

1 **MINUTES OF MEETING**

2 **BALLANTRAE**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Emergency Meeting of the Board of Supervisors of the Ballantrae Community Development
5 District was held on Monday, May 11, 2020 at 6:00 p.m. via electronic teleconference due to COVID-19,
6 per Governor’s Executive Order 20-69.

7 **FIRST ORDER OF BUSINESS – Roll Call**

8 Mr. Fleteau called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10 James Fleteau	Board Supervisor, Chairman
11 Richard Levy	Board Supervisor, Vice Chairman
12 Steve Bobick	Board Supervisor, Assistant Secretary
13 Tony Thomas	Board Supervisor, Assistant Secretary
14 Chris Milano	Board Supervisor, Assistant Secretary

15 Also present were:

16 Patricia Thibault	District Manager, DPGF Management & Consulting
17 Lore Yeira	District Manager, DPGF Management & Consulting
18 Vivek Babbar	District Counsel, Straley Robin Vericker
19 Garry Kubler	Maintenance Supervisor

20 *The following is a summary of the discussions and actions taken at the May 11, 2020 Ballantrae CDD*
21 *Board of Supervisors Emergency Meeting.*

22 **SECOND ORDER OF BUSINESS – Audience Comments**

23 A resident requested for pools to be opened as soon as possible according to all health codes.

24 **THIRD ORDER OF BUSINESS – Emergency Discussion of Resident Safety and Amenities**
25 **Reopening**

26 Mr. Fleteau gave an overview of the shutdown procedure actions for the District and Pasco
27 County, and stated that re-opening should be a group discussion made by the full Board. Mr.
28 Fleteau asked the Board whether input had been received from residents, and Supervisors
29 responded stating that no complaints had been heard.

30 Mr. Fleteau suggested that the clubhouse remain closed, citing the fact that few event reservations
31 were historically less than ten people, and recommended trooper enforcement and rotating swim
32 sessions should pools reopen, additionally recommending the closure of splash pads outside of
33 ADA compliance needs.

34 Mr. Fleteau stated that tennis courts would be opened to reservations for singles matches
35 exclusively, following county and state guidance. Ms. Thibault answered questions from the
36 Board regarding tennis court usage, clarifying along with the Chair that the restriction to singles
37 matches was to promote better social distancing, that only one court was to be used at any given
38 time, and that the courts would be subject to District-wide modified hours from 3 to 8. Mr. Kubler
39 stated that he would be able to take down one of the tennis court nets, as well as the swings and
40 the volleyball net. Mr. Fleteau noted that the removal of the pool chairs would reduce
41 maintenance staff workload. Further discussion regarding reservations and operations ensued.

42 A. Exhibit 1: Lakeshore Ranch Proposed Opening Example

43 The Board reviewed the reopening document from Lakeshore Ranch CDD by each paragraph,
44 discussing specific details and action items to be adjusted for Ballantrae CDD.

45 B. Exhibit 2: Discussion Point for Ballantrae Re-opening

46 Mr. Flateau fielded questions about the usage of the 14-day downward trajectory in COVID-19
47 cases as guidance for re-opening, with Ms. Thibault clarifying statements made federally. Ms.
48 Thibault suggested for the Chair to work with District Management to draft a re-opening plan for
49 the District to be approved by the Board at a later date, noting that an additional emergency
50 meeting had been advertised for May 20 and could be held. Mr. Flateau agreed, stating that a
51 document specific for Ballantrae's needs could be drafted and sent to District Management within
52 two days. Ms. Thibault and the Board discussed methods for providing notice to residents.

53 **FOURTH ORDER OF BUSINESS – Supervisors Requests**

54 There being none, the next item followed.

55 **FIFTH ORDER OF BUSINESS – Audience Comments**

56 There being none, the next item followed.

57 **SIXTH ORDER OF BUSINESS – Adjournment**

58 Mr. Flateau asked for final questions, comments, or corrections before requesting a motion to
59 adjourn the meeting. There being none, Mr. Bobick made a motion to adjourn the meeting.

60 On a MOTION by Mr. Bobick, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board
61 adjourned the meeting for the Ballantrae Community Development District.

62 **Each person who decides to appeal any decision made by the Board with respect to any matter*
63 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
64 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

65 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
66 **meeting held on _____.**

67

Signature

Signature

68

Printed Name

Printed Name

69

70 **Title:** **Secretary** **Assistant Secretary**

Title: **Chairman** **Vice Chairman**