

***HAWKS POINT  
COMMUNITY DEVELOPMENT DISTRICT***

***Advanced Board Package***

***Board of Supervisors  
Regular Meeting***

***Tuesday  
January 15, 2019  
6:30 p.m.***

***At the:***

***Hawks Point Clubhouse  
1223 Oak Pond Street  
Ruskin, Florida***

***Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.***

# Hawks Point Community Development District

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Board of Supervisors  
**Hawks Point Community  
Development District**

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Hawks Point CDD is scheduled for **Tuesday, January 15, 2019 at 6:30 p.m.** at the Hawks Point Clubhouse, 1223 Oak Pond Street, Ruskin, Florida.

*The advanced copy of the agenda for the meeting is attached along with associated documentation for your review and consideration.* Any additional support material will be either distributed under separate cover or presented at the meeting.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,

Ray Lotito  
District Manager

Cc: Attorney  
Engineer  
District Records

District: **HAWKS POINT COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Tuesday, January 15, 2019

Time: 6:30 P.M.

Location: Hawks Point Clubhouse  
1223 Oak Pond Street  
Ruskin, Florida 33570

Dial –in Number: 515-603-4904

Guest Access Code: 434537#

### ***Agenda***

**I. Roll Call**

**II. Audience Comments (Comments are Limited to 3 Minutes)**

**III. Landscape & Pond Maintenance**

A. LMP Landscape & Irrigation Monthly Report (*under separate cover*) **Exhibit 1**

B. Pond Maintenance Report-Stantec (*under separate cover*) **Exhibit 2**

**IV. District Counsel**

**V. Administrative Matters**

A. Consideration and Approval of Minutes December 18, 2018 Meeting **Exhibit 3**

B. Acceptance of the Unaudited November 2018 Financial Statements **Exhibit 4**

C. Consideration and Adoption of Resolution 2019-02 Authorizing The Chair or Vice Chair to Enter into Contracts in Emergency Situations **Exhibit 5**

**VI. Business Matters**

A. New Business

1. Consideration and Acceptance of LMP Proposal No. 50304 To Troubleshoot Zones 2, 3, 5, and 14 in the Amount Not To Exceed \$600.00 **Exhibit 6**

2. Consideration and Acceptance of LMP Proposal No. 50303 for Miscellaneous Irrigation System Parts and Labor in the Amount of \$392.98 **Exhibit 7**

B. Old Business

**VII. Staff Reports**

**A. District Manager**

**B. District Counsel**

**C. District Engineer**

**VIII. Public Comments (Comments are Limited to 3 Minutes)**

**IX. Supervisors Requests**

**X. Adjournment**

**EXHIBIT 1.**

*(To Be Distributed)*

**EXHIBIT 2.**

*(To Be Distributed)*

**EXHIBIT 3.**

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**MINUTES OF MEETING  
HAWKS POINT  
COMMUNITY DEVELOPMENT DISTRICT**

9 The Regular Meeting of the Board of Supervisors of the Hawks Point Community Development  
10 District was held on Tuesday, December 18, 2018 at 6:30 p.m. at the Hawks Point Clubhouse, 1223 Oak  
11 Pond Street, Ruskin, Florida 33570.

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18 **FIRST ORDER OF BUSINESS – Roll Call**

19 Mr. Lotito called the meeting to order and conducted roll call.

20 Present and constituting a quorum were:

21 Chantel Copeland Board Supervisor, Chairwoman  
22 Sherri Keene Board Supervisor, Vice Chairwoman  
23 William Hathaway Board Supervisor, Assistant Secretary  
24 Karen O'Brien Board Supervisor, Assistant Secretary  
25 Andrew Heron Board Supervisor, Assistant Secretary (*joined in*  
26 *progress*)

27 Also present were:

28 Raymond Lotito District Manager, DPF Management & Consulting  
29 LLC  
30 Anthony Sikora District Engineer, Stantec Consulting Services Inc.  
31 Vivek Babbar District Counsel, Straley Robin Vericker  
32 Paul Gomez Landscape Maintenance Professionals, Inc.

33 *The following is a summary of the discussions and actions taken at the December 18, 2018 Hawks Point*  
34 *CDD Board of Supervisors meeting.*

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37

38 **SECOND ORDER OF BUSINESS – Audience Comments (Comments are Limited to 3 Minutes)**

39 Mr. Lotito opened the floor for the audience to ask questions and to make comments on the  
40 agenda items being presented. There being none, next item followed.

41  
42

43 **THIRD ORDER OF BUSINESS – Landscape & Pond Maintenance**

44 Mr. Gomez presented and reviewed the items of the Landscape Maintenance Professionals, Inc.  
45 (“LMP”) Landscape & Irrigation Monthly Report (**Exhibit 1**) and asked for questions or comments.  
Discussion ensued. Mr. Sikora presented and reviewed the items of the Pond Maintenance Report  
(**Exhibit 2**) and asked for questions or comments. Discussion ensued.

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47

48 **FOURTH ORDER OF BUSINESS – District Counsel**

49 Mr. Babbar briefly reviewed the letter that was drafted in reference to the matter concerning the  
50 Yellowstone invoices that were discussed at the Board of Supervisors regular meeting held on October  
51 20, 2018. Mr. Babbar notified the Board that all outstanding invoices have been paid (in compliance with  
52 the 45-day statutory requirement) and asked for the Board’s advice regarding the pursuit of  
53 reimbursement for three (3) of the invoices that were paid to Yellowstone to offset the work that had to be  
54 completed by another vendor after Yellowstone failed to complete the work themselves. Discussion  
55 ensued.

46 On a MOTION by Mr. Hathaway, SECONDED by Ms. Keene, WITH ALL IN FAVOR, the  
47 Board approved the motion to ratify the advice of district counsel to stop the pursuit of reimbursement  
48 from Yellowstone for the Hawks Point Community Development District.

49 Mr. Babbar informed the Board that he reviewed the notice concerning zoning and stated that it  
50 has no impact with respect to the CDDs obligations. Discussion ensued.

51  
52 **FIFTH ORDER OF BUSINESS – Administrative Matters**

53 Mr. Lotito presented the minutes of the Board of Supervisors regular meeting held on November  
54 20, 2018 (**Exhibit 3**) and the Unaudited October 2018 Financial Statements (**Exhibit 4**) to the Board for  
55 their consideration and acceptance.

56 A. **Exhibit 3:** Consideration and Approval of the November 20, 2018 Meeting Minutes

57 On a MOTION by Ms. Copeland, SECONDED by Mr. Hathaway, WITH ALL IN FAVOR, the  
58 Board approved the minutes of the Board of Supervisors regular meeting held on **November 20, 2018** for  
59 the Hawks Point Community Development District.

60 B. **Exhibit 4:** Acceptance of the Unaudited October 2018 Financial Statements

61 On a MOTION by Ms. Keene, SECONDED by Ms. O'Brien, WITH ALL IN FAVOR, the  
62 Board accepted the Unaudited **October 2018** Financial Statements for the Hawks Point Community  
63 Development District.

64  
65 **SIXTH ORDER OF BUSINESS – Business Matters**

66 A. New Business

67 1. **Exhibit 5:** Consideration and Acceptance of the Proposal from LMP – Willow Tree Removal  
68 – \$5,811.00

69 *This item was tabled to be considered at a later date.*

70 2. **Exhibit 6:** Consideration and Acceptance of the Proposal from Stantec – Pond #21 – Willow  
71 Tree Reduction - \$4,025.00

72 *This item was tabled to be considered at a later date.*

73 3. **Exhibit 7:** Consideration and Acceptance of the Proposal from LMP – Controller #2 –  
74 \$284.36

75 On a MOTION by Ms. Copeland, SECONDED by Mr. Hathaway, WITH ALL IN FAVOR, the  
76 Board approved the proposal from LMP for Controller #2 in the amount of **\$284.36** for the Hawks Point  
77 Community Development District.

78 4. **Exhibit 8:** Consideration and Acceptance of the Proposal from LMP – Controller #3 –  
79 \$194.74

80 On a MOTION by Ms. Copeland, SECONDED by Ms. O'Brien, WITH ALL IN FAVOR, the  
81 Board approved the proposal from LMP for Pump #4, currently Controller #3, located at 18<sup>th</sup> Street NE  
82 and Redmond Brook Lane in the amount of **\$194.74** with the proviso that LMP will modify Estimate  
83 #48737 to add the pump number for the Hawks Point Community Development District.

84 5. **Exhibit 9:** Consideration and Acceptance of the Proposal from LMP – Controller #4 –  
85 \$109.46

86 On a MOTION by Ms. Copeland, SECONDED by Ms. Keene, WITH ALL IN FAVOR, the  
87 Board approved the proposal from LMP for Pump #1, currently Controller #4, in the amount of **\$109.46**  
88 with the proviso that LMP will modify Estimate #50018 to add the pump number and location for the  
89 Hawks Point Community Development District.

90 6. **Exhibit 10:** Consideration and Acceptance of the Proposal from LMP – Decoders – \$495.95

91 On a MOTION by Ms. Copeland, SECONDED by Mr. Heron, WITH ALL IN FAVOR, the  
92 Board approved the proposal from LMP to install decoders for Pump #5, currently Controller #2, located  
93 at Hawks Island Drive and 18<sup>th</sup> Street NE (exit side) in the amount of **\$495.95** with the proviso that LMP  
94 will modify Estimate #50020 to add the controller number and pump number for the Hawks Point  
95 Community Development District.

96 7. **Exhibit 11:** Ratification of Accurate Drilling Solutions LLC Proposal – Service Call –  
97 \$175.00

98 On a MOTION by Mr. Heron, SECONDED by Ms. Copeland, WITH ALL IN FAVOR, the  
99 Board approved the ratification to the proposal in reference to Invoice #952  
100 from Accurate Drilling Solutions LLC for the service call completed on December 4, 2018 in the amount  
101 of **\$175.00** for the Hawks Point Community Development District.

102

103 **SEVENTH ORDER OF BUSINESS – Staff Reports**

104 Mr. Lotito opened the floor for the district staff to present and review the items of their staff  
105 reports. There being none, next item followed.

106

107 **EIGHTH ORDER OF BUSINESS – Public Comments (Comments are Limited to 3 Minutes)**

108 Mr. Lotito opened the floor for the public to make comments on the agenda items that were  
109 presented. There being none, next item followed.

110

111 **NINTH ORDER OF BUSINESS – Supervisors Requests**

112 Mr. Lotito opened the floor for the supervisors to present their requests. There being none, next  
113 item followed.

114

115 **TENTH ORDER OF BUSINESS – Adjournment**

116 Mr. Lotito asked if there were any other items of new business. There being no new additional  
117 items, and upon a motion duly made, seconded and unanimously carried, Mr. Lotito declared the meeting  
118 adjourned.

119 On a MOTION by Mr. Hathaway, SECONDED by Ms. O'Brien, WITH ALL IN FAVOR, the Board  
120 adjourned the meeting for the Hawks Point Community Development District.

121 *\*Each person who decides to appeal any decision made by the Board with respect to any matter*  
122 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*  
123 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

124

125 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**  
126 **meeting held on \_\_\_\_\_.**

127

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**Signature**

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**Signature**

128 Raymond Lotito

Chantel Copeland

**Printed Name**

**Printed Name**

129  
130 **Title:**  **Secretary**     **Assistant Secretary**

**Title:**  **Chairwoman**  **Vice Chairwoman**

**EXHIBIT 4.**

# Hawks Point Community Development District

Financial Statements  
(Unaudited)

Period Ending  
November 30, 2018

**Hawks Point CDD**  
**Balance Sheet**  
**November 30, 2018**

	<b>GENERAL FUND</b>	<b>DEBT SERVICE SERIES 2017</b>	<b>CONSOLIDATED TOTAL</b>
1 <b><u>ASSETS:</u></b>			
2			
3 CASH	\$ 53,688	\$ -	\$ 53,688
4 MMK	138,334	-	138,334
5 INVESTMENTS:			
6 REVENUE FUND	-	32,703	32,703
7 INTEREST FUNDS	-	195	195
11 RESERVE	-	259,900	259,900
12 ACCOUNTS RECEIVABLE	2,411	-	2,411
13 ASSESSMENTS RECEIVABLE	338,457	511,553	850,010
14 DUE FROM GF	-	19,431	19,431
15 PREPAID ITEMS	-	-	-
16 DEPOSITS	476	-	476
17 <b>TOTAL ASSETS</b>	<b>\$ 533,367</b>	<b>\$ 823,782</b>	<b>\$ 1,357,149</b>
18			
19 <b><u>LIABILITIES:</u></b>			
20			
21 ACCOUNTS PAYABLE	\$ 14,619	\$ -	\$ 14,619
22 DUE TO DEBT SERVICE SERIES 2017	19,431	-	19,431
24 DEFERRED REVENUE	338,457	511,553	850,010
26			
27 <b><u>FUND EQUITY:</u></b>			
28			
29 RESTRICTED FOR:			
30 DEBT SERVICE	-	312,229	312,229
32 ASSIGNED: 1 QTR OPER	84,491	-	84,491
33 ASSIGNED: FY 2018 INC. IN RESERVES	22,000	-	22,000
34 ASSIGNED: FY 2019 INC. IN RESERVES	22,500	-	22,500
35 UNASSIGNED:	31,868	-	31,868
36			
37 <b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b>\$ 533,367</b>	<b>\$ 823,782</b>	<b>\$ 1,357,149</b>

**Hawk's Point  
General Fund  
Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the period from October 1, 2018 through November 30, 2018  
Preliminary**

	FY2019 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
1 <b>REVENUE</b>				
2				
3 ASSESSMENT ON ROLL (NET)	\$ 348,932	\$ 34,893	\$ 10,478	\$ (24,415)
4 ASSESSMENT ON ROLL EXCESS FEES	-	-	-	-
5 INTEREST REVENUE	-	-	286	286
6 MISCELLANEOUS REVENUE	-	-	-	-
7 FUND BALANCE FORWARD	12,165	-	-	-
8 <b>TOTAL REVENUE</b>	<b>361,097</b>	<b>34,893</b>	<b>10,764</b>	<b>(24,129)</b>
9				
10 <b>EXPENDITURES</b>				
11				
12 <b>ADMINISTRATIVE</b>				
13 BOARD OF SUPERVISORS	12,000	2,000	2,000	-
14 PAYROLL TAXES	918	153	153	-
15 PAYROLL SERVICE FEE	785	131	126	4
16 MANAGEMENT CONSULTING SERVICES	40,000	6,667	6,667	-
17 GENERAL ADMINISTRATIVE	4,800	800	800	-
18 MISCELLANEOUS (CHECKS & MASS MAILING)	500	83	-	83
19 AUDITING	2,950	-	-	-
20 COUNTY-ASSESSMENT COLLECTION FEES	-	-	-	-
21 REGULATORY AND PERMIT FEES	175	175	175	-
22 LEGAL ADVERTISEMENTS	1,500	250	-	250
23 ENGINEERING SERVICES	5,000	833	165	668
24 LEGAL SERVICES - GENERAL	7,500	1,250	1,351	(101)
25 WEBSITE ADMINISTRATION	960	160	160	-
26 <b>TOTAL ADMINISTRATIVE</b>	<b>77,088</b>	<b>12,502</b>	<b>11,597</b>	<b>905</b>
27				
28 <b>INSURANCE</b>				
29 INSURANCE (Liability, Property & Casualty)	6,356	6,356	5,500	856
30 <b>TOTAL INSURANCE</b>	<b>6,356</b>	<b>6,356</b>	<b>5,500</b>	<b>856</b>
31				
32 <b>DEBT SERVICE ADMINISTRATION</b>				
33 DISSEMINATION AGENT	1,000	1,000	1,000	-
34 TRUSTEE FEES	10,500	9,790	2,790	7,000
35 TRUST FUND ACCOUNTING	1,500	250	250	-
36 ARBITRAGE	500	500	650	(150)
37 ASSESSMENT ADMINISTRATION	5,000	5,000	5,000	-
38 <b>TOTAL DEBT SERVICE ADMINISTRATION</b>	<b>18,500</b>	<b>16,540</b>	<b>9,690</b>	<b>6,850</b>
39				
40 <b>UTILITIES</b>				
41 ELECTRICITY-IRRIGATION	2,928	488	170	318
42 <b>TOTAL UTILITIES</b>	<b>2,928</b>	<b>488</b>	<b>170</b>	<b>318</b>
43				
44 <b>FIELD OPERATIONS</b>				
45 IRRIGATION MAINTENANCE & REPAIRS	10,000	1,667	12,873	(11,207)
46 POND MONITORING & MAINTENANCE	17,700	2,950	1,370	1,580
47 POND PLANTINGS	25,613	-	-	-
48 WETLAND MONITORING	7,120	4,270	-	4,270
49 LANDSCAPE MAINTENANCE	77,807	12,968	21,500	(8,532)
50 LANDSCAPE REPLENISHMENT	50,000	8,333	-	8,333
51 PALM TREE TRIMMING	11,320	1,887	-	1,887
52 STREETLIGHTS	2,000	333	-	333
53 MISCELLANEOUS FIELD EXPENSES	20,000	3,333	2,800	533
54 RESERVE CAPITAL - PAINT PERIMETER WALL	12,165	-	-	-
55 <b>TOTAL FIELD OPERATIONS</b>	<b>233,725</b>	<b>35,741</b>	<b>38,543</b>	<b>(2,802)</b>
56				
57 <b>TOTAL EXPENDITURES BEFORE RESERVES</b>	<b>338,597</b>	<b>71,627</b>	<b>65,500</b>	<b>6,127</b>
58				

**Hawk's Point  
General Fund  
Statement of Revenues, Expenditures, and Changes in Fund Balance  
For the period from October 1, 2018 through November 30, 2018  
Preliminary**

	FY2019 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
59 INCREASE FOR RESERVES	22,500	-	-	-
60 INCREASE IN FUND BALANCE	-	-	-	-
61				
62				
63 <b>TOTAL EXPENDITURES AFTER RESERVE</b>	<b>361,097</b>	<b>71,627</b>	<b>65,500</b>	<b>6,127</b>
64				
65 <b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	-	<b>(36,734)</b>	<b>(54,737)</b>	<b>(18,003)</b>
66				
67 FUND BALANCE - BEGINNING	184,427	184,427	215,596	213,199
68 DECREASE IN FUND BALANCE	(12,165)	-	-	-
69 INCREASE IN RESERVE	22,500	-	-	-
70 <b>FUND BALANCE - ENDING</b>	<b>\$ 194,762</b>	<b>\$ 147,693</b>	<b>\$ 160,859</b>	<b>\$ 195,196</b>
71				
72	<b>Reserve Expenditure Components</b>			
73	FY 2018/FY 2019 - Irrigation System, Grounding, Phased			
74	\$	12,165		
75	\$	1,100		
76	<b>Total Replacement Expenses for Reserves</b>	<b>\$ 13,265</b>		

**Hawks Point CDD**  
**Debt Service - Series 2017**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For the period from October 1, 2018 through November 30, 2018**

	FY 2019 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
<b>1 REVENUE</b>				
2 ASSESSMENTS - ON-ROLL (Gross)	\$ 561,051	\$ 52,739	\$ 15,836	\$ (36,903)
3 ASSESSMENTS - ON-ROLL EXCESS FEES	-	-	-	-
4 FUND BALANCE FORWARD	-	-	-	-
5 INTEREST - INVESTMENT	-	-	1,232	1,232
6 DISCOUNT	(22,442)	-	-	-
<b>7 TOTAL REVENUE</b>	<b>538,609</b>	<b>52,739</b>	<b>17,068</b>	<b>(35,671)</b>
8				
9				
<b>10 EXPENDITURES</b>				
11				
12 COUNTY ASSESSMENT COLLECTION FEES	11,221	-	-	-
13 INTEREST EXPENSE (Nov 2018)	-	-	148,226	(148,226)
14 INTEREST EXPENSE (May & Nov 2019)	292,463	-	-	-
15 PRINCIPAL EXPENSE - MAY 1, 2019	225,000	-	-	-
16 FUND BALANCE INCREASE	9,925	-	-	-
<b>17 TOTAL EXPENDITURES</b>	<b>538,609</b>	<b>-</b>	<b>148,226</b>	<b>(148,226)</b>
18				
<b>19 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>-</b>	<b>52,739</b>	<b>(131,158)</b>	<b>(183,897)</b>
20				
<b>21 OTHER FINANCING SOURCES (USES)</b>				
22 TRANSFER IN	-	-	-	-
23 TRANSFER OUT (USES)	-	-	-	-
<b>24 TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
25				
26 NET CHANGE IN FUND BALANCE	-	52,739	(131,158)	(183,897)
27				
28 FUND BALANCE - BEGINNING	-	-	443,386	443,386
29 FUND BALANCE APPROPRIATED	-	-	-	-
30				
<b>31 FUND BALANCE - ENDING</b>	<b>\$ -</b>	<b>\$ 52,739</b>	<b>\$ 312,228</b>	<b>\$ 259,489</b>

**Hawks Point CDD**  
**Bank Reconciliation (GF)**  
**November 30, 2018**

	<u><b>Bank United</b></u>
Balance Per Bank Statement	\$ 78,479.14
Less: Outstanding Checks	(24,790.68)
<b>Adjusted Bank Balance</b>	<u><u><b>\$ 53,688.46</b></u></u>
Beginning Bank Balance Per Books	\$ 118,887.51
Cash Receipts	13.61
Cash Disbursements	(65,212.66)
<b>Balance Per Books</b>	<u><u><b>\$ 53,688.46</b></u></u>

**HAWKS POINT CDD  
CASH REGISTER  
FY 2019**

Date	Num	Name	Memo	Receipts	Disbursements	Balance
<b>Bank United EOY Balance</b>						<b>143,556.77</b>
10/01/2018	1041	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - October		3,858.33	139,698.44
10/01/2018	1048	DPFG MANAGEMENT & CONSULTING, LLC	Dissemination		1,000.00	138,698.44
10/01/2018	1049	TAMPA BAY TIMES	Legal Ad		376.00	138,322.44
10/01/2018	1050	DPFG MANAGEMENT & CONSULTING, LLC	Special Assessment - FY 2019		5,000.00	133,322.44
10/09/2018	1042	STANTEC CONSULTING SERVICES, INC.	Pond 21 Vegetation Treatment		5,500.00	127,822.44
10/09/2018	1043	Venturesin.com, Inc.	Web Site Hosting - September		80.00	127,742.44
10/09/2018	1044	TAMPA ELECTRIC	7/31-9/29 - Electricity		175.43	127,567.01
10/09/2018	1045	Site Masters of Florida, LLC	Drainage		2,800.00	124,767.01
10/09/2018	1046	STANTEC CONSULTING SERVICES, INC.	Lake & Pond Maint - August		1,370.00	123,397.01
10/09/2018	1047	Venturesin.com, Inc.	Web Site Hosting - October		80.00	123,317.01
10/09/2018	ACH10092018	TAMPA ELECTRIC	7/31-8/29 - 1416 Little Hawk Dr		58.80	123,258.21
10/09/2018	ACH20181009	TAMPA ELECTRIC	7/31-9/29 - 2160 Golden Falcon Dr		116.63	123,141.58
10/18/2018	1051	Cornerstone Solutions Group	Larkspur Monument Repair (Hold for Approval)		1,575.00	121,566.58
10/18/2018	1052	STANTEC CONSULTING SERVICES, INC.	Lake & Pond Maint - September		1,370.00	120,196.58
10/18/2018	1053	TAMPA ELECTRIC	8/30-9/28 - Electricity		181.18	120,015.40
10/26/2018	10030DD	ANDREW HERON	BOS Mtg - 10/16/18		184.70	119,830.70
10/26/2018	10032DD	KAREN O'BRIEN	BOS Mtg - 10/16/18		184.70	119,646.00
10/26/2018	10028DD	MARIE CHANTAL COPELAND	BOS Mtg - 10/16/18		184.70	119,461.30
10/26/2018	ACH20181022	Paychex	P/R Fee		68.21	119,393.09
10/26/2018	10031DD	SHERRI KEENE	BOS Mtg - 10/16/18		184.70	119,208.39
10/26/2018	10029DD	WILLIAM J HATHAWAY	BOS Mtg - 10/16/18		184.70	119,023.69
10/26/2018	ACH10262018	Paychex	BOS Mtg - 10/16/18		153.00	118,870.69
10/31/2018		BANK UNITED	Interest	16.82		118,887.51
<b>Bank United EOM Balance</b>				<b>16.82</b>	<b>24,686.08</b>	<b>118,887.51</b>
11/01/2018	1054	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - November		3,858.33	115,029.18
11/02/2018	1055	Egis Insurance & Risk Advisors	VOID		0.00	115,029.18
11/02/2018	1056	FLORIDA DEPT OF ECONOMIC OPPORTUNIT	Annual Filing FY 2019		175.00	114,854.18
11/20/2018	1057	Landscape Maintenance Professionals, Inc.	Landscape Maint - Sep-Nov, Irrigation Repairs		33,441.25	81,412.93
11/20/2018	1058	STANTEC CONSULTING SERVICES, INC.	Lake & Pond Maint - October, Engineering Svcs thru 10/19/18		1,535.00	79,877.93
11/20/2018	1059	STRALEY ROBIN VERICKER	Legal Svcs thru 10/11/18		270.76	79,607.17
11/26/2018	ACH11262018	TAMPA ELECTRIC	9/29-10/29 - 2160 Golden Falcon Dr		6.93	79,600.24
11/26/2018	ACH112618	Paychex	P/R Fee		58.21	79,542.03
11/27/2018	1060	STRALEY ROBIN VERICKER	Legal Svcs thru 9/15/18		155.00	79,387.03
11/27/2018	1061	YELLOWSTONE LANDSCAPE	Landscape Maint - Aug, Tree Trim/Flush, Irr Conversion, Install Valve Along Fence		19,135.68	60,251.35
11/30/2018	10035	ANDREW HERON	BOS Mtg - 11/20/18		184.70	60,066.65
11/30/2018	10037	KAREN O'BRIEN	BOS Mtg - 11/20/18		184.70	59,881.95
11/30/2018	10033	MARIE CHANTAL COPELAND	BOS Mtg - 11/20/18		184.70	59,697.25
11/30/2018	ACH113018	Paychex	BOS Mtg - 11/20/18		153.00	59,544.25
11/30/2018	10036	SHERRI KEENE	BOS Mtg - 11/20/18		184.70	59,359.55
11/30/2018	10034DD	WILLIAM J HATHAWAY	BOS Mtg - 11/20/18		184.70	59,174.85
11/30/2018	1062	Egis Insurance & Risk Advisors	Ins - FY 2019		5,500.00	53,674.85
11/30/2018		Bank United	Interest	13.61		53,688.46
<b>Bank United EOM Balance</b>				<b>13.61</b>	<b>65,212.66</b>	<b>53,688.46</b>

**EXHIBIT 5.**

## RESOLUTION 2019-02

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HAWK'S POINT COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING THE CHAIR OR VICE-CHAIR OF THE BOARD OF SUPERVISORS TO ENTER INTO TIME SENSITIVE AND EMERGENCY CONTRACTS WITHOUT PRIOR APPROVAL OF THE BOARD OF SUPERVISORS; PROVIDING FOR A MONETARY THRESHOLD; REPEALING ALL PRIOR CONTRACT AND PAYMENT AUTHORIZATIONS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Hawk's Point Community Development District (the "**District**") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hillsborough County, Florida;

**WHEREAS**, Section 190.011(5), Florida Statutes, authorizes the District to adopt resolutions which may be necessary for the conduct of District business;

**WHEREAS**, the Board of Supervisors of the District (the "**Board**") typically meet monthly to conduct the business of the District, including authorizing the payment of District operating and maintenance expenses;

**WHEREAS**, the Board may establish bi-monthly, quarterly, or other meeting dates not on a monthly basis, or may cancel regularly scheduled monthly meetings from time to time;

**WHEREAS**, to conduct the business of the District in an efficient manner, recurring, non-recurring and other disbursements for goods and services must be processed and paid in a timely manner;

**WHEREAS**, establishing meeting schedules outside of monthly meetings may interfere with the timely approval of disbursements and payment of expenses; and

**WHEREAS**, the Board has determined that it is in the best interests of the District, and is necessary for the efficient administration of District operations; the health, safety, and welfare of the residents within the District; and the preservation of District assets or facilities, to authorize limited spending authority to the Chair (or Vice-Chair if the Chair is unavailable) of the Board of Supervisors, between regular monthly meetings, for work and services that are time sensitive and/or emergency in nature.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HAWK'S POINT COMMUNITY DEVELOPMENT DISTRICT:**

**Section 1.** The Board hereby authorizes the Chair (or Vice-Chair if the Chair is unavailable) of the Board of Supervisors, after consulting with the District Manager, to enter into time sensitive and emergency contracts and to make disbursements of funds for such purposes in an amount not to exceed \$1,000, without prior Board approval, for:

1. Work and services required for the health, safety, and welfare of the residents within the District; or

2. Work and services required to remedy an unforeseen disruption in the development or maintenance of the District's facilities or assets, and such disruption would result in significantly higher expenses unless the contract is entered into by the Chair (or Vice-Chair if the Chair is unavailable) of the Board.

**Section 2.** Any payment made or contract entered into pursuant to this Resolution shall be submitted to the Board at the next scheduled meeting for approval and ratification.

**Section 3.** All prior spending and contract authorizations and approvals for the Chair/Vice Chair of the Board, the District Manager, or any other employee or agent of the District, whether approved by resolution or motion of the Board, hereby rescinded and cancelled.

**Section 4.** This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 15TH DAY OF JANUARY, 2019**

**Attest:**

**Hawk's Point  
Community Development District**

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Secretary  
Raymond J. Lotito

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Chantal Copeland  
Chair of the Board of Supervisors

**EXHIBIT 6.**

# Estimate

<b>Submitted To:</b>
Hawks Point 15310 Ambetly Drive, Ste 175 Tampa, FL 33647

Date	12/20/2018
Estimate #	50304
LMP REPRESENTATIVE	
BD	
PO #	
Work Order #	

Controller # 2 - open field.

ITEM	DESCRIPTION	QTY	COST	TOTAL
Irrigation Relat...	Zones 2, 3, 5 and 14 Track, locate, troubleshoot irrigation valves not working from controller. This will be done on a time and materials basis with a not to exceed limit of \$ 150.00 per zone. This proposal will include minor wire repairs and solenoids as needed.	4	150.00	600.00
	NOTE: This will not include valve replacements of repairs for irrigation zonline leaks, broken heads or spray nozzles. A separate proposal will be submitted for these repairs.			

<b>TOTAL</b>	<b>\$600.00</b>
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**TERMS AND CONDITIONS:**

LMP reserves the right to withdraw this proposal if not accepted within 30 days of the date listed above. Any alteration or deviation to scope of work involving additional costs must be agreed upon in writing as a separate proposal or change order to this proposal. Periodic invoices may be submitted if job is substantial in nature with final invoice being submitted at completion of project. Any work performed requiring more than 5 days to complete is subject to progressive payments as portions of the work are completed. No finance charge will be imposed if the total of said work is paid in full within 30 days of invoice date. If not paid in full within 30 days, then customer is subject to finance charges on the balance of the work from the invoice date at a rate of 1.5% per month until paid. LMP shall have the right to stop work under this contract until all outstanding amounts including finance charges are paid in full. Payments will be applied to the oldest invoices.

ACCEPTANCE OF PROPOSAL: The above prices, scope of work and terms and conditions are hereby satisfactorily agreed upon. LMP, Inc. has been authorized to perform the work as outlined and payment will be made as outlined above. The above pricing does not include any unforeseen modifications to the said irrigation system that could not be reasonably accounted for prior to job start. All plant material carries a one (1) year warranty provided LMP, Inc. is performing landscape maintenance services to the area installed or enhanced at the time of installation. If not, then there is no warranty on the plant material.

OWNER / AGENT

**EXHIBIT 7.**

# Estimate

<b>Submitted To:</b>
Hawks Point 15310 Ambetly Drive, Ste 175 Tampa, FL 33647

Date	12/20/2018
Estimate #	50303
LMP REPRESENTATIVE	
BD	
PO #	
Work Order #	

Controller # 2 - open field
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ITEM	DESCRIPTION	QTY	COST	TOTAL
Irrigation Relat...	PROS06 Hunter 6 inch spray head	3	11.00	33.00
Irrigation Relat...	funny pipe coupling	5	1.00	5.00
Irrigation Relat...	1/2 inch MIPT x double helix 1/2 inch funny pipe ell	5	1.22	6.10
Irrigation Relat...	1/2 inch funny pipe	5	0.52	2.60
Irrigation Relat...	spray nozzle	15	1.73	25.95
Irrigation Relat...	1/2 inch male adapter	1	0.73	0.73
Irrigation Relat...	Rainbird full flood adjustable bubbler	1	2.10	2.10
Irrigation Relat...	Rainbird wireless rain sensor	1	105.00	105.00
Irrigation Labor	Labor: 2 men @ \$ 85.00 per hour	2.5	85.00	212.50
	Irrigation inspection repairs needed: Replace broken or leaking spray heads. Replace clogged or damaged spray nozzles. Repair 1/2 inch funny pipe leak. Replace clogged or damaged bubbler. Replace faulty rain sensor.			
	NOTE: Zones 2, 3, 5 and 14 are not working from controller. A seperate proposal will be submitted.			

<b>TOTAL</b>	<b>\$392.98</b>
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**TERMS AND CONDITIONS:**

LMP reserves the right to withdraw this proposal if not accepted within 30 days of the date listed above. Any alteration or deviation to scope of work involving additional costs must be agreed upon in writing as a separate proposal or change order to this proposal. Periodic invoices may be submitted if job is substantial in nature with final invoice being submitted at completion of project. Any work performed requiring more than 5 days to complete is subject to progressive payments as portions of the work are completed. No finance charge will be imposed if the total of said work is paid in full within 30 days of invoice date. If not paid in full within 30 days, then customer is subject to finance charges on the balance of the work from the invoice date at a rate of 1.5% per month until paid. LMP shall have the right to stop work under this contract until all outstanding amounts including finance charges are paid in full. Payments will be applied to the oldest invoices.

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OWNER / AGENT