

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34

**MINUTES OF MEETING  
BALLANTRAE  
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Ballantrae Community Development District was held on Monday, November 6, 2017 at 6:30 p.m. at the Ballantrae Community Center, 17611 Mentmore Boulevard, Land O' Lakes, Florida, 34638.

**FIRST ORDER OF BUSINESS – Roll Call**

Mr. Flateau called the meeting to order.

Present and constituting a quorum were:

James Flateau	Board Supervisor, Chairman
Richard Levy	Board Supervisor, Vice Chairman
Steve Bobick	Board Supervisor, Assistant Secretary
Christopher Milano	Board Supervisor, Assistant Secretary

Also present were:

Paul Cusmano	District Manager, DPF
Bill Fletcher	Maintenance Supervisor
Tony Smith	District Manager (AES)

*The following is a summary of the discussions and actions taken at the November 6, 2017 Ballantrae CDD Meeting.*

**SECOND ORDER OF BUSINESS – Audience Comments and Questions on Agenda Items**

There being none, next item followed.

**THIRD ORDER OF BUSINESS – Staff Reports**

**A. District Counsel**

Mr. Flateau requested to hold off the letter concerning residents dumping personal debris.

**B. Landscaping**

**1. Yellowstone - Maintenance Report**

Mr. Cusmano opened the discussion on M.E.S Report. The Board requested more detail on what M.E.S means, explanations on summary and a request to fix all deficiencies.

35 **C. DPFG Field Report**

36 Mr. Flateau presented the DPFG Field Report and asked follow up questions on current projects.

37 Questions were answered by the District Manager.

38 Discussion ensued.

39 **D. District Engineer**

40 Chairmen requested the District engineer to be at the December Meeting to give a report on

41 Ayrshire structure.

42 **E. Pond Manager**

43 Mr. Smith presented the Pond Manager report.

44 Discussion ensued.

45 **FOURTH ORDER OF BUSINESS – Administrative Matters**

46 **A. Approval of Minutes of October 2, 2017 Meeting**

47 Mr. Flateau presented the Minutes of October 2, 2017 Meeting and asked for any corrections,  
48 comments or questions.

49 Corrections on line 37, add: at southern end of Ayrshire Blvd, Line 50, change “vital” to “visual”,  
50 and Line 76, change “missing” to unpaid payment of \$500.

51 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board accepted  
52 the Minutes of October 2, 2017 Meeting, as amended, for the Ballantrae Community Development  
53 District.

54

55 **B. Acceptance of August 2017 Financial Statements**

56 Mr. Flateau presented the September 2017 Financial Statements and asked for any comments or  
57 questions.

58 Discussion ensued.

59 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board accepted  
60 the August 2017 Financial Statements for the Ballantrae Community Development District.

61

62 **FIFTH ORDER OF BUSINESS – Business Matters**

63 **A. Old Business**

64 Mr. Flateau opened the floor for any Old Business.

65 **1. Holiday Lighting Cost/Contract**

66 On a MOTION by Mr. Milano, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board approved  
67 the installation of the holiday lighting, NTE \$19,000 with costs coming out of line item 91 for \$10,000  
68 and line item number 105 for \$9,000 for the Ballantrae Community Development District.

69

70 **B. New Business**

71 Mr. Flateau opened the floor for any New Business matters. It was stated that the Audit  
72 Company will be coming out for a workshop on January 11<sup>th</sup>, 6:30.

73 **SIXTH ORDER OF BUSINESS –Staff Reports**

74 **A. Maintenance Supervisor**

75 Mr. Fletcher submitted costs for shade structure tarp removal, pending second costs; The  
76 Chairmen assigned a contract at his discretion.

77 **B. District Manager**

78 Mr. Flateau requested an update on the Zumba classes being taken out. Mr. Cusmano gave an  
79 update on the termination of Zumba Classes being finalized in Ballantrae. Mr. Flateau requested  
80 an update on the Yellowstone proposal to prune and trim Oak trees that were approved.

81 Mr. Cusmano stated he would look up more information on the status.

82 Mr. Flateau asked for a status on Arbitrage Service for \$8,000 and requested to have the  
83 Arbitrage Report to be on this month's agenda. Mr. Flateau mentioned the removal of the dock as  
84 well as proposals for benches and a pool deck shade cover.

85 **1. UPS Check**

86 Mr. Cusmano stated the UPS check had not arrived as of November 6<sup>th</sup>.

87 **SEVENTH ORDER OF BUSINESS – Audience Comments on Other Items**

88 There being none, next item followed.

89 **EIGHTH ORDER OF BUSINESS - Supervisor Comments and Requests**

90 There being none, next item followed.

91 **NINTH ORDER OF BUSINESS – Adjournment**

92 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board adjourned  
93 the meeting for the Ballantrae Community Development District.

94

95 *\*Each person who decides to appeal any decision made by the Board with respect to any matter*  
96 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*  
97 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

98 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly  
99 noticed meeting held on \_\_\_\_\_.

100

101

102

103

104

105

106

107

Signature

Paul Cusmano

Printed Name

Title:  Secretary  Assistant Secretary

Signature

James Flateau

Printed Name

Title:  Vice Chairman  Chairman