

1 **MINUTES OF MEETING**
2 **BALLANTRAE**
3 **COMMUNITY DEVELOPMENT DISTRICT**
4

5 The Regular Meeting of the Board of Supervisors of the Ballantrae Community Development
6 District was held on Wednesday, September 25, 2019 at 6:30 p.m. at Ballantrae Community Center, 17611
7 Mentmore Boulevard, Land O' Lakes, Florida 34638.

8
9 **FIRST ORDER OF BUSINESS – Roll Call**

10 Mr. Flateau called the meeting to order and conducted roll call.

11 Present and constituting a quorum were:

12 James Flateau	Board Supervisor, Chairman
13 Steve Bobick	Board Supervisor, Assistant Secretary
14 Christopher Milano	Board Supervisor, Assistant Secretary

15 Also present were:

16 Lore Yeira	District Manager, DPFG Management & Consulting LLC
17 Patricia Thibault	District Manager, DPFG Management & Consulting LLC
18 Garry Kubler	Maintenance Supervisor

19
20 *The following is a summary of the discussions and actions taken at the September 25, 2019 Ballantrae CDD*
21 *Board of Supervisors Regular Meeting.*

22 **SECOND ORDER OF BUSINESS – Audience Questions & Comments on Agenda Items**

23 There being none, the next item followed.

24 **THIRD ORDER OF BUSINESS – Professional Reports**

25 A. District Counsel

26 There being none, the next item followed.

27 B. Exhibit 1: Landscape Maintenance – Yellowstone Maintenance Report

28 1. Board requested that mulch be added around the entrance lights and the 3 broken entrance lights
29 be fixed. Discussion ensued.

- 30 ➤ Exhibit 2: Consideration and Approval of Yellowstone Proposal #29587 Ayrshire New
31 Well. Includes Pump, Motor, Labor, and Installation for **\$14,201.20** under O&M
32 Contingency.

33 On a MOTION by Mr. Milano, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved
34 the Yellowstone Proposal #29587 Ayrshire New Well Including Pump, Motor, Labor, and Installation for
35 **\$14,201.20** for the Ballantrae Community Development District.

36 C. DPFG Field Operations Report

- 37
38 ➤ Consideration and Approval of Yellowstone Proposal #30714 for **\$8,988.00** Approved
39

40 under Maintenance Contingency Fund

41 On a MOTION by Mr. Bobick, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board approved
42 the Yellowstone Proposal #30714 for **\$8,988.00** approved under Maintenance Contingency Fund for the
43 Ballantrae Community Development District

- 44
- 45 ➤ Exhibit 3: August Operations Report
 - 46 ➤ Exhibit 4: August Pond Report
 - 47 ➤ Exhibit 5: August Score Card and Grade Sheet
- 48 1. Board requested field technician to meet with Yellowstone and Ecosystems once a
49 month to address any concerns with landscape and ponds, and report maintenance that
50 has been taken care of.

51 D. Engineer Report

- 52 ➤ Ms. Stewart discussed Pond 30 and 31. Flow way is blocked in Pond 30 which flows into 31.
53 Board authorized Ms. Stewart to improve design of 31. Start of work begins February or March.
54
- 55 Ms. Stewart discussed Pond 13 is being revised and will come back with proposals for both
56 Pond 30 and 13.

57 E. Pond Manager – American Ecosystems

- 58 ➤ Exhibit 6: Pond Report 08-02-2019
- 59 ➤ Exhibit 7: Pond Report 08-16-2019
- 60 ➤ Exhibit 8: Pond Report 08-29-2019

61 **FOURTH ORDER OF BUSINESS – Administrative Matters**

62 A. Exhibit 9: Approval of the Minutes of the August 28, 2019 Meeting

63 On a MOTION by Mr. Bobick, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board approved
64 the Minutes of the August 28, 2019 Meeting for the Ballantrae Community Development District.

65 B. Exhibit 10: Acceptance of the Unaudited August 2019 Financial Statements

66 On a MOTION by Mr. Milano, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board accepted
67 the Unaudited August 2019 Financial Statements for the Ballantrae Community Development District.

68

69 **FIFTH ORDER OF BUSINESS – Business Matters – OLD**

70 A. Consideration and Approval of Security Camera Proposals – These items have been tabled.

- 71 ➤ Exhibit 11: DSCI Proposal #2 4K Cameras and 43” 4K Monitor Total **\$25,899.00**
- 72
- 73 ➤ Exhibit 12: DSCI Proposal #3 1080P Cameras and 32” 4K Monitor Total **\$23,989.00**
- 74
- 75 ➤ DSCI Proposal #4 1080P Cameras Total **\$21,114.00**
- 76
- 77 ➤ Securiteam Proposal Total **\$23,054.00**
- 78

79 **SIXTH ORDER OF BUSINESS – Business Matters – NEW**

80 There being none, next item followed.

81 **SEVENTH ORDER OF BUSINESS – Staff Reports**

82 A. District Manager

83 There being none, the next item followed.

84 B. Mr. Kubler requested the approval for continuation of the Dancing with Dani classes at the
85 Ballantrae Clubhouse.

86 On a MOTION by Mr. Bobick, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board approved 87 Dancing with Dani meeting for the Ballantrae Community Development District

88 **EIGHTH ORDER OF BUSINESS – Supervisor Requests**

89 A. Maintenance Supervisor

90 Board requested Ecosystems to submit a report on Ponds 1-37 on overall health of the ponds.

91 Mr. Kubler requested permission for resident Samantha Dianne to use CDD field for Nurf/water
92 gun birthday event. Board approved with proper paper work and liability insurance, which is to be
93 verified by Lore and District Council.

94 **NINTH ORDER OF BUSINESS – Adjournment**

95 Mr. Fleteau asked for final questions, comments, or corrections before adjourning the meeting.
96 There being none, Mr. Bobick made a motion to adjourn the meeting.

97 On a MOTION by Mr. Bobick, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board adjourned 98 the meeting for the Ballantrae Community Development District.

Line Item No.	Line Title	Description	Vendor	Amount
Line 107	Ayshire New Well	Pump, Motor, Labor and Installation	Yellowstone	\$14,201.20
Line 107	Ballantrae Playground Mulch	ADA Playground Chips	Yellowstone	\$8,988.00

99 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
100 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
101 *including the testimony and evidence upon which such appeal is to be based.*

102 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
103 meeting held on 10-23-19.

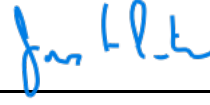
104

Lore Yeira

Signature

Lore Yeira

Printed Name



Signature

10/26/19

Printed Name

105 Title: Secretary Assistant Secretary

106

Title: Chairman Vice Chairman