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**MINUTES OF MEETING  
BALLANTRAE  
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Ballantrae Community Development District was held on Monday, July 9<sup>th</sup>, 2018 at 6:30 p.m. at the Ballantrae Community Center, 17611 Mentmore Boulevard, Land O' Lakes, Florida, 34638.

**FIRST ORDER OF BUSINESS – Roll Call**

Mr. Flateau called the meeting to order.

Present and constituting a quorum were:

James Flateau	Board Supervisor, Chairman
Richard Levy	Board Supervisor, Vice Chairman ( <i>joined in progress</i> )
Steve Bobick	Board Supervisor, Assistant Secretary
Tony Thomas	Board Supervisor, Assistant Secretary
Chris Milano	Board Supervisor, Assistant Secretary

Also present were:

Patricia Comings-Thibault	District Manager, DPFPG
Ray Lotito	District Manager, DPFPG
Bill Fletcher	Maintenance Supervisor
Tonja Stewart	District Engineer

*The following is a summary of the discussions and actions taken at the July 9<sup>th</sup>, 2018 Ballantrae CDD Meeting.*

**SECOND ORDER OF BUSINESS – Audience Questions and Comments on Agenda Items**

Moving on to the second order of business, Mr. Flateau opened the floor for questions and comments from the audience on agenda items. There being none, next item followed.

**THIRD ORDER OF BUSINESS – Staff & Other Professionals Reports**

Moving on to the third order of business, Mr. Flateau presented Exhibit 1 - 5 and asked for questions or corrections. The following agenda items were discussed:

**A. Exhibit 1: Discussion with Pasco County Sheriff Regarding Trespass Agreement Policies – Captain Stephen Hartnett**

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board adopted the Trespass Agreement for the Ballantrae Community Development District.

**B. District Counsel**

**C. Exhibit 2: Landscaping Maintenance – Yellowstone Maintenance Report**

**D. Exhibit 3: DPFPG Field Report**

➤ **June Operations Report**

45           ➤ **June Grade Sheet**

46           ➤ **June Score Card**

47           **E. District Manager**

48           ➤ **Exhibit 4: Clarification on Previous Financial Statement Expenditure Items**

49           **F. District Engineer - Stantec**

50           **G. Exhibit 5: Pond Manager**

51 **FOURTH ORDER OF BUSINESS – Administrative Matters**

52           Moving on to the fourth order of business, Mr. Flateau presented Exhibit 6 & 7 and asked for  
53 questions or corrections.

54           **A. Exhibit 6: Consideration and Approval of the Minutes from the June 4th, 2018 Meeting**

55           On a MOTION by Mr. Bobick, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board  
56 approved the minutes from the **June 4th, 2018** meeting for the Ballantrae Community Development  
57 District.

58           **B. Exhibit 7: Consideration and Acceptance of the May 2018 Financial Statements**

59           On a MOTION by Mr. Bobick, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board approved  
60 the **May 2018** financial statements for the Ballantrae Community Development District.

61 **FIFTH ORDER OF BUSINESS – Business Matters**

62           Moving on to the fifth order of business, Mr. Flateau presented Exhibit 8 - 11 and asked for  
63 questions or corrections. The following agenda items were discussed:

64           **A. Old Business**

65           ➤ **Exhibit 8: Ratification of Contract with Fitness 320**

66           On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board ratified  
67 the contract with **Fitness 320** for the Ballantrae Community Development District.

68           ➤ **Exhibit 9: Ratification of Emergency Pool Repairs – Pool Doctor - \$700 (to be paid**  
69 **from Line 93 Clubhouse Miscellaneous)**

70           *This agenda item is tabled until the next meeting.*

71           **B. New Business**

72           ➤ **Exhibit 10: Consideration and Cornerstone Proposal for Pool Drain Repairs -**  
73 **\$3,840 (to be paid from Line 93 Clubhouse Miscellaneous)**

74           On a MOTION by Mr. Bobick, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board  
75 accepted the Cornerstone Proposal in the amount of **\$3,840** for the Ballantrae Community Development  
76 District.

77           ➤ **Exhibit 11: Consideration and Proposal from Illuminations Holiday Lighting for**  
78 **Christmas Lighting and Decoration (to be paid from Line 91 Seasonal Lighting –**  
79 **FY 2019 Budget)**

80           **a. Option 1: One Year Agreement - \$19,000**

81 **b. Option 2: Three Year Agreement**

82 **i. Year 1: \$18,050**

83 **ii. Year 2 & Year 3: \$17,100 – 10%**

84 On a MOTION by Mr. Levy, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board approved  
85 the Illuminations Holiday Lighting proposal for a **3 year contract** for the Ballantrae Community  
86 Development District.

87 **SIXTH ORDER OF BUSINESS – Staff Reports**

88 Moving on to the sixth order of business, Mr. Fleteau presented Exhibit 12 and asked for  
89 questions or corrections. The following agenda items were discussed:

90 **A. Maintenance Supervisor**

91 ➤ **Exhibit 12: Pond Clean-Up Totals**

92 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved  
93 the pond clean-up totals for the Ballantrae Community Development District.

94 ➤ **Knocker Ball Request**

95 On a MOTION by Mr. Milano, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board  
96 approved the Knocker Ball request subject to counsel approval for the Ballantrae Community  
97 Development District.

98 ➤ **Girl Scout Training Class**

99 On a MOTION by Mr. Levy, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board approved  
100 the Girl Scout training class for the Ballantrae Community Development District.

101 ➤ **Volleyball Sand**

102 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved  
103 the volleyball sand for the Ballantrae Community Development District.

104 **SEVENTH ORDER OF BUSINESS – Audience Comments on Other Items**

105 Moving on to the seventh order of business, Mr. Fleteau opened the floor for questions and  
106 comments from the audience on other items.

107 Tatyana Capdevila requested to have Zumba lessons at the clubhouse.

108 A resident requested permission to have Knocker Ball at the field.

109 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved  
110 the request **subject to counsel approval** for the Ballantrae Community Development District.

111 A resident requested to hold the Girl Scout training at the clubhouse.

112 On a MOTION by Mr. Levy, SECONDED by Mr. Milan, WITH ALL IN FAVOR, the Board approved  
113 the request for the Ballantrae Community Development District.

114 **EIGHTH ORDER OF BUSINESS – Supervisor Comments and Requests**

115 Moving on to the eighth order of business, Mr. Flateau opened the floor for supervisor comments  
116 and requests. There being none, next item followed.

117 **NINTH ORDER OF BUSINESS – Adjournment**

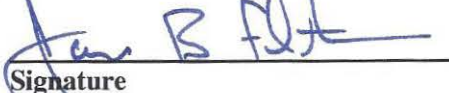
118 Moving on to the ninth order of business, Mr. Flateau called for a motion to adjourn the meeting.

119 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board adjourned  
120 the meeting for the Ballantrae Community Development District.

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122 *\*Each person who decides to appeal any decision made by the Board with respect to any matter*  
123 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*  
124 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*  
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127 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly  
128 noticed meeting held on \_\_\_\_\_.

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130 \_\_\_\_\_  
131 Signature

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130 \_\_\_\_\_  
131 Signature

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133 \_\_\_\_\_  
134 Printed Name

135 Title:  Secretary  Assistant Secretary

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133 \_\_\_\_\_  
134 Printed Name

135 Title:  Vice Chairman  Chairman