deficit Funding Agreement, in substantial form, for the Avalon Groves Community
89 Development District.

90 G. Exhibit 11: Consideration & Adoption of **Resolution 2020-09**, Resetting Landowner Election
91 Meeting

92 On a MOTION by Ms. Smith, SECONDED by Mr. Seifel, WITH ALL IN FAVOR, the Board adopted
93 **Resolution 2020-09**, Resetting Landowner Election Meeting for November 3rd at 11:30 a.m., for the
94 Avalon Groves Community Development District.

95 H. Exhibit 12: Consideration of License Agreement with Pulte

96 Mr. Walters indicated that the agreement allowed the District access to parcels for maintenance.

97 On a MOTION by Ms. Smith, SECONDED by Mr. Seifel, WITH ALL IN FAVOR, the Board approved
98 the License Agreement with Pulte as presented, for the Avalon Groves Community Development District.

99 I. Exhibit 13: Consideration of Heidt Design Professional Services Proposal

100 On a MOTION by Ms. Smith, SECONDED by Mr. Seifel, WITH ALL IN FAVOR, the Board approved
101 the Heidt Design Professional Services Proposal for the Avalon Groves Community Development
102 District.

103 J. Exhibit 14: Consideration of Aquatic Maintenance Proposals

104 ➤ Aquagenix - \$47,280.00/ Annually

105 ➤ Steadfast Environmental Proposal - \$23,236.92/ Annually

106 ➤ Solitude Lake Management - \$25,320.00/ Annually

107 Ms. Thibault noted past experience in working with individuals involved with Steadfast.

On a MOTION by Mr. Seifel, SECONDED by Mr. Meath, WITH ALL IN FAVOR, the Board approved the Steadfast Environmental Aquatic Maintenance Proposal, based on termination clause and review by District Counsel, in the amount of \$23,236.92, for the Avalon Groves Community Development District.

FIFTH ORDER OF BUSINESS – Consent Agenda

A. Exhibit 15: Ratification of Quit Claim Deed

B. Exhibit 16: Ratification of Lighting Services Agreement – Amendment 1

On a MOTION by Ms. Smith, SECONDED by Mr. Meath, WITH ALL IN FAVOR, the Board approved the ratification of all consent agenda items for the Avalon Groves Community Development District.

SIXTH ORDER OF BUSINESS – Audience Comments – New Business

A resident noted issues with a gate leading to Flemings Road and finding information regarding its opening, indicating that the road access had been a selling point.

A resident and the Board discussed a matter relating to a commercial parcel. The resident additionally requested that meeting times be changed to accommodate more residents, and Ms. Thibault advised that a Resolution had been passed adopting times for the upcoming fiscal year.

SEVENTH ORDER OF BUSINESS – Staff Reports

A. District Manager

Ms. Thibault stated that the Executive Order allowing for telephonic meetings had been extended by the Governor through September. Mr. Walters additionally gave an overview of the amendment to the maintenance agreement. Ms. Smith indicated that a shaded pond appeared to be missing, and Mr. Walters stated that this could be updated prior to execution by the County.

On a MOTION by Ms. Smith, SECONDED by Mr. Seifel, WITH ALL IN FAVOR, the Board approved the amendment to the maintenance agreement related to Sawgrass Bay Boulevard, to add Phase 3 by the amenity area pond, in substantial form, for the Avalon Groves Community Development District.

B. District Counsel

There being none, the next item followed.

C. Amenity Manager

Mr. Mathur stated that a new maintenance person was out on the pool deck and perimeter doing routine checks.

EIGHTH ORDER OF BUSINESS – Supervisors Requests

There being none, the next item followed.

NINTH ORDER OF BUSINESS – Adjournment

Ms. Thibault asked for final questions, comments, or corrections before requesting a motion to adjourn the meeting. There being none, Ms. Smith made a motion to adjourn the meeting.

On a MOTION by Ms. Smith, SECONDED by Mr. Meath, WITH ALL IN FAVOR, the Board adjourned the meeting for the Avalon Groves Community Development District.

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

146 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
147 **meeting held on _____.**

148

149

Signature

Signature

Printed Name

Printed Name

150 **Title: ☐ Secretary ☐ Assistant Secretary**

Title: ☐ Chairman ☐ Vice Chairman

EXHIBIT 3

**AVALON GROVES
COMMUNITY DEVELOPMENT
DISTRICT
OCTOBER 2020
FIELD INSPECTION REPORT**

TABLE CONTENT

- ✕ Summary
- ✕ Landscape
 - + Entrance
 - + Turf
 - + Sidewalks and infrastructure
 - + Ponds
 - + Trees
 - + Round-about at the clubhouse
- ✕ Maintenance Map
- ✕ Yellowstone Visual Landscape Checklist

SUMMARY

- Entrances observed to be properly maintained.
- Sidewalks and infrastructure are clear of debris.
- Ponds observed to be properly maintained with some algae spotted in the pond adjacent the clubhouse.

ENTRANCE

These are pictures of the entrance monument on Sawgrass Bay Boulevard. Turf, bushes, and annual beds observed to be properly maintained.



SIDEWALKS AND INFRASTRUCTURE

These pictures show the condition of the sidewalks and surrounding landscaping. Areas observed to be clear of debris with no damages or cracks, no recommendations.



PONDS

Observed little algae in Pond 18. Yellowstone is on schedule to treat the pond.



TREES

These pictures show the condition of the trees. Trees are manicured.



ROUND-ABOUT AT THE CLUBHOUSE AND ENTRANCE

These are pictures of the condition of the round-about in front of the clubhouse and front entrance.



EXHIBIT 4

Avalon Groves Community Development District

Summary Financial Statements
(Unaudited)

Period Ending
September 30, 2020

Avalon Groves Community Development District
Balance Sheet
Unaudited
September 30, 2020

	GENERAL FUND	2017 (AA1)	2017A-1 (AA2)	2017A-2 (AA2)	2019	CIP (AA1)	CIP A-1 (AA2)	CIP A-2 (AA2)	CIP 2019	TOTAL
<u>ASSETS:</u>										
CASH	\$ 255,477	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20	\$ -	\$ -	\$ 255,497
INVESTMENTS:										
REVENUE FUND	-	44,963	111,623	1	61,195	-	-	-	-	217,782
CAP INTEREST	-	5	8	-	2	-	-	-	-	15
DS RESERVE	-	175,697	534,107	-	105,411	-	-	-	-	815,214
COST OF ISSUANCE	-	-	-	-	13,158	-	-	-	-	13,158
PREPAYMENT ACCOUNT	-	41,403	30,489	7,796	-	-	-	-	-	79,688
SINK FUND ACCT (AA2)	-	2	4	-	-	-	-	-	-	6
ACQ. & CONST. 2017 (AA1)	-	-	-	-	-	-	-	-	-	-
ACQ. & CONST. 2017A-1 (AA2)	-	-	-	-	-	-	-	-	-	-
ACQ. & CONST. 2017A-2 (AA2)	-	-	-	-	-	-	-	57,976	-	57,976
ACQ. & CONST. 2019	-	-	-	-	-	-	-	-	1,056	1,056
PREPAID ITEMS	-	-	-	-	-	-	-	-	-	-
DUE FROM GF	-	-	-	-	-	-	-	-	-	-
OFF ROLL - RECEIVABLE ASSMT.	-	-	-	-	-	-	-	-	-	-
DEPOSITS	1,747	-	-	-	-	-	-	-	-	1,747
TOTAL ASSETS	\$ 257,224	\$ 262,070	\$ 676,231	\$ 7,797	\$ 179,767	\$ -	\$ 20	\$ 57,976	\$ 1,056	\$ 1,442,140
<u>LIABILITIES:</u>										
ACCOUNTS PAYABLE	\$ 92,387	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92,387
ACCRUED EXPENSES	-	-	-	-	-	-	-	-	-	-
DUE TO DEBT SERVICE	-	-	-	-	-	-	-	-	-	-
DUE TO CONSTRUCTION	-	-	-	-	-	-	-	-	-	-
OFF ROLL - DEFERRED REVENUE	-	-	-	-	-	-	-	-	-	-
RETAINAGE PAYABLE	-	-	-	-	-	-	-	-	-	-
<u>FUND BALANCE:</u>										
NONSPENDABLE:										
PREPAID AND DEPOSITS	1,747	-	-	-	-	-	-	-	-	1,747
ASSIGNED:										
OPERATING RESERVES	-	-	-	-	-	-	-	-	-	-
RESERVES - ROADWAYS	-	-	-	-	-	-	-	-	-	-
UNASSIGNED:	163,089	262,070	676,231	7,797	179,767	-	20	57,976	1,056	1,348,005
TOTAL LIABILITIES & FUND BALANCE	\$ 257,224	\$ 262,070	\$ 676,231	\$ 7,797	\$ 179,767	\$ -	\$ 20	\$ 57,976	\$ 1,056	\$ 1,442,140

Avalon Groves Community Development District
Statement of Revenue, Expenditures And Change In Fund Balance
For The Period Ending September 30, 2020

	FY2020 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES				
SPECIAL ASSESSMENTS (LANDOWNER OFF-ROLL)	\$ 515,807	515,807	\$ 496,819	\$ (18,988)
MISC. REVENUE	-	-	331	331
TOTAL REVENUES	515,807	515,807	497,150	(18,657)
EXPENDITURES				
GENERAL ADMINISTRATIVE				
DISTRICT MANAGEMENT SERVICES	32,000	32,000	24,000	8,000
BANK FEES	150	150	148	2
AUDITING	2,750	2,750	2,750	-
REGULATORY & PERMIT FEES	175	175	175	-
LEGAL ADVERTISEMENTS	4,000	4,000	5,879	(1,879)
ENGINEERING SERVICES	12,000	12,000	1,681	10,319
LEGAL SERVICES	25,000	25,000	10,443	14,557
TECHNOLOGY & WEBSITE ADMIN.	2,265	2,265	2,509	(244)
MISCELLANEOUS (appraisal, etc.)	500	500	1,329	(829)
TOTAL GENERAL ADMINISTRATIVE	78,840	78,840	48,914	29,926
INSURANCE				
INSURANCE	5,500	5,500	7,125	(1,625)
TOTAL INSURANCE	5,500	5,500	7,125	(1,625)
DEBT SERVICE ADMIN.				
DISCLOSURE REPORT	5,000	5,000	5,000	-
ARBITRAGE REBATE	1,500	1,500	650	850
TRUSTEE FEES	10,500	10,500	8,950	1,550
TOTAL DEBT ADMINISTRATION	17,000	17,000	14,600	2,400
UTILITIES				
UTILITIES-ELECTRICITY	2,500	2,500	3,297	(797)
STREETLIGHTS	150,000	150,000	87,500	62,500
UTILITY CONTINGENCY	15,000	15,000	19,307	(4,307)
TOTAL UTILITIES	167,500	167,500	110,104	57,396
PHYSICAL ENVIRONMENT				
LAKE & POND MAINTENANCE	25,600	25,600	15,420	10,180
LANDSCAPE MAINTENANCE	169,567	169,567	187,755	(18,188)
LANDSCAPE - MISC.	15,000	15,000	33,566	(18,566)
WETLAND MITIGATION & MAINTENANCE	20,800	20,800	31,000	(10,200)
FIELD MANAGEMENT	6,000	6,000	6,500	(500)
FIELD CONTINGENCY	5,000	5,000	695	4,305
HARDSCAPE REPAIRS & MAINT.	5,000	5,000	1,339	3,661
BUILDOUT CONTINGENCY	-	-	-	-
TOTAL PHYSICAL ENVIRONMENT EXPENDITURES	246,967	246,967	276,275	(29,308)
TOTAL EXPENDITURES	515,807	515,807	457,018	58,789
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	-	40,132	40,132
FUND BALANCE - BEGINNING	-	-	124,704	-
FUND BALANCE - ENDING	\$ -	\$ -	\$ 164,836	\$ 40,132

Avalon Groves Community Development District
SERIES 2017A-1 (AA1)
For The Period Starting October 1, 2019 Ending September 30, 2020

	FY2020 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
SPECIAL ASSESSMENTS - ON/OFF ROL	\$ 185,153	185,153	\$ 253,480	\$ 68,327
INTEREST	-	-	2,301	2,301
LESS: DISCOUNT ASSESSMENTS (4%)	(7,715)	(7,715)	-	7,715
TOTAL REVENUE	177,438	177,438	255,782	78,344
EXPENDITURES				
COUNTY - ASSESSMENT COLLECTION FEES	7,715	7,715	-	7,715
INTEREST EXPENSE			66,981	
NOVEMBER 1, 2020	66,981	66,981	66,981	-
MAY 1, 2020	66,106	66,106	-	66,106
PRINCIPAL RETIREMENT				
MAY 1, 2019	35,000	35,000	35,000	-
TOTAL EXPENDITURES	175,802	175,802	168,962	73,821
EXCESS REVENUE OVER (UNDER) EXPEND.	1,636	1,636	86,820	4,523
TRANSFER IN			-	
TRANSFER OUT			-	
FUND BALANCE - BEGINNING		-	175,251	175,251
FUND BALANCE - ENDING	\$ 1,636	\$ 1,636	\$ 262,071	\$ 179,774

Avalon Groves Community Development District
SERIES 2017A-1 (AA2)
For The Period Starting October 1, 2019 Ending September 30, 2020

	FY2020 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
SPECIAL ASSESSMENTS - ON/OFF ROL	\$ 559,241	559,241	\$ 466,272	\$ (92,969)
INTEREST	-	-	6,640	6,640
LESS: DISCOUNT ASSESSMENTS (4%)	(23,302)	(23,302)	-	23,302
TOTAL REVENUE	535,939	535,939	472,912	(63,027)
EXPENDITURES				
COUNTY - ASSESSMENT COLLECTION FEES (3.5%)	23,302	23,302	-	23,302
INTEREST EXPENSE			-	
NOVEMBER 1, 2019	210,131	210,131	210,117	14
MAY 1, 2020	207,444	207,444	210,131	(2,687)
PRINCIPAL RETIREMENT				
MAY 1, 2019	100,000	100,000	100,000	-
TOTAL EXPENDITURES	540,877	540,877	520,248	20,629
EXCESS REVENUE OVER (UNDER) EXPEND.	(4,938)	(4,938)	(47,336)	(83,656)
TRANSFER IN				
TRANSFER OUT			-	
FUND BALANCE - BEGINNING		-	723,567	723,567
FUND BALANCE - ENDING	\$ (4,938)	\$ (4,938)	\$ 676,231	\$ 639,911

Avalon Groves Community Development District

SERIES 2017A-2 (AA2)

For The Period Starting October 1, 2019 Ending September 30, 2020

	ACTUAL YEAR-TO-DATE
REVENUE	
SPECIAL ASSESSMENTS - ON/OFF ROLL	\$ -
INTEREST	1,248
LESS: DISCOUNT ASSESSMENTS (4%)	-
TOTAL REVENUE	1,248
EXPENDITURES	
COUNTY - ASSESSMENT COLLECTION FEES	1,200
INTEREST EXPENSE	-
MAY 1, 2019	-
NOVEMBER 1, 2019	-
PRINCIPAL PREPAYMENT	304,843
MAY 1, 2019	-
TOTAL EXPENDITURES	306,043
EXCESS REVENUE OVER (UNDER) EXPEND.	(304,795)
TRANSFER IN	
TRANSFER OUT	(3,216)
FUND BALANCE - BEGINNING	315,808
FUND BALANCE - ENDING	\$ 7,797

Avalon Groves Community Development District
SERIES 2019
For The Period Starting October 1, 2019 Ending September 30, 2020

	FY2020 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
SPECIAL ASSESSMENTS - ON/OFF ROLL	\$ 228,907	228,907	\$ 132,846	\$ (96,061)
INTEREST	-	-	1,449	1,449
LESS: DISCOUNT ASSESSMENTS (4%)	(9,156)	(9,156)	-	9,156
TOTAL REVENUE	219,751	219,751	134,295	(85,456)
EXPENDITURES				
COUNTY - ASSESSMENT COLLECTION FEES (3.5%)	9,156	9,156	1,500	7,656
INTEREST EXPENSE			-	
			36,433	
NOVEMBER 1, 2019	72,065	72,065	72,065	-
MAY 1, 2020	72,065	72,065	-	72,065
PRINCIPAL RETIREMENT				
MAY 1, 2019	65,000	65,000	-	65,000
TOTAL EXPENDITURES	218,286	218,286	109,998	144,721
EXCESS REVENUE OVER (UNDER) EXPEND.	1,465	1,465	24,297	(230,177)
TRANSFER IN				
TRANSFER OUT			(1,056)	
FUND BALANCE - BEGINNING		-	156,526	156,526
FUND BALANCE - ENDING	\$ 1,465.00	\$ 1,465	\$ 179,767	\$ (73,651)

Avalon Groves Community Development District
Construction In Progress (AA1)
Statement of Revenue, Expenditures And Changes In Fund Balance
For The Period Ending September 30, 2020

	<u>ACTUAL YEAR-TO-DATE</u>
REVENUES	
BOND PROCEEDS	\$ -
INTEREST	280
TOTAL REVENUES	<u>280</u>
EXPENDITURES	
REQUISITIONS	30,528
TRUSTEE FEES	-
TOTAL EXPENSE	<u>30,528</u>
TOTAL EXPENDITURES	<u>30,528</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	(30,249)
TRANSFER IN	-
TRANSFER OUT	-
FUND BALANCE - BEGINNING	30,249
FUND BALANCE - ENDING	<u><u>\$ 0</u></u>

Avalon Groves Community Development District
Construction In Progress A-1 (AA2)
Statement of Revenue, Expenditures And Changes In Fund Balance
For The Period Ending September 30, 2020

	<u>ACTUAL YEAR-TO-DATE</u>
REVENUES	
NET PROCEEDS	\$ -
INTEREST	121
TOTAL REVENUES	<u>121</u>
EXPENDITURES	
CONSTRUCTION IN PROGRESS	13,173
TRUSTEE FEES	-
TOTAL EXPENSE	<u>13,173</u>
TOTAL EXPENDITURES	<u>13,173</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	(13,053)
TRANSFER IN	-
TRANSFER OUT	-
FUND BALANCE - BEGINNING	13,073
FUND BALANCE - ENDING	<u><u>\$ 20</u></u>

Avalon Groves Community Development District
Construction In Progress A-2 (AA2)
Statement of Revenue, Expenditures And Changes In Fund Balance
For The Period Ending September 30, 2020

	<u>ACTUAL YEAR-TO-DATE</u>
REVENUES	
DEVELOPER FUNDING	-
INSURANCE CLAIM	\$ -
INTEREST	904
TOTAL REVENUES	<u>904</u>
EXPENDITURES	
REQUISITIONS	52,063
TRUSTEE FEES	-
TOTAL EXPENSE	<u>52,063</u>
TOTAL EXPENDITURES	<u>52,063</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	(51,159)
TRANSFER IN	2,998
TRANSFER OUT	-
FUND BALANCE - BEGINNING	106,137
FUND BALANCE - ENDING	<u><u>\$ 57,976</u></u>

Avalon Groves Community Development District
Construction In Progress 2019
Statement of Revenue, Expenditures And Changes In Fund Balance
For The Period Ending September 30, 2020

	ACTUAL YEAR-TO-DATE
REVENUES	
DEVELOPER FUNDING	\$ -
INSURANCE CLAIM	-
INTEREST	-
TOTAL REVENUES	<u>-</u>
EXPENDITURES	
REQUISITIONS	-
TRUSTEE FEES	-
TOTAL EXPENSE	<u>-</u>
TOTAL EXPENDITURES	<u>-</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-
TRANSFER IN	1,056
TRANSFER OUT	-
FUND BALANCE - BEGINNING	-
FUND BALANCE - ENDING	<u><u>\$ 1,056</u></u>

Avalon Groves Community Development District
Bank Reconciliation
September 30, 2020

	<u>BU</u>
Balance Per Bank Statement	\$ 259,024.03
Less: Outstanding AP Checks	(3,547.44)
<i>Adjusted Bank Balance</i>	<u>\$ 255,476.59</u>
Beginning Bank Balance Per Books	\$ 261,507.91
Deposits & Interest	47,459.90
Cash Disbursements	(53,491.22)
<i>Balance Per Books</i>	<u>\$ 255,476.59</u>

Avalon Groves CDD

Check Register Operating Account FY 2020

DATE	CK NO.	PAYEE	TRANSACTION	DEPOSIT	DISBURSEMENT	BALANCE
9/30/2019		EOY	Balance	35,948.42	24,566.62	96,732.50
10/01/2019		VK Avalon Groves	Deposit	647.60		85,616.90
10/01/2019		VK Avalon Groves	Deposit	647.60		86,264.50
10/02/2019		VK Avalon Groves	Deposit	647.60		86,912.10
10/07/2019	1236	Egis Insurance Risk Advisors	Annual Renewal 2020		7,125.00	79,787.10
10/09/2019	1232	Regions Bank.	Due to DS2017A-1 Acct #8871		9,988.11	69,798.99
10/10/2019	9033	Aquatic Systems, Inc.	Lake & Wetland Svc - October		1,285.00	68,513.99
10/10/2019	9034	BIO-TECH CONSULTING, INC.	Quarterly Maintenance -		5,800.00	62,713.99
10/10/2019	9035	Hopping Green & Sams	Legal Svcs - Aug		1,713.51	61,000.48
10/10/2019	9036	DPFG MANAGEMENT AND CONSULTING, LLC	CDD Mgmt - Board Mtg Sept,		10,000.00	51,000.48
10/14/2019		VK Avalon Groves	Deposit	44,036.80		95,037.28
10/14/2019		VK Avalon Groves	Deposit	632.81		95,670.09
10/14/2019		VK Avalon Groves	Deposit	632.81		96,302.90
10/15/2019	1237	FLORIDA DEPT OF ECONOMIC OPPORTUNIT	Annual Filing - FY2020		175.00	96,127.90
10/18/2019	9037	Greenberg Traurig	Legal Svcs		334.72	95,793.18
10/18/2019	9038	Yellowstone Landscape	Monthly Landscaping - October		11,760.04	84,033.14
10/18/2019	9039	Hopping Green & Sams	Legal Svcs - Sept		1,321.47	82,711.67
10/18/2019	9040	Orlando Sentinel	Legal Ad 9/17		271.25	82,440.42
10/23/2019		VK Avalon Groves	Deposit	632.81		83,073.23
10/23/2019		VK Avalon Groves	Deposit	22,222.35		105,295.58
10/25/2019		VK Avalon Groves	Deposit	86,613.71		191,909.29
10/25/2019	ACH102519	Sumter Electric Cooperative	9/10-9/30 - 17325 Sawgrass Bay Blvd		280.14	191,629.15
10/29/2019	WIRE102919	Regions Bank.	Nov'19 DS - Regions Series 2017A-1 (AA2)		86,613.71	105,015.44
10/30/2019	ACH103019.1	Utilities, Inc. of Florida	Island - Sept		11.07	105,004.37
10/30/2019	ACH103019.2	Utilities, Inc. of Florida	Tot Lot - Sept		11.91	104,992.46
10/31/2019		EOM	Balance	156,714.09	136,690.93	104,992.46
11/01/2019	ACH110119	Sumter Electric Cooperative	10/1-10/15 - 16920 Sawgrass Bay Blvd		29.55	104,962.91
11/07/2019	9041	Aquatic Systems, Inc.	Lake & Wetland Svc - November		1,285.00	103,677.91
11/07/2019	9042	Yellowstone Landscape	Monthly Landscaping - November		11,760.00	91,917.91
11/07/2019	9043	Heidt Design	Engineering Services - February (Rcvd 11/7/19)		6,500.00	85,417.91
11/11/2019		VK Avalon Groves	Deposit	632.81		86,050.72
11/11/2019		Lake County Tax Collector	Deposit	979.17		87,029.89
11/11/2019		DR Horton	Deposit	2,531.24		89,561.13
11/11/2019		VK Avalon Groves	Deposit	1,265.62		90,826.75
11/11/2019		NVR Settlement	Deposit	632.81		91,459.56
11/11/2019		VK Avalon Groves	Deposit	1,265.62		92,725.18
11/11/2019		VK Avalon Groves	Deposit	1,942.80		94,667.98
11/21/2019		Lake County Tax Collector	Deposit	12,544.03		107,212.01
11/22/2019		Lake County Tax Collector	Deposit	0.03		107,212.04
11/23/2019	ACH112319	Sumter Electric Cooperative	10/9-11/7 - 17325 Sawgrass Bay Blvd		290.14	106,921.90
11/27/2019		Lake County Tax Collector	Deposit	40,932.94		147,854.84
11/30/2019	ACH113019	Sumter Electric Cooperative	10/15-11/13 - 16920 Sawgrass Bay Blvd		190.00	147,664.84
11/30/2019		EOM	Balance	62,727.07	20,054.69	147,664.84
12/02/2019	ACH120219.1	Utilities, Inc. of Florida	Tot Lot - Oct		10.21	147,654.63
12/02/2019	ACH120219.2	Utilities, Inc. of Florida	Island - Oct		11.07	147,643.56
12/02/2019	ACH120219	Sumter Electric Cooperative	11/13-12/12 - 16920 Sawgrass Bay Blvd		29.55	147,614.01
12/03/2019		VK Avalon Groves	Deposit	7,593.72		155,207.73
12/03/2019		DR Horton	Deposit	632.81		155,840.54
12/03/2019		DR Horton	Deposit	632.81		156,473.35
12/03/2019		DR Horton	Deposit	632.81		157,106.16
12/03/2019		VK Avalon Groves	Deposit	632.81		157,738.97
12/03/2019		NVR Settlement	Deposit	687.84		158,426.81
12/03/2019		NVR Settlement	Deposit	687.84		159,114.65
12/03/2019		NVR Settlement	Deposit	632.81		159,747.46
12/03/2019		NVR Settlement	Deposit	632.81		160,380.27
12/03/2019		NVR Settlement	Deposit	687.84		161,068.11
12/03/2019		DR Horton	Deposit	632.81		161,700.92
12/03/2019		NVR Settlement	Deposit	687.84		162,388.76
12/03/2019		VK Avalon Groves	Deposit	1,265.62		163,654.38
12/06/2019		Lake County Tax Collector	Deposit	251,761.05		415,415.43
12/09/2019		Regions Bank.	Deposit	264,842.69		680,258.12
12/09/2019	1238	VK Avalon, LLC	Series A-2 DSR Fund Balance		264,842.69	415,415.43
12/12/2019	9044	BIO-TECH CONSULTING, INC.	Wetland Maint - Semi Annual Mitigation Moni		2,400.00	413,015.43
12/12/2019	9045	Hopping Green & Sams	Legal Svcs - Oct		411.85	412,603.58
12/12/2019	9046	Yellowstone Landscape	Monthly Landscaping - December		11,760.00	400,843.58
12/12/2019		DR Horton	Deposit	632.81		401,476.39
12/12/2019		DR Horton	Deposit	632.81		402,109.20
12/12/2019		DR Horton	Deposit	632.81		402,742.01
12/12/2019		NVR Settlement	Deposit	687.84		403,429.85
12/12/2019		VK Avalon Groves	Deposit	10,757.77		414,187.62
12/12/2019		Lake County Tax Collector	Deposit	27,012.54		441,200.16
12/16/2019		VK Avalon Groves	Deposit	632.81		441,832.97
12/16/2019		DR Horton	Deposit	632.81		442,465.78
12/16/2019		DR Horton	Deposit	632.81		443,098.59
12/16/2019		VK Avalon Groves	Deposit	632.81		443,731.40
12/18/2019	1239	A & A Playground Services Inc.	Playground Inspector		695.00	443,036.40
12/18/2019	1240	Innersync	ADA Website Compliance		2,008.92	441,027.48
12/18/2019	1241	Solitude Lake Management, LLC	Lake & Wetland Svc - December		1,285.00	439,742.48
12/23/2019	1242	Avalon Groves CDD	Due to debt service Series 2017 A-1 (AA2)		137,860.11	301,882.37
12/23/2019	1243	Avalon Groves CDD	Due to debt service Series 2017 A-1 (AA1)		19,454.93	282,427.44
12/23/2019	1244	Avalon Groves CDD	Due to debt service Series 2019 (AA1)		46,349.95	236,077.49
12/24/2019	ACH122419	Sumter Electric Cooperative	11/7-12/6 - 17325 Sawgrass Bay Blvd		290.83	235,786.66

Avalon Groves CDD
Check Register
Operating Account
FY 2020

DATE	CK NO.	PAYEE	TRANSACTION	DEPOSIT	DISBURSEMENT	BALANCE
12/30/2019	ACH123019.1	Utilities, Inc. of Florida	Island - Nov		11.07	235,775.59
12/30/2019	ACH123019.2	Utilities, Inc. of Florida	Tot Lot - Nov		11.10	235,764.49
12/30/2019	ACH123019	Sumter Electric Cooperative	11/13-12/12 - 16920 Sawgrass Bay Blvd		29.55	235,734.94
12/31/2019		Lake County Tax Collector	Deposit	14,971.64		250,706.58
12/31/2019	EOM		Balance	590,503.57	487,461.83	250,706.58
01/02/2020		Lot Closing	Deposit	632.81		276,339.39
01/02/2020		Lot Closing	Deposit	632.81		276,972.20
01/02/2020		Lot Closing	Deposit	632.81		277,605.01
01/02/2020		Lot Closing	Deposit	632.81		278,237.82
01/02/2020		Lot Closing	Deposit	632.81		278,870.63
01/02/2020		Lot Closing	Deposit	632.81		279,503.44
01/02/2020		Lot Closing	Deposit	3,519.55		283,022.99
01/02/2020		Lot Closing	Deposit	632.81		283,655.80
01/02/2020		Lot Closing	Deposit	632.81		284,288.61
01/09/2020	9047	Yellowstone Landscape	Landscape Maint		30,210.00	254,078.61
01/16/2020	9048	BIO-TECH CONSULTING, INC.	Wetland Maint		5,800.00	248,278.61
01/16/2020	9049	Solitude Lake Management, LLC	Lake & Wetland Svc - January		1,285.00	246,993.61
01/16/2020		Lot Closing	Deposit	632.81		247,626.42
01/16/2020		Lot Closing	Deposit	632.81		248,259.23
01/16/2020		Lot Closing	Deposit	632.81		248,892.04
01/16/2020		Lot Closing	Deposit	632.81		249,524.85
01/16/2020		Lot Closing	Deposit	632.81		250,157.66
01/16/2020		Lake County Tax Collector	Bank Interest	18.35		250,176.01
01/21/2020		Lake County Tax Collector	Bank Interest	44.05		250,220.06
01/22/2020		Lot Closing	Deposit	3,164.05		253,384.11
01/22/2020		Lot Closing	Deposit	632.81		254,016.92
01/22/2020		Lot Closing	Deposit	632.81		254,649.73
01/22/2020		Lot Closing	Deposit	632.81		255,282.54
01/22/2020		Lot Closing	Deposit	632.81		255,915.35
01/22/2020		Lot Closing	Deposit	632.81		256,548.16
01/23/2020	1245	Yellowstone Landscape	Irrigation Repairs - Replace Motherboard on Front Time		2,205.85	254,342.31
01/23/2020	1246	Sumter Electric Cooperative	Deposit		417.13	253,925.18
01/27/2020		Lot Closing	Deposit	632.81		254,557.99
01/27/2020		Lot Closing	Deposit	632.81		255,190.80
01/27/2020		Lot Closing	Deposit	632.81		255,823.61
01/27/2020		Lot Closing	Deposit	632.81		256,456.42
01/27/2020		Lot Closing	Deposit	632.81		257,089.23
01/29/2020	ACH012920	Utilities, Inc. of Florida	Tot Lot - December 2019		11.07	257,078.16
01/29/2020	ACH012920.2	Utilities, Inc. of Florida	Island - December 2019		11.07	257,067.09
01/30/2020		Misc. Revenue	Deposit	217.88		257,284.97
1/31/2020	EOM		Balance	21,518.51	39,940.12	257,284.97
02/04/2020		Lot Closing	Deposit	632.81		257,917.78
02/04/2020		Lot Closing	Deposit	632.81		258,550.59
02/04/2020		Lot Closing	Deposit	632.81		259,183.40
02/04/2020		Lot Closing	Deposit	632.81		259,816.21
02/04/2020		Lot Closing	Deposit	632.81		260,449.02
02/04/2020		Lot Closing	Deposit	632.81		261,081.83
02/12/2020	1247	Fireman Tom's Pressure Washing Co.	Pressure Washing		720.00	260,361.83
02/13/2020		Lot Closing	Deposit	632.81		260,994.64
02/18/2020		Lake County Tax Collector	Tax Collection	16,233.69		277,228.33
02/21/2020	1248	DPFG MANAGEMENT AND CONSULTING, LLC	CDD Mgmt - Board Mtg January		4,000.00	273,228.33
02/25/2020		Lot Closing	Deposit	9,492.15		282,720.48
02/25/2020		Lot Closing	Deposit	7,593.72		290,314.20
02/25/2020		Lot Closing	Deposit	632.81		290,947.01
02/25/2020		Lot Closing	Deposit	632.81		291,579.82
02/25/2020		Lot Closing	Deposit	632.81		292,212.63
02/25/2020		Lot Closing	Deposit	632.81		292,845.44
02/25/2020		Lot Closing	Deposit	632.81		293,478.25
02/25/2020	1249	BIO-TECH CONSULTING, INC.	Wetland Maint.		9,600.00	283,878.25
02/28/2020		Lot Closing	Deposit	632.81		284,511.06
02/28/2020		Lot Closing	Deposit	632.81		285,143.87
2/29/2020	EOM		Balance	42,178.90	14,320.00	285,143.87
03/02/2020	ACH030220	Utilities, Inc. of Florida	Tot Lot - January 2020		11.12	285,132.75
03/02/2020	ACH030220.2	Utilities, Inc. of Florida	Island - January 2020		185.12	284,947.63
03/03/2020	ACH030320	Sumter Electric Cooperative	01/14/20 - 02/13/20 - 16920 Sawgrass Bay Blvd		35.64	284,911.99
03/03/2020	ACH030320.2	Sumter Electric Cooperative	01/14/20 - 02/13/20 - 17325 Sawgrass Bay Blvd		292.03	284,619.96
03/05/2020	ACH030520	Utilities, Inc. of Florida	Monthly utility February Basswood Ln Irrigator		4,291.47	280,328.49
03/10/2020	ACH030320.3	Sumter Electric Cooperative	1/14-2/13/20 - 17052 Basswood Lane		76.21	280,252.28
03/11/2020		Lot Closing	Deposit	632.81		280,885.09
03/11/2020		Lot Closing	Deposit	632.81		281,517.90
03/11/2020		Lot Closing	Deposit	632.81		282,150.71
03/12/2020		Misc. Revenue	Deposit	100.00		282,250.71
03/13/2020	1251	CLI Professional Landscaping	Landscape Maint		18,025.00	264,225.71
03/17/2020	ACH031720	Utilities, Inc. of Florida	01/24/20-02/24/20 utility February Basswood Ln Irrigator		1,662.01	262,563.70
03/17/2020	ACH031720.2	Utilities, Inc. of Florida	01/24/20-02/24/20 utility February Basswood Ln Irrigator		2.25	262,561.45
03/19/2020		Lake County Tax Collector	Deposit	11,442.46		274,003.91
03/19/2020	1252	BIO-TECH CONSULTING, INC.	Wetland Mitigation Maintenance and Annual Monitoring Repor		2,600.00	271,403.91
03/19/2020	1254	Hopping Green & Sams	Legal Svcs - Jan 2020		1,051.99	270,351.92
03/19/2020	1255	Orlando Sentinel	Legal Ad 1/27/20		215.00	270,136.92
03/19/2020	1256	Solitude Lake Management, LLC	Lake & Wetland Feb & Mar		2,570.00	267,566.92
03/19/2020	1257	Avalon Groves CDD	Due to debt service Series 2019 (AA1)		4,355.80	263,211.12
03/19/2020	1258	Avalon Groves CDD	Due to debt service Series 2017 A-1 (AA1)		1,828.30	261,382.82

Avalon Groves CDD

Check Register Operating Account FY 2020

DATE	CK NO.	PAYEE	TRANSACTION	DEPOSIT	DISBURSEMENT	BALANCE
03/19/2020	1259	Avalon Groves CDD	Due to debt service Series 2017 A-1 (AA2)		12,897.56	248,485.26
03/19/2020	1260	David Jordan Lake County Tax Collector	Commission Expense		7,269.48	241,215.78
03/24/2020	1261	Hopping Green & Sams	Professional Svc thru 02/29/20		302.01	240,913.77
03/27/2020	1262	Orlando Sentinel	Legal Ad 2/1/20		413.76	240,500.01
03/27/2020	1263	Yellowstone Landscape	Landscape Maint		12,245.05	228,254.96
03/30/2020	ACH033020.1	Utilities, Inc. of Florida	Island - 01/24/20-02/24/20		225.36	228,029.60
03/30/2020	ACH033020.2	Utilities, Inc. of Florida	Tot Lot - 01/24/20-02/24/20		11.29	228,018.31
3/31/2020	EOM	Balance		13,440.89	70,566.45	228,018.31
04/02/2020	ACH040220.1	Sumter Electric Cooperative	02/13/20-03/16/20 - 17325 Sawgrass Bay Blvd		312.71	227,705.60
04/02/2020	ACH040220.2	Sumter Electric Cooperative	2/13/20-3/16/20 - 16920 Sawgrass Bay Blvd		38.03	227,667.57
04/02/2020		Deposit	Lot Closings	8,226.53		235,894.10
04/02/2020		Deposit	Lot Closings	1,898.43		237,792.53
04/02/2020	ACH040220	Sumter Electric Cooperative	2/13/20-03/17/20 - 17052 Basswood Lane		39.61	237,752.92
04/08/2020	1264	BIO-TECH CONSULTING, INC.			5,800.00	231,952.92
04/08/2020	1265	Yellowstone Landscape	Monthly Landscaping - April 2020		11,760.00	220,192.92
04/14/2020		Lake County Tax Collector	Deposit	6,148.16		226,341.08
04/17/2020	1266	Orlando Sentinel	Legal Ad 03/18/20		417.51	225,923.57
04/17/2020	1267	Solitude Lake Management, LLC	Lake & Wetland Svc - 04/2020		1,285.00	224,638.57
04/17/2020	1268	Utilities, Inc. of Florida	02/24-03/24 Utility Irrigator		1,032.39	223,606.18
04/23/2020		Kolter Payments	Deposit	225.00		223,831.18
04/28/2020	1270	Hopping Green & Sams	Legal Svc thru 03/31/20		282.50	223,548.68
04/28/2020	1271	Yellowstone Landscape	Monthly Landscaping - February 2020		11,760.00	211,788.68
04/28/2020	1272	Avalon Groves CDD	Due to debt service Series 2017 A-1 (AA1)		670.01	211,118.67
04/28/2020	1273	Yellowstone Landscape	Palm Tree Replacement at Shade Structure		1,000.00	210,118.67
04/28/2020	1274	Avalon Groves CDD	Due to debt service Series 2017 A-1 (AA2)		4,726.55	205,392.12
04/28/2020	1275	Avalon Groves CDD	Due to debt service Series 2019 (AA1)		1,596.26	203,795.86
04/28/2020	1276	David Jordan Lake County Tax Collector	Tax Distributions 2/1/20-2/29/20		228.85	203,567.01
04/29/2020	ACH042920	Utilities, Inc. of Florida	Island - 02/24/20-03/24/20		37.33	203,529.68
04/29/2020	ACH042920.2	Utilities, Inc. of Florida	Tot Lot - 02/24/20-03/24/20		11.21	203,518.47
04/30/2020		DR Horton	Lot Closings	632.81		204,151.28
04/30/2020		DR Horton	Lot Closings	3,164.05		207,315.33
04/30/2020		VK Avalon	Lot Closings	3,219.08		210,534.41
04/30/2020		Lake County Tax Collector	Deposit	5.74		210,540.15
4/30/2020	EOM	Balance		23,519.80	40,997.96	210,540.15
05/01/2020	ACH050220	Sumter Electric Cooperative	3/17/20-04/16/20 - 17052 Basswood Lane		35.66	210,504.49
05/01/2020	ACH050220.2	Sumter Electric Cooperative	3/16/20-04/15/20 - 16920 Sawgrass Bay Blvd		35.64	210,468.85
05/01/2020	ACH050220.3	Sumter Electric Cooperative	03/13/20-04/15/20 - 17325 Sawgrass Bay Blvd		290.33	210,178.52
05/08/2020		Anthem Park	Deposit	1,265.62		211,444.14
05/13/2020	1277	CLI Professional Landscaping	Landscaping Maintenance March		3,605.00	207,839.14
05/13/2020	1278	Onsight Signage	Install/repair street signs		610.00	207,229.14
05/13/2020	1279	Orlando Sentinel	Legal Ad 04/14/20		342.50	206,886.64
05/13/2020	1280	Solitude Lake Management, LLC	Lake & Wetland Svc - May		1,285.00	205,601.64
05/13/2020	1281	Utilities, Inc. of Florida	03/24/20-04/23/20 February Basswood Ln Irr		1,094.63	204,507.01
05/14/2020		DR Horton	Deposit	2,531.24		207,038.25
05/18/2020	ACH05182020	Anthem Park	Chargeback items		1,265.62	205,772.63
05/20/2020		Lake County Tax Collector	Deposit	14,100.47		219,873.10
05/27/2020	1282	Avalon Groves CDD	Due to debt service Series 2017 A-1 (AA1)		360.01	219,513.09
05/27/2020	1283	Avalon Groves CDD	Due to debt service Series 2017 A-1 (AA2)		2,539.61	216,973.48
05/27/2020	1284	Avalon Groves CDD	Due to debt service Series 2019 (AA1)		857.68	216,115.80
05/27/2020	1285	Yellowstone Landscape	received 5/22/20 - Pond 5 Tree Replacement		8,100.00	208,015.80
5/31/2020	EOM	Balance		17,897.33	20,421.68	208,015.80
06/01/2020	ACH060120.1	Utilities, Inc. of Florida	Tot Lot - 03/24/20-04/23/20		11.23	208,004.57
06/01/2020	ACH060120.2	Utilities, Inc. of Florida	Island - 03/24/20-04/23/20		38.02	207,966.55
06/01/2020		D.R. Horton	Lot Closing	10,124.96		218,091.51
06/01/2020	1286	Onsight Signage	Install/repair street signs		250.00	217,841.51
06/01/2020	1287	Yellowstone Landscape	Pump Station Upgrade		3,429.00	214,412.51
06/02/2020	ACH060220	Sumter Electric Cooperative	04/15-05/14 - 16920 Sawgrass Bay Blvd		34.46	214,378.05
06/02/2020	ACH060220.2	Sumter Electric Cooperative	04/15-05/14 - 17325 Sawgrass Bay Blvd		279.01	214,099.04
06/02/2020	ACH060220.3	Sumter Electric Cooperative	4/16/20-5/14/20 17052 Basswood Lane		33.77	214,065.27
06/04/2020	1288	CLI Professional Landscaping	Landscape Maint - Apr/May		7,210.00	206,855.27
06/04/2020	1289	LAKE COUNTY PROPERTY APPRAISER	Non Ad Valorem Collections		50.00	206,805.27
06/04/2020	1290	LLS Tax Solutions Inc.	Special Assessment Bonds 2017		650.00	206,155.27
06/04/2020	1291	Onsight Signage	Street Sign Repairs		478.75	205,676.52
06/05/2020		VK Avalon Groves	Lot Closing	3,164.05		208,840.57
06/05/2020		VK Avalon Groves	Lot Closing	632.81		209,473.38
06/05/2020		VK Avalon Groves	Lot Closing	632.81		210,106.19
06/09/2020	1292	Hopping Green & Sams	Legal Svc thru 04/30/20		1,307.62	208,798.57
06/09/2020	1293	Yellowstone Landscape	Serenoa Bush-Hog		906.87	207,891.70
06/18/2020		Park Square	Lot Closing	632.81		208,524.51
06/18/2020		D.R. Horton	Lot Closing	3,796.86		212,321.37
06/18/2020		VK Avalon Groves	Lot Closing	9,492.15		221,813.52
06/18/2020	1294	LLS Tax Solutions Inc.	Special Assessment Bond Series 2017A-1 and 2017A-2		1,950.00	219,863.52
06/18/2020	1295	Orlando Sentinel	Legal Ad 5/18/20		447.51	219,416.01
06/18/2020	1296	Solitude Lake Management, LLC	Lake & Wetland Svc - June		1,285.00	218,131.01
06/18/2020	1297	Utilities, Inc. of Florida	04/23-05/22 utility February Basswood Ln Irrigator		2,316.10	215,814.91
06/18/2020		Lake County Tax Collector	Lot Closing	3,895.93		219,710.84
06/23/2020	1298	DPFG MANAGEMENT AND CONSULTING, LLC	CDD Mgmt - Board Mtg April and May		8,000.00	211,710.84
06/23/2020	1299	Yellowstone Landscape	Landscape Maint - May/June		23,520.00	188,190.84
06/29/2020	1300	Hopping Green & Sams	Legal Services		0.00	188,190.84
06/29/2020	1301	NVR Settlements	Voided check		0.00	188,190.84
06/29/2020	ACH062920	Utilities, Inc. of Florida	Island - May 2020		51.67	188,139.17
06/29/2020	ACH062920.2	Utilities, Inc. of Florida	Tot Lot - May 2020		11.29	188,127.88

Avalon Groves CDD
Check Register
Operating Account
FY 2020

DATE	CK NO.	PAYEE	TRANSACTION	DEPOSIT	DISBURSEMENT	BALANCE
6/30/2020	EOM		Balance	32,372.38	52,260.30	188,127.88
07/01/2020		Lake County Tax Collector	Delinquent & Homestead Payments	2,155.98		190,283.86
07/02/2020	ACH070220.1	Sumter Electric Cooperative	5/14-6/15 - 17325 Sawgrass Bay Blvd		156.08	190,127.78
07/02/2020	ACH070220.2	Sumter Electric Cooperative	5/14-6/15 - 16920 Sawgrass Bay Blvd		38.03	190,089.75
07/02/2020	ACH070220	Sumter Electric Cooperative	5/14-6/15 17052 Basswood Lane		38.02	190,051.73
07/07/2020		VK Avalon Groves	Lot Closings	1,265.62		191,317.35
07/07/2020		DR Horton	Lot Closings	5,062.48		196,379.83
07/07/2020	1302	Hopping Green & Sams	Legal Svc thru 05/31/20		677.00	195,702.83
07/09/2020	1303	NVR Settlement Services	Refund on closing of Lot 473		632.81	195,070.02
07/09/2020	1304	Yellowstone Landscape	Monthly Landscaping - July		11,760.00	183,310.02
07/13/2020	1305	Orlando Sentinel	Legal Ad 6/12/20		413.76	182,896.26
07/13/2020	1306	Solitude Lake Management, LLC	Lake & Wetland Svc - July		1,285.00	181,611.26
07/16/2020	1307	Utilities, Inc. of Florida	5/22/20-6/24/20 utility Basswood Ln Irrigator		2,321.07	179,290.19
07/16/2020	1308	Yellowstone Landscape	received 7/10/20 - Plant Installation		3,130.00	176,160.19
07/20/2020	1309	David Jordan Lake County Tax Collector	Commission Expense		404.97	175,755.22
07/20/2020	1310	Avalon Groves CDD	Due to debt service Series 2019 (AA1) thru 07.17.20		2,521.64	173,233.58
07/20/2020	1311	Avalon Groves CDD	Due to debt service Series 2017 A-1 (AA2) thru 07.17.20		7,466.62	165,766.96
07/20/2020	1312	Avalon Groves CDD	Due to debt service Series 2017 A-1 (AA1) thru 07.17.20		1,058.44	164,708.52
07/24/2020		Lake County Tax Collector	Interest	3.48		164,712.00
07/28/2020	1313	Dibartolomeo, McBee, Hartley & Barnes, PA	Audit FY 2019		2,750.00	161,962.00
07/28/2020	1314	Regions Bank.	Trustee Fees - 2017		3,500.00	158,462.00
07/28/2020	1315	Regions Bank.	Trustee Fees - 2017A-1		3,500.00	154,962.00
07/31/2020	1316	Hopping Green & Sams	Legal Svc thru 06/30/20		1,849.00	153,113.00
7/31/2020	EOM		Balance	8,487.56	43,502.44	153,113.00
08/03/2020	ACH080320	Utilities, Inc. of Florida	Tot Lot - June 2020		11.26	153,101.74
08/03/2020	ACH080320.2	Utilities, Inc. of Florida	Island - June 2020		53.37	153,048.37
08/03/2020	ACH080320.1	Sumter Electric Cooperative	6/15-7/15 - 17325 Sawgrass Bay Blvd		284.43	152,763.94
08/03/2020	ACH080320.2	Sumter Electric Cooperative	6/15-7/15 - 16920 Sawgrass Bay Blvd		35.56	152,728.38
08/03/2020	ACH080320.3	Sumter Electric Cooperative	6/15-7/15 - 17052 Basswood Lane		35.54	152,692.84
08/03/2020		Regions Bank.	Lot closing return	1,054.40		153,747.24
08/04/2020		DR Horton	Lot Closings	7,593.72		161,340.96
08/04/2020		VK Avalon Groves	Lot Closings	3,796.86		165,137.82
08/05/2020	1317	BIO-TECH CONSULTING, INC.	Wetland Maint - Collector Road - 3rd Quarter		2,000.00	163,137.82
08/06/2020	1318	CLI Professional Landscaping	Landscape Maint. Jun/Ju		7,210.00	155,927.82
08/12/2020	1319	Orlando Sentinel	Legal Ad 7/13/20		514.06	155,413.76
08/12/2020	1320	Solitude Lake Management, LLC	Lake & Wetland Svc - August		1,285.00	154,128.76
08/12/2020	1321	Tampa Print Services, Inc.	Mass Mailing		978.78	153,149.98
08/12/2020	1322	Avalon Groves CDD	Voided check		0.00	153,149.98
08/13/2020	1323	Avalon Groves CDD	Voided check		0.00	153,149.98
08/14/2020		Forestar Real Estate	Assessments	126,562.00		279,711.98
08/20/2020	1324	Avalon Groves CDD	Due to debt service Series 2019 (AA1) thru 08.19.20		306.91	279,405.07
08/20/2020	1325	NVR Settlement Services	refund for the closing of 473		1,687.21	277,717.86
08/20/2020	1326	Utilities, Inc. of Florida	6/24/20-7/23/20 utility Basswood Ln Irrigator		2,070.42	275,647.44
08/20/2020	1327	Avalon Groves CDD	Due to debt service Series 2017 A-1 (AA1) thru 08.19.20		128.82	275,518.62
08/20/2020	1328	Avalon Groves CDD	Due to debt service Series 2017 A-1 (AA2) thru 08.19.20		908.74	274,609.88
08/26/2020	1329	DPFG M&C	Managment Svcs June/July, Field Operation Oct/Aug		13,000.00	261,609.88
08/28/2020	1330	David Jordan Lake County Tax Collector	Commission on June 2020 tax certificate		43.12	261,566.76
08/31/2020	ACH083120.1	Utilities, Inc. of Florida	Island - July 2020		47.57	261,519.19
08/31/2020	ACH083120.2	Utilities, Inc. of Florida	Tot Lot - July 2020		11.28	261,507.91
8/31/2020	EOM		Balance	139,006.98	30,612.07	261,507.91
09/01/2020	ACH090120.1	Sumter Electric Cooperative	7/15-8/13 - 17325 Sawgrass Bay Blvd		273.38	261,234.53
09/01/2020	ACH090120.2	Sumter Electric Cooperative	7/15-8/13 - 16920 Sawgrass Bay Blvd		34.46	261,200.07
09/01/2020	ACH090120.3	Sumter Electric Cooperative	7/15-8/13 - 17052 Basswood Lane		34.36	261,165.71
09/03/2020	1331	Fireman Tom's Pressure Washing Co.	Pressure Washing		720.00	260,445.71
09/03/2020	1332	Hopping Green & Sams	Legal Svc thru 07/31/20 (rcvd 9/1/20)		2,454.50	257,991.21
09/03/2020	1333	Heidt Design	Engineering Services		1,681.25	256,309.96
09/04/2020	1334	DPFG M&C	Managment Svcs September		5,000.00	251,309.96
09/09/2020	1335	David Jordan Lake County Tax Collector	Commission on June 2020 tax certificate thru June 17th		77.92	251,232.04
09/09/2020	1336	Solitude Lake Management, LLC	Lake & Wetland Svc - September		1,285.00	249,947.04
09/10/2020	1337	CLI Professional Landscaping	Landscape Maintenance		7,210.00	242,737.04
09/10/2020	1338	Utilities, Inc. of Florida	7/23/20-8/25/20 utility Basswood Ln Irrigator		1,922.48	240,814.56
09/14/2020	1339	Orlando Sentinel	Legal Ad 8/7 and 8/14		2,802.08	238,012.48
09/14/2020	1340	Yellowstone Landscape	Landscape Maintenance		11,760.00	226,252.48
09/16/2020	ACH091620	Deluxe Business Systems	Check Order		148.35	226,104.13
09/17/2020	1341	Yellowstone Landscape	Landscape Maintenance		11,760.00	214,344.13
09/22/2020	1342	BIO-TECH CONSULTING, INC.	Wetland Maint - 4th Qtr		2,800.00	211,544.13
09/24/2020		VK Avalon Groves	Lot Closings	3,164.05		214,708.18
09/24/2020		NVR Settlement	Lot Closings	632.81		215,340.99
09/24/2020		VK Avalon Groves	Lot Closings	3,796.86		219,137.85
09/24/2020		Park Square	Lot Closings	1,687.21		220,825.06
09/24/2020		Park Square	Lot Closings	1,687.21		222,512.27
09/24/2020		Park Square	Lot Closings	1,687.21		224,199.48
09/25/2020	1343	Avalon Groves CDD	Bond Assessment 2017 A-1 (AA2)		3,163.20	221,036.28
09/25/2020	1344	DPFG M&C	Lot Closings Park Square lot 196 and lot 35		300.00	220,736.28
09/30/2020	ACH093020.1	Utilities, Inc. of Florida	Tot Lot - August 2020		11.31	220,724.97
09/30/2020	ACH093020.2	Utilities, Inc. of Florida	Island - August 2020		52.93	220,672.04
09/30/2020		DR Horton	Lot Closings	2,531.24		223,203.28
09/30/2020		DR Horton	Lot Closings	632.81		223,836.09
09/30/2020		DR Horton	Lot Closings	31,640.50		255,476.59
9/30/2020	EOM		Balance	47,459.90	53,491.22	255,476.59

EXHIBIT 5



**HEIDT
DESIGN**

P: (813) 253-5311 | F: (813) 464-7629
5904-A Hampton Oaks Pkwy.
Tampa, FL 33610
www.heidtdesign.com

October 1, 2020

VIA ELECTRONIC MAIL

Ms. Patricia Thibault
Avalon Groves CDD
c/o: DPFG
1060 Maitland Center Commons, Ste 340
Maitland, FL 32751

Re: Avalon Groves CDD
Resignation as District Engineer

Dear Ms. Thibault:

On behalf of Heidt Design, LLC, I am submitting this letter to inform you of our resignation as the firm providing District Engineering services for Avalon Groves CDD. I will remain available for up to 90 days to field any questions of a critical nature while the Board seeks a replacement unless the Board finds a replacement sooner.

Please do not hesitate to contact me if you have any questions.

Sincerely,

HEIDT & ASSOCIATES, LLC

Timothy M. Plate, P.E.
Senior Vice President

TMP/kk

R:\Avalon Groves\CDD\Correspondence\DPFG\OUT\2020-09-23 Thibault Resigntn Ltr\Smith CDD Resignation Ltr.docx

EXHIBIT 6

REQUEST FOR QUALIFICATIONS ("RFQ") FOR ENGINEERING SERVICES FOR THE AVALON GROVES COMMUNITY DEVELOPMENT DISTRICT

The Avalon Groves Community Development District ("**District**"), located in Lake County, Florida, announces that professional engineering services will be required on a continuing basis for the District. The engineering firm selected will act in the general capacity of District Engineer and, if so authorized, may provide general engineering services as well as engineering services for the design and construction administration associated with the District's capital improvement plan. Information about the District can be found at www.avalongrovescdd.org.

Any firm or individual ("**Applicant**") desiring to provide professional services to the District must: 1) hold applicable federal, state and local licenses; 2) be authorized to do business in Florida in accordance with Florida law; and 3) furnish a statement ("**Qualification Statement**") of its qualifications and past experience on U.S. General Service Administration's "Architect-Engineer Qualifications, Standard Form No. 330," with pertinent supporting data. Among other things, Applicants must submit information relating to: a) the ability and adequacy of the Applicant's professional personnel; b) whether the Applicant is a certified minority business enterprise; c) the Applicant's willingness to meet time and budget requirements; d) the Applicant's past experience and performance, including but not limited to past experience as a District Engineer for any community development districts and past experience with Manatee County; e) the geographic location of the Applicant's headquarters and offices; f) the current and projected workloads of the Applicant; and g) the volume of work previously awarded to the Applicant by the District. Further, each Applicant must identify the specific individual affiliated with the Applicant who would be handling District meetings, construction services, and other engineering tasks.

The District will review all Applicants and will comply with Florida law, including the Consultant's Competitive Negotiations Act, Chapter 287, *Florida Statutes* ("**CCNA**"). All Applicants must submit eight (8) copies of Standard Form No. 330 and Qualification Statement by 12:00 p.m. on Monday, November 2, 2020 and to the attention of DPF, 250 International Parkway, Suite 280, Lake Mary, Florida 32746 ("**District Manager's Office**").

The Board of Supervisors shall select and rank the Applicants using the requirements set forth in the CCNA and the evaluation criteria on file with the District Manager's Office, and the highest ranked Applicant will be requested to enter into contract negotiations. If an agreement cannot be reached between the District and the highest ranked Applicant, negotiations will cease and begin with the next highest ranked Applicant, and if these negotiations are unsuccessful, will continue to the third highest ranked Applicant. The District reserves the right to reject any and all Qualification Statements. Additionally, there is no express or implied obligation for the District to reimburse Applicants for any expenses associated with the preparation and submittal of the Qualification Statements in response to this request.

Any protest regarding the terms of this Notice, or the evaluation criteria on file with the District Manager's Office, must be filed in writing with the District Manager's Office, within seventy-two (72) hours after the publication of this Notice. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or

protest with respect to aforesaid Notice or evaluation criteria provisions. Any person who files a notice of protest shall provide to the District, simultaneous with the filing of the notice, a protest bond with a responsible surety to be approved by the District and in the amount of Twenty-five Thousand Dollars (\$25,000.00). Additional information and requirements regarding protests are set forth in the District's Rules of Procedure, which are available from the District Manager's Office.

Any and all questions relative to this RFQ shall be directed in writing by e-mail only to Patricia Thibault, at patricia.comings-thibault@dpfg.com, with an e-mail copy to Jere Earlywine at jeree@hgslaw.com.

District Manager

Publish on _____ (must be published at least 14 days prior to submittal deadline)

AVALON GROVES COMMUNITY DEVELOPMENT DISTRICT

DISTRICT ENGINEER REQUEST FOR QUALIFICATIONS

COMPETITIVE SELECTION CRITERIA

1) Ability and Adequacy of Professional Personnel (Weight: 25 Points)

Consider the capabilities and experience of key personnel within the firm including certification, training, and education; affiliations and memberships with professional organizations; etc.

2) Consultant's Past Performance (Weight: 25 Points)

Past performance for other Community Development Districts in other contracts; amount of experience on similar projects; character, integrity, reputation of respondent; etc.

3) Geographic Location (Weight: 20 Points)

Consider the geographic location of the firm's headquarters, offices and personnel in relation to the project.

4) Willingness to Meet Time and Budget Requirements (Weight: 15 Points)

Consider the consultant's ability and desire to meet time and budget requirements including rates, staffing levels and past performance on previous projects; etc.

5) Certified Minority Business Enterprise (Weight: 5 Points)

Consider whether the firm is a Certified Minority Business Enterprise. Award either all eligible points or none.

6) Recent, Current and Projected Workloads (Weight: 5 Points)

Consider the recent, current and projected workloads of the firm.

7) Volume of Work Previously Awarded to Consultant by District (Weight: 5 Points)

Consider the desire to diversify the firms that receive work from the District; etc.

EXHIBIT 7



Avalon Groves CDD-Phase 3 - Roadway Extension

Includes Tract E1 (Right-of-Way, also designated at Sawgrass Bay Boulevard), Tracts E2 and E3 (Stormwater ponds), Tracts E5, E6, and E7 (Conservation Areas) and those certain 23' Utility Easements located on the east and west sides of Tract E1.

Exhibit A

Landscape Management Service Pricing Sheet

Core Maintenance Services

Mowing & Clean Up & Detailing

\$52,980.00

Includes mowing, edging, string-trimming, clean-up, shrub pruning, and weed removal

42 mows per year St. Augustine, 34 mows per year Bahia

IPM - Fertilization & Pest Control

Included

Fertilization/Fungicide/Insecticide/herbicide/weed control

Follows all specs in original CDD Agreement

Irrigation Inspections

Included

Includes monthly inspections with reports

Grand Total Annual

\$52,980.00

Monthly

\$4,415.00

Client Initial: _____

EXHIBIT 8

RESOLUTION 2021-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE AVALON GROVES COMMUNITY DEVELOPMENT DISTRICT DECLARING THE DISTRICT'S INTENT TO ACCEPT RESPONSIBILITY FOR THE PERPETUAL OPERATION, MAINTENANCE, AND FUNDING OF THE STORMWATER MANAGEMENT SYSTEM.

WHEREAS, the Avalon Groves Community Development District ("**District**") is a local unit of special-purpose government established by Lake County, Florida pursuant to Chapter 190, *Florida Statutes* and for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is a perpetual, government entity that operates in the public interest, is governed by the public records laws, open government laws, and code of ethics of the State of Florida; and

WHEREAS, the District is authorized to finance, fund, plan, establish, acquire, construct or reconstruct, enlarge or extend, equip, operate, and maintain systems, facilities, and basic infrastructures for storm water management improvements, and any related interest in real or personal property, pursuant to its establishing ordinance and Section 190.012(1)(f), *Florida Statutes*; and

WHEREAS, the District's operations and maintenance special assessments are a reliable source of funding which are enforced in the same manner as county taxes, and constitute a lien on the property against which assessed from the date of imposition thereof until paid, coequal with the lien of state, county, municipal, and school board taxes, pursuant to Section 190.021, *Florida Statutes*; and

WHEREAS, an application has been made to the Federal Emergency Management Agency ("**FEMA**") for a Letter of Map Revision addressing the flood zones within the communities of Avalon Groves; and

WHEREAS, the St. Johns River Water Management District has issued a permit for the construction and operation of the water management system at Avalon Groves; and

WHEREAS, as part of the District's capital improvement plan, the District intends to finance, construct, acquire, operate and maintain the stormwater system within Avalon Groves ("**Stormwater System**"), and desires to be added to any applicable approvals and/or permits as a "Co-Applicant" such that, upon transfer of the project from the construction to operation phase, the District can assume operation and maintenance responsibility for the Stormwater System; and

WHEREAS, accordingly, and to help facilitate the above-referenced approval and permitting processes, the District desires now to declare its intention to serve as the operation and maintenance entity for the Stormwater System, in accordance with the plan ("**Plan**") attached hereto as **Exhibit "A,"** and

WHEREAS, the District is authorized to perpetually operate and maintain mitigation areas within its boundaries, desires to perpetually operate and maintain Stormwater System in accordance with the Plan, and levy annual assessments for the purpose of operating and maintaining the Stormwater System and to ensure funds will be available if needed for corrective action; and

WHEREAS, upon transfer of the Stormwater System to the operation phase, the District desires to accept responsibility as the perpetual maintenance entity responsible for operating, maintaining and funding the Stormwater System in accordance with all applicable regulations.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE AVALON GROVES COMMUNITY DEVELOPMENT DISTRICT AS FOLLOWS:

1. **RECITALS.** The foregoing statement of background and purpose is hereby adopted as part of this Resolution for all purposes.

2. **PERPETUAL OPERATION, MAINTENANCE AND FUNDING OBLIGATION.** The District acknowledges and agrees that, upon transfer of the Stormwater System from the construction to operation phase, the District will perpetually operate, maintain and fund the Stormwater System as described in the Plan. The District agrees to fund such operational and maintenance activities through the annual levy of maintenance special assessments as authorized under Section 190.021(3), Florida Statutes.

3. **ANNUAL LEVY OF MAINTENANCE SPECIAL ASSESSMENTS.** Upon transfer of Stormwater System to the operation phase, the District, as a part of its annual operations and maintenance budget, will levy maintenance special assessments for the perpetual operation and maintenance of the Stormwater System in amounts necessary to comply with the Plan. These funds may not be used for any purpose other than providing funding for the Stormwater System in accordance with the Plan.

4. **EFFECTIVE DATE.** This Resolution shall take immediate effect upon its adoption.

APPROVED and **ADOPTED** this 22nd day of OCTOBER, 2020.

**AVALON GROVES COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

Chairperson

EXHIBIT A

MAINTENANCE PLAN FOR STORMWATER SYSTEM

Monthly / As-Needed:

- Conduct any monitoring and maintenance of any Stormwater System ponds and improvements to ensure that the District is in compliance with applicable laws, permits, easements, and other requirements.
- Common mowing of the pond banks, and weeding, edging and tree trimming will be done on an as needed basis, and in compliance with applicable permits.

Yearly:

- Visual inspection of stormwater facilities and repair as needed.
- Visual inspection of landscaping and other improvements to ensure that no dangerous conditions exist.

EXHIBIT 9

Site Masters of Florida, LLC
5551 Bloomfield Blvd.
Lakeland, FL 33810
Phone: (813) 917-9567
Email: tim.sitemastersofflorida@yahoo.com

PROPOSAL

Avalon Groves CDD

County Roadway Punchlist - Serenoa Village Phase 1A-1

6/2/2020

Passion Flower Circle @ Serenoa Blvd

1' x 1' asphalt patch \$300

Bracken Fern Drive

Sawcut 25' of existing sidewalk \$100

Replace 1 cracked sidewalk panel \$500

Remove 4' x 12' concrete slab \$400

Thermo striping at crosswalk \$1,200

RPM's at crosswalk (10 pairs) \$400

Painted Leaf Way

Remove 4' x 20' concrete slab \$500

Goldcrest Loop

RPM at fire hydrant (@ 17076) No Charge

Remove and replace broken valley curb at locations identified
by representative from Kolter on 5/26/20.

<u>Lot #</u>	<u>Length (ft)</u>	
323	12	
340	4	
345	8	
346	9	5', 4'
347	5	
373	4	
374	5	
	47 ft	@ \$80/ft \$3,760

TOTAL \$7,160

Scope includes:

sawcutting edge asphalt at roadside face of curb
jackhammer demolition of curb sections to be removed
removal of broken curb sections by hand (no heavy equipment)
removal of up to 4" of grass/soil from back of curb (for formwork)
expansion joint material at both ends of new curb sections
3000 psi concrete - no fibermesh
replacement of utility service/valve markings on new curb
clean-up and disposal of all debris
repair of any asphalt damaged during demolition
photographic log of progressive activity at each location

Scope does not include:

any items of work or quantities not identified above
sod or irrigation repairs/restoration
asphalt work not related to damage during demolition

