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**MINUTES OF MEETING
BALLANTRAE
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Ballantrae Community Development District was held on Monday, April 2nd, 2018 at 6:30 p.m. at the Ballantrae Community Center, 17611 Mentmore Boulevard, Land O' Lakes, Florida, 34638.

FIRST ORDER OF BUSINESS – Roll Call

Mr. Flateau called the meeting to order.

Present and constituting a quorum were:

James Flateau	Board Supervisor, Chairman
Richard Levy	Board Supervisor, Vice Chairman (<i>joined in progress</i>)
Steve Bobick	Board Supervisor, Assistant Secretary
Tony Thomas	Board Supervisor, Assistant Secretary
Chris Milano	Board Supervisor, Assistant Secretary

Also present were:

Paul Cusmano	District Manager, DPFG
Bill Fletcher	Maintenance Supervisor
Tonja Stewart	District Engineer (<i>joined in progress</i>)

The following is a summary of the discussions and actions taken at the April 2nd, 2018 Ballantrae CDD Meeting.

SECOND ORDER OF BUSINESS – Audience Comments and Questions on Agenda Items

Resident restated his support expressed at a previous meeting for making the necessary pole repairs and to replace the shade cover above the children's play area.

THIRD ORDER OF BUSINESS – Staff Reports

A. District Counsel

There being none, next item followed.

B. Landscaping Yellowstone – Maintenance Report

Mr. Flateau presented the maintenance report and asked for comments or questions. Discussion ensued.

1. Consideration of Proposals

a. Playground Mulch - \$1,400

Mr. Flateau recommends paying the \$1,400 out of the \$2,000 on line item #85 – Park/Field.

43 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved
44 the proposal for the **Playground Mulch - \$1,400** for the Ballantrae Community Development District.

- 45 b. Structural Oak Tree Pruning Phase 3 - \$6,100
46 Mr. Fleteau recommends paying the \$6,100 out of the \$51,000 on line item #61 –
47 Replacement of Plants, Mulch, and Trees.

48 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved
49 the proposal for the **Structural Oak Tree Pruning Phase 3 - \$6,100** for the Ballantrae Community
50 Development District.

51 **C. DPGF Field Report**

52 Mr. Fleteau presented the DPGF Field Report and asked for comments or questions. Discussion
53 ensued.

- 54 ➤ March Operations Report
55 ➤ March Grade Sheet
56 ➤ March Score Card

57 **D. District Manager**

58 Mr. Fleteau presented the District Manager Report and asked for comments or questions.
59 Discussion ensued.

- 60 1. Review of Draft FY 2018-2019 Budget

61 **E. District Engineer**

62 Mr. Fleteau presented the District Engineer Report and asked for comments or questions.

- 63 1. Bio-Mass Tech Inc. Contract

64 Mr. Fleteau presented the Bio-Mass Tech Inc. Contract stating that there is a \$14,000
65 contract would be paid from Line Item 113 Emergency Reserve. That amount will
66 be offset by the waived \$6,000 District Engineer fee.

67 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved
68 the Bio-Mass Tech Inc. Contract, as amended, for the Ballantrae Community Development District.

69 **F. Pond Manager**

70 Mr. Fleteau presented the Pond Manager report and asked for comments or questions. Discussion
71 ensued.

- 72 1. Pond Report

73 **FOURTH ORDER OF BUSINESS – Administrative Matters**

74 **A. Approval of Minutes of March 5th, 2018 Meeting**

75 Mr. Fleteau presented the Approval of the March 5th, 2018 Meeting Minutes and asked for any
76 comments, questions or corrections.

77 Mr. Flateau requested the following corrections: on Line 72: delete the sentence “Mr. Cusmano
78 assured Mr. Flateau that his statement was correct”. Also, at Line 112: after Line Item 114 put
79 “asset reserves” after “funds will be taken from”, and at Line 116: “and gazebo for \$920, “to be
80 taken from Line Item 93 Clubhouse Miscellaneous”, and at Line 120: after “to be taken from
81 Line Item 114” add “Asset Reserves.”

82 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved
83 the minutes from the March 5th, 2018 meeting, as amended, for the Ballantrae Community Development
84 District.

85 **B. Acceptance of February 2018 Financial Statements**

86 Mr. Flateau presented the February 2018 Financial Statements and asked for any comments or
87 questions.

88 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved
89 the February 2018 financial statements for the Ballantrae Community Development District.

90 **FIFTH ORDER OF BUSINESS – Business Matters**

91 **A. Old Business**

92 Mr. Flateau opened the floor for any Old Business.

93 **B. New Business**

94 Mr. Flateau opened the floor for any New Business.

95 **SIXTH ORDER OF BUSINESS – Staff Reports**

96 **A. Maintenance Supervisor**

97 1. Pressure Cleaning

98 Mr. Flateau stated that we replaced the contractor approved from the prior month
99 with Buddy’s Pressure Washing and Roof Cleaning to pressure wash the entrance
100 monuments, clubhouse and gazebo roofs for \$1,035.

101 **SEVENTH ORDER OF BUSINESS – Audience Comments on Other Items**

102 There being none, next item followed.

103 **EIGHTH ORDER OF BUSINESS - Supervisor Comments and Requests**

104 There being none, next item followed.

105 **NINTH ORDER OF BUSINESS – Adjournment**

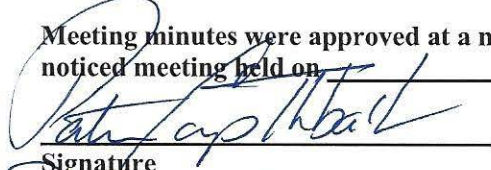
106 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board adjourned
107 the meeting for the Ballantrae Community Development District.

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110 **Each person who decides to appeal any decision made by the Board with respect to any matter*
111 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
112 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

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Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
noticed meeting held on _____.

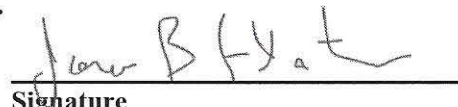


Signature

Patricia Young Thibault

Printed Name

Title: Secretary Assistant Secretary



Signature

Printed Name

Title: Vice Chairman Chairman