

1 **MINUTES OF MEETING**
2 **BALLANTRAE**
3 **COMMUNITY DEVELOPMENT DISTRICT**
4

5 The Regular Meeting of the Board of Supervisors of the Ballantrae Community Development
6 District was held on Wednesday, November 20, 2019 at 6:30 p.m. at Ballantrae Community Center,
7 17611 Mentmore Blvd., Land O' Lakes, Florida 34638.

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9 **FIRST ORDER OF BUSINESS – Roll Call**

10 Mr. Flateau called the meeting to order and conducted roll call.

11 Present and constituting a quorum were:

12 James Flateau	Board Supervisor, Chairman
13 Richard Levy	Board Supervisor, Vice Chairman
14 Steve Bobick	Board Supervisor, Assistant Secretary
15 Chris Milano	Board Supervisor, Assistant Secretary
16 Tony Thomas	Board Supervisor, Assistant Secretary

17 Also present were:

18 Lore Yeira	District Manager, DPFG Management & Consulting, LLC.
19 Garry Kubler	Maintenance Supervisor
20 Brian Mahar	Account Manager, Yellowstone Landscape

21
22 *The following is a summary of the discussions and actions taken at the November 20, 2019 Ballantrae*
23 *CDD Board of Supervisors Regular Meeting.*

24
25 **SECOND ORDER OF BUSINESS – Audience Comments**

26 There being none, next item followed.

27 **THIRD ORDER OF BUSINESS – Professional Reports**

28 A. District Counsel

29 The DCSI Camera Installment CDD contract was discussed at length, and Mr. Flateau expressed
30 the need for updated language reflecting the warranty.

31 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board authorized
32 for the chairman to sign off on the DCSI Camera Installment CDD contract once the language is updated,
33 for the Ballantrae Community Development District.

34 B. Exhibit 1: Yellowstone Landscape Maintenance Report

- 35 ➤ Exhibit 2: Approval of Yellowstone Invoice #59787 for \$73.05 – Service Repairs
36 replacing broken spray head at Castleway Entrance

37 On a MOTION by Mr. Bobick, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board
38 approved the Yellowstone Invoice #59787, irrigation repairs to replace the broken spray head at
39 Castleway Entrance, in the amount of \$73.05, for the Ballantrae Community Development District.

40 ➤ Exhibit 3: Approval of Yellowstone Invoice #63163 for \$251.15 – October Irrigation
41 Inspection Repair replacing a battery operated controller at Straiton Entrance

42 Mr. Flateau raised a suggestion here that Ms. Yeira be authorized to approve invoices for
43 up to \$500.00 of her own volition, in lieu of presenting them at meetings as exhibits to be voted
44 upon. Discussion ensued.

45 On a MOTION by Mr. Bobick, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board
46 authorized Ms. Lori Yeira to independently approve invoices at a maximum of \$500.00 for the Ballantrae
47 Community Development District.

48 The Board then discussed the need for winter annuals based on a separate invoice,
49 accounted for in the budget.

50 On a MOTION by Mr. Bobick, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board approved
51 the Yellowstone Invoice #37809 in the amount of \$3522.56 for winter annuals, for the Ballantrae
52 Community Development District.

53 C. DPGF Operations Report

54 ➤ Exhibit 4: October Field Report

55 A status update on the wash out for Pond 12 was provided, with plans for introducing
56 additional sod in the works.

57 ➤ Exhibit 5: October Pond Report

58 D. Engineers Report

59 E. American Ecosystems Pond Report

60 ➤ Exhibit 6: Treatment Report for 10-01-19

61 ➤ Exhibit 6: Treatment Report for 10-18-19

62 ➤ Exhibit 6: Treatment Report for 10-24-19

63 **FOURTH ORDER OF BUSINESS – Administrative Matters**

64 A. Exhibit 7: Consideration of the Regular Meeting Minutes – October 23, 2019

65 On a MOTION by Mr. Milano, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board approved
66 the Regular Meeting Minutes from October 23, 2019, for the Ballantrae Community Development
67 District.

68 B. Exhibit 8: Acceptance of the Unaudited October 2019 Financial Statements

69 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board accepted
70 the Unaudited October 2019 Financial Statements for the Ballantrae Community Development District.

71 At this point, the Board discussed calling the meeting into recess in order to briefly conduct audit
72 committee business.

73 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board opened
74 the Audit Committee Meeting for the Ballantrae Community Development District.

75 The Board then discussed service contracts for auditors.

76 On a MOTION by Mr. Bobick, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board closed the
77 Audit Committee Meeting for the Ballantrae Community Development District.

78 **FIFTH ORDER OF BUSINESS – Business Matters – New**

79 On a MOTION by Mr. Levy, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board approved
80 the advertisement of a three year contract for a new audit vendor, for the Ballantrae Community
81 Development District.

82 **SIXTH ORDER OF BUSINESS – Business Matters – Old**

83 There being none, next item followed.

84 **SEVENTH ORDER OF BUSINESS – Staff Reports**

85 A. District Manager

86 There being none, next item followed.

87 B. Maintenance Supervisor

88 There being none, next item followed.

89 **EIGHTH ORDER OF BUSINESS – Supervisors Requests**

90 The Board discussed the steps to take following reaching the funding for the new clubhouse.

91 **NINTH ORDER OF BUSINESS – Audience Comments**

92 There being none, next item followed.

93 **TENTH ORDER OF BUSINESS – Adjournment**

94 Mr. Flateau asked for final questions, comments, or corrections before adjourning the meeting.
95 There being none, Mr. Levy made a motion to adjourn the meeting.

96 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board adjourned
97 the meeting for the Ballantrae Community Development District.

98 **BALLANTRAE EXPENDITURE APPROVALS FOR THE MONTH OF NOVEMBER 2019**

Line Item No.	Line Title	Description	Vendor	Amount
Line 61	Irrigation Repairs & Maintenance	Invoice #59787 – Castleway sprayhead replacement	Yellowstone	\$73.05
Line 61	Irrigation Repairs & Maintenance	Invoice #63163 – Straiton controller	Yellowstone	\$251.15

		replacement		
Line 58	Landscape – Secondary Contracts	Invoice #37809 – Winter Annuals rotation	Yellowstone	\$3522.56

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100 **Each person who decides to appeal any decision made by the Board with respect to any matter*
101 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
102 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

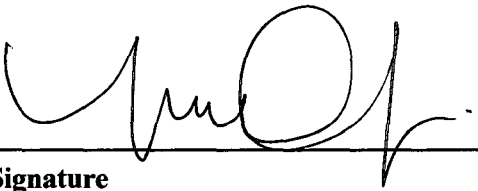
103

104 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
105 **meeting held on 12-18-19.**

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107

108



Signature

*see attached
Email.*

Signature

109

Lone Yeira

Printed Name

Printed Name

110

111 **Title:** **Secretary** **Assistant Secretary**

Title: **Chairman** **Vice Chairman**