

District: **PANTHER TRACE II COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: March 25, 2019

Time: 6:30 P.M.

Location: Panther Trace II Clubhouse
11518 Newgate Crest Drive
Riverview, Florida

Agenda

I. Roll Call

Pledge of Allegiance

II. Audience Comments (*limited to three minutes*).

III. Organizational Matters

A. Newly Appointed Board Supervisor

1. Oath of Office of New Board Supervisor **Exhibit 1**
2. Review of the Sunshine Law and Supervisor Duties
3. Acceptance or Waiver of Compensation of Newly Elected Supervisor
4. Form 1 **Exhibit 2**
5. Supervisor Information Sheet **Exhibit 3**

IV. Landscape and Pond Maintenance

- A. LMP Maintenance Report (*under separate cover*) **Exhibit 4**
- B. Remson Aquatics Pond Maintenance Report (*under separate cover*) **Exhibit 5**

V. Administrative Matters

- A. Ratification of Motions from Meeting Held on February 25, 2019
 1. Motion to approve the selection of R. Clinton Miner, PHD for Seat 1 of the Panther Trace CDD. **Exhibit 6**

2. Motion to approve price proposal from Remson Aquatics in the amount of \$2,176. **Exhibit 7**
 3. Motion to accept and approve Board Minutes held on January 28, 2019. **Exhibit 8**
 4. Motion to accept the unaudited January 2019 financial statements. **Exhibit 9**
 5. Motion to accept the Operations & Maintenance Expenditures for January 2019. **Exhibit 10**
 6. Motion authorizing the Chairman/Vice Chairman to enter into contracts in emergency situations. **Exhibit 11**
 7. Motion to accept proposal from LLS Tax Solutions in the amount of \$650 for Arbitrage Services for 2014 Series Special Assessment Revenue Refunding Bonds. **Exhibit 12**
 8. Motion to authorize District Counsel to draft a letter to Worthington CDD in reference to the matter concerning the drainage easement located at 12319 Holmgreens Place for Panther Trace II CDD.
 9. Motion to approve the increase in budget for the batting cages in the amount of \$3,250 to be taken from Line 71 and \$6,500 from the Capital Improvements budget for the Panther Trace II CDD.
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- B. Consideration and Approval of Minutes of the February 25, 2019 Meeting **Exhibit 13**
 - C. Acceptance of the Unaudited February 2019 Financial Statement **Exhibit 14**
 - D. Acceptance of the Operations & Maintenance Expenditures for February 2019 **Exhibit 15**
 - E. Acceptance of the Audited FY 2018 Financial Statements **Exhibit 16**

VI. Business Matters

A. Old Business

B. New Business

1. Ratification of Tennis Court Fence
Repair-\$7,000 with initial payment of \$4,500 **Exhibit 17**
2. Ratification of LMP Emergency Irrigation
Proposal in the amount of \$68.26
3. Request for Donation to Collins Elementary
School for Panther Trace Run
4. Ratification of the Installation of the Spring
Annuals **Exhibit 18**

VII. Staff Report

A. District Manager

- Facilities Director Job Description **Exhibit 19**

B. District Counsel

C. District Engineer

- D. Amenity Manager March 2019 Operations Report **Exhibit 20**

VIII. Audience Comments (*limited to three minutes*)

IX. Supervisor Requests

X. Adjournment