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**MINUTES OF MEETING  
BALLANTRAE  
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Ballantrae Community Development District was held on Monday, March 5<sup>th</sup>, 2018 at 6:30 p.m. at the Ballantrae Community Center, 17611 Mentmore Boulevard, Land O' Lakes, Florida, 34638.

**FIRST ORDER OF BUSINESS – Roll Call**

Mr. Fleteau called the meeting to order.

Present and constituting a quorum were:

James Fleteau	Board Supervisor, Chairman
Richard Levy	Board Supervisor, Vice Chairman ( <i>joined in progress</i> )
Steve Bobick	Board Supervisor, Assistant Secretary
Tony Thomas	Board Supervisor, Assistant Secretary

Also present were:

Paul Cusmano	District Manager, DPFPG
Bill Fletcher	Maintenance Supervisor
Tonja Stewart	District Engineer

*The following is a summary of the discussions and actions taken at the March 5<sup>th</sup>, 2018 Ballantrae CDD Meeting.*

**SECOND ORDER OF BUSINESS – Audience Comments and Questions on Agenda Items**

There being none, next item followed.

**THIRD ORDER OF BUSINESS – Staff Reports**

**A. District Counsel**

Mr. Fleteau asked for an update on a letter to Homeowner for the removal of the Pool Drain. Mr. Cusmano stated he would meet with the Homeowner or have Mr. Mahar from Yellowstone to cap it. Discussion ensued.

**B. Landscaping Report**

The Board reviewed the Landscape Report and subjects listed below:

**1. Yellowstone - Maintenance Report.**

**2. Cold Weather Plant Tolerance**

A Board member asked about the status on the mulch in the swing set area. Mr. Cusmano stated he would price out.

Discussion ensued.

38 **C. DPFG Field Report**

39 Mr. Cusmano presented the DPFG Field Report and stated that he would like to start bringing an  
40 employee, Ray, to the meetings given he has been putting together the reports. Mr. Cusmano  
41 asked if anyone had any questions or comments concerning the DPFG Field Report.

42 **1. February Operations Report**

43 There being none, next item followed.

44 **2. February Grade Sheet**

45 There being none, next item followed.

46 **3. February Score Card**

47 There being none, next item followed.

48 **D. District Manager**

49 Mr. Cusmano stated the check from UPS just came in the mail.

50 **E. District Engineer**

51 Ms. Stewart presented the conclusion on the Drainage Structure Repair Work and stated she  
52 would like to work with the District Attorney for the Project. Mr. Flateau asked Ms. Stewart more  
53 about the plan with the structure. Ms. Stewart stated the project costs \$14,000.00, and that she  
54 would provide free engineering services.

55 Discussion ensued.

56 Mr. Flateau discussed the flooding and damage caused from the property adjacent to Ballantrae.

57 Mr. Flateau suggested going to county for assistance.

58 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved  
59 to have Stantec oversee the repair of the Storm Water Unit located on the south east corner of Ayrshire  
60 Boulevard and Cunningham Court, not to exceed \$16,000.00, for the Ballantrae Community  
61 Development District.

62

63 Mr. Flateau requested an update on the list of ponds mentioned in the previous meeting.

64 Discussion ensued.

65 Ms. Stewart asked if the hydro mulching was discussed and asked about how far out the Torpedo  
66 Grass has spread.

67 Discussion ensued.

68 Both Mr. Cusmano and Ms. Stewart agreed to get together on Friday morning to evaluate the  
69 ponds.

70 **F. Pond Manager**

71 Mr. Flateau mentioned he saw that they treated the Torpedo Grass in every pond, from the Pond  
72 Manager Report.

73 **FOURTH ORDER OF BUSINESS – Administrative Matters**

74 **A. Approval of Minutes of February 5<sup>th</sup>, 2018 Meeting**

75 Mr. Cusmano presented the Approval of the February 5<sup>th</sup>, 2018 Meeting Minutes and asked for  
76 any comments, questions or corrections.

77 Mr. Flateau requested to have the audience comments to be a bit more detailed in the minutes.

78 On a MOTION by Mr. Levy, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board accepted  
79 the February 5, 2018 Meeting Minutes for the Ballantrae Community Development District.

80

81 **B. Acceptance of January 2017 Financial Statements**

82 Mr. Cusmano presented the January 2017 Financial Statements and asked for any comments or  
83 questions.

84 *This item has been tabled to the next meeting.*

85 **C. Acceptance of December 2017 Financial Statements**

86 Mr. Cusmano stated the December 2017 Financial Statements need to be signed and approved.

87 On a MOTION by Mr. Bobick, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board accepted  
88 the December, 2017 Financial Statements for the Ballantrae Community Development District.

89

90 **FIFTH ORDER OF BUSINESS – Business Matters**

91 **A. Old Business**

92 Mr. Flateau opened the floor for any Old Business.

93 Mr. Cusmano discussed the shade structure update and suggested table umbrellas instead of  
94 installing a shade structure.

95 **B. New Business**

96 Mr. Flateau opened the floor for any New Business.

97 Mr. Flateau suggested that the Board should start thinking about the 2018-19 Budget Discussion  
98 for next meeting

99 **SIXTH ORDER OF BUSINESS –Staff Reports**

100 **A. Maintenance Supervisor**

101 Mr. Fletcher presented the Girl Scout request for renewal.

102 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved  
103 the Girl Scout Renewal for Thursday nights for the Ballantrae Community Development District.

104

105 Mr. Fletcher presented the Swim Lesson request for renewal that will start on the 2<sup>nd</sup>.

106 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved  
107 the Swim Lessons Renewal that will start on the 2<sup>nd</sup> of April, for the Ballantrae Community Development  
108 District.

109

110 Mr. Fletcher requested an approval to purchase 14 chairs for \$2,235.00.

111 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved  
112 14 chairs for \$2,235, funds to be taken from Line Item 114 Asset Reserves, for the Ballantrae  
113 Community Development District.

114 Mr. Fletcher presented all listed Pressure Wash vendors and their quotes.

115 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved  
116 AZ to pressure wash the front entrance monument, roof and gazebo for \$920, funds to be taken  
117 from Line Item 93 Clubhouse Miscellaneous, for the Ballantrae Community Development District.

118 Mr. Fletcher presented the vendors and quotes to resurface the tennis court.

119 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board  
120 approved the Florida Courts Inc. to Resurface the Tennis Court for \$11,006, funds to be taken  
121 from Line Item 114 Asset Reserves, for the Ballantrae Community Development District.

122

123 Discussion ensued.

124 Mr. Plateau stated they should discuss the Asset Reserve Budget, making sure each line item is  
125 compensating for the appropriate projects.

126

127 **SEVENTH ORDER OF BUSINESS – Audience Comments on Other Items**

128 Resident mentioned the street light issue and was concerned about the water damage down by the  
129 wiring. The same resident went to a professional and was informed that the cause might be over  
130 watering. Mr. Cusmano informed the resident that the electric company is responsible for those  
131 repairs and not the CDD.

132 Discussion ensued.

133 **EIGHTH ORDER OF BUSINESS - Supervisor Comments and Requests**

134 There being none, next item followed.

135 **NINTH ORDER OF BUSINESS – Adjournment**

136 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board adjourned  
137 the meeting for the Ballantrae Community Development District.

138

139

140 *\*Each person who decides to appeal any decision made by the Board with respect to any matter*  
141 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*  
142 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

143

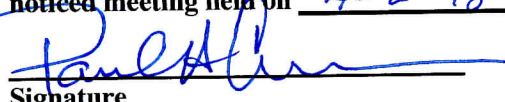
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Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 4-2-18.

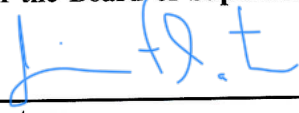


Signature

Paul A Cusmano

Printed Name

Title:  Secretary  Assistant Secretary



Signature

Printed Name

Title:  Vice Chairman  Chairman