

PARK CREEK COMMUNITY DEVELOPMENT DISTRICT AGENDA

All cellular phones and pagers must be turned off during the meeting.

The District Agenda is comprised of six different sections:

The first section which is called **Audience Questions and Comments**. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to three (3) minutes for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT MANAGER OUTSIDE THE CONTEXT OF THIS MEETING.** The second section is called **Administrative Matters** and contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The third section is called **Business Matters**. The business matters section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. Agendas can be reviewed by contacting the Manager's office at (813) 374-9105 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The fourth section is called **Staff Reports**. This section allows the District Manager and Maintenance Supervisor to update the Board of Supervisors on any pending issues that are being researched for Board action. The fifth section which is called **Audience Comments on Other Items** provides members of the Audience the opportunity to comment on matters of concern to them that were not addressed during the meeting. The same guidelines used during the first audience comment section will apply here as well. The final section is called **Supervisor Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 374-9105, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

District: PARK CREEK COMMUNITY DEVELOPMENT DISTRICT

Date of Meeting: Thursday December 10, 2020

Time: 6:00 p.m.

Location: Fairfield Inn & Suites Tampa Riverview
 10743 Big Bend Road
 Riverview, FL 33579

Agenda

I. Roll Call

II. Audience Comments – *(limited to 3 minutes per individual on agenda items)*

III. Consent Agenda

- A. Approval of the November 3, 2020 CDD Landowner Election Meeting Minutes
- B. Acceptance of the July-October 2020 Unaudited Financial Reports
- C. Approval of the August 12, 2020 Regular Meeting Minutes

IV. Business Matters

- A. Consideration and Approval of Resolution 2021-01, Canvassing Landowners Election Exhibit 1
- B. Oath of Office of Newly-Elected Supervisors – Landowner and Resident Seats Exhibit 2
- C. Review of Public Officials Duties and Responsibilities Exhibit 3
- D. Consideration and Approval of Resolution 2021-02, Re-Designating Officers Exhibit 4
- E. Consideration and Approval of Resolution 2021-03, Designating Local District Records Office Exhibit 5
- F. Review Landscaping Proposals Exhibit 6
- G. Review Pond Maintenance Proposals Exhibit 7

V. Administrative Matters

- A. Ratify POs and contracts #118-121

VI. Staff Reports

- A. **District Manager** – Review Field Technician’s Site Visit
- B. **District Attorney**
- C. **District Engineer**

VII. Audience Comments – New Business – *(limited to 3 minutes per individual)*

VIII. Supervisor Requests

IX. Adjournment