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***BALLANTRAE
COMMUNITY DEVELOPMENT DISTRICT***

Agenda Package

***Board of Supervisors
Emergency Meeting***

Date & Time:

Wednesday

May 20, 2020

6:30 pm

Location:

Zoom Conference Call

Audio Only

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

District: **BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT**

Meeting: Wednesday, May 20, 2020

Time: 6:30 PM

Location: Via Electronic Teleconference

Due to COVID 19

Per Gov Exec Order 20-69

Dial-in Number: 929-205-6099

Meeting ID: 896 3289 4608

Agenda

I. Roll Call

II. Audience Comments

III. Emergency Discussion of Resident Safety and Amenities Reopening

A. Ballantrae Proposed Opening Example

Exhibit 1

IV. Supervisors Requests

V. Audience Comments on Other Items

VI. Adjournment

EXHIBIT 1

Ballantrae Community Development District

Draft plan for partial reopening of amenities

The Ballantrae CDD Board of Supervisors has approved this plan for the limited reopening of the Ballantrae Park pool and one tennis court – both on a reservation basis – as well as a portion of the Park field. Residents can begin making reservations on _____ for use of the pool and court effective on _____. No reservations are needed for use of the limited portion of the Park opening on _____.

This plan for the partial reopening of CDD amenities complies with Executive Orders issued by Gov. Ron DeSantis to begin the state’s recovery from COVID-19. This plan will be updated, and more amenities will open as the Board considers the Governor’s future Executive Orders.

In the meantime, the Board’s plan also observes guidelines from the federal Center for Disease Control and Prevention (CDC) and the Florida Department of Health. The Board continues to coordinate efforts with its maintenance staff, district manager, legal counsel and insurer.

Phase 1: What amenities are opening?

- The Ballantrae Park pool and one tennis court will be open daily for restricted use beginning on _____ from 3-8 p.m. by reservation only, as explained below.
- The Park field will also open _____, as explained below, for unreserved daily use from sunrise to sunset, north of the sidewalk running east-west behind the tennis courts and pool.

Making reservations for Park Pool and/or Tennis Courts

- The online form to access and fill out pool and tennis court reservations can be found effective _____ on the CDD homepage at ballantraecdd.org. To get an advanced look at the online form, see the one now in use at lakeshoreranchcdd.net.
- All reservations will be on a first come, first serve basis.
- Reservations can only be made by residents who have their own CDD-issued personal photo ID swipe cards. Nonresidents with active care giver or visitor access may also make reservations.
- Reservations must be made naming card holder and listing every guest’s name. (Cardholder name plus three named guest equals four named reservations.)
- Residents must have their own CDD-issued photo ID swipe cards in their possession when they come to use the pool or tennis courts. Minors cannot bring guests to either location. Adults are limited to four guests at the pool or at the tennis court. All guests must depart when cardholder leaves.

Use of Park Pool

- As of _____, reservations can be made for swimming beginning on _____ during one of these daily sessions: 3-4:30 p.m., 4:45-6:15 p.m. or 6:30-8 p.m.
- Pool reservations will be limited to 37 people per session -- 25% of the pool capacity of 178.
- Bring a chair if you wish to have some place to sit at the pool. All District deck chairs and tables will be removed so that maintenance staff isn’t required to sanitize them all after each session.
- The District will have the pool deck chlorine-washed each day before opening the facility. It will sanitize all “high touch” areas of the pool such as ladders and handrails after each session.
- The splash pad will be unlocked by staff solely for use by those persons with disabilities.
- Social distancing of six feet and gatherings limited to 10 people must be maintained EXCEPT that adults and minors of the same household may sit closer, as they routinely do at home.
- Supervisory adults must ensure their guests maintain social distancing of six feet from all others, obey the limit of 10 on gathering size and practice appropriate behavior.
- Maintenance staff has marked large “X’s” on the pool deck that show where chairs are to be placed. Unmarked areas signify areas of separation that must be maintained between chairs.
- All grills at the pool will be closed. There will be no cooking or BBQing allowed.

Use of Tennis Courts

- a. Tennis will be available daily beginning _____ on one court between the hours of 3-8 p.m. Play can be reserved as of _____ in either of two-hour increments from 3-5 p.m. or 6-8 p.m.
- b. Play will be limited to singles EXCEPT doubles will be allowed if all four players are members of the same household (such as Mom, Dad and two children). Reservations must be made for cardholder and every guest.

Use of Park Field

- a. The area of Ballantrae Park north of the sidewalk that runs east-west behind the tennis courts and pool will be open for unreserved use as of _____ between sunrise and sunset.
- b. The park can be accessed either from Ballantrae Blvd. or the sidewalk that begins in the clubhouse parking lot west of the volleyball court.
- c. Users of the park must also abide by the six-foot social distancing rule and the limit of 10 people in any public gathering.

Closed Facilities

- a. Until further notice the following amenities will remain closed. They are expected to be reopened consistent with Executive Orders issued by the Governor:
- b. The clubhouse is closed because fewer than a half-dozen rentals a year meet the maximum capacity now allowed of gatherings of no more than 10 people. Maintenance staff is still working and can be reached at (813) 345-8565 or at ballantrae2@tampabay.rr.com. Staff is working noon to 8 p.m., but their duties often require their absence from the clubhouse most of the day. Leave messages for staff to reach you.
- c. The Straiton pool remains closed because 25% usage of its 30 person capacity would limit sessions to just eight people at a time – but cost as much to open as the much larger Park pool. And historically, the usage rate of this pool has been low. Straiton residents can, of course, use the Park pool if they have their own CDD-issued personal ID swipe cards.
- d. In the Park, closed are the basketball and volleyball courts, children's playground, swing sets, park tables and seating, to avoid the spread of COVID-19, especially by contact.

Let's work together ... for our future

The CDD Board wants to make our plea to residents as simple as possible in these challenging days:

Please, follow the rules!

And we know most residents will. You have shown a high degree of support and understanding since we first closed all amenities in March. You understood our goal: to help protect your health and safety and that of your family and friends. You have been patient waiting for us to be able to start reopening. We've appreciated that.

As we slowly reopen your amenities, we've tried to add as few new rules as possible; we intend to enforce them fairly and reasonably. If we find a policy or rule that can be improved upon, we will.

In order to keep these amenities open – and open more as soon as we can -- we need everyone's cooperation. If the rules are not followed, we may have to close even these few reopened amenities.

Residents know the rules are posted at the clubhouse. You know that breaking them can lead to suspension of your photo ID swipe card and revocation of your access. Please do not force us to do that.

Your cooperation will help us to keep these amenities open. Please help us to reopen them all!