



DEVELOPMENT PLANNING & FINANCING GROUP, INC.

***SOLTERRA RESORT
COMMUNITY DEVELOPMENT DISTRICT***

Agenda Package

Regular Meeting

Date & Time:

Tuesday

November 27, 2018

10:00 am

Location:

Solterra Resort

Amenity Center

5200 Oakmount Blvd.

Davenport, Florida

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

Solterra Resort Community Development District

Development Planning and Financing Group

[X] 250 International Parkway, Suite 280
Lake Mary, Florida 32746
321-263-0132 Ext. 4205

[] 15310 Amberly Drive, Suite 175
Tampa, Florida 33647
813-374-9105

November 27, 2018

Solterra Resort Community Development District

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Solterra Community Development District is scheduled for **Tuesday, November 27, 2018 at 10:00 a.m.** at the Solterra Resort Amenities Center, 5200 Oakmont Boulevard, Davenport, Florida.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,

Patricia Comings-Thibault

Patricia Comings-Thibault
District Manager

Cc: District Attorney
District Engineer
DPFG

SOLTERRA RESORT COMMUNITY DEVELOPMENT DISTRICT

Date of Meeting: **Tuesday, November 27, 2018**
Time: 10:00 AM
Location: Solterra Resort Amenities Center
5200 Oakmont Boulevard
Davenport, Florida 33837

Dial –in Number: 712-775-7031
Guest Access Code: 109-516-380

Agenda**I. Roll Call****II. Elections FY 2018**

- A. Consideration of Resolution **2019-01** Certifying the Results of the
Landowners Election Exhibit 1
- B. Oath of Office and Form 1 Exhibit 2
- C. Consideration of Resolution **2019-02** A Designation of Officers Exhibit 3

III. Audience Comments (Limited to three minutes on agenda items)**IV. Vendor Reports**

- A. Aquatic Systems Exhibit 4
- B. DPFG Operations Report Exhibit 5

V. Administrative Items

- A. Approval of Minutes of September 27, 2018 Meeting Exhibit 6
- B. Acceptance of Unaudited September 2018 Financial Statements Exhibit 7

VI. Consent Agenda

- A. Ratification of Duke Energy Lighting Installation Exhibit 8
Estimated Monthly Rental - \$1,064.44
Deposit - \$2,129
Contribution in Aid of Construction - \$14,840.04
- B. Ratification of J.W. Appliance A/C/ Repair Proposal - \$3,250 Exhibit 9
- C. Ratification of Yellowstone Waterfall Motor and Fiberglass Vac
Pack Repair Proposals - \$1,445.78 Exhibit 10

VII. Business Matters

- A. Radar for District Discussion Exhibit 11
➤ Proposed Traffic Control Resolution
➤ Proposed Traffic Control Agreement
- B. Presentation of Palm Tree Disease Report Exhibit 12
- C. Consideration of Evergreen Lifestyles Management Proposal Exhibit 13
Total - \$6856.92
➤ Paint Interior of Men's and Women's Bathrooms - \$ 965
➤ Install Concrete Footings for 6 Park Benches - \$240 per
Bench. Total - \$1,440
➤ Repair Outside and Inside Walls of Dumpster Enclosure -
\$2,390
➤ Paint Concrete Entry at Outside Bathroom - \$ 410
➤ Repair Light Fixtures and Replace Junction Box -\$88 per
fixture 13 fixtures total. Total - \$1,144.

VIII. Audience Comments (New Business)

IX. Staff Reports

- A. Manager
- B. District Counsel
- C. Amenity Manager

X. Supervisors Requests

XI. Adjournment

EXHIBIT 1

RESOLUTION 2019- 01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF SOLTERRA RESORT COMMUNITY DEVELOPMENT DISTRICT CANVASSING AND CERTIFYING THE RESULTS OF THE LANDOWNERS ELECTION OF SUPERVISORS HELD PURSUANT TO SECTION 190.006(2), FLORIDA STATUTES, ADDRESSING SEAT NUMBER DESIGNATIONS ON THE BOARD OF SUPERVISORS, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Solterra Resort Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

WHEREAS, pursuant to Section 190.006(2), Florida Statutes, a landowners meeting is required to be held within 90 days of the District’s creation and every two years following the creation of the District for the purpose of electing supervisors of the District; and

WHEREAS, following proper publication and notice thereof, on November 27, 2018, the owners of land within the District held a meeting for the purpose of electing supervisors to the District’s Board of Supervisors (“Board”); and

WHEREAS, at the November 27, 2018 meeting, the below recited persons were duly elected by virtue of the votes cast in their respective favor; and

WHEREAS, the Board, by means of this Resolution, desires to canvas the votes, declare and certify the results of the landowner’s election, and announce the Board Members, seat number designations on the Board.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF SOLTERRA RESORT COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The recitals as stated above are true and correct and by this reference are incorporated into and form a material part of this Resolution.

SECTION 2. The following persons are found, certified, and declared to have been duly elected as Supervisors of and for the District, having been elected by the votes cast in their favor as shown below:

| | | |
|-------|-------------|----------|
| _____ | _____ Votes | Seat # 3 |
| _____ | _____ Votes | Seat # 4 |
| _____ | _____ Votes | Seat # 5 |

SECTION 3. Said terms of office commence on November 27, 2018.

SECTION 4. If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect. To the extent the provisions of this Resolution conflict with the provisions of any other resolution of the District, the provisions of this Resolution shall prevail.

PASSED AND ADOPTED this 27th day of November, 2018.

ATTEST:

**SOLTERRA RESORT COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/ Assistant Secretary
Print Name: _____

Chair/ Vice Chair
Print Name: _____

EXHIBIT 2

Oath of Office

I, _____, a resident of the State of Florida and citizen of the United States of America, and being a Supervisor of the Solterra Resort Community Development District and a recipient of public funds on behalf of the District, do hereby solemnly swear or affirm that I will support the Constitution of the United States and the Constitution of the State of Florida, and will faithfully, honestly and impartially discharge the duties devolving upon me in the office of Supervisor of the Solterra Resort Community Development District, Polk County, Florida.

Print Name

Signature

Date

Sworn to (or affirmed) before me this 27th day of November, 2018 by
_____ whose signature appears hereinabove.

Notary Public State of Florida

Print Name

My Commission expires _____

Personally known _____ or produced identification _____

Type of identification _____

FORM 1**STATEMENT OF
FINANCIAL INTERESTS****2017**Please print or type your name, mailing
address, agency name, and position below:**FOR OFFICE USE ONLY:**

LAST NAME -- FIRST NAME -- MIDDLE NAME :

MAILING ADDRESS :

CITY : ZIP : COUNTY :

NAME OF AGENCY :

NAME OF OFFICE OR POSITION HELD OR SOUGHT :

You are not limited to the space on the lines on this form. Attach additional sheets, if necessary.

CHECK ONLY IF ☐ CANDIDATE OR ☐ NEW EMPLOYEE OR APPOINTEE****** BOTH PARTS OF THIS SECTION MUST BE COMPLETED ********DISCLOSURE PERIOD:**

THIS STATEMENT REFLECTS YOUR FINANCIAL INTERESTS FOR THE PRECEDING TAX YEAR, WHETHER BASED ON A CALENDAR YEAR OR ON A FISCAL YEAR. PLEASE STATE BELOW WHETHER THIS STATEMENT IS FOR THE PRECEDING TAX YEAR ENDING EITHER (must check one):

☐ DECEMBER 31, 2017 OR ☐ SPECIFY TAX YEAR IF OTHER THAN THE CALENDAR YEAR: _____**MANNER OF CALCULATING REPORTABLE INTERESTS:**FILERS HAVE THE OPTION OF USING REPORTING THRESHOLDS THAT ARE ABSOLUTE DOLLAR VALUES, WHICH REQUIRES FEWER CALCULATIONS, OR USING COMPARATIVE THRESHOLDS, WHICH ARE USUALLY BASED ON PERCENTAGE VALUES (see instructions for further details). CHECK THE ONE YOU ARE USING (**must check one**):☐ **COMPARATIVE (PERCENTAGE) THRESHOLDS** OR ☐ **DOLLAR VALUE THRESHOLDS****PART A -- PRIMARY SOURCES OF INCOME** [Major sources of income to the reporting person - See instructions]

(If you have nothing to report, write "none" or "n/a")

| NAME OF SOURCE OF INCOME | SOURCE'S ADDRESS | DESCRIPTION OF THE SOURCE'S PRINCIPAL BUSINESS ACTIVITY |
|-----------------------------|---------------------|--|
| | | |
| | | |
| | | |
| | | |

PART B -- SECONDARY SOURCES OF INCOME

[Major customers, clients, and other sources of income to businesses owned by the reporting person - See instructions]

(If you have nothing to report, write "none" or "n/a")

| NAME OF BUSINESS ENTITY | NAME OF MAJOR SOURCES OF BUSINESS' INCOME | ADDRESS OF SOURCE | PRINCIPAL BUSINESS ACTIVITY OF SOURCE |
|----------------------------|--|----------------------|--|
| | | | |
| | | | |
| | | | |

PART C -- REAL PROPERTY [Land, buildings owned by the reporting person - See instructions]

(If you have nothing to report, write "none" or "n/a")

| |
|--|
| |
| |
| |

FILING INSTRUCTIONS for when
and where to file this form are
located at the bottom of page 2.**INSTRUCTIONS** on who must file
this form and how to fill it out
begin on page 3.

PART D — INTANGIBLE PERSONAL PROPERTY [Stocks, bonds, certificates of deposit, etc. - See instructions]
(If you have nothing to report, write "none" or "n/a")

| TYPE OF INTANGIBLE | BUSINESS ENTITY TO WHICH THE PROPERTY RELATES |
|--------------------|---|
| | |
| | |

PART E — LIABILITIES [Major debts - See instructions]
(If you have nothing to report, write "none" or "n/a")

| NAME OF CREDITOR | ADDRESS OF CREDITOR |
|------------------|---------------------|
| | |
| | |

PART F — INTERESTS IN SPECIFIED BUSINESSES [Ownership or positions in certain types of businesses - See instructions]
(If you have nothing to report, write "none" or "n/a")

| | BUSINESS ENTITY # 1 | BUSINESS ENTITY # 2 |
|---|---------------------|---------------------|
| NAME OF BUSINESS ENTITY | | |
| ADDRESS OF BUSINESS ENTITY | | |
| PRINCIPAL BUSINESS ACTIVITY | | |
| POSITION HELD WITH ENTITY | | |
| I OWN MORE THAN A 5% INTEREST IN THE BUSINESS | | |
| NATURE OF MY OWNERSHIP INTEREST | | |

PART G — TRAINING

For **elected municipal officers** required to complete annual ethics training pursuant to section 112.3142, F.S.

☐ **I CERTIFY THAT I HAVE COMPLETED THE REQUIRED TRAINING.**

IF ANY OF PARTS A THROUGH G ARE CONTINUED ON A SEPARATE SHEET, PLEASE CHECK HERE ☐

SIGNATURE OF FILER:

Signature:

Date Signed:

CPA or ATTORNEY SIGNATURE ONLY

If a certified public accountant licensed under Chapter 473, or attorney in good standing with the Florida Bar prepared this form for you, he or she must complete the following statement:

I, _____, prepared the CE Form 1 in accordance with Section 112.3145, Florida Statutes, and the instructions to the form. Upon my reasonable knowledge and belief, the disclosure herein is true and correct.

CPA/Attorney Signature: _____

Date Signed: _____

FILING INSTRUCTIONS:

If you were mailed the form by the Commission on Ethics or a County Supervisor of Elections for your annual disclosure filing, return the form to that location. To determine what category your position falls under, see page 3 of instructions.

Local officers/employees file with the Supervisor of Elections of the county in which they permanently reside. (If you do not permanently reside in Florida, file with the Supervisor of the county where your agency has its headquarters.) Form 1 filers who file with the Supervisor of Elections may file by mail or email. Contact your Supervisor of Elections for the mailing address or email address to use. Do not email your form to the Commission on Ethics, it will be returned.

State officers or specified state employees who file with the Commission on Ethics may file by mail or email. To file by mail, send the completed form to P.O. Drawer 15709, Tallahassee, FL 32317-5709; physical address: 325 John Knox Rd, Bldg E, Ste 200, Tallahassee, FL 32303. To file with the Commission by email, scan your completed form and any attachments as a pdf (do not use any other format) and send it to CEForm1@leg.state.fl.us. Do not file by both mail and email. Choose only one filing method. Form 6s will not be accepted via email.

Candidates file this form together with their filing papers.

MULTIPLE FILING UNNECESSARY: A candidate who files a Form 1 with a qualifying officer is not required to file with the Commission or Supervisor of Elections.

WHEN TO FILE: Initially, each local officer/employee, state officer, and specified state employee must file **within 30 days** of the date of his or her appointment or of the beginning of employment. Appointees who must be confirmed by the Senate must file prior to confirmation, even if that is less than 30 days from the date of their appointment.

Candidates must file at the same time they file their qualifying papers.

Thereafter, file by July 1 following each calendar year in which they hold their positions.

Finally, file a final disclosure form (Form 1F) within 60 days of leaving office or employment. Filing a CE Form 1F (Final Statement of Financial Interests) does not relieve the filer of filing a CE Form 1 if the filer was in his or her position on December 31, 2017.

NOTICE

Annual Statements of Financial Interests are due July 1. If the annual form is not filed or postmarked by September 1, an automatic fine of \$25 for each day late will be imposed, up to a maximum penalty of \$1,500. Failure to file also can result in removal from public office or employment. [s. 112.3145, F.S.]

In addition, failure to make any required disclosure constitutes grounds for and may be punished by one or more of the following: disqualification from being on the ballot, impeachment, removal or suspension from office or employment, demotion, reduction in salary, reprimand, or a civil penalty not exceeding \$10,000. [s. 112.317, F.S.]

WHO MUST FILE FORM 1:

1) Elected public officials not serving in a political subdivision of the state and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.

2) Appointed members of each board, commission, authority, or council having statewide jurisdiction, excluding members of solely advisory bodies, but including judicial nominating commission members; Directors of Enterprise Florida, Scripps Florida Funding Corporation, and Career Source Florida; and members of the Council on the Social Status of Black Men and Boys; the Executive Director, Governors, and senior managers of Citizens Property Insurance Corporation; Governors and senior managers of Florida Workers' Compensation Joint Underwriting Association; board members of the Northeast Fla. Regional Transportation Commission; board members of Triumph Gulf Coast, Inc; board members of Florida Is For Veterans, Inc.; and members of the Technology Advisory Council within the Agency for State Technology.

3) The Commissioner of Education, members of the State Board of Education, the Board of Governors, the local Boards of Trustees and Presidents of state universities, and the Florida Prepaid College Board.

4) Persons elected to office in any political subdivision (such as municipalities, counties, and special districts) and any person appointed to fill a vacancy in such office, unless required to file Form 6.

5) Appointed members of the following boards, councils, commissions, authorities, or other bodies of county, municipality, school district, independent special district, or other political subdivision: the governing body of the subdivision; community college or junior college district boards of trustees; boards having the power to enforce local code provisions; boards of adjustment; community redevelopment agencies; planning or zoning boards having the power to recommend, create, or modify land planning or zoning within a political subdivision, except for citizen advisory committees, technical coordinating committees, and similar groups who only have the power to make recommendations to planning or zoning boards, and except for representatives of a military installation acting on behalf of all military installations within that jurisdiction; pension or retirement boards empowered to invest pension or retirement funds or determine entitlement to or amount of pensions or other retirement benefits.

6) Any appointed member of a local government board who is required to file a statement of financial interests by the appointing authority or the enabling legislation, ordinance, or resolution creating the board.

7) Persons holding any of these positions in local government: mayor; county or city manager; chief administrative employee or finance

director of a county, municipality, or other political subdivision; county or municipal attorney; chief county or municipal building inspector; county or municipal water resources coordinator; county or municipal pollution control director; county or municipal environmental control director; county or municipal administrator with power to grant or deny a land development permit; chief of police; fire chief; municipal clerk; appointed district school superintendent; community college president; district medical examiner; purchasing agent (regardless of title) having the authority to make any purchase exceeding \$20,000 for the local governmental unit.

8) Officers and employees of entities serving as chief administrative officer of a political subdivision.

9) Members of governing boards of charter schools operated by a city or other public entity.

10) Employees in the office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.

11) The following positions in each state department, commission, board, or council: Secretary, Assistant or Deputy Secretary, Executive Director, Assistant or Deputy Executive Director, and anyone having the power normally conferred upon such persons, regardless of title.

12) The following positions in each state department or division: Director, Assistant or Deputy Director, Bureau Chief, Assistant Bureau Chief, and any person having the power normally conferred upon such persons, regardless of title.

13) Assistant State Attorneys, Assistant Public Defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel, Public Counsel, full-time state employees serving as counsel or assistant counsel to a state agency, administrative law judges, and hearing officers.

14) The Superintendent or Director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.

15) State agency Business Managers, Finance and Accounting Directors, Personnel Officers, Grant Coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding \$20,000.

16) The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.

INSTRUCTIONS FOR COMPLETING FORM 1:

INTRODUCTORY INFORMATION (Top of Form): If your name, mailing address, public agency, and position are already printed on the form, you do not need to provide this information unless it should be changed. To change any of this information, write the correct information on the form, and contact your agency's financial disclosure coordinator. You can find your coordinator on the Commission on Ethics website: www.ethics.state.fl.us.

NAME OF AGENCY: The name of the governmental unit which you serve or served, by which you are or were employed, or for which you are a candidate.

OFFICE OR POSITION HELD OR SOUGHT: The title of the office or position you hold, are seeking, or held during the disclosure period even if you have since left that position. If you are a candidate for office or are a new employee or appointee, check the appropriate box.

PUBLIC RECORD: The disclosure form and everything attached to it is a public record. Your Social Security Number is not required and you should redact it from any documents you file. If you are an active or former officer or employee listed in Section 119.071, F.S., whose home address is exempt from disclosure, the Commission will maintain that confidentiality if you submit a written request.

DISCLOSURE PERIOD: The tax year for most individuals is the calendar year (January 1 through December 31). If that is the case for you, then your financial interests should be reported for the calendar year 2017; check that box. If you file your IRS tax return based on a tax year that is not the calendar year, you should specify the dates of your tax year in this portion of the form and check the appropriate box. This is the "disclosure period" for your report.

MANNER OF CALCULATING REPORTABLE INTEREST

Filers have the option of reporting based on either thresholds that are comparative (usually, based on percentage values) or thresholds that are based on absolute dollar values. The instructions on the following pages specifically describe the different thresholds. Check the box that reflects the choice you have made. You must use the type of threshold you have chosen for each part of the form. In other words, if you choose to report based on absolute dollar value thresholds, you cannot use a percentage threshold on any part of the form.

IF YOU HAVE CHOSEN DOLLAR VALUE THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose the amount of income received, and you need not list your public salary from serving in the position(s) which requires you to file this form. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded \$2,500 of gross income received by you in your own name or by any other person for your use or benefit.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

- If you were employed by a company that manufactures computers and received more than \$2,500, list the name of the company, its address, and its principal business activity (computer manufacturing).
- If you were a partner in a law firm and your distributive share of partnership gross income exceeded \$2,500, list the name of the firm, its address, and its principal business activity (practice of law).
- If you were the sole proprietor of a retail gift business and your gross income from the business exceeded \$2,500, list the name of the business, its address, and its principal business activity (retail gift sales).
- If you received income from investments in stocks and bonds, list each individual company from which you derived more than \$2,500. Do not aggregate all of your investment income.
- If more than \$2,500 of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.
- If more than \$2,500 of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(b)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A "Primary Sources of Income," if it meets the reporting threshold. You will not have anything to report unless, during the disclosure period:

- (1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of

a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and,**

- (2) You received more than \$5,000 of your gross income during the disclosure period from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

- You are the sole proprietor of a dry cleaning business, from which you received more than \$5,000. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).
- You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the above thresholds. List each tenant of the mall that provided more than 10% of the partnership's gross income and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more current appraisal.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(b)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than \$10,000 and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you, Deferred Retirement Option Program (DRO) accounts, the Florida Prepaid College Plan, and bank accounts. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CDs and savings accounts with the same bank. Property owned as tenants by the entirety or as joint tenants with right of survivorship should be valued at 100%. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number found on the lease document).

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed more than \$10,000 at any time during the disclosure period. The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. You are not required to list the amount of any debt. You do not have to disclose credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, then it is not a contingent liability.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145(5), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies; utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with the types of businesses listed above. You must make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

(End of Dollar Value Thresholds Instructions.)

IF YOU HAVE CHOSEN COMPARATIVE (PERCENTAGE) THRESHOLDS THE FOLLOWING INSTRUCTIONS APPLY

PART A — PRIMARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)1, F.S.]

Part A is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose the amount of income received, and you need not list your public salary received from serving in the position(s) which requires you to file this form, but this amount should be included when calculating your gross income for the disclosure period. The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should include all of that income when calculating your gross income and disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded 5% of the gross income received by you in your own name or by any other person for your benefit or use during the disclosure period.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony, but not child support.

Examples:

— If you were employed by a company that manufactures computers and received more than 5% of your gross income from the company, list the name of the company, its address, and its principal business activity (computer manufacturing).

— If you were a partner in a law firm and your distributive share of partnership gross income exceeded 5% of your gross income, then list the name of the firm, its address, and its principal business activity (practice of law).

— If you were the sole proprietor of a retail gift business and your gross income from the business exceeded 5% of your total gross income, list the name of the business, its address, and its principal business activity (retail gift sales).

— If you received income from investments in stocks and bonds, list each individual company from which you derived

more than 5% of your gross income. Do not aggregate all of your investment income.

— If more than 5% of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address, and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.

— If more than 5% of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

PART B — SECONDARY SOURCES OF INCOME

[Required by s. 112.3145(3)(a)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in Part A, "Primary Sources of Income," if it meets the reporting threshold. You will **not** have anything to report **unless** during the disclosure period:

(1) You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and**,

(2) You received more than 10% of your gross income from that business entity; **and**,

(3) You received more than \$1,500 in gross income from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

- You are the sole proprietor of a dry cleaning business, from which you received more than 10% of your gross income—an amount that was more than \$1,500. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).
- You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the thresholds listed above. You should list each tenant of the mall that provided more than 10% of the partnership's gross income, and the tenant's address and principal business activity.

PART C — REAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes, if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more current appraisal.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

PART D — INTANGIBLE PERSONAL PROPERTY

[Required by s. 112.3145(3)(a)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than 10% of your total assets, and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you, Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CD's and savings accounts with the same bank.

Calculations: To determine whether the intangible property exceeds 10% of your total assets, total the fair market value of all of your assets (including real property, intangible property, and tangible personal property such as jewelry, furniture, etc.). When making this calculation, do not subtract any liabilities (debts) that may relate to the property. Multiply the total figure by 10% to arrive at the disclosure threshold. List only the intangibles that exceed this threshold amount. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number which can be found on the lease document). Property that is only jointly owned property should be valued according to the percentage of your joint ownership. Property owned as tenants by the entirety or as joint tenants with right of survivorship should be valued at 100%. None of your calculations or the value of the property have to be disclosed on the form.

Example: You own 50% of the stock of a small corporation that is worth \$100,000, the estimated fair market value of your home and other property (bank accounts, automobile, furniture, etc.) is \$200,000. As your total assets are worth \$250,000, you must disclose intangibles worth over \$25,000. Since the value of the stock exceeds this threshold, you should list "stock" and the name of the corporation. If your accounts with a particular bank exceed \$25,000, you should list "bank accounts" and bank's name.

PART E — LIABILITIES

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed any amount that, at any time during the disclosure period, exceeded your net worth. You are not required to list the amount of any debt or your net worth. You do not have to disclose: credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, it is not a contingent liability.

Calculations: To determine whether the debt exceeds your net worth, total all of your liabilities (including promissory notes, mortgages, credit card debts, judgments against you, etc.). The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. Subtract the sum total of your liabilities from the value of all your assets as calculated above for Part D. This is your "net worth." List each creditor to whom your debt exceeded this amount unless it is one of the types of indebtedness listed in the paragraph above (credit card and retail installment accounts, etc.). Joint liabilities with others for which you are "jointly and severally liable," meaning that you may be liable for either your part or the whole of the obligation, should be included in your calculations at 100% of the amount owed.

Example: You owe \$15,000 to a bank for student loans, \$5,000 for credit card debts, and \$60,000 (with spouse) to a savings and loan for a home mortgage. Your home (owned by you and your spouse) is worth \$80,000 and your other property is worth \$20,000. Since your net worth is \$20,000 (\$100,000 minus \$80,000), you must report only the name and address of the savings and loan.

PART F — INTERESTS IN SPECIFIED BUSINESSES

[Required by s. 112.3145, F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies; utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with, the types of businesses listed above. You are required to make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

PART G — TRAINING CERTIFICATION

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer whose service began before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

(End of Percentage Thresholds Instructions.)

EXHIBIT 3

RESOLUTION 2019-02

A RESOLUTION DESIGNATING OFFICERS OF THE
SOLTERRA RESORT COMMUNITY DEVELOPMENT
DISTRICT

WHEREAS, the Board of Supervisors of the Solterra Resort Community Development District at the business meeting held on November 27, 2018 desires to appoint the below recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
SUPERVISORS OF SOLTERRA RESORT COMMUNITY
DEVELOPMENT DISTRICT:

1. The following persons were appointed to the offices shown, to wit:

| | |
|----------------------------------|---------------------|
| _____ | Chairman |
| _____ | Vice Chairman |
| <u>Patricia Comings-Thibault</u> | Secretary |
| <u>Patricia Comings-Thibault</u> | Treasurer |
| <u>Maik Aagaard</u> | Assistant Treasurer |
| <u>Janet Johns</u> | Assistant Secretary |
| _____ | Assistant Secretary |
| _____ | Assistant Secretary |
| _____ | Assistant Secretary |

2. That this resolution supersedes all previous resolutions and motions designating, electing or appointing officers adopted by the Board of Supervisors of the Solterra Resort Community Development District and are hereby declared null and void.

Adopted this 27th day of November, 2018.

Chairman

Secretary

EXHIBIT 4

From: Alan Wilson [<mailto:Alan.Wilson@aquaticsystems.com>]

Sent: Tuesday, November 20, 2018 11:19 AM

To: Patricia Comings-Thibault

Cc: Gary Ribbink; Jessica Jones

Subject: Solterra Resort CDD

Good Afternoon Patricia,

Attached is your November management report. We have been working very hard on sites 1,3,4 to get all of the torpedo grass and any other invasive species under control. This summer has created some challenges with accessibility issues due to high water and excessive rain. We have continued to treat and add extra visits to help combat these issues. Yesterday we were able to treat the majority of site 1, all of site 3, everything accessible in site 4, and all of site 6. The results should be seen by the end of the month. I was planning to conduct the site survey and picture report at the end of November so you can see the progress we have made this month. In order to help us gain better access to several sites we are purchasing a new light weight boat that can be carried and launched in several sites where our conventional boats will not work. We have a second visit scheduled for next week to treat the additional sites on property as well as retreat sites 1 and 4 as necessary. We will have all torpedo grass and any other invasive/non native species treated by the first half of December at the latest. I will continue to update you on our progress and please feel free to reach out to me with any questions!

Thank You,
Alan Wilson
Service Manager
Winter Garden Division
Aquatic Systems Inc.



Solterra Resort

Waterway Inspection Report

Reason for Inspection: Routine Scheduled

Inspection Date: 10/15/2018

Prepared for:

Winter Garden Office

Prepared by:

Jessica Jones, Account Representative

Aquatic Systems, Inc. - Sanford Field Office

Corporate Headquarters

2100 N.W. 33rd Street, Pompano Beach, FL 33069

1-800-432-4302

Site: 9



Comments: Site looks good
Watermeal present. treated 10/17

Site:



Comments: Normal growth observed

Site: 7



Comments: Site looks good



Site: 6



Comments: Normal growth observed
Cattail and TG new growth



Solterra Resort Waterway Inspection Report 10/15/2018

Site: 4



Comments: Requires attention

Grasses. treated 10/17

Site: 3



Comments: Requires attention

Grasses and Duckweed. Treated 10/17

Solterra Resort Waterway Inspection Report

10/15/2018

Site: 5



Comments: Treatment in progress
continuing to make progress spraying back cattails

Site: 2



Comments: Normal growth observed
small amount of algae on south shoreline

Solterra Resort Waterway Inspection Report | 10/15/2018

Site: 1



Comments: Requires attention

Grasses and Duckweed. treated 10/8 and 10/17.

Management Summary

Sites 1,3,4 are scheduled for two treatments in November. 11/19 and 11/29.

Recommendations/Action Items

Water levels are dropping making access to problem areas easier and treatments more effective. Two visits will be performed in November and December to rid sites of all torpedograss remaining.



EXHIBIT 5

SOLTERRA

COMMUNITY DEVELOPMENT DISTRICT



October 2018

SUMMARY

- Inspection date: October 17th, 2018
- Solterra Resort exhibits a strong landscape performance. Even with less rain, fertility and growth do not appear affected.
- Sod enhancements along Blvd established well. Some grasses along Blvd need trimming away from sidewalks. Yellowstone will address grass trimmings in November.
- Viburnum hedges to be pruned/detailed in the coming week.

SUMMARY CONTINUED

- **A small pine tree was struck by a vehicle along Pine tree trail that needs to be removed.**
- **A tire mark on the turf at the guard shack is accompanied with a crack in the sidewalk. A broken sprinkler head in this area was reported by the guard on duty.**
- **One common theme throughout resort is low mulch.**

ENTRANCE



- ▶ There is a reported broken sprinkler head in this area.

GRASSES TO BE TRIMMED



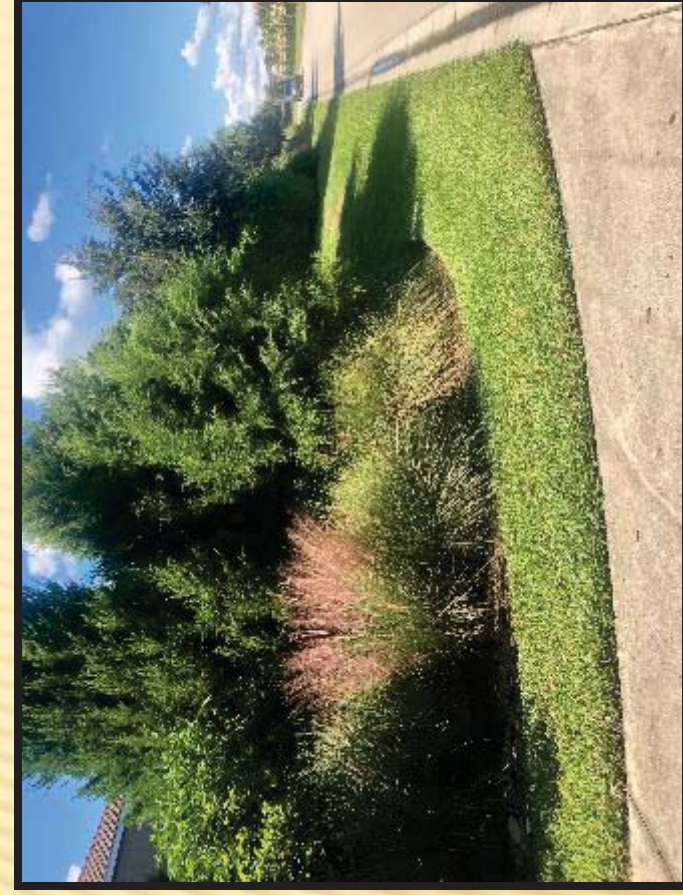
VIBERNUM TRIMMING TO BE DONE



PLANT PERFORMANCE



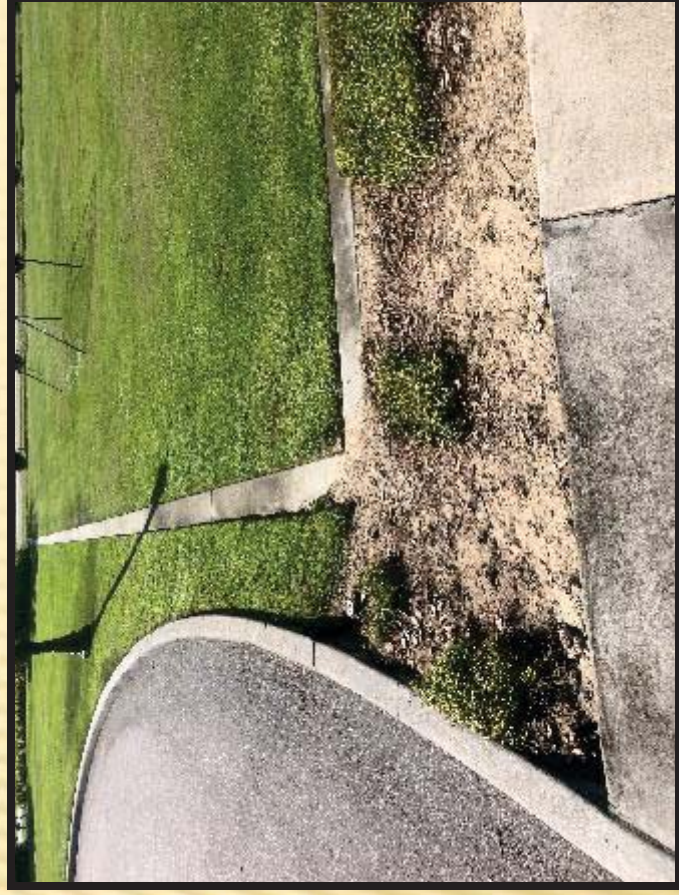
TRIMMING ITEMS



AMENITY PERFORMANCE



TRAFFIC AREAS BY ARCHWAY AND POOL PUMP

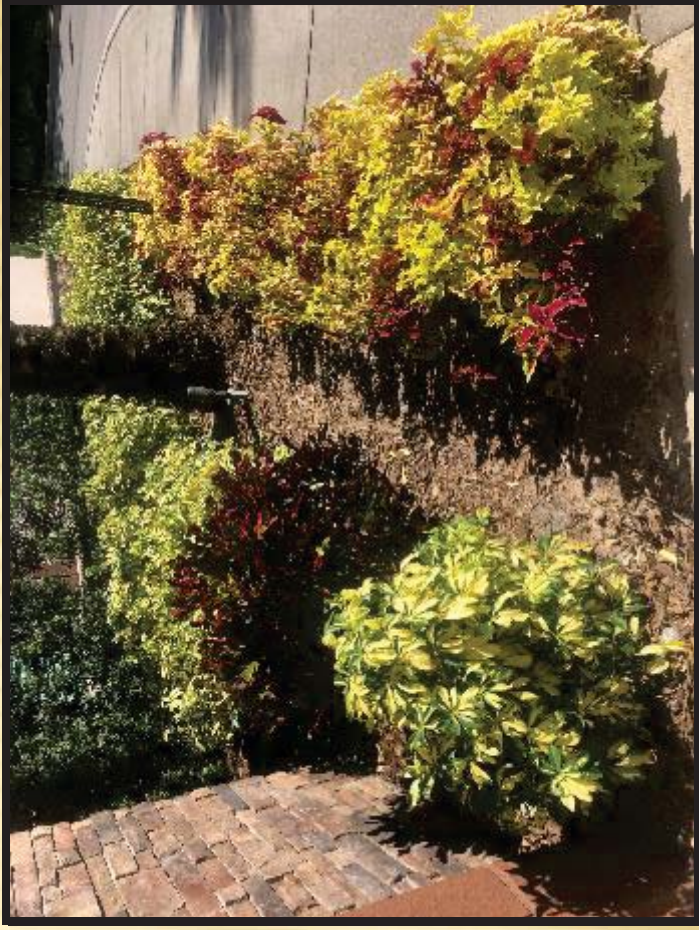


SHOWER STATION BY PUMP

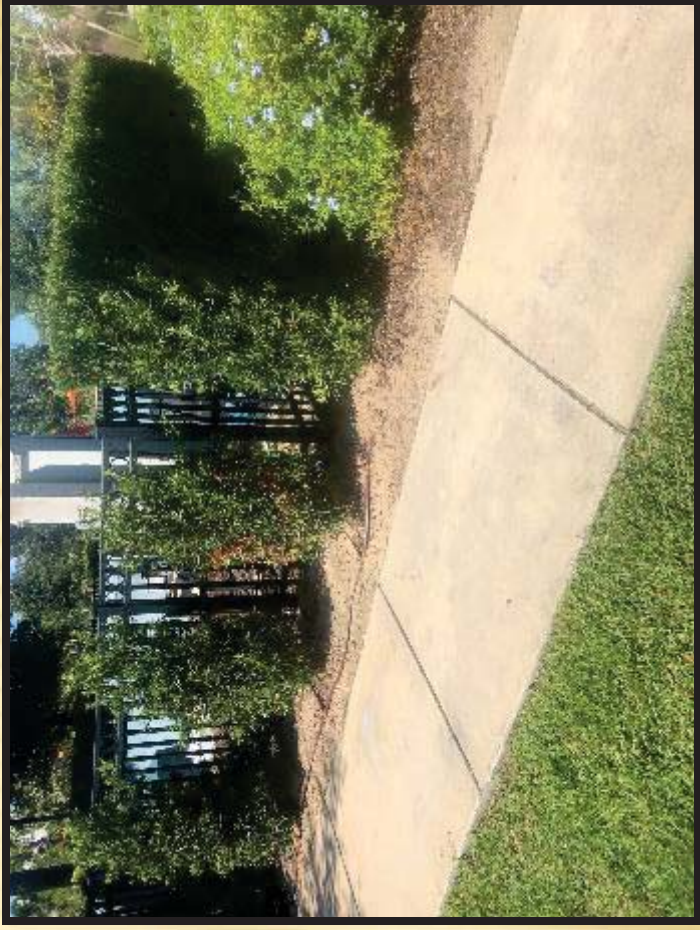


- Shower needs inspected for possible leak

GOOD ANNUALS, LOW MULCH



VIBERNUM & MULCH TO BE ADDED



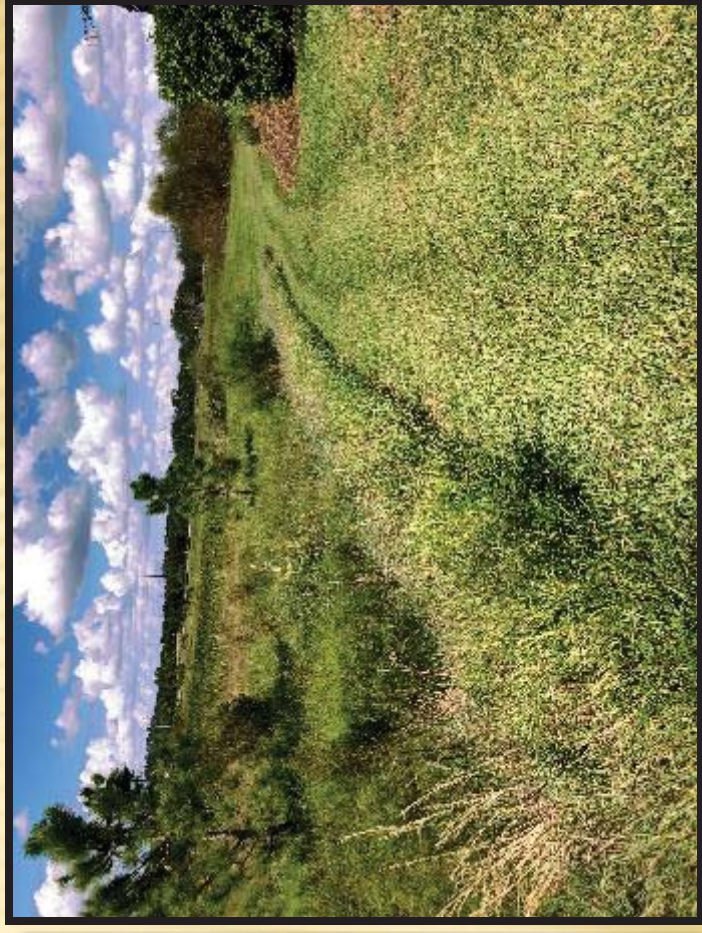
PHASE 2 ROUNDABOUT SIGNS DOWN



POND 5 CLEAN WITH SOME WEEDS NEAR BANK



POND 1 AREA



- Yellowstone to mow one more pass to help encroaching weeds.

POND 9



CONSTRUCTION IN PHASE 2 IRRIGATION WORK



SOLTERRA - AMENITY CENTER GRADE SHEET

October 2018

| LANDSCAPE MAINTENANCE | MAXIMUM VALUE | MONTHLY SCORE | SEP | AUG | JUL | Comments |
|---|---------------|---------------|-----|-----|-----|----------|
| TURF MOW (grass height, patterns changed, free of grass clumps and landscape debris) | 5 | 5 | | | | |
| TURF FERTILITY (dead/browning grass, nutrient levels tested 2 x yearly, fertilizer streaking) | 15 | 13 | | | | |
| TURF EDGING (sidewalks, curbs, pathways, and other paved surfaces, no discharge, no irregular lines) | 5 | 5 | | | | |
| WEED CONTROL - TURF AREAS (reasonably free of weeds) | 10 | 8 | | | | |
| TURF INSECT/DISEASE CONTROL (monitor for pests, disease, fungus) | 10 | 9 | | | | |
| PLANT FERTILITY (dead/browning shrub, shrubbery shaping, rejuvenation pruning vs tabletop, yellowing) | 5 | 4 | | | | |
| WEED CONTROL - BED AREAS (reasonably free of weeds) | 10 | 9 | | | | |
| PLANT BED INSECT/DISEASE CONTROL (monitor for pests, disease, fungus) | 10 | 9 | | | | |
| PRUNING & TREE TRIMMING (15 feet over roadways, 8 feet sidewalks and elsewhere) | 10 | 8 | | | | |
| CLEANLINESS (debris free, leaf litter, landscape debris) | 10 | 9 | | | | |
| MULCHING (distributed appropriately, bare areas, recommended is 3") | 5 | 3 | | | | |
| WATER/IRRIGATION MANAGEMENT | 15 | 14 | | | | |
| PRIOR MAINTENANCE ITEMS ADDRESSED | 5 | 5 | | | | |
| SEASONAL COLOR/PERENNIAL MAINTENANCE | | | | | | |
| VIGOR/APPEARANCE | 10 | 9 | | | | |
| INSECT/DISEASE CONTROL | 10 | 9 | | | | |
| DEADHEADING/PRUNING | 10 | 9 | | | | |
| MAXIMUM VALUE | 145 | 128 | 0 | 0 | 0 | |
| | | 88% | 0% | 0% | 0% | |

DATE OF INSPECTION

17-Oct-18

SOLTERRA - CDD GRADE SHEET

October 2018

| LANDSCAPE MAINTENANCE | MAXIMUM VALUE | MONTHLY SCORE | SEP | AUG | JUL | Comments |
|--|---------------|---------------|-----|-----|-----|----------|
| TURF MOW (grass height, patterns changed, free of grass clumps and landscape debris) | 5 | 5 | | | | |
| TURF FERTILITY (dead/browning grass, nutrient levels tested 2 x yearly, fertilizer streaking) | 15 | 13 | | | | |
| TURF EDGING (sidewalks, curbs, pathways, and other paved surfaces, no discharge, no irregular lines) | 5 | 5 | | | | |
| WEED CONTROL - TURF AREAS (reasonably free of weeds) | 10 | 9 | | | | |
| TURF INSECT/DISEASE CONTROL (monitor for pests, disease, fungus) | 10 | 9 | | | | |
| PLANT FERTILITY (dead/browning shrub, shrubby shaping, rejuvenation pruning vs tabletop, yellowing) | 5 | 3 | | | | |
| WEED CONTROL - BED AREAS (reasonably free of weeds) | 10 | 9 | | | | |
| PLANT BED INSECT/DISEASE CONTROL (monitor for pests, disease, fungus) | 10 | 9 | | | | |
| PRUNING & TREE TRIMMING (15 feet over roadways, 8 feet sidewalks and elsewhere) | 10 | 8 | | | | |
| CLEANLINESS (debris free, leaf litter, landscape debris) | 10 | 9 | | | | |
| MULCHING (distributed appropriately, bare areas, recommended is 3") | 5 | 4 | | | | |
| WATER/IRRIGATION MANAGEMENT | 15 | 15 | | | | |
| PRIOR MAINTENANCE ITEMS ADDRESSED | 5 | 5 | | | | |
| SEASONAL COLOR/PERENNIAL MAINTENANCE | | | | | | |
| VIGOR/APPEARANCE | 10 | 9 | | | | |
| INSECT/DISEASE CONTROL | 10 | 9 | | | | |
| DEADHEADING/PRUNING | 10 | 9 | | | | |
| MAXIMUM VALUE | 145 | 130 | 0 | 0 | 0 | |

90% 0% 0%

DATE OF INSPECTION

17-Oct-18

SOLTERRA - Phase 2 GRADE SHEET

October 2018

| LANDSCAPE MAINTENANCE | MAXIMUM VALUE | MONTHLY SCORE | SEP | AUG | JUL | Comments |
|---|---------------|---------------|-----|-----|-----|----------|
| TURF MOW (grass height, patterns changed, free of grass clumps and landscape debris) | 5 | 5 | | | | |
| TURF FERTILITY (dead/browning grass, nutrient levels tested 2 x yearly, fertilizer streaking) | 15 | 14 | | | | |
| TURF EDGING (sidewalks, curbs, pathways, and other paved surfaces, no discharge, no irregular lines) | 5 | 5 | | | | |
| WEED CONTROL - TURF AREAS (reasonably free of weeds) | 10 | 9 | | | | |
| TURF INSECT/DISEASE CONTROL (monitor for pests, disease, fungus) | 10 | 9 | | | | |
| PLANT FERTILITY (dead/browning shrub, shrubbery shaping, rejuvenation pruning vs tabletop, yellowing) | 5 | 4 | | | | |
| WEED CONTROL - BED AREAS (reasonably free of weeds) | 10 | 9 | | | | |
| PLANT BED INSECT/DISEASE CONTROL (monitor for pests, disease, fungus) | 10 | 9 | | | | |
| PRUNING & TREE TRIMMING (15 feet over roadways, 8 feet sidewalks and elsewhere) | 10 | 10 | | | | |
| CLEANLINESS (debris free, leaf litter, landscape debris) | 10 | 9 | | | | |
| MULCHING (distributed appropriately, bare areas, recommended is 3") | 5 | 4 | | | | |
| WATER/IRRIGATION MANAGEMENT | 15 | 15 | | | | |
| PRIOR MAINTENANCE ITEMS ADDRESSED | 5 | 5 | | | | |
| SEASONAL COLOR/PERENNIAL MAINTENANCE | | | | | | |
| VIGOR/APPEARANCE | 10 | 9 | | | | |
| INSECT/DISEASE CONTROL | 10 | 9 | | | | |
| DEADHEADING/PRUNING | 10 | 9 | | | | |
| MAXIMUM VALUE | 145 | 134 | 0 | 0 | 0 | 0 |

92% 0% 0% 0%

DATE OF INSPECTION

17-Oct-18

EXHIBIT 6

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**MINUTES OF MEETING
SOLTERRA RESORT
COMMUNITY DEVELOPMENT DISTRICT**

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The Regular Meeting of the Board of Supervisors of the Solterra Resort Community Development District was held on Thursday, September 27, 2018 at 10:00 a.m. at the Solterra Resort Amenities Center, 5200 Oakmont Boulevard, Davenport, Florida 33837.

FIRST ORDER OF BUSINESS – Roll Call

Ms. Comings-Thibault called the meeting to order and conducted roll call.

Present and constituting a quorum were:

| | |
|---------------|---|
| Greg Meath | Board Supervisor, Vice Chairman |
| Candice Smith | Board Supervisor, Assistant Secretary |
| Jon Seifel | Board Supervisor, Assistant Secretary |
| Brad Walker | Board Supervisor, Assistant Secretary (<i>joined in progress</i>) |

Also present were:

| | |
|---------------------------|-------------------------------|
| Patricia Comings-Thibault | District Manager, DPFPG, Inc. |
|---------------------------|-------------------------------|

The following is a summary of the discussions and actions taken at the September 27, 2018 Solterra Resort CDD Board of Supervisors meeting.

SECOND ORDER OF BUSINESS – Audience Comments (*limited to three minutes on agenda items*)

Ms. Comings-Thibault opened the floor for the audience to ask questions and to comment on agenda items. There being none, next item followed.

THIRD ORDER OF BUSINESS – Vendor Reports

Ms. Comings-Thibault presented the vendor reports that included the Aquatic Systems report (**Exhibit 1**), the DPFPG Operations Report (**Exhibit 2**), and the Evergreen report (**Exhibit 3**) to the Board for their review and consideration.

FOURTH ORDER OF BUSINESS – Administrative Items

Ms. Comings-Thibault presented the administrative items that included the minutes of the Board of Supervisors regular meeting held on August 23, 2018 (**Exhibit 4**) and the Unaudited August 2018 Financial Statements (**Exhibit 5**) to the Board for their review and consideration.

A. Exhibit 4: Approval of the Minutes of August 23, 2018 Meeting

On a MOTION by Mr. Meath, SECONDED by Mr. Walker, WITH ALL IN FAVOR, the Board approved the minutes of the Board of Supervisors regular meeting held on **August 23, 2018** for the Solterra Resort Community Development District.

B. Exhibit 5: Acceptance of the Unaudited August 2018 Financial Statements

On a MOTION by Mr. Meath, SECONDED by Mr. Walker, WITH ALL IN FAVOR, the Board accepted the Unaudited **August 2018** Financial Statements for the Solterra Resort Community Development District.

FIFTH ORDER OF BUSINESS – Business Matters

Ms. Comings-Thibault presented the business matters that included Chapter 170 & 197 Public Hearings on Debt Service Special Assessments, Presentation of Public Notice (**Exhibit 6**), Presentation of the Engineers Report (**Exhibit 7**) and the Assessment Report (**Exhibit 8**), Resolution 2018-13 (**Exhibit 9**), Bond Related Documents (**Exhibits 10-15**), Requisition #2 (**Exhibit 16**) and the Discussion of Construction Related Items. Ms. Comings-Thibault presented the public notice, engineer's report, and the assessment report(s) to the Board for their review and consideration and asked for questions or comments. Discussion ensued. After the discussion, the Board asked for questions or comments from the audience.

A. Chapter 170 & 197 Public Hearing on Debt Service Special Assessments

B. **Exhibit 6:** Presentation of Public Notice

➤ Open Public Hearing

On a MOTION by Mr. Meath, SECONDED by Mr. Walker, WITH ALL IN FAVOR, the Board opened the Public Hearing for the Solterra Resort Community Development District.

➤ **Exhibit 7:** Presentation of Engineer's Report

➤ **Exhibit 8:** Presentation of Assessment Report(s)

➤ Public Comment

There being none, next item followed.

➤ Equalization

➤ Close the Public Hearing

On a MOTION by Mr. Walker, SECONDED by Mr. Seifel, WITH ALL IN FAVOR, the Board closed the Public Hearing for the Solterra Resort Community Development District.

C. **Exhibit 9:** Consideration of Resolution 2018-13; Imposing 2018 Debt Assessments

On a MOTION by Mr. Meath, SECONDED by Ms. Smith, WITH ALL IN FAVOR, the Board adopted Resolution **2018-13**; Imposing 2018 Debt Assessments for the Solterra Resort Community Development District.

D. Consideration of Bond Related Documents

Ms. Comings-Thibault presented the Bond Related Documents that included the 2018 Acquisition Agreement (**Exhibit 10**), the 2018 Completion Agreement (**Exhibit 11**), the 2018 Collateral Agreement (**Exhibit 12**), the 2018 True-Up Agreement (**Exhibit 13**), the 2018 Declaration of Consent (**Exhibit 14**), and the 2018 Disclosure of Public Finance (**Exhibit 15**) to the Board for their review and consideration. Discussion ensued.

On a MOTION by Mr. Meath, SECONDED by Mr. Walker, WITH ALL IN FAVOR, the Board approved the Bond Related Documents in substantial form for the Solterra Resort Community Development District.

E. **Exhibit 16:** Consideration of Requisition #2 - \$3,290,406.96 – AK Oakmont, LLC

➤ Acquisition of Phase 2A2 Utilities - \$256,899.20

➤ Acquisition of Phase 2C1 Utilities - \$551,059.97

➤ Acquisition of Phase 2A2 Roadway & Drainage - \$276,729.34

- 84 ➤ Acquisition of Amenity Expansion - \$1,426,000.00
85 ➤ Developer Funded Construction Requests - \$779,718.45

86 On a MOTION by Ms. Smith, SECONDED by Mr. Walker, WITH ALL IN FAVOR, the Board approved
87 the acquisitions and developer funded construction requests listed in Requisition #2 for the total amount
88 of **\$3,290,406.96** subject to review of retainage amounts for the Solterra Resort Community Development
89 District.

90
91 **SIXTH ORDER OF BUSINESS – Consent Agenda**

92 Ms. Comings-Thibault presented the consent agenda items that included the Site Masters of
93 Florida Road Repair Proposal (**Exhibit 17**) and the Evergreen Lifestyles Management Proposal (**Exhibit**
94 **18**) to the Board for their review and consideration.

95 On a MOTION by Mr. Walker, SECONDED by Mr. Meath, WITH ALL IN FAVOR, the
96 Board approved the consent agenda items A & B for the Solterra Resort Community Development
97 District.

98
99 **SEVENTH ORDER OF BUSINESS – Audience Comments (New Business)**

100 Ms. Comings-Thibault opened the floor for the audience to ask questions and to comment on new
101 business. There being none, next item followed.

102
103 **EIGHTH ORDER OF BUSINESS – Staff Reports**

104 Ms. Comings-Thibault opened the floor for the district staff to present their reports and for the
105 supervisors to present their requests. Discussion ensued concerning Radar for Speed and Skype meetings.

106
107 **NINTH ORDER OF BUSINESS – Adjournment**

108 Ms. Comings-Thibault asked for final questions, comments, or corrections before concluding the
109 meeting. There being none, Ms. Smith made a motion to adjourn the meeting.

110 On a MOTION by Ms. Smith, SECONDED by Mr. Meath, WITH ALL IN FAVOR, the Board adjourned
111 the meeting for the Solterra Resort Community Development District.

112 **Each person who decides to appeal any decision made by the Board with respect to any matter*
113 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
114 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*
115

116 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
117 **meeting held on _____.**
118

Signature

Signature

Printed Name

Printed Name

120
121 **Title:** ☐ Secretary ☐ Assistant Secretary

Title: ☐ Chairman ☐ Vice Chairman

EXHIBIT 7

Solterra Resort Community Development District

Financial Statements
(Unaudited)

Period Ending
September 30, 2018

Solterra Resort CDD
Balance Sheet
September 30, 2018

| | <u>GF</u> | <u>DEBT SVC SERIES 2013</u> | <u>DEBT SVC SERIES 2014</u> | <u>CAPITAL PROJECTS</u> | <u>TOTAL</u> |
|---|------------------|---------------------------------|---------------------------------|-----------------------------|-------------------|
| <u>ASSETS:</u> | | | | | |
| CASH - Operating Account | \$ 20,724 | \$ - | \$ - | \$ 7 | \$ 20,731 |
| CASH - Debit Card | 966 | - | - | - | 966 |
| INVESTMENTS: | | | | | |
| REVENUE | - | 279,824 | 63,453 | - | 343,277 |
| RESERVE | - | 346,791 | 129,372 | - | 476,163 |
| 2013 ACQ./CONSTRUCTION | - | - | - | 4,625 | 4,625 |
| 2014 ACQ./CONSTRUCTION | - | - | - | 1,726 | 1,726 |
| ACCOUNTS RECEIVABLE | 5,494 | - | - | - | 5,494 |
| ASSESSMENTS RECEIVABLE-ON ROLL | - | - | - | - | - |
| ALLOWANCE FOR DOUBTFUL ACCOUNTS | (8,556) | - | - | - | (8,556) |
| RECEIVABLE-OFF ROLL (Pk. Square) | 11,431 | - | 8,098 | - | 19,529 |
| DEPOSITS -UTILITIES | 3,530 | - | - | - | 3,530 |
| PREPAID ITEMS | 1,106 | - | - | - | 1,106 |
| DUE FROM OTHER FUNDS | - | - | - | - | - |
| DUE FROM GEN FUND | - | - | - | - | - |
| TOTAL ASSETS | \$ 34,695 | \$ 626,615 | \$ 200,923 | \$ 6,358 | \$ 868,591 |
| <u>LIABILITIES:</u> | | | | | |
| ACCOUNTS PAYABLE | \$ 296 | \$ - | \$ - | \$ - | \$ 296 |
| DUE TO DEVELOPER | - | - | - | - | - |
| DUE TO OTHER FUNDS | - | - | - | - | - |
| ACCRUED INTEREST PAYABLE | - | - | - | - | - |
| MATURED BONDS PAYABLE | - | - | - | - | - |
| DEFERRED REVENUE (ON ROLL) | - | - | - | - | - |
| DEFERRED REVENUE (OFF ROLL) | - | - | - | - | - |
| <u>FUND BALANCE:</u> | | | | | |
| NONSPENDABLE: | | | | | |
| PREPAID AND DEPOSITS | 4,636 | - | - | - | 4,636 |
| RESTRICTED FOR: | | | | | |
| DEBT SERVICE | - | 626,615 | 200,923 | - | 827,538 |
| CAPITAL PROJECTS | - | - | - | 6,358 | 6,358 |
| ASSIGNED: | | | | | |
| UNASSIGNED: | 29,763 | - | - | - | 29,763 |
| TOTAL LIABILITIES & FUND BALANCE | \$ 34,695 | \$ 626,615 | \$ 200,923 | \$ 6,358 | \$ 868,591 |

Solterra Resort CDD
General Fund
Statement of Revenue, Expenditures And Changes in Fund Balance
For The Period Starting October 1, 2017 and Ending September 30, 2018

| | FY2018 ADOPTED BUDGET | BUDGET YEAR-TO-DATE | ACTUAL YEAR-TO-DATE | FAVORABLE (UNFAVORABLE) VARIANCE |
|--|--------------------------------------|--------------------------------|--------------------------------|---|
| REVENUE | | | | |
| SPECIAL ASSESSMENTS - ON ROLL | \$ 1,014,361 | 1,014,361 | \$ 651,158 a) | \$ (363,203) |
| ASSESSMENTS OFF ROLL- LOTS CLOSINGS | - | - | 378,381 | 378,381 |
| MISC. REVENUE | - | - | 6,648 | 6,648 |
| FUND BALANCE FORWARD | 55,000 | - | - | - |
| TOTAL REVENUE | 1,069,361 | 1,014,361 | 1,036,187 | 21,826 |
| EXPENDITURES | | | | |
| GENERAL ADMINISTRATIVE: | | | | |
| DISTRICT MANAGEMENT | 8,000 | 8,000 | 7,600 | 400 |
| DISTRICT ACCOUNTING | 24,000 | 24,000 | 24,000 | - |
| MASS MAILING & PRINTING | 1,500 | 1,500 | 1,293 | 207 |
| LEGAL ADVERTISING | 1,500 | 1,500 | 1,472 | 28 |
| BANK FEES | 250 | 250 | 232 | 18 |
| REGULATORY AND PERMIT FEES | 175 | 175 | 175 | - |
| AUDITING SERVICES | 2,600 | 2,600 | 2,500 | 100 |
| DISTRICT ENGINEER | 9,000 | 9,000 | 4,819 | 4,181 |
| LEGAL SERVICES | 20,000 | 20,000 | 16,194 | 3,806 |
| COUNTY ASSESSMENT COLLECTION FEE | 12,000 | 12,000 | 12,368 | (368) |
| WEB SITE SETUP & ADMINISTRATION | 1,020 | 1,020 | 980 | 40 |
| TOTAL GENERAL ADMINISTRATIVE | 80,045 | 80,045 | 71,633 | 8,412 |
| INSURANCE: | | | | |
| GENERAL, PROPERTY & P OFFICIALS LIABILITY INSURANCE | 33,000 | 33,000 | 27,922 | 5,078 |
| INSURANCE LAZY RIVER | - | - | - | - |
| TOTAL INSURANCE | 33,000 | 33,000 | 27,922 | 5,078 |
| DEBT SERVICE ADMINISTRATION: | | | | |
| ARBITRAGE REPORTING | 650 | 650 | - | 650 |
| BOND AMORTIZATION SCHEDULE FEE | 1,000 | 1,000 | - | 1,000 |
| DISSEMINATING AGENT | 6,000 | 6,000 | 6,000 | - |
| TRUSTEE FEES | 7,544 | 7,543 | 7,543 | - |
| TOTAL DEBT SERVICE ADMINISTRATION | 15,194 | 15,193 | 13,543 | 1,650 |
| UTILITIES: | | | | |
| UTILITIES - ELECTRICITY | 45,000 | 45,000 | 66,720 | (21,720) |
| UTILITIES - LAZY RIVER | 28,000 | 28,000 | - | 28,000 |
| UTILITIES - STREET LIGHTS | 70,000 | 70,000 | 69,120 | 880 |
| UTILITIES - STREET LIGHTS - PHASE 2A & 2B | 27,300 | 27,300 | 26,410 | 890 |
| UTILITIES - GAS | 14,000 | 14,000 | 67,857 | (53,857) |
| UTILITIES - WATER | 15,000 | 15,000 | 42,850 | (27,850) |
| RECLAIMED WATER (Common Area Plus Amenity) | 36,000 | 36,000 | 47,705 | (11,705) |
| TOTAL UTILITIES | 235,300 | 235,300 | 320,662 | (85,362) |
| SECURITY: | | | | |
| SECURITY SYSTEM - MAIN ENTRANCE | 10,200 | 10,164 | 6,624 | 3,540 |
| SECURITY MONITORING - POOL & AMENITY CENTER & LAZY RIVER | 10,000 | 9,612 | 11,630 | (2,018) |
| SECURITY - PER RESIDENCE CHARGE | 38,400 | 21,600 | 17,809 | 3,791 |
| GATE MAINTENANCE & REPAIR | 5,000 | 5,000 | 7,728 | (2,728) |
| SECURITY - GATEHOUSE GUARDS | - | - | 96,362 | (96,362) |
| GATEHOUSE - INTERNET | - | - | 2,344 | (2,344) |
| TOTAL SECURITY | 63,600 | 46,376 | 142,497 | (96,121) |
| CLUBHOUSE/AMENITY ADMINISTRATION: | | | | |
| AMENITY MANAGEMENT - MELROSE (30 hours per week) | 77,938 | 77,938 | 55,832 | 22,106 |
| CLUBHOUSE FACILITY MAINTENANCE (Cleaning) | 30,000 | 30,000 | 30,789 | (789) |
| CLUBHOUSE REPAIRS & MAINTENANCE | 5,940 | 5,940 | 5,876 | 64 |
| CLUBHOUSE OFFICE SUPPLIES | 12,000 | 12,000 | 4,626 | 7,374 |
| CLUBHOUSE PHONE & INTERNET | 4,200 | 4,200 | 2,608 | 1,592 |
| CLUBHOUSE STAFF AFTER HOURS EMERGENCY RESPONSE & COD | 1,500 | 1,500 | 125 | 1,375 |
| PEST CONTROL & TERMITE BOND | 1,380 | 1,380 | 1,150 | 230 |

Solterra Resort CDD
General Fund
Statement of Revenue, Expenditures And Changes in Fund Balance
For The Period Starting October 1, 2017 and Ending September 30, 2018

| | FY2018 ADOPTED BUDGET | BUDGET YEAR-TO-DATE | ACTUAL YEAR-TO-DATE | FAVORABLE (UNFAVORABLE) VARIANCE |
|---|--------------------------------------|--------------------------------|--------------------------------|---|
| POOL MONITORS/LIFEGUARDS | 63,142 | 63,142 | 57,813 | 5,329 |
| COFFEE, WATER & VENDING SERVICES | 7,000 | 7,000 | 9,477 | (2,477) |
| SOUND SYSTEM | - | - | 643 | (643) |
| GATE GREETERS | 18,631 | 18,631 | 3,918 | 14,713 |
| DRUG/BACKGROUND CHECKS (Greeters, lifeguards) | 2,000 | 2,000 | 816 | 1,184 |
| CAFÉ POINT ON SALE | 1,000 | 1,000 | - | 1,000 |
| TOTAL CLUBHOUSE/AMENITY ADMINISTRATION | 224,731 | 224,731 | 173,673 | 51,058 |
| LANDSCAPE/PROPERTY MAINTENANCE: | | | | |
| POND & WETLAND MAINTENANCE | 16,500 | 16,500 | 10,140 | 6,360 |
| LANDSCAPE MAINTENANCE - CONTRACT | 124,256 | 124,256 | 116,399 | 7,857 |
| LANDSCAPE MISCELLANEOUS | 13,000 | 13,000 | 10,062 | 2,938 |
| IRRIGATION REPAIRS & MAINTENANCE | 9,000 | 9,000 | 21,375 | (12,375) |
| ASPHALT PAVEMENT REPAIR & MONITORING | 14,000 | 14,000 | 3,200 | 10,800 |
| DISTRICT MANAGEMENT - FIELD OPERATIONS | 5,000 | 5,000 | 5,000 | - |
| TOTAL LANDSCAPE/PROPERTY MAINTENANCE | 181,756 | 181,756 | 166,176 | 15,580 |
| FACILITY MAINTENANCE: | | | | |
| POOL SERVICE - CONTRACT | 23,400 | 23,400 | 23,765 | (365) |
| POOL SERVICE - CONTRACT - LAZY RIVER | 23,280 | 23,280 | 23,765 | (485) |
| POOL & LAZY RIVER REPAIR & MAINTENANCE | 12,000 | 12,000 | 10,703 | 1,297 |
| POOL PERMIT | 850 | 850 | 700 | 150 |
| SLIDE MAINTENANCE CONTRACT | 3,200 | 3,200 | - | 3,200 |
| SIGNAGE | 500 | 500 | 6,328 | (5,828) |
| ATHLETIC FACILITIES MAINT. & FITNESS EQUIP REPAIR | 1,500 | 1,500 | 4,467 | (2,967) |
| REFUSE DUMPSTER SERVICE | 7,500 | 7,500 | - | 7,500 |
| MISCELLANEOUS -INCLUDES PRESSURE WASHING | 10,505 | 10,505 | 5,947 | 4,558 |
| CONTINGENCY | 20,000 | 20,000 | - | 20,000 |
| TOTAL FACILITY MAINTENANCE | 102,735 | 102,735 | 75,675 | 27,060 |
| CAPITAL IMPROVEMENTS | | | | |
| CAPITAL IMPROVEMENT | 133,000 | 133,000 | 100,806 | 32,194 |
| TOTAL CAPITAL IMPROVEMENTS | 133,000 | 133,000 | 100,806 | 32,194 |
| TOTAL EXPENDITURES | 1,069,361 | 1,102,136 | 1,092,587 | 9,549 |
| EXCESS REVENUE OVER (UNDER) EXPENDITURES | - | (87,775) | (56,400) | 31,375 |
| OTHER FINANCING SOURCES (USES) | | | | |
| INTERFUND TRANSFER-OUT | - | - | - | - |
| TOTAL OTHER FINANCING SOURCES (USES) | - | - | - | - |
| NET CHANGE IN FUND BALANCE | - | (87,775) | (56,400) | 31,375 |
| FUND BALANCE - BEGINNING | | | 90,796 | 90,796 |
| FUND BALANCE - ENDING | \$ - | \$ (87,775) | \$ 34,396 | \$ 122,171 |

Solterra Resort CDD
DS Series 2013
Statement of Revenue, Expenditures And Changes in Fund Balance
For The Period Starting October 1, 2017 and Ending September 30, 2018

| | FY 2018 ADOPTED BUDGET | BUDGET YEAR-TO-DATE | ACTUAL YEAR-TO-DATE | FAVORABLE (UNFAVORABLE) VARIANCE |
|---|---------------------------------------|--------------------------------|--------------------------------|---|
| REVENUE | | | | |
| ASSESSMENTS ON-ROLL (Net) | \$ 382,107 | \$ 343,896 | \$ 388,357 a) | \$ 44,461 |
| ASSESSMENTS OFF-ROLL | 80,280 | 80,280 | 76,762 | (3,518) |
| INTEREST - INVESTMENT | - | - | 2,239 | 2,239 |
| DISCOUNTS | - | - | - | - |
| TOTAL REVENUE | 462,387 | 424,176 | 467,358 | 43,182 |
| EXPENDITURES | | | | |
| INTEREST EXPENSE (May 2018) | 193,256 | 193,256 | 193,256 | - |
| INTEREST EXPENSE (November 2018) | 193,256 | - | - | - |
| PRINCIPAL (Nov 2018) | 75,000 | - | - | - |
| TOTAL EXPENDITURES | 461,511 | 193,256 | 193,256 | - |
| EXCESS REVENUE OVER (UNDER) EXPENDITURES | 876 | 230,920 | 274,102 | 43,182 |
| OTHER FINANCING SOURCES (USES) | | | | |
| INTERFUND TRANSFER-IN | - | - | - | - |
| INTERFUND TRANSFER-OUT | - | - | - | - |
| TOTAL OTHER FINANCING SOURCES (USES) | - | - | - | - |
| NET CHANGE IN FUND BALANCE | - | - | 274,102 | 274,102 |
| FUND BALANCE - BEGINNING | - | - | 352,514 | |
| FUND BALANCE - ENDING | \$ 876 | \$ 230,920 | \$ 626,616 | \$ 43,182 |

a) Assessment budget reported at gross, year-to-date budget adjusted to net and actual collections reported at net pending the receipt of County's discount and collection fees information.

Solterra Resort CDD
DS Series 2014
Statement of Revenue, Expenditures And Changes in Fund Balance
For The Period Starting October 1, 2017 and Ending September 30, 2018

| | FY 2018 ADOPTED BUDGET | BUDGET YEAR-TO-DATE | ACTUAL YEAR-TO-DATE | FAVORABLE (UNFAVORABLE) VARIANCE |
|---|---------------------------------------|--------------------------------|--------------------------------|---|
| REVENUE | | | | |
| ASSESSMENTS ON-ROLL (Net) | \$ 79,704 | \$ 79,704 | \$ 93,337 | \$ 13,633 |
| ASSESSMENTS OFF-ROLL | 179,040 | - | 81,732 | 81,732 |
| INTEREST - INVESTMENT | - | - | 553 | 553 |
| TOTAL REVENUE | 258,744 | 79,704 | 175,622 | 95,918 |
| EXPENDITURES | | | | |
| INTEREST EXPENSE (May 2018) | 95,697 | 95,697 | 95,697 | - |
| INTEREST EXPENSE (Nov 2018) | 95,697 | - | - | - |
| PRINCIPAL EXPENSE (Nov 2018) | 65,000 | 60,000 | - | 60,000 |
| TOTAL EXPENDITURES | 256,394 | 155,697 | 95,697 | - |
| EXCESS REVENUE OVER (UNDER) EXPENDITURES | 2,350 | (75,993) | 79,925 | 155,918 |
| OTHER FINANCING SOURCES (USES) | | | | |
| INTERFUND TRANSFER-IN | - | - | - | - |
| INTERFUND TRANSFER-OUT | - | - | - | - |
| TOTAL OTHER FINANCING SOURCES (USES) | - | - | - | - |
| NET CHANGE IN FUND BALANCE | 2,350 | (75,993) | 79,925 | 155,918 |
| FUND BALANCE - BEGINNING | | | 120,999 | 120,999 |
| FUND BALANCE APPROPRIATED | | | | - |
| FUND BALANCE - ENDING | \$ 2,350 | \$ (75,993) | \$ 200,924 | \$ 432,835 |

Solterra Resort CDD
Capital Projects
Statement of Revenue, Expenditures And Changes in Fund Balance
For The Period Starting October 1, 2017 and Ending September 30, 2018

| | ACTUAL YEAR-TO-DATE |
|---|--------------------------------|
| REVENUE | |
| DEVELOPER CONTRIBUTIONS (AK OAKMONT) | \$ - |
| INTEREST-INVESTMENT | 5,064 |
| TOTAL REVENUE | 5,064 |
| EXPENDITURES | |
| CONSTRUCTION-IN-PROGRESS | - |
| TOTAL EXPENDITURES | - |
| EXCESS REVENUE OVER (UNDER) EXPENDITURES | 5,064 |
| OTHER FINANCING SOURCES (USES) | |
| BOND PROCEEDS | - |
| INTERFUND TRANSFER-IN | - |
| INTERFUND TRANSFER-OUT | - |
| TOTAL OTHER FINANCING SOURCES (USES) | - |
| NET CHANGE IN FUND BALANCE | 5,064 |
| FUND BALANCE - BEGINNING | 1,294 |
| FUND BALANCE - ENDING | \$ 6,358 |

**Solterra Resort CDD
Cash Reconciliation (GF)
September 30, 2018**

| | |
|-------------------------------------|----------------------------|
| | <u>BANK UNITED</u> |
| Balance Per Bank Statement | \$ 54,327.49 |
| Less: Outstanding Checks | <u>(\$33,596.38)</u> |
| <i>Adjusted Bank Balance</i> | <u>\$ 20,731.11</u> |

| | |
|----------------------------------|----------------------------|
| Beginning Bank Balance Per Books | \$ 8,273.69 |
| Add: Cash Receipts | 70,808.05 |
| Less: Cash Disbursements | <u>(58,350.63)</u> |
| <i>Balance Per Books</i> | <u>\$ 20,731.11</u> |

SOLTERRA RESORT CDD

CHECK REGISTER FY 2018

| DATE | CK NO. | PAYEE | DESCRIPTION | DEPOSIT | DISBURSMT | BALANCE |
|-------------------------------|-----------|--|---|------------------|------------------|------------------|
| EOY Balance 09-30-2017 | | | | 4,334.85 | 75,670.36 | 59,267.26 |
| 10/02/2017 | 2881 | Egis Insurance & Risk Advisors | Insurance FY 2018 | | 4,024.95 | 55,242.31 |
| 10/02/2017 | 2882 | WHITBREAD ENTERPRISES, LLC | Main Pool Filter Grids | | 1,949.25 | 53,293.06 |
| 10/06/2017 | 2883 | DUKE ENERGY | Electricity | | 5,856.46 | 47,436.60 |
| 10/06/2017 | 2884 | FLORIDA PUBLIC UTILITIES | 8/21-9/21 - Gas | | 468.84 | 46,967.76 |
| 10/06/2017 | 2885 | MASSEY SERVICES, INC. | Pest Control | | 115.00 | 46,852.76 |
| 10/06/2017 | 2886 | MELROSE LIFESTYLE SERVICES | Amenity Mgmt - October | | 1,856.08 | 44,996.68 |
| 10/11/2017 | 2887 | Brighthouse | Cable/Internet/Phone | | 517.39 | 44,479.29 |
| 10/11/2017 | 2888 | THE HANDYMAN COMPANY | Misc. Repairs | | 425.25 | 44,054.04 |
| 10/11/2017 | 2889 | DUKE ENERGY | Electricity | | 113.52 | 43,940.52 |
| 10/12/2017 | 2890 | Brighthouse | 10/3-11/2 - Phone | | 125.16 | 43,815.36 |
| 10/12/2017 | 2891 | BUSINESS OBSERVER | Legal Ad | | 68.00 | 43,747.36 |
| 10/12/2017 | 2892 | DUKE ENERGY | VOIDED | | 0.00 | 43,747.36 |
| 10/12/2017 | 2893 | MELROSE LIFESTYLE SERVICES | P/R w/e 10/1-17 | | 3,549.15 | 40,198.21 |
| 10/12/2017 | 2894 | POLK COUNTY UTILITIES | Water | | 5,011.11 | 35,187.10 |
| 10/12/2017 | 2895 | Venturesin.com, Inc. | Web Site Hosting - October | | 80.00 | 35,107.10 |
| 10/12/2017 | 2896 | DUKE ENERGY | Electricity | | 5,701.26 | 29,405.84 |
| 10/13/2017 | | YELLOWSTONE LANDSCAPE | Dup Bill | 82.39 | | 29,488.23 |
| 10/18/2017 | 2897 | STACY M. BUTTERFIELD, CLERK OF THE COURT | False Alarm - 8/24/17 | | 108.00 | 29,380.23 |
| 10/20/2017 | 2898 | AIR FLOW DESIGNS | VOID | | 0.00 | 29,380.23 |
| 10/23/2017 | 2899 | WATSON & CO. INC. | Reinstall Air Intake over Pool Bar | | 550.00 | 28,830.23 |
| 10/23/2017 | 2901 | Brighthouse | 10/14-11/13 - Phone | | 71.07 | 28,759.16 |
| 10/23/2017 | 2902 | DUKE ENERGY | Electricity | | 1,195.90 | 27,563.26 |
| 10/23/2017 | 2903 | ENVERA | Additional Residents - August | | 320.00 | 27,243.26 |
| 10/23/2017 | 2904 | HOPPING GREEN & SAMS | Legal Svcs - August | | 2,154.95 | 25,088.31 |
| 10/24/2017 | | AK OAKMONT | Lot Closings - O & M/DS (K Title) | 13,178.10 | | 38,266.41 |
| 10/24/2017 | 2900 | SOLTERRA RESORT CDD c/o US BANK | Lots 95-100 | | 3,870.36 | 34,396.05 |
| 10/26/2017 | ACH102617 | BankUnited | Checks Ordered | | 113.75 | 34,282.30 |
| 10/30/2017 | 2905 | DPFG MANAGEMENT AND CONSULTING, LLC | CDD Mgmt - October | | 2,416.66 | 31,865.64 |
| 10/31/2017 | 2907 | AQUATIC SYSTEMS, INC | Lake & Pond Maint - October | | 845.00 | 31,020.64 |
| 10/31/2017 | 2908 | DUKE ENERGY | Electricity | | 4,896.41 | 26,124.23 |
| 10/31/2017 | 2909 | YELLOWSTONE LANDSCAPE | Replace Timer | | 2,736.88 | 23,387.35 |
| 10/31/2017 | 2910 | E & A CLEANING, INC. | CH Cleaning - October | | 1,965.00 | 21,422.35 |
| EOM Balance 10-31-2017 | | | | 13,260.49 | 51,105.40 | 21,422.35 |
| 11/01/2017 | 2906 | IPFS | Insurance - November | | 2,389.66 | 19,032.69 |
| 11/01/2017 | 2911 | DPFG MANAGEMENT AND CONSULTING, LLC | CDD Mgmt - November | | 2,416.66 | 16,616.03 |
| 11/02/2017 | 2912 | MELROSE LIFESTYLE SERVICES | P/R Ending 10/15/17 | | 3,325.79 | 13,290.24 |
| 11/06/2017 | 2913 | DUKE ENERGY | Electricity | | 17.34 | 13,272.90 |
| 11/06/2017 | 2914 | Brighthouse | 11/3-12/2 - Cable | | 129.13 | 13,143.77 |
| 11/06/2017 | 2915 | DUKE ENERGY | Electricity | | 1,187.44 | 11,956.33 |
| 11/06/2017 | 2916 | FLORIDA PUBLIC UTILITIES | Gas | | 331.66 | 11,624.67 |
| 11/06/2017 | 2917 | MELROSE LIFESTYLE SERVICES | 10/29/17 - Ending P/R | | 3,622.50 | 8,002.17 |
| 11/06/2017 | 2918 | POLK COUNTY UTILITIES | Utilities | | 4,770.16 | 3,232.01 |
| 11/06/2017 | 2919 | PRO BUILD SERVICES, LLC | Paint Slide | | 980.00 | 2,252.01 |
| 11/06/2017 | | Polk County Tax Collector | Excess Fees FY 2017 | 2,139.26 | | 4,391.27 |
| 11/07/2017 | 2920 | FLORIDA DEPT OF ECONOMIC OPPORTUNIT | Annual Filing - FY 2018 | | 175.00 | 4,216.27 |
| 11/07/2017 | 2921 | POLK COUNTY UTILITIES | Utilities | | 70.30 | 4,145.97 |
| 11/14/2017 | | Park Square | O & M (KTitle Co) | 1,551.29 | | 5,697.26 |
| 11/14/2017 | | Pulte Group | O & M (Pulte Group) | 10,859.03 | | 16,556.29 |
| 11/15/2017 | | Polk County Tax Collector | October 2017- Tax Collections | 13,600.79 | | 30,157.08 |
| 11/17/2017 | 2922 | MELROSE LIFESTYLE SERVICES | Amenity Mgmt - November | | 1,542.08 | 28,615.00 |
| 11/17/2017 | 2923 | SITE MASTERS OF FLORIDA, LLC | Road Repairs | | 600.00 | 28,015.00 |
| 11/17/2017 | 2924 | Brighthouse | 11/14-12/13 - WIFI - Clubhouse | | 71.07 | 27,943.93 |
| 11/17/2017 | 2925 | DUKE ENERGY | 10/10-11/08 - Streetlights PH 2A | | 1,195.90 | 26,748.03 |
| 11/17/2017 | 2926 | STACY M. BUTTERFIELD, CLERK OF THE COURT | False Alarm (11/5//17) | | 158.00 | 26,590.03 |
| 11/17/2017 | | Polk County Tax Collector | 11/1-11/5 - Tax Collections | 11,200.25 | | 37,790.28 |
| 11/17/2017 | 2927 | ALDEN CONTRACTING & SERVICES | Gate Repairs (Storm-Irma) | | 180.00 | 37,610.28 |
| 11/17/2017 | 2928 | DUKE ENERGY | 10/5-11/3 - Streetlights | | 5,701.26 | 31,909.02 |
| 11/17/2017 | 2929 | PRESTIGE PLUMBING & AIR, LLC | Repair RR | | 300.00 | 31,609.02 |
| 11/17/2017 | 2930 | Venturesin.com, Inc. | Web Site Hosting - November | | 80.00 | 31,529.02 |
| 11/20/2017 | 2931 | ALDEN CONTRACTING & SERVICES | Gate Repairs (Pedestrian) | | 400.93 | 31,128.09 |
| 11/20/2017 | 2932 | CRYSTAL SPRINGS | Supplies | | 327.41 | 30,800.68 |
| 11/20/2017 | 2933 | E & A SUPPLY CO | Supplies | | 315.34 | 30,485.34 |
| 11/20/2017 | 2934 | HOPPING GREEN & SAMS | Legal Svcs - September | | 1,219.38 | 29,265.96 |
| 11/20/2017 | 2935 | MELROSE LIFESTYLE SERVICES | 11/12/17 - P/R Ending | | 4,190.90 | 25,075.06 |
| 11/20/2017 | 2936 | STANTEC CONSULTING SERVICES, INC | Engineering Svcs thru 10/13/17 | | 1,330.00 | 23,745.06 |
| 11/20/2017 | | AK OAKMONT | O & M (AK Oakmont LLC) | 32,000.00 | | 55,745.06 |
| 11/22/2017 | | Polk County Tax Collector | Tax Collections (Installments 2017) | 4,520.74 | | 60,265.80 |
| 11/28/2017 | 2937 | Patricia Comings-Thibault | Holiday Decorations (reimbursement) | | 971.35 | 59,294.45 |
| 11/29/2017 | 2938 | IPFS | Insurance FY 2018 | | 2,389.66 | 56,904.79 |
| 11/29/2017 | 2939 | KALIBUR RENOVATIONS | Carpentry/Paint/Repairs | | 990.00 | 55,914.79 |
| EOM Balance 11-30-2017 | | | | 75,871.36 | 41,378.92 | 55,914.79 |
| 12/01/2017 | 2940 | DPFG MANAGEMENT | VOIDED | | 0.00 | 55,914.79 |
| 12/01/2017 | 2941 | DPFG MANAGEMENT | CDD Mgmt - Dec | | 2,416.66 | 53,498.13 |
| 12/01/2017 | 2942 | DUKE ENERGY | Electricity | | 6,702.74 | 46,795.39 |
| 12/01/2017 | 2943 | FLORIDA PUBLIC UTILITIES | 10/20-11/20 - Gas | | 9,655.81 | 37,139.58 |
| 12/04/2017 | | Park Square | O & M (Park Square) | 7,756.45 | | 44,896.03 |
| 12/06/2017 | | Polk County Tax Collector | 11/6-11/12/17 - Tax Collections | 36,001.33 | | 80,897.36 |
| 12/11/2017 | | Bank United | Funds Transfer | | 365.00 | 80,532.36 |
| 12/12/2017 | 2944 | SOLTERRA RESORT CDD c/o US BANK | Tax Collection Distribution c/o US Bank | | 23,621.36 | 56,911.00 |
| 12/12/2017 | 2945 | SOLTERRA RESORT CDD c/o US BANK | Tax Collection Distribution c/o US Bank | | 5,366.22 | 51,544.78 |
| 12/12/2017 | 2946 | YELLOWSTONE LANDSCAPE | Landscape Maint. Lake Pond Maint. | | 16,618.36 | 34,926.42 |

SOLTERRA RESORT CDD

CHECK REGISTER FY 2018

| DATE | CK NO. | PAYEE | DESCRIPTION | DEPOSIT | DISBURSMT | BALANCE |
|-------------------------------|-------------|-------------------------------------|---|-------------------|-------------------|-------------------|
| 12/12/2017 | 2947 | BrightHouse | 12/3-1/2 - Internet Guardhouse | | 129.13 | 34,797.29 |
| 12/12/2017 | 2948 | COMPLETE ACCESS CONTROL O.C.F. INC | Gate Arm Repair - 10/23/17 | | 299.00 | 34,498.29 |
| 12/12/2017 | 2949 | DUKE ENERGY | Electricity | | 117.16 | 34,381.13 |
| 12/12/2017 | 2950 | ENVERA | Security | | 16,232.00 | 18,149.13 |
| 12/12/2017 | 2951 | HOPPING GREEN & SAMS | Legal Svcs - November | | 1,245.92 | 16,903.21 |
| 12/12/2017 | 2952 | JOE G TEDDER, TAX COLLECTOR | Assessment - Postage | | 211.92 | 16,691.29 |
| 12/12/2017 | 2953 | JR Clean Team LLC | Cleaning Services | | 375.00 | 16,316.29 |
| 12/12/2017 | 2954 | MASSEY SERVICES, INC. | Pest Control | | 230.00 | 16,086.29 |
| 12/12/2017 | 2955 | MELROSE LIFESTYLE SERVICES | Payroll | | 5,711.40 | 10,374.89 |
| 12/12/2017 | 2956 | Venturesin.com, Inc. | Web Site Hosting - December | | 80.00 | 10,294.89 |
| 12/13/2017 | | Polk County Tax Collector | 11/13-11/22/17 - Tax Collection | 164,185.33 | | 174,480.22 |
| 12/13/2017 | ACH12132017 | BrightHouse | 9/20-10/19 - 5200 Solterra Blvd - Cable/Int | | 306.41 | 174,173.81 |
| 12/13/2017 | 2957 | BrightHouse | 12/14-1/13 - Internet - Clubhouse | | 71.07 | 174,102.74 |
| 12/13/2017 | | Shuffield Lowman | Lot Closings & O & M (Shuffield Lowman) | 74,675.90 | | 248,778.64 |
| 12/15/2017 | 2958 | SOLTERRA RESORT CDD c/o US BANK | DS Lot Closings | | 21,932.04 | 226,846.60 |
| 12/15/2017 | 2959 | SOLTERRA RESORT CDD c/o US BANK | Tax Deposit Distribution c/o US Bank | | 56,284.98 | 170,561.62 |
| 12/15/2017 | 2960 | SOLTERRA RESORT CDD c/o US BANK | Tax Deposit Distribution c/o US Bank | | 13,527.42 | 157,034.20 |
| 12/15/2017 | 2961 | ACTION SECURITY, INC | Gate Repairs | | 910.00 | 156,124.20 |
| 12/15/2017 | 2962 | AQUATIC SYSTEMS, INC | Lake & Pond Maint. Oct-Nov | | 1,690.00 | 154,434.20 |
| 12/15/2017 | 2963 | CRYSTAL SPRINGS | Supplies | | 497.68 | 153,936.52 |
| 12/15/2017 | 2964 | E & A CLEANING, INC. | CH Cleaning Nov-Dec | | 2,327.80 | 151,608.72 |
| 12/15/2017 | 2965 | E & A SUPPLY CO | Supplies | | 407.42 | 151,201.30 |
| 12/15/2017 | 2966 | ENVERA | 10/1-10/31 - Additional Residents | | 120.00 | 151,081.30 |
| 12/15/2017 | 2967 | LEARNER REPORTING SERVICES, INC | Dissemination | | 6,000.00 | 145,081.30 |
| 12/15/2017 | 2968 | MELROSE LIFESTYLE SERVICES | P/R Ending 12/10/17 | | 4,364.08 | 140,717.22 |
| 12/15/2017 | 2969 | PINCH A PENNY | Maxi Therm 400000 BTU Gas Heater | | 14,495.00 | 126,222.22 |
| 12/15/2017 | 2970 | POLK COUNTY UTILITIES | Water | | 12,479.69 | 113,742.53 |
| 12/15/2017 | 2971 | US BANK | Trustee Fees Series 2013 | | 3,771.25 | 109,971.28 |
| 12/15/2017 | 2972 | YELLOWSTONE LANDSCAPE | Landscape Maint Nov-Dec, Extra | | 29,742.66 | 80,228.62 |
| 12/15/2017 | 2973 | DUKE ENERGY | Electricity | | 6,897.16 | 73,331.46 |
| 12/15/2017 | 2974 | ENVERA | Camera Installation | | 596.35 | 72,735.11 |
| 12/15/2017 | 2975 | MASSEY SERVICES, INC. | Pest Control | | 115.00 | 72,620.11 |
| 12/20/2017 | | Polk County Tax Collector | 11/23-11/30/17 - Tax Collections | 640,974.96 | | 713,595.07 |
| 12/27/2017 | 2976 | CRYSTAL SPRINGS | Supplies | | 550.07 | 713,045.00 |
| 12/27/2017 | 2977 | DUKE ENERGY | 11/17-12/19 - 5300 Solterra Blvd Lift Station | | 18.66 | 713,026.34 |
| 12/27/2017 | 2978 | JR Clean Team LLC | CH Cleaning - December (prorated) | | 1,470.00 | 711,556.34 |
| 12/27/2017 | 2979 | MELROSE LIFESTYLE SERVICES | P/R W/E 12/24/2017 | | 4,499.56 | 707,056.78 |
| 12/27/2017 | 2980 | ACTION SECURITY, INC | Install Multi Code Receiver | | 750.00 | 706,306.78 |
| 12/28/2017 | 2981 | PATRICIA COMINGS-THIBAUT. | Reimbursements | | 204.39 | 706,102.39 |
| EOM Balance 12-31-2017 | | | | 923,593.97 | 273,406.37 | 706,102.39 |
| 01/01/2018 | 2982 | DPFG MANAGEMENT AND CONSULTING, LLC | CDD Mgmt - January | | 2,416.66 | 708,697.73 |
| 01/02/2018 | 2983 | COMPLETE ACCESS CONTROL O.C.F. INC | Gate Maint - 12/1/17 | | 99.00 | 708,598.73 |
| 01/02/2018 | 2984 | DUKE ENERGY | Electricity | | 5,257.43 | 703,341.30 |
| 01/02/2018 | 2985 | ENVERA | Security Monitoring | | 8,056.00 | 695,285.30 |
| 01/02/2018 | 2986 | FLORIDA PUBLIC UTILITIES | 11/20-12/20 - Gas | | 11,855.74 | 683,429.56 |
| 01/02/2018 | 2987 | MELROSE LIFESTYLE SERVICES | Amenity Mgmt - January | | 1,542.08 | 681,887.48 |
| 01/02/2018 | 2988 | IPFS | Insurance FY 2018-3 | | 2,389.66 | 679,497.82 |
| 01/02/2018 | 2989 | PATRICIA COMINGS-THIBAUT. | Guest/Visitor Passes (reimbursement) | | 71.00 | 679,426.82 |
| 01/05/2018 | | Bank United | Funds Transfer | | 970.00 | 678,456.82 |
| 01/11/2018 | 2990 | ACTION SECURITY, INC | Service Call - Barrier Arm | | 280.00 | 678,176.82 |
| 01/11/2018 | 2991 | COMPLETE ACCESS CONTROL O.C.F. INC | Barrier Arms | | 880.00 | 677,296.82 |
| 01/11/2018 | 2992 | DUKE ENERGY | Electricity | | 119.01 | 677,177.81 |
| 01/11/2018 | 2993 | HOPPING GREEN & SAMS | Legal Svcs - November | | 1,543.04 | 675,634.77 |
| 01/11/2018 | 2994 | MELROSE LIFESTYLE SERVICES | P/R Ending 1/7/18 | | 3,606.94 | 672,027.83 |
| 01/11/2018 | 2995 | Venturesin.com, Inc. | Web Site Hosting - January | | 80.00 | 671,947.83 |
| 01/12/2018 | 2996 | COMMUNITY WATCH SOLUTIONS, LLC | Security - January | | 11,478.85 | 660,468.98 |
| 01/16/2018 | | Polk County Tax Collector | 12/1-12/21/17 - Tax Collection | 71,975.48 | | 732,444.46 |
| 01/16/2018 | | Pulte Group | O & M Assessments (Pulte Group) | 10,859.03 | | 743,303.49 |
| 01/17/2018 | 2997 | AQUATIC SYSTEMS, INC | Lake & Pond Maint - January | | 845.00 | 742,458.49 |
| 01/17/2018 | 2998 | CRYSTAL SPRINGS | Supplies | | 840.48 | 741,618.01 |
| 01/17/2018 | 2999 | DUKE ENERGY | Electricity | | 6,800.04 | 734,817.97 |
| 01/17/2018 | 3000 | ENVERA | 2/1-2/28 - Gate Access | | 4,338.00 | 730,479.97 |
| 01/17/2018 | 3001 | POLK COUNTY UTILITIES | Water - January | | 13,299.78 | 717,180.19 |
| 01/18/2018 | | Bank United | Funds Transfer | | 300.00 | 716,880.19 |
| 01/23/2018 | 3002 | ONSIGHT SIGNAGE & VISUAL SOLUTION | Lazy River Signs (Dep) | | 2,022.50 | 714,857.69 |
| 01/25/2018 | 3003 | DUKE ENERGY | Electricity | | 1,237.96 | 713,619.73 |
| 01/25/2018 | 3004 | MELROSE LIFESTYLE SERVICES | P/R ending - 1/21/18 | | 3,917.06 | 709,702.67 |
| 01/25/2018 | 3005 | ECONOMY GLASS TINTING | Guard House Window Tinting | | 425.00 | 709,277.67 |
| 01/26/2018 | 3006 | PATRICIA COMINGS-THIBAUT. | Reimbursement - Guest | | 42.50 | 709,235.17 |
| 01/29/2018 | 3007 | DUKE ENERGY | Electricity | | 6,273.64 | 702,961.53 |
| 01/29/2018 | 3008 | JR Clean Team LLC | CH Cleaning - January | | 1,765.00 | 701,196.53 |
| 01/30/2018 | 3009 | WILKINS SOLUTIONS ENTERPRISES | Windscreens | | 2,969.80 | 698,226.73 |
| 01/30/2018 | 3010 | DUKE ENERGY | 12/22-1/24 - Streetlights PH 2B | | 2,129.28 | 696,097.45 |
| 01/31/2018 | | Polk County Tax Collector | Tax Collections - Interest | 564.47 | | 696,661.92 |
| EOM Balance 1-31-2018 | | | | 83,398.98 | 97,851.45 | 696,661.92 |
| 02/01/2018 | 3011 | Check Voided | VOID | | 0.00 | 696,661.92 |
| 02/01/2018 | 3012 | DPFG MANAGEMENT AND CONSULTING, LLC | CDD Mgmt - February | | 2,416.66 | 694,245.26 |
| 02/01/2018 | 3013 | PATRICIA COMINGS-THIBAUT. | Print - Guest - Reimbursement | | 42.50 | 694,202.76 |
| 02/01/2018 | 3014 | IPFS | Insurance FY 2018 | | 2,389.66 | 691,813.10 |
| 02/01/2018 | 3015 | MELROSE LIFESTYLE SERVICES | Amenity Mgmt - February | | 1,542.08 | 690,271.02 |
| 02/02/2018 | 3016 | Nika Chen | Promotion | | 5,012.00 | 685,259.02 |
| 02/02/2018 | | Bank United | Funds Transfer | | 565.00 | 684,694.02 |

SOLTERRA RESORT CDD

CHECK REGISTER FY 2018

| DATE | CK NO. | PAYEE | DESCRIPTION | DEPOSIT | DISBURSMT | BALANCE |
|------------------------------|-------------|--|---|------------------|-------------------|-------------------|
| 02/05/2018 | 3017 | Brighthouse | 1/3-2/2 - 5200 Solterra Blvd Guardhouse | | 129.13 | 684,564.89 |
| 02/05/2018 | 3018 | POLK COUNTY UTILITIES | 12/11-1/10 - 5200 Solterra Blvd Clubhouse | | 3,639.86 | 680,925.03 |
| 02/05/2018 | 3019 | DUKE ENERGY | Electricity | | 164.51 | 680,760.52 |
| 02/05/2018 | 3020 | Brighthouse | 1/14-2/13 - Cable Clubhouse | | 71.29 | 680,689.23 |
| 02/09/2018 | 3021 | MELROSE LIFESTYLE SERVICES | P/R ending 2/4/18 | | 4,036.93 | 676,652.30 |
| 02/09/2018 | 3022 | PATRICIA COMINGS-THIBAUT. | Passes - Reimbursement | | 71.00 | 676,581.30 |
| 02/09/2018 | 3023 | AQUATIC SYSTEMS, INC | Lake & Pond Maint - February | | 845.00 | 675,736.30 |
| 02/09/2018 | 3024 | ONSIGHT SIGNAGE & VISUAL SOLUTION | Street Signs | | 890.00 | 674,846.30 |
| 02/09/2018 | 3025 | POLK COUNTY UTILITIES | Water - February | | 5,414.45 | 669,431.85 |
| 02/09/2018 | 3026 | STACY M. BUTTERFIELD, CLERK OF THE COURT | False Alarm - 12/28/17 | | 158.00 | 669,273.85 |
| 02/09/2018 | 3027 | Venturesin.com, Inc. | Web Site Hosting - February | | 80.00 | 669,193.85 |
| 02/12/2018 | ACH02122018 | Brighthouse | 11/2-1/20 - 5200 Oakmont Blvd - Lazy River | | 302.62 | 668,891.23 |
| 02/13/2018 | | Bank United | Funds Transfer | | 2,000.00 | 666,891.23 |
| 02/14/2018 | | Bank United | Funds Transfer | | 300.00 | 666,591.23 |
| 02/15/2018 | | Polk County Tax Collector | 1/1-1/31/18 - Tax Collections | 63,069.44 | | 729,660.67 |
| 02/16/2018 | 3028 | DUKE ENERGY | Electricity | | 6,617.90 | 723,042.77 |
| 02/16/2018 | 3029 | ENVERA | 3/1-3/31 - Gate Access Monitoring | | 4,368.00 | 718,674.77 |
| 02/16/2018 | 3030 | HOPPING GREEN & SAMS | Legal Svcs - December | | 886.00 | 717,788.77 |
| 02/16/2018 | 3031 | JR Clean Team LLC | Misc Repairs | | 480.00 | 717,308.77 |
| 02/16/2018 | 3032 | YELLOWSTONE LANDSCAPE | Landscape Maint - February | | 9,581.00 | 707,727.77 |
| 02/23/2018 | 3033 | COMMUNITY WATCH SOLUTIONS, LLC | Security - February | | 9,520.00 | 698,207.77 |
| 02/23/2018 | 3034 | CRYSTAL SPRINGS | Supplies | | 1,053.37 | 697,154.40 |
| 02/23/2018 | 3035 | ENVERA | 1/1-2/28 - Additional Residents | | 60.00 | 697,094.40 |
| 02/23/2018 | 3036 | JR Clean Team LLC | CH Cleaning - February | | 1,765.00 | 695,329.40 |
| 02/23/2018 | 3037 | MELROSE LIFESTYLE SERVICES | P/R w/e - 2/18/18 | | 3,727.80 | 691,601.60 |
| 02/23/2018 | 3038 | ONSIGHT SIGNAGE & VISUAL SOLUTION | Lazy River Signs (Dep) | | 3,010.50 | 688,591.10 |
| 02/28/2018 | 3039 | PATRICIA COMINGS-THIBAUT. | Gate Passes | | 71.00 | 688,520.10 |
| EOM Balance 2-28-2018 | | | | 63,069.44 | 71,211.26 | 688,520.10 |
| 03/02/2018 | 3040 | AQUATIC SYSTEMS, INC | Lake & Pond Maint - March | | 845.00 | 687,675.10 |
| 03/02/2018 | 3041 | Brighthouse | Internet/Cable | | 429.65 | 687,245.45 |
| 03/02/2018 | 3042 | COMMUNITY WATCH SOLUTIONS, LLC | Security - March | | 10,540.00 | 676,705.45 |
| 03/02/2018 | 3043 | COMPLETE ACCESS CONTROL O.C.F. INC | Gate Repairs | | 415.00 | 676,290.45 |
| 03/02/2018 | 3044 | DUKE ENERGY | Electricity | | 5,580.45 | 670,710.00 |
| 03/02/2018 | 3045 | ENVERA | 2/1-3/31 - Additional Residents | | 100.00 | 670,610.00 |
| 03/02/2018 | 3046 | FLORIDA PUBLIC UTILITIES | 12/20-1/22 - Gas | | 21,629.93 | 648,980.07 |
| 03/02/2018 | 3047 | JR Clean Team LLC | Supplies | | 314.75 | 648,665.32 |
| 03/02/2018 | 3048 | MELROSE LIFESTYLE SERVICES | Amenity Mgmt - March | | 1,542.08 | 647,123.24 |
| 03/02/2018 | 3049 | POLK COUNTY UTILITIES | Water | | 11,552.56 | 635,570.68 |
| 03/02/2018 | 3050 | STANTEC CONSULTING SERVICES, INC | Engineering Svcs thru 1/12/18 | | 431.25 | 635,139.43 |
| 03/02/2018 | 3051 | US BANK | Trustee Fees - Series 2014 | | 3,771.25 | 631,368.18 |
| 03/02/2018 | 3052 | Venturesin.com, Inc. | Web Site Hosting - March | | 80.00 | 631,288.18 |
| 03/02/2018 | 3053 | YELLOWSTONE LANDSCAPE | Landscape Maint./ Irrigation Repairs | | 20,178.16 | 611,110.02 |
| 03/02/2018 | 3054 | IPFS | Insurance FY 2018 - 5 | | 2,389.66 | 608,720.36 |
| 03/08/2018 | | Deposit | Rental Income | 3,900.00 | | 612,620.36 |
| 03/08/2018 | 3055 | FLORIDA PUBLIC UTILITIES | 1/22-2/20 - Gas | | 10,531.48 | 602,088.88 |
| 03/08/2018 | 3056 | MELROSE LIFESTYLE SERVICES | P/R Ending 3/4/18 | | 3,747.94 | 598,340.94 |
| 03/08/2018 | 3057 | STANTEC CONSULTING SERVICES, INC | Engineering Svcs thru 2/16/18 | | 595.00 | 597,745.94 |
| 03/08/2018 | 3058 | STEVE'S ELECTRIC, INC. | Lift Station - Trouble Shoot | | 125.00 | 597,620.94 |
| 03/12/2018 | 3059 | CANDICE SMITH | Paint for Street Sign Poles - Reimbursement | | 87.06 | 597,533.88 |
| 03/13/2018 | 3060 | Brighthouse | 3/14-4/13 - 4000 Oaktree Dr CBHS WiFi | | 71.30 | 597,462.58 |
| 03/13/2018 | 3061 | DUKE ENERGY | Electricity | | 5,880.11 | 591,582.47 |
| 03/13/2018 | 3062 | HOPPING GREEN & SAMS | Legal Svcs - January | | 570.50 | 591,011.97 |
| 03/13/2018 | 3063 | JR Clean Team LLC | Replace Outlets & Covers | | 298.00 | 590,713.97 |
| 03/13/2018 | 3064 | MASSEY SERVICES, INC. | Pest Control | | 230.00 | 590,483.97 |
| 03/13/2018 | 3065 | YELLOWSTONE LANDSCAPE | Landscape Maint - March | | 9,581.00 | 580,902.97 |
| 03/15/2018 | 3066 | DPFG MANAGEMENT AND CONSULTING, LLC | CDD Mgmt. - Mar | | 3,616.69 | 577,286.28 |
| 03/15/2018 | | Polk County Tax Collector | 2/1-2/28/18 - Tax Collections | 21,067.97 | | 598,354.25 |
| 03/16/2018 | 3067 | 4th Element Fire & Safety, Inc. | Fire Extinguisher Inspections (Annual) | | 282.40 | 598,071.85 |
| 03/16/2018 | 3068 | YELLOWSTONE LANDSCAPE | Lake Maint - March | | 3,960.83 | 594,111.02 |
| 03/20/2018 | 3069 | SOLTERRA RESORT CDD c/o US BANK | Tax Collection Distribution c/o US Bank | | 273,446.17 | 320,664.85 |
| 03/20/2018 | 3070 | SOLTERRA RESORT CDD c/o US BANK | Tax Collection Distribution c/o US Bank | | 65,719.47 | 254,945.38 |
| 03/21/2018 | 3071 | DUKE ENERGY | 2/9-3/13 - Streetlights PH 2A | | 1,206.11 | 253,739.27 |
| 03/21/2018 | 3072 | MELROSE LIFESTYLE SERVICES | P/R Ending 3/18/18 | | 4,137.71 | 249,601.56 |
| 03/22/2018 | 3073 | KNOX COMPANY | Padlock (#3770) | | 109.00 | 249,492.56 |
| 03/22/2018 | ACH3222018 | Bank United | Business checks | | 118.60 | 249,373.96 |
| 03/26/2018 | 3074 | Brighthouse | Internet/Cable | | 302.75 | 249,071.21 |
| 03/27/2018 | 3075 | DUKE ENERGY | 2/20-3/22 - 5300 Solterra Blvd Lift | | 33.16 | 249,038.05 |
| 03/27/2018 | 3076 | FLORIDA PUBLIC UTILITIES | 2/20-3/20 - Gas | | 10,366.87 | 238,671.18 |
| 03/30/2018 | | BANK UNITED | Funds Transfer | | 215.00 | 238,456.18 |
| EOM Balance 3-31-2018 | | | | 24,967.97 | 475,031.89 | 238,456.18 |
| 04/01/2018 | 3077 | DPFG MANAGEMENT AND CONSULTING, LLC | CDD Mgmt - April | | 3,483.33 | 234,972.85 |
| 04/02/2018 | 3078 | CRYSTAL SPRINGS | Supplies | | 743.60 | 234,229.25 |
| 04/02/2018 | 3079 | DUKE ENERGY | Electricity | | 7,168.17 | 227,061.08 |
| 04/02/2018 | 3080 | ENVERA | Gate | | 8,336.00 | 218,725.08 |
| 04/02/2018 | 3081 | MELROSE LIFESTYLE SERVICES | Amenity Mgmt - April | | 1,542.08 | 217,183.00 |
| 04/02/2018 | 3082 | POLK COUNTY UTILITIES | Water | | 7,234.91 | 209,948.09 |
| 04/02/2018 | 3083 | STANTEC CONSULTING SERVICES, INC | Engineering Svcs thru 3/16/18 | | 595.00 | 209,353.09 |
| 04/02/2018 | 3084 | YELLOWSTONE LANDSCAPE | Landscape | | 13,541.83 | 195,811.26 |
| 04/02/2018 | 3085 | IPFS | Insurance FY 2018 | | 2,389.66 | 193,421.60 |
| 04/03/2018 | | K TITLE COMPANY | O & M (K Title Co) | 18,615.48 | | 212,037.08 |
| 04/06/2018 | 3086 | ACTION SECURITY, INC | Gate Arm Repairs | | 690.00 | 211,347.08 |
| 04/06/2018 | 3087 | ACTION SECURITY, INC | Service Call - Transmitters | | 280.00 | 211,067.08 |

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CHECK REGISTER FY 2018

| DATE | CK NO. | PAYEE | DESCRIPTION | DEPOSIT | DISBURSMT | BALANCE |
|------------------------------|-------------|--|--|------------------|-------------------|-------------------|
| 04/09/2018 | 3088 | AQUATIC SYSTEMS, INC | Lake & Pond Maint - April | | 845.00 | 210,222.08 |
| 04/09/2018 | 3089 | BRIGHTHOUSE | 4/3-5/2 - 5200 Solterra Blvd RRBC (Phone/Cable/Internet) | | 140.46 | 210,081.62 |
| 04/09/2018 | 3090 | COMMUNITY WATCH SOLUTIONS, LLC | Security - April | | 10,200.00 | 199,881.62 |
| 04/09/2018 | 3091 | CRYSTAL SPRINGS | Supplies | | 1,178.86 | 198,702.76 |
| 04/09/2018 | 3092 | DUKE ENERGY | Electricity | | 150.21 | 198,552.55 |
| 04/09/2018 | 3093 | HOPPING GREEN & SAMS | Legal Svcs - February | | 144.28 | 198,408.27 |
| 04/09/2018 | 3094 | JR CLEAN TEAM LLC | CH Cleaning | | 2,208.26 | 196,200.01 |
| 04/09/2018 | 3095 | MELROSE LIFESTYLE SERVICES | P/R Ending 4/1/18 | | 4,473.21 | 191,726.80 |
| 04/09/2018 | 3096 | VENTURESIN.COM, LLC | Web Site Hosting - April | | 80.00 | 191,646.80 |
| 04/10/2018 | 3097 | PATRICIA COMINGS-THIBAUT. | Printing Svcs - Reimbursement | | 82.00 | 191,564.80 |
| 04/10/2018 | | PULTE GROUP | O & M (Pulte Group) | 10,859.03 | | 202,423.83 |
| 04/13/2018 | 3098 | BRIGHTHOUSE | 4/14-5/13 - Phone | | 71.30 | 202,352.53 |
| 04/13/2018 | 3099 | DUKE ENERGY | 3/8-4/9 - Streetlights | | 5,738.80 | 196,613.73 |
| 04/13/2018 | 3100 | ENVERA | 5/1-5/31 - Gate Access | | 4,538.00 | 192,075.73 |
| 04/13/2018 | 3101 | GREENWAY PROPERTY SERVICES, INC. | Urinal Repairs | | 1,125.00 | 190,950.73 |
| 04/13/2018 | 3102 | YELLOWSTONE LANDSCAPE | Landscape | | 9,339.28 | 181,611.45 |
| 04/16/2018 | | POLK COUNTY TAX COLLECTOR | 3/1-3/31 Tax Collections | 53,264.20 | | 234,875.65 |
| 04/18/2018 | 3103 | POLK COUNTY UTILITIES | Hydrant Meter (5255 Wildwood Way) | | 410.00 | 234,465.65 |
| 04/19/2018 | 3104 | FLORIDA DEPT OF REVENUE | 1st Qtr. 2018 - Sales Tax | | 273.00 | 234,192.65 |
| 04/19/2018 | | K TITLE COMPANY | O & M (K Title) | 17,064.19 | | 251,256.84 |
| 04/23/2018 | 3105 | SOLTERRA RESORT CDD c/o US BANK | Tax Collection Distribution c/o US Bank | | 18,259.70 | 232,997.14 |
| 04/23/2018 | 3106 | SOLTERRA RESORT CDD c/o US BANK | Tax Collection Distribution c/o US Bank | | 4,388.50 | 228,608.64 |
| 04/24/2018 | 3107 | BRIGHTHOUSE | 4/20-5/19 - Cable/Internet/Phone - Lazy River Gate | | 152.27 | 228,456.37 |
| 04/24/2018 | 3108 | DUKE ENERGY | 3/13-4/12 - Streetlights PH 2A | | 1,206.11 | 227,250.26 |
| 04/24/2018 | 3109 | GREENWAY PROPERTY SERVICES, INC. | Plumbing Repairs (Guard Shack) | | 275.00 | 226,975.26 |
| 04/24/2018 | 3110 | JR CLEAN TEAM LLC | CH Cleaning - Apr | | 2,246.60 | 224,728.66 |
| 04/27/2018 | | POLK COUNTY TAX COLLECTOR | 1/1-3/31/18 - Interest | 91.22 | | 224,819.88 |
| EOM Balance 4-30-2018 | | | | 99,894.12 | 113,530.42 | 224,819.88 |
| 05/01/2018 | 3111 | DPFG MANAGEMENT AND CONSULTING, LLC | CDD Mgmt - May | | 3,483.33 | 221,336.55 |
| 05/01/2018 | 3112 | IPFS | Ins FY 2018 | | 2,389.66 | 218,946.89 |
| 05/01/2018 | 3113 | FLORIDA PUBLIC UTILITIES | 3/20-4/19 - Gas | | 84.51 | 218,862.38 |
| 05/01/2018 | 3114 | STACY M. BUTTERFIELD, CLERK OF THE COURT | False Alarm - 4/9/18 | | 208.00 | 218,654.38 |
| 05/01/2018 | 3115 | DUKE ENERGY | 3/22-4/23 - 5300 Solterra Blvd | | 48.16 | 218,606.22 |
| 05/01/2018 | 3116 | POLK COUNTY UTILITIES | Water | | 7,966.64 | 210,639.58 |
| 05/01/2018 | 3117 | STEVE'S ELECTRIC, INC. | Trouble Shoot Pump (Service Call) | | 100.00 | 210,539.58 |
| 05/01/2018 | 3118 | YELLOWSTONE LANDSCAPE | Run Water Line to Clubhouse | | 763.45 | 209,776.13 |
| 05/08/2018 | | BANK UNITED | Funds Transfer | | 327.50 | 209,448.63 |
| 05/10/2018 | | SHUFFIELD LOWMAN | DS & O&M (Shuffield & Lowman) | 13,617.00 | | 223,065.63 |
| 05/11/2018 | 3119 | BRIGHTHOUSE | 5/3-6/2 - 5200 Solterra Blvd Guardhouse | | 139.57 | 222,926.06 |
| 05/11/2018 | 3120 | COMMUNITY WATCH SOLUTIONS, LLC | Security Guard - May | | 10,710.00 | 212,216.06 |
| 05/11/2018 | 3121 | CRYSTAL SPRINGS | Supplies | | 1,493.28 | 210,722.78 |
| 05/11/2018 | 3122 | DUKE ENERGY | Electricity | | 6,758.75 | 203,964.03 |
| 05/11/2018 | 3123 | GREENWAY PROPERTY SERVICES, INC. | Replace Faucet - Fitness | | 795.00 | 203,169.03 |
| 05/11/2018 | 3124 | HOPPING GREEN & SAMS | Legal Svcs - March | | 572.50 | 202,596.53 |
| 05/11/2018 | 3125 | MELROSE LIFESTYLE SERVICES | Lifestyle Sv cs | | 9,938.66 | 192,657.87 |
| 05/11/2018 | 3126 | YELLOWSTONE LANDSCAPE | Landscape | | 10,076.00 | 182,581.87 |
| 05/11/2018 | 3127 | MASSEY SERVICES, INC. | Pest Control | | 230.00 | 182,351.87 |
| 05/14/2018 | 3128 | SOLTERRA RESORT CDD c/o US BANK | Assessment | | 5,860.55 | 176,491.32 |
| 05/15/2018 | | POLK COUNTY TAX COLLECTOR | 4/1-4/30/18 - Tax Collections | 14,691.02 | | 191,182.34 |
| 05/16/2018 | 3129 | BRIGHTHOUSE | 5/14-6/13 - Phone | | 71.11 | 191,111.23 |
| 05/16/2018 | 3130 | DUKE ENERGY | Electricity | | 6,944.91 | 184,166.32 |
| 05/16/2018 | 3131 | MELROSE LIFESTYLE SERVICES | P/R Ending 5/13/18 | | 3,683.30 | 180,483.02 |
| 05/16/2018 | 3132 | YELLOWSTONE LANDSCAPE | Pool Maint - May | | 3,960.83 | 176,522.19 |
| 05/18/2018 | 3133 | SOLTERRA RESORT CDD c/o US BANK | Tax Collection Distribution c/o US Bank | | 5,067.55 | 171,454.64 |
| 05/18/2018 | 3134 | SOLTERRA RESORT CDD c/o US BANK | Tax Collection Distribution c/o US Bank | | 1,217.93 | 170,236.71 |
| 05/18/2018 | 3135 | SARA COX | Reimbursement for Printing | | 72.00 | 170,164.71 |
| 05/18/2018 | | BANK UNITED | Funds Transfer | | 455.00 | 169,709.71 |
| 05/22/2018 | 3136 | BRIGHTHOUSE | 5/20-6/19 - 5200 Solterra Blvd Gatehouse | | 152.27 | 169,557.44 |
| 05/22/2018 | 3137 | VENTURESIN.COM, INC. | Web Site Hosting - May | | 80.00 | 169,477.44 |
| 05/22/2018 | 3138 | YELLOWSTONE LANDSCAPE | Irrigation Repairs (damaged by construction) | | 786.70 | 168,690.74 |
| 05/25/2018 | | DHI TITLE FL | O & M - (DHI Title Fl) | 17,064.19 | | 185,754.93 |
| 05/25/2018 | | DHI TITLE FL | O & M (DHI Title Fl) | 15,512.90 | | 201,267.83 |
| 05/25/2018 | | DHI TITLE FL | O & M (DHI Title Fl) | 15,512.90 | | 216,780.73 |
| 05/28/2018 | ACH05282018 | BRIGHTHOUSE | 4/30-6/29/18 - Cable/Internet- Restaurant | | 350.56 | 216,430.17 |
| 05/29/2018 | 3139 | TECHNOGYM USA CORP | Gym Equipment | | 911.48 | 215,518.69 |
| 05/30/2018 | 3140 | DUKE ENERGY | Electricity | | 6,451.21 | 209,067.48 |
| 05/30/2018 | 3141 | FLORIDA PUBLIC UTILITIES | 4/19-5/18 - Gas | | 1,047.34 | 208,020.14 |
| 05/30/2018 | 3142 | HOPPING GREEN & SAMS | Legal Svcs - April | | 1,159.50 | 206,860.64 |
| 05/30/2018 | 3143 | JR CLEAN TEAM LLC | CH Cleaning - May | | 1,865.00 | 204,995.64 |
| 05/30/2018 | 3144 | MELROSE LIFESTYLE SERVICES | P/R Ending 5/27/18 | | 3,764.68 | 201,230.96 |
| 05/30/2018 | 3145 | POLK COUNTY UTILITIES | Water | | 7,441.33 | 193,789.63 |
| 05/30/2018 | 3146 | STEVE'S ELECTRIC, INC. | Trouble Shoot Micro Switch-Bar/Grill Area | | 125.00 | 193,664.63 |
| EOM Balance 5-31-2018 | | | | 76,398.01 | 107,553.26 | 193,664.63 |
| 06/01/2018 | 3147 | DPFG MANAGEMENT AND CONSULTING, LLC | CDD Mgmt - June | | 3,483.33 | 190,181.30 |
| 06/01/2018 | 3148 | IPFS | Ins FY 2018 | | 2,389.66 | 187,791.64 |
| 06/13/2018 | 3149 | DUKE ENERGY | Electricity | | 5,909.37 | 181,882.27 |
| 06/13/2018 | 3150 | MELROSE LIFESTYLE SERVICES | P/R Ending 5/27/18 | | 5,693.87 | 176,188.40 |
| 06/13/2018 | 3151 | AQUATIC SYSTEMS, INC | Lake & Pond Maint - June | | 845.00 | 175,343.40 |
| 06/13/2018 | 3152 | COMMUNITY WATCH SOLUTIONS, LLC | Security Guard - June | | 10,930.00 | 164,413.40 |
| 06/13/2018 | 3153 | COMPLETE ACCESS CONTROL O.C.F. INC | Replaced Latches | | 415.00 | 163,998.40 |
| 06/13/2018 | 3154 | JR CLEAN TEAM LLC | Supplies | | 616.65 | 163,381.75 |
| 06/13/2018 | 3155 | STANTEC CONSULTING SERVICES, INC | Engineering Svcs thru 5/25/18 | | 877.50 | 162,504.25 |

SOLTERRA RESORT CDD

CHECK REGISTER FY 2018

| DATE | CK NO. | PAYEE | DESCRIPTION | DEPOSIT | DISBURSMT | BALANCE |
|------------------------------|--------|--|--|------------------|-------------------|-------------------|
| 06/13/2018 | 3156 | YELLOWSTONE LANDSCAPE | Pool Maint - June | | 3,960.83 | 158,543.42 |
| 06/15/2018 | | POLK COUNTY TAX COLLECTOR | 5/1-5/31/18 - Tax Collection | 5,531.50 | | 164,074.92 |
| 06/19/2018 | 3157 | PATRICIA COMINGS-THIBAUT. | Reimbursement - Passes | | 72.00 | 164,002.92 |
| 06/19/2018 | | A PERFECT PESACH | Field Damage | 2,527.64 | | 166,530.56 |
| 06/19/2018 | 3158 | SOLTERRA RESORT CDD c/o US BANK | Tax Collection Distribution c/o US Bank | | 1,896.27 | 164,634.29 |
| 06/19/2018 | 3159 | SOLTERRA RESORT CDD c/o US BANK | Tax Collection Distribution c/o US Bank | | 455.75 | 164,178.54 |
| 06/20/2018 | 3160 | ADMIRAL OUTDOOR FURNITURE | Furniture & Trash Bins | | 6,018.00 | 158,160.54 |
| 06/20/2018 | 3161 | BRIGHTHOUSE | Cable/Internet | | 362.95 | 157,797.59 |
| 06/20/2018 | 3162 | DUKE ENERGY | 5/11-6/12 - Streetlights PH 2 | | 1,206.11 | 156,591.48 |
| 06/20/2018 | 3163 | VENTURESIN.COM, INC. | Web Site Hosting - June | | 80.00 | 156,511.48 |
| 06/21/2018 | | POLK COUNTY TAX COLLECTOR | Tax Sale Distribution | 36,577.41 | | 193,088.89 |
| 06/22/2018 | | BANK UNITED | Funds Transfer | | 655.00 | 192,433.89 |
| 06/25/2018 | 3164 | GREENWAY PROPERTY SERVICES, INC. | Bathroom Repairs | | 1,475.00 | 190,958.89 |
| 06/25/2018 | 3165 | JR CLEAN TEAM LLC | CH Cleaning - June | | 1,765.00 | 189,193.89 |
| 06/25/2018 | 3166 | MELROSE LIFESTYLE SERVICES | P/R Ending 6/24/18 | | 4,418.28 | 184,775.61 |
| 06/25/2018 | 3167 | AQUATIC SYSTEMS, INC | Lake & Pond Maint - May | | 845.00 | 183,930.61 |
| 06/25/2018 | 3168 | DUKE ENERGY | 5/22-6/21 - 5300 Solterra Blvd Lift | | 49.48 | 183,881.13 |
| 06/25/2018 | 3169 | FLORIDA PUBLIC UTILITIES | 5/18-6/20 - Gas | | 881.26 | 182,999.87 |
| 06/25/2018 | 3170 | MASSEY SERVICES, INC. | Pest Control | | 115.00 | 182,884.87 |
| 06/25/2018 | | K TITLE COMPANY | O & M (K Title) | 13,961.61 | | 196,846.48 |
| 06/27/2018 | 3171 | IPFS | Ins FY 2018 | | 2,389.66 | 194,456.82 |
| EOM Balance 6-30-2018 | | | | 58,598.16 | 57,805.97 | 194,456.82 |
| 07/01/2018 | 3172 | DPFG MANAGEMENT AND CONSULTING, LLC | CDD Mgmt - July | | 3,483.33 | 190,973.49 |
| 07/02/2018 | 3173 | AQUATIC SYSTEMS, INC | Lake & Pond Maint - July | | 845.00 | 190,128.49 |
| 07/02/2018 | 3174 | Brighthouse | Cable/Internet | | 263.04 | 189,865.45 |
| 07/02/2018 | 3175 | COMMUNITY WATCH SOLUTIONS, LLC | Security Guard - July | | 11,440.00 | 178,425.45 |
| 07/02/2018 | 3176 | DUKE ENERGY | Electricity | | 9,623.81 | 168,801.64 |
| 07/02/2018 | 3177 | FLORIDA DEPT OF HEALTH IN POLK COUNTY | Permits | | 420.00 | 168,381.64 |
| 07/02/2018 | 3178 | HOPPING GREEN & SAMS | Legal Svcs - May | | 2,245.66 | 166,135.98 |
| 07/02/2018 | 3179 | POLK COUNTY UTILITIES | Water | | 5,404.28 | 160,731.70 |
| 07/02/2018 | | BANK UNITED | Funds Transfer | | 750.00 | 159,981.70 |
| 07/03/2018 | 3180 | CROCS, LLC | 42" Pipe Liner on Woodwind Way | | 80,292.58 | 79,689.12 |
| 07/06/2018 | 3181 | EXERCISE SYSTEMS, INC. | Equipment Maint | | 262.50 | 79,426.62 |
| 07/06/2018 | 3182 | JR Clean Team LLC | Paint Signs & Replace (6) Fans | | 678.00 | 78,748.62 |
| 07/06/2018 | 3183 | MELROSE LIFESTYLE SERVICES | Amenity Mgmt - July | | 1,779.08 | 76,969.54 |
| 07/06/2018 | 3184 | Venturesin.com, Inc. | Web Site Hosting - July | | 80.00 | 76,889.54 |
| 07/10/2018 | | K Title | O & M | 1,551.29 | | 78,440.83 |
| 07/11/2018 | 3186 | FLORIDA DEPT OF HEALTH IN POLK COUNTY | Permit - River Ride | | 280.00 | 78,160.83 |
| 07/11/2018 | 3187 | MASSEY SERVICES, INC. | Pest Control | | 115.00 | 78,045.83 |
| 07/11/2018 | 3188 | MELROSE LIFESTYLE SERVICES | P/R Ending 7/8/18 | | 5,473.84 | 72,571.99 |
| 07/11/2018 | 3189 | STANTEC CONSULTING SERVICES, INC | Engineering Svcs thru 6/22/18 | | 990.00 | 71,581.99 |
| 07/11/2018 | 3190 | STEVE'S ELECTRIC, INC. | Trouble Shoot - Repair Fan | | 175.00 | 71,406.99 |
| 07/11/2018 | 3191 | DUKE ENERGY | Electricity | | 156.32 | 71,250.67 |
| 07/12/2018 | 3192 | ACTION SECURITY, INC | Swing Gate Repairs | | 830.00 | 70,420.67 |
| 07/12/2018 | 3193 | Brighthouse | 7/14-8/13 - Phone | | 71.11 | 70,349.56 |
| 07/12/2018 | 3194 | Greenway Property Services, Inc. | Replace Flush Valve - Fitness | | 425.00 | 69,924.56 |
| 07/13/2018 | 3195 | SOLTERRA RESORT CDD c/o US BANK | Tax Collection Distribution c/o US Bank | | 12,539.24 | 57,385.32 |
| 07/13/2018 | 3196 | SOLTERRA RESORT CDD c/o US BANK | Tax Collection Distribution c/o US Bank | | 3,013.65 | 54,371.67 |
| 07/13/2018 | 3197 | YELLOWSTONE LANDSCAPE | Landscape Maint - July | | 5,769.75 | 48,601.92 |
| 07/13/2018 | 3198 | DUKE ENERGY | 6/7-7/9 - Streetlights | | 5,738.80 | 42,863.12 |
| 07/13/2018 | 3199 | DIBARTOLOMEO, McBEE, HARTLEY & BARNES PA | Audit FY 2017 | | 2,500.00 | 40,363.12 |
| 07/17/2018 | 3200 | DUKE ENERGY | 6/12-7/12 - Streetlights PH 2 | | 1,206.11 | 39,157.01 |
| 07/18/2018 | 3201 | Brighthouse | 7/20-8/19 - 5200 Solterra Blvd Gatehouse | | 152.27 | 39,004.74 |
| 07/18/2018 | | Deposit | Rental | 350.00 | | 39,354.74 |
| 07/20/2018 | 3202 | CRYSTAL SPRINGS | Supplies | | 1,303.82 | 38,050.92 |
| 07/23/2018 | | BANK UNITED | Funds Transfer | | 435.00 | 37,615.92 |
| 07/25/2018 | 3203 | COMPLETE ACCESS CONTROL O.C.F. INC | Gate Repairs (Arms) | | 325.00 | 37,290.92 |
| 07/25/2018 | 3204 | JR Clean Team LLC | CH - Cleaning | | 2,442.80 | 34,848.12 |
| 07/25/2018 | 3205 | TAMPA PRINT SERVICES, INC | Postage for Mass Mailing | | 946.95 | 33,901.17 |
| 07/27/2018 | 3206 | IPFS | Ins FY 2018 - 10 | | 2,389.66 | 31,511.51 |
| 07/30/2018 | | BANK UNITED | Interest | 57.25 | | 31,568.76 |
| EOM Balance 7-31-2018 | | | | 1,958.54 | 164,846.60 | 31,568.76 |
| 08/01/2018 | 3207 | DPFG MANAGEMENT AND CONSULTING, LLC | CDD Mgmt - August | | 3,483.33 | 28,085.43 |
| 08/01/2018 | 3208 | SARA COX | Reimbursement for Printing | | 133.00 | 27,952.43 |
| 08/01/2018 | 3209 | YELLOWSTONE LANDSCAPE | Landscape Maint - June | | 9,831.00 | 18,121.43 |
| 08/01/2018 | 3210 | Brighthouse | 7/30-8/29 - Cable/Internet- Restaurant | | 123.47 | 17,997.96 |
| 08/01/2018 | 3211 | DUKE ENERGY | Electricity | | 7,602.82 | 10,395.14 |
| 08/01/2018 | 3212 | FLORIDA PUBLIC UTILITIES | 6/20-7/20 - Gas | | 777.62 | 9,617.52 |
| 08/01/2018 | 3213 | POLK COUNTY UTILITIES | Water | | 6,809.15 | 2,808.37 |
| 08/01/2018 | 3214 | YELLOWSTONE LANDSCAPE | Pool Maint - July | | 3,960.83 | -1,152.46 |
| 08/01/2018 | | Pulte Group | O & M Assessments | 10,859.03 | | 9,706.57 |
| 08/03/2018 | | AK OAKMONT | O & M | 86,739.12 | | 96,445.69 |
| 08/03/2018 | 3215 | BUSINESS OBSERVER | Legal Ad | | 525.00 | 95,920.69 |
| 08/03/2018 | 3216 | CRYSTAL SPRINGS | Supplies | | 905.87 | 95,014.82 |
| 08/03/2018 | 3217 | JR Clean Team LLC | Paint (3) doors @ Clubhouse | | 160.00 | 94,854.82 |
| 08/03/2018 | 3218 | STEVE'S ELECTRIC, INC. | Connect Power to WIFI | | 216.77 | 94,638.05 |
| 08/03/2018 | 3219 | YELLOWSTONE LANDSCAPE | Landscape Maint - August | | 10,472.13 | 84,165.92 |
| 08/03/2018 | 3220 | AQUATIC SYSTEMS, INC | Lake & Pond Maint - August | | 845.00 | 83,320.92 |
| 08/03/2018 | 3221 | Brighthouse | 8/3-9/2 - 5200 Solterra Blvd Guardhouse | | 139.57 | 83,181.35 |
| 08/03/2018 | 3222 | Greenway Property Services, Inc. | Cameras | | 725.00 | 82,456.35 |
| 08/03/2018 | 3223 | HOPPING GREEN & SAMS | Legal Svcs - June | | 1,949.00 | 80,507.35 |
| 08/03/2018 | 3224 | STEVE'S ELECTRIC, INC. | Repair Power at Gates | | 229.98 | 80,277.37 |

SOLTERRA RESORT CDD

CHECK REGISTER FY 2018

| DATE | CK NO. | PAYEE | DESCRIPTION | DEPOSIT | DISBURSMT | BALANCE |
|------------------------------|--------|-------------------------------------|---|------------------|-------------------|------------------|
| 08/03/2018 | 3225 | Venturesin.com, Inc. | Web Site Hosting - August | | 80.00 | 80,197.37 |
| 08/03/2018 | 3226 | COMMUNITY WATCH SOLUTIONS, LLC | Security Guard - August | | 10,848.00 | 69,349.37 |
| 08/03/2018 | 3227 | MELROSE LIFESTYLE SERVICES | Payroll | | 6,298.13 | 63,051.24 |
| 08/03/2018 | 3228 | YELLOWSTONE LANDSCAPE | Landscape Maint - August | | 9,831.00 | 53,220.24 |
| 08/17/2018 | 3229 | ACTION SECURITY, INC | Service Call - Gates not Opening | | 280.00 | 52,940.24 |
| 08/17/2018 | 3230 | Brighthouse | Cable/Internet | | 223.38 | 52,716.86 |
| 08/17/2018 | 3231 | DUKE ENERGY | Streetlights | | 7,045.79 | 45,671.07 |
| 08/17/2018 | 3232 | MELROSE LIFESTYLE SERVICES | P/R Ending 8/5/18 | | 4,152.10 | 41,518.97 |
| 08/17/2018 | 3233 | YELLOWSTONE LANDSCAPE | Landscape Maint. | | 10,766.11 | 30,752.86 |
| 08/21/2018 | 3234 | PATRICIA COMINGS-THIBAUT. | Reimbursement - Passes | | 167.00 | 30,585.86 |
| 08/21/2018 | 3235 | MELROSE LIFESTYLE SERVICES | P/R Ending 8/19/18 | | 4,247.80 | 26,338.06 |
| 08/23/2018 | | Bank United | Funds Transfer | | 1,900.00 | 24,438.06 |
| 08/27/2018 | 3236 | DUKE ENERGY | 7/23-8/21- 5300 Solterra Blvd Lift | | 64.58 | 24,373.48 |
| 08/27/2018 | 3237 | POLK COUNTY UTILITIES | Water | | 5,826.00 | 18,547.48 |
| 08/27/2018 | 3238 | SOLTERRA RESORT CDD c/o US BANK | Tax Collection Distribution c/o US Bank | | 19.63 | 18,527.85 |
| 08/27/2018 | 3239 | Venturesin.com, Inc. | Domain Name Renewal | | 19.99 | 18,507.86 |
| 08/27/2018 | 3240 | YELLOWSTONE LANDSCAPE | Irrigation Repairs | | 5,193.10 | 13,314.76 |
| 08/27/2018 | 3241 | SOLTERRA RESORT CDD c/o US BANK | Tax Collection Distribution c/o US Bank | | 4.72 | 13,310.04 |
| 08/27/2018 | 3242 | FLORIDA PUBLIC UTILITIES | 7/20-8/21 - Gas | | 805.34 | 12,504.70 |
| 08/29/2018 | 3243 | Brighthouse | 8/30-9/29 - Cable/Internet- Restaurant | | 123.47 | 12,381.23 |
| 08/29/2018 | 3244 | MASSEY SERVICES, INC. | Pest Control | | 115.00 | 12,266.23 |
| 08/30/2018 | 3245 | JR Clean Team LLC | Paint for Clubhouse | | 4,000.00 | 8,266.23 |
| EOM Balance 8-31-2018 | | | | 97,598.15 | 120,900.68 | 8,266.23 |
| 09/01/2018 | 3246 | DPFG MANAGEMENT AND CONSULTING, LLC | CDD Mgmt - September | | 3,483.33 | 4,782.90 |
| 09/04/2018 | 3247 | JR Clean Team LLC | CH - Cleaning | | 2,376.60 | 2,406.30 |
| 09/05/2018 | | DHI Title | O & M (DHI Title) | 4,653.87 | | 7,060.17 |
| 09/06/2018 | | Bank United | Funds Transfer | 1,000.00 | | 8,060.17 |
| 09/14/2018 | | K Title | O & M (K Title) | 13,961.61 | | 22,021.78 |
| 09/18/2018 | 3248 | Brighthouse | 9/3-10/2- 5200 Solterra Blvd Guardhouse | | 139.50 | 21,882.28 |
| 09/18/2018 | 3249 | COMPLETE ACCESS CONTROL O.C.F. INC | Pool Repairs | | 445.00 | 21,437.28 |
| 09/18/2018 | 3250 | DUKE ENERGY | 7/23-8/21 - 5290 Solterra Blvd Irr | | 13.15 | 21,424.13 |
| 09/19/2018 | 3251 | AQUATIC SYSTEMS, INC | Lake & Pond Maint - September | | 845.00 | 20,579.13 |
| 09/19/2018 | 3252 | BUSINESS OBSERVER | Legal Ad | | 879.38 | 19,699.75 |
| 09/19/2018 | 3253 | DUKE ENERGY | Electricity | | 7,716.67 | 11,983.08 |
| 09/19/2018 | 3254 | Venturesin.com, Inc. | Web Site Hosting - September | | 80.00 | 11,903.08 |
| 09/19/2018 | 3255 | COMMUNITY WATCH SOLUTIONS, LLC | Security Guard - September | | 10,695.00 | 1,208.08 |
| 09/20/2018 | 2196 | ACTION SECURITY, INC | Service Call - Gates not Operational - replaced Loop Detector | | 1,045.00 | 163.08 |
| 09/20/2018 | 2197 | Brighthouse | Cable/Internet | | 223.25 | -60.17 |
| 09/20/2018 | 2199 | DUKE ENERGY | Streetlights | | 6,945.10 | -7,005.27 |
| 09/20/2018 | 2200 | HOPPING GREEN & SAMS | Legal Svcs - July | | 3,620.00 | -10,625.27 |
| 09/20/2018 | 2201 | JR Clean Team LLC | CH - Cleaning | | 2,182.15 | -12,807.42 |
| 09/20/2018 | 2202 | MELROSE LIFESTYLE SERVICES | P/R Ending 8/31/18 | | 2,487.67 | -15,295.09 |
| 09/20/2018 | 2203 | YELLOWSTONE LANDSCAPE | Landscape Maint. | | 15,173.83 | -30,468.92 |
| 09/26/2018 | | AK OAKMONT | Lot Closings | 17,064.19 | | -13,404.73 |
| 09/27/2018 | | Shutts & Lowman | Lot Closings | 34,128.38 | | 20,723.65 |
| EOM Balance 9-30-2018 | | | | 70,808.05 | 58,350.63 | 20,723.65 |

EXHIBIT 8



DE Contact: Rod Rodriguez

Address: 3250 Bonnett Creek Rd. Lake Buena Vista, FL 32830

Phone: 407-938-6690

Lighting Proposal

WR 27316334

September 26, 2018

| Project Details | |
|------------------|---|
| Customer: | SOLTERRA RESORT CDD |
| Account: | 27805-63002 |
| Site: | 000 SOLTERRA BLVD *LITE, SOLTERRA PH2C 1&2 SL DAVENPORT FL 33837 |
| Contact: | BRAD WALKER |
| Phone: | 813-615-1461 |

| Scope of Request |
|--|
| DUKE TO INSTALL 26 16FT WASHINGTON POLES AND 26 100W HPS BISCAYNE FIXTURES TO PROVIDE LIGHTING FOR SOLTERRA PART 1 SUBDIVISION |

| Quantity Required | Product Description Fixtures and Poles | Per Unit | | | | Sub-Total |
|--|---|------------------------------|--------------------------|---------------|------------|-------------|
| | | Rental | Maint. | Fuel & Energy | Unit Total | |
| 26 | 16' WASHINGTON SNGL BLK PLBC16WB | \$21.77 | \$0.00 | \$0.00 | \$21.77 | \$566.02 |
| 26 | 100W HPS BISCAYNE L95 | \$14.17 | \$1.72 | \$3.28 | \$19.17 | \$498.42 |
| | | | | | \$0.00 | \$0.00 |
| | | | | | \$0.00 | \$0.00 |
| | | | | | \$0.00 | \$0.00 |
| | | | | | \$0.00 | \$0.00 |
| | | | | | \$0.00 | \$0.00 |
| | | | | | \$0.00 | \$0.00 |
| Rental, Maintenance, F&E Totals: | | \$934.44 | \$44.72 | \$85.28 | | |
| Estimates valid for 30 days and subject to change. | | Project Summary Totals | Estimated Monthly Rental | | | \$1,064.44 |
| | | | † Deposit | | | \$2,129.00 |
| | | | ✧ CIAC | | | \$14,840.04 |

Estimated Monthly Rental excludes any applicable taxes, franchise fees or customer charge.

† **Deposit** - The required deposit (applied separately to your lighting bill) will equal approximately two months of the monthly rental bill, but no less than \$25.00 and subject to change upon review of the account's existing deposit.

✧ **CIAC** - The invoice for the Contribution in Aid of Construction will be mailed to you separately upon approval of this proposal and payment is due before the work can be released to scheduling of construction.

In order for us to proceed with the above proposed lighting design we will need an authorized signature on this proposal and any other required documents enclosed. Do not remit any payment with this form and do not fax.

Return these signed documents to the mailing address above or email the color scanned PDF if instructed.

The CIAC charge is subject to change after 30 days or in the event you request or cause any changes to this proposal.

Duke Energy will call for locate of all public facilities. Any customer owned utilities would need to be located and marked at your expense.

If any or all of these lighting facilities will eventually be submitted to a governmental agency for inclusion into a taxing district, MSTU or MSBU special assessment program, please verify that these facilities meet the requirements within that jurisdiction. Should the agency not accept these facilities into their program, the entity who signs the Lighting Service Contract will remain responsible for payment.

Thank you for your lighting request. We look forward to working with you on this project.

Authorized Signature

Date 10-08-18

(Please sign and date to approve this proposal and return via email or the mailing address above)



LIGHTING SERVICE CONTRACT

ACCOUNT NUMBER
27805-63002
WORK ORDER NUMBER
27316334
DEF CONTACT
Rod Rodriguez

CUSTOMER NAME: SOLTERRA RESORT CDD

SERVICE LOCATION(S) 000 SOLTERRA BLVD *LITE, SOLTERRA PH2C 1&2 SL DAVENPORT FL 33837
(Street address, city/county, Company account number if established)

This Lighting Service Contract ("Contract") is hereby entered into September 26, 2018 between Duke Energy Florida, LLC (hereinafter called the Company) and SOLTERRA RESORT CDD (hereinafter referred to as the "Customer") for lighting service at the above location(s). The Customer agrees to receive and pay for lighting service from the Company in accordance with the rates, terms and provisions of the Company's Rate Schedule LS-1, or its successor, as the same is on file with the Florida Public Service Commission (FPSC) and as may be amended and subsequently filed with the FPSC. To the extent there is any conflict between this Contract and the Lighting Service Rate Schedule, the Lighting Rate Schedule shall control.

The Customer further understands that service under this rate shall be for an initial term of **ten (10) years** and shall continue hereafter until terminated by either party upon written notice sixty (60) days prior to termination.

The Company shall install the following facilities (hereinafter called the Facilities):

Fixture / Pole Types and Number Installed:

| | | |
|----------------------------------|-----|----|
| 16' WASHINGTON SNGL BLK PLBC16WB | QTY | 26 |
| 100W HPS BISCAYNE L95 | QTY | 26 |
| | QTY | |
| | QTY | |
| | QTY | |
| | QTY | |
| | QTY | |

Additional facilities:

(Continued in Next Page)



Rate per Month:

The monthly charges consist of the items below. These charges may be adjusted subject to review and approval by the Florida Public Service Commission.

| | |
|---|-------------------------------|
| Customer Charge | |
| Pole Charge | |
| Light Fixture Charge | |
| Light Fixture Maintenance Charge | |
| Energy and Demand Charge : | |
| Non-fuel Energy Charge | |
| Plus the Cost Recovery Factors listed in | |
| Rate Schedule BA-1, <i>Billing Adjustments</i> ** , | |
| except the Fuel Cost Recovery Factor and | |
| Asset Securitization Charge Factor: | See Sheet No. 6.105 and 6.106 |
| Fuel Cost Recovery Factor **: | See Sheet No. 6.105 |
| Asset Securitization Charge Factor: | See Sheet No. 6.105 |

***Charges are normally revised on an annual basis.*

Additional Charges:

Certain additional charges may also apply to the installation.

| | |
|--------------------------------|---------------------|
| Gross Receipts Tax Factor: | See Sheet No. 6.106 |
| Right-of-Way Utilization Fees: | See Sheet No. 6.106 |
| Municipal Tax: | See Sheet No. 6.106 |
| Sales Tax: | See Sheet No. 6.106 |

THE CUSTOMER AGREES:

1. To purchase from the Company all of the electric energy used for the operation of the Lighting System.
2. To be responsible for paying, when due, all bills rendered by the Company pursuant to the Company's currently effective Lighting Rate Schedule LS-1, or its successor, for facilities and service provided in accordance with this Contract.
3. To be responsible for trimming trees that may either obstruct the light output from fixture(s) or that obstruct maintenance access to the facilities.

IT IS MUTUALLY AGREED THAT:

4. Requests for exchanging facilities, upgrades, relocations, etc. are subject to Section III, paragraph 3.05, of the Company's General Rules and Regulations Governing Electric Service.
5. The Company does not guarantee continuous lighting service and will not be liable for damages for any interruption, deficiency or failure of service, and reserves the right to interrupt service at any time for necessary repairs to lines or equipment. Nothing in this Contract is intended to benefit any third party or to impose any obligation on the Company to any such third party.
6. Installation shall be made only when, in the judgment of the Company, the location and the type of the facilities are, and will continue to be, easily and economically accessible to the Company's equipment and personnel for both construction and maintenance. In the event the Customer or its contractor, subcontractor or other agent changes the grading, which requires the Company to move its facilities or otherwise incur costs to ensure compliance with applicable code requirements, Customer shall compensate the Company for all such costs incurred by the Company to comply with any applicable code requirements. In the event Customer fails to pay the Company within 30 days of the completion of such work, Customer shall pay the Company any amounts owing the Company, including interest and any attorneys and other fees and costs the Company incurs to collect any amounts owed to the Company.
7. Modification of the facilities provided by the Company under this Contract may only be made through the execution of a written amendment to this Contract.

(Continued in Next Page)



SECTION NO. VII
FOURTH REVISED SHEET NO. 7.112
CANCELS THIRD REVISED SHEET NO. 7.112

Page 3 of 4

8. The Company will, at the request of the Customer, relocate the lighting facilities covered by this Agreement, if provided sufficient rights-of-way or easements to do so. The Customer shall be responsible for the payment of all costs associated with any such Customer-requested relocation of the Company's lighting facilities.
9. The Company may, at any time, substitute for any luminaire/lamp installed hereunder another luminaire/lamp which shall be of at least equal illuminating capacity and efficiency.
10. The Customer agrees to take responsibility for the cost incurred to repair or replace any fixture or pole which has been willfully damaged. The Company shall not be required to make such repair or replacement prior to payment by the Customer for damage.
11. The Company will repair or replace malfunctioning lighting fixtures maintained by the Company in accordance with Section 768.1382, Florida Statutes (2005).
12. This Contract shall be for a term of ten (10) years from the date of initiation of service. The date of initiation of service shall be defined as the date the first lights are energized. At the end of the term of service, a new Contract will be required.
13. Should the Customer fail to pay any bills due and rendered pursuant to this Contract or otherwise fail to perform the obligations contained in this Contract, said obligations being material and going to the essence of this Contract, the Company may cease to supply electric energy or service until the Customer has paid the bills due and rendered or has fully cured such other breach of this Contract. Service charges associated with the reconnection of service after disconnection for nonpayment or violation of Company or Commission Rules may be assessed for each lighting installation on an account. Any failure of the Company to exercise its rights hereunder shall not be a waiver of its rights. It is understood, however, that such discontinuance of the supplying of electric energy or service shall not constitute a breach of this Contract by the Company, nor shall it relieve the Customer of the obligation to perform any of the terms and conditions of this Contract.
14. If the Customer no longer wishes to receive service under this schedule, the Customer may terminate the Contract by giving the Company at least sixty (60) days advance written notice to the Company. Upon early termination of service, the Customer shall pay an amount equal to the remaining monthly customer charges and remaining pole and fixture lease amounts for the term of the contract. The Customer will be responsible for the cost of removing the facilities.
15. In the event of the sale of the real property upon which the facilities are installed, or if the Customer's obligations under this Contract are to be assigned to a third party, upon the written consent of the Company, this Contract may be assigned by the Customer to the Purchaser or to the third party. No assignment shall relieve the Customer from its obligations hereunder until such obligations have been assumed by the Purchaser or third party and agreed to by the Company.
16. This Contract supersedes all previous contracts or representations, either written, oral or otherwise between the Customer and the Company with respect to the facilities referenced herein and constitutes the entire Contract between the parties. This Contract does not create any rights or provide any remedies to third parties or create any additional duty, obligation or undertakings by the Company to third parties.
17. This Contract shall inure to the benefit of, and be binding upon the successors and assigns of the Customer and the Company.
18. This Contract is subject to the Company's Tariff for Retail Service, or as they may be hereafter revised, amended or supplemented. In the event of any conflict between the terms of this Contract and the provisions of the Company's Tariff for Retail Services, the provisions of the Company's Tariff for Retail Service and FPSC Rules shall control, or as they may be hereafter revised, amended or supplemented.

(Continued in Next Page)



19. The obligation to furnish or purchase service shall be excused at any time that either party is prevented from complying with this Contract by strikes, lockouts, fires, riots, acts of God, the public enemy, governmental or court actions, lightning, hurricanes, storms, floods, inclement weather that necessitates extraordinary measures and expense to construct facilities and/or maintain operations, or by any other cause or causes not under the control of the party thus prevented from compliance, and the Company shall not have the obligation to furnish service if it is prevented from complying with this Contract by reason of any partial, temporary or entire shut-down of service which, in the sole opinion of the Company, is reasonably necessary for the purpose of repairing or making more efficient all or any part of its generating, transmission, distribution or other electrical equipment.

20. In no event shall the Company, its parent corporation, affiliate corporations, officers, directors, employees, agents, and contractors or subcontractors be liable to the Customer, its employees, agents or representatives, for any incidental, indirect, special, consequential, exemplary, punitive or multiple damages resulting from any claim or cause of action, whether brought in contract, tort (including, but not limited to, negligence or strict liability), or any other legal theory.

IN WITNESS WHEREOF, the parties hereby caused this Contract to be executed in triplicate by their duly authorized representatives to be effective as of the day and year first written above.

Charges and Terms Accepted:

SOLTERRA RESORT CDD

Customer (Print or type name of Organization)

DUKE ENERGY FLORIDA, LLC

By: _____

(Signature)

JAMES P. HARVEY

(Print or Type Name)

Title: CHAIRMAN

By: _____

(Signature)

Rod Rodriguez

(Print or Type Name)

Title: Duke Energy Representative

EXHIBIT 9

J.W. Appliance & A/C Repair
Sales And Service
(407)410-7232

SERVICE ORDER

NO 1092

☐ SERVICE ☐ PICKUP ☒ REPAIR IN ☐ DATE ORDERED
☒ INSTALL ☐ DELIVERY ☐ HOME ☐ SHOP 11/6/18
 Name: Goodhouse @ Saltwater beach ☐ GDD ☐ CHARGE
 Address: 5300 Oakmont BL
 City: Davenport State: FL Zip: 33511

MAKE: Daikin MODEL: 9k Heat Pump SERIAL NO.:
 SERVICE REQUESTED: new split install DATE PROMISED: 1/1
☐ WARRANTY ☐ CONTRACT
☐ ESTIMATE

| QUAN | PART NO. | DESCRIPTION | PRICE | AMOUNT |
|------------------------------|----------------------------|---------------------|------------------------|--------|
| | | Install New | | |
| | | 9000 BTU Mini Split | | |
| | | System Heat Pump | | 350.00 |
| SERVICES PERFORMED | | | | |
| Warranty | | TIME START | TOTAL | |
| 10 year parts (registration) | | TIME FINISH | MATERIAL | |
| 1 year Labor | | HOURS | LABOR AND SERVICE | |
| | | | TAX | |
| | | | DEL. CHARGE OR MILEAGE | |
| DATE COMPLETED | CASH ON COMPLETION OF WORK | | | TOTAL |
| 1/1 | | | | 350.00 |

I hereby accept above performance, and charges, as being satisfactory and acknowledge that equipment has been left in good condition.

CUSTOMER'S SIGNATURE

TECHNICIAN'S SIGNATURE

THANK YOU

Patricia Lang Thibault
for Chairman Harvey
na attached email

Patricia Comings-Thibault

From: Jim Harvey <jharvey@kolter.com>
Sent: Tuesday, November 06, 2018 5:32 PM
To: Patricia Comings-Thibault
Subject: RE: Solterra Guardhouse AC Unit Needs Replacing

Approved

Jim Harvey
President
Kolter Land Partners LLC
813-615-1244 ext 201

This email may contain information that is proprietary, legally privileged and/or confidential. If the reader of this email is not the intended recipient(s) or the employee or agent responsible for delivering the message to the intended recipient(s), you are hereby notified: (i) that any dissemination, distribution or copying of this email is strictly prohibited and may be unlawful; and (ii) to contact the sender immediately by reply email and delete this email and any attachments without retaining any copies.

From: Patricia Comings-Thibault <patricia.comings-thibault@dpfg.com>
Sent: Tuesday, November 6, 2018 5:07 PM
To: Jim Harvey <jharvey@kolter.com>
Subject: Solterra Guardhouse AC Unit Needs Replacing
Importance: High

This email originated externally. If you suspect it is malicious, do NOT open any attachments or click on any links and forward this message to Kolter helpdesk.

Chairman

The air condition unit at the guardhouse is in need of replacement. Please find below the least expensive of the proposals that I received from the two solicited vendors. This vendor also advances the best warranty. I confirmed pricing, Seer and warranty with the local Kolter representative, Walker.

Please advise as to any questions you might have. If none, please expedite executed document as quickly as possible as the Guards are a bit warm! If you are unable to execute and scan then please forward an email indicating your approval and I will execute on your behalf.

Patricia Comings-Thibault, MACC
Senior Manager
DPFG
250 International Parkway, Suite 280
Lake Mary, FL 32746
P:(321) 263-0132, Ext. 4205
Cell(407)221-9153

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From: josh wiggins [<mailto:josh-sales@hotmail.com>]
Sent: Tuesday, November 06, 2018 4:39 PM

EXHIBIT 10



Enhancement Proposal

Job Name: Solterra CDD
Property Name:
Client:
Address:
City/State/Zip:
Phone:

Proposal #
Date: November 8, 2018

Yellowstone Landscape will complete the work described below:

Description

Replacement of waterfall motor (3HP)
Repair of fiberglass vac pack

Project Pricing Summary

| | |
|----------------------------|--------------------|
| Materials & Labor | - |
| Equipment | - |
| Site & Additional Services | 1,445.78 |
| Total Price | \$ 1,445.78 |

ACCEPTANCE OF TERMS

Signature below authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted.

Payment terms: Net 30 days. All overdue balances will be charged a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Client: *Patricia Cap Thibault*

Prepared by:

Joe Vorachek

Date: _____

Date: November 8, 2018

Internal Use Only

| | |
|-----------------|----------------------|
| Project Number: | District: Davenport |
| PO Reference: | Date Work Completed: |

EXHIBIT 11

RESOLUTION
OF THE
SOLTERRA RESORT

WHEREAS, SOLTERRA RESORT, has been created as a Community Development District (CDD) that is incorporated under Florida Statute 720 for the purpose of managing the interest of the owners and,

WHEREAS, a Board of Directors manage the affairs of the CDD on behalf of the owners in a manner consistent with the legal documents and,

WHEREAS, the said Board of Directors shall have the right, power and authority to promulgate and impose reasonable rules and regulations governing and/or restricting the use according to the governing documents.

BE IT RESOLVED, that the SOLTERRA RESORT requests that the Polk County Sheriff's Office provide traffic enforcement within the boundaries of our association and enter into the Agreement with Polk County for Traffic Control on Private Roads attached as Exhibit A.

THE UNDERSIGNED, being all of the Directors of SOLTERRA RESORT, a Florida not for profit corporation (the "CDD"), do hereby adopt this resolution by unanimous written consent on _____.

IN WITNESS WHEREOF, the undersigned hereunto subscribed their names as Directors of the SOLTERRA RESORT, a Community Development District, pursuant to due and lawful corporate authority, this _____ day of _____, 2018.

(Name/Title)

(Name/Title)

(Name/Title)

(Name/Title)

AGREEMENT FOR TRAFFIC CONTROL ON PRIVATE ROADS

This Agreement for Traffic Control on Private Roads located in the gated community of **SOLTERRA RESORT** is entered into by and between Polk County, Florida, a charter county and political subdivision of the State of Florida (the “County”) and **SOLTERRA RESORT**, a nonprofit corporation organized under the laws of the State of Florida.

WITNESSETH:

WHEREAS, SOLTERRA RESORT owns fee simple title to all the private roadways lying within a gated community (hereinafter “Private Roads”) more specifically described in **Exhibit A** which is attached hereto and incorporated herein; and

WHEREAS, pursuant to state statute, County does not have traffic control jurisdiction over private roads such as those owned by **SOLTERRA RESORT**; and

WHEREAS, Florida Statute Section 316.006(3)(b) provides that a county may exercise jurisdiction over any private roads if the county and the party owning such roads provide for county traffic control jurisdiction by a written agreement approved by the governing board of the county; and

WHEREAS, Florida Statute Section 316.006(3)(b) further provides that prior to entering into an agreement for traffic control jurisdiction over private roads the governing board shall consult with the sheriff; and

WHEREAS, SOLTERRA RESORT wants County to exercise traffic control jurisdiction upon Private Roads; and

WHEREAS, pursuant to consultations between the parties and the Sheriff of Polk County, Florida (the “Sheriff”), the County and Sheriff are willing to exercise traffic control jurisdiction upon the Private Roads; and

WHEREAS, pursuant to Florida Statute Section 30.2905, the Sheriff operates an off-duty employment program; and

WHEREAS, Florida Statute Section 316.006(3)(b)(2) provides *inter alia* that no such agreement shall take effect prior to October 1 unless such provision is waived in writing by the sheriff of the county; and

WHEREAS, the Sheriff has waived the above provision as evidenced by **Exhibit B**.

NOW, THEREFORE, in consideration of the covenants and conditions herein, County and **SOLTERRA RESORT** hereby agree as follows:

1. The above recitals are true and correct, and are incorporated herein by reference and form a material part of this Agreement.

2. ***Jurisdiction.*** County agrees to exercise jurisdiction over traffic control upon the Private Roads pursuant to the terms and conditions expressed in Florida Statute Section 316.006(3)(b) and subject to the terms and conditions specified in **Exhibit C**.

3. ***Signage.*** The **SOLTERRA RESORT** shall establish the speed limit for the Private Roads and shall be responsible for posting the speed limit by appropriate, Department of Transportation approved signage along said roads. The CDD shall provide a signed and sealed engineer certification in a form acceptable to the Polk County Sheriff's Office establishing the applicable speed limit(s) for the subject roadways.

4. ***Authority in Addition to Existing Authority.*** The County's exercise of traffic control jurisdiction pursuant to this Agreement shall be in addition to that authority presently exercised by County over the Private Roads and nothing herein shall be construed to limit or remove any such authority. The County agrees to continue to provide such police and fire services as are required by law.

5. ***Compensation.*** The Sheriff shall not seek compensation for routine traffic enforcement. However, should the Community Development District seek a full time law enforcement presence or additional law enforcement services, such compensation to the Sheriff shall be negotiated separately by the Sheriff and the Community Development District.

6. ***County to Retain Revenues.*** All revenue from the fines, costs and penalties imposed by the traffic citations issued for violation of traffic laws on the Private Roads shall be apportioned in the manner set forth in applicable statutes.

7. ***Liability not Increased.*** Neither the existence of this Agreement nor anything contained herein shall give rise to any greater liability on the part of the County or Sheriff than that which the County or Sheriff would ordinarily be subjected to when providing its normal police services.

8. ***Indemnification.*** To the fullest extent permitted by law, **SOLTERRA RESORT** shall indemnify, defend, and hold the County and Sheriff harmless from any loss, cost, damage or expense, including court costs and attorneys' fees, arising out of or resulting from this agreement, the maintenance, repair or reconstruction of any roads, road drainage, signage, the negligence or misconduct of **SOLTERRA RESORT** or any member thereof, and the negligence of the County and the Sheriff. To ensure its ability to fulfill its obligation under this paragraph, **SOLTERRA RESORT** shall maintain General Liability insurance in the minimum amount of One Million dollars

(\$1,000,000), and shall file with the County current certificates of the required insurance providing a 30 day advance written notice of cancellation. Such insurance shall (a) name the County and Sheriff as additional insureds as it relates to activities conducted pursuant to this contract and (b) be issued by companies authorized to do business under the laws of the State of Florida and acceptable to the County, described in **Exhibit "D"**.

9. **Road Maintenance.** Neither the existence of this Agreement nor anything contained herein shall impose any obligation or duty upon the County to provide maintenance on and/or drainage of the Private Roads. The maintenance, repair and construction or reconstruction of all roads, drainage and signage within the **SOLTERRA RESORT** shall at all times be solely and exclusively the responsibility of **SOLTERRA RESORT**.

10. **Term.** The term of this Agreement shall be for one year, commencing on the date of the execution by the last of the two parties signing hereto, and this Agreement shall thereafter automatically continue for successive one year terms unless terminated by any party by thirty (30) days written notice to the other parties; provided however payments are made by **SOLTERRA RESORT** in accordance with Paragraph 5 and Exhibit C hereof. The provisions of Paragraph 8 herein shall survive the termination of this Agreement.

11. **Entire Agreement.** This Agreement, including all Exhibits attached hereto, constitutes the entire understanding and agreement between the parties and may not be changed, altered, or otherwise modified except when reduced to writing and executed in the same manner, with approval by the Board of County Commissioners.

12. **Notice.** All notices to be given shall be in writing and sent by certified mail, return receipt requested, to the following addresses:

As to County: Polk County Government
 330 W. Church Street, 4th Floor
 Bartow, Florida 33830

Copy to: Polk County Attorney's Office
 330 W. Church Street, 4th Floor
 Bartow, Florida 33830

As to Sheriff: Polk County Sheriff's Office
 Office of Legal Affairs
 1891 Jim Keene Blvd.
 Winter Haven, Florida 33880

As to HOA:

Solterra Resort,
Community Development District
5200 Oakmount Blvd.
Davenport, FL 33837

13. ***Savings Clause.*** The parties agree that to the extent any of the written terms of this agreement including the indemnification provisions set forth in paragraph 8 conflict with any provisions of Florida laws or statutes, the written terms of this agreement shall be deemed by any court of competent jurisdiction to be modified in such a manner as to be in full and complete compliance with all such laws or statutes and to contain such limiting conditions, or limitations of liability, or to not contain any unenforceable, or prohibited term or terms, such that this agreement shall be enforceable in accordance with and to the greatest extent permitted by Florida Law.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates indicated below.

ATTEST:

STACY M. BUTTERFIELD, Clerk

**BOARD OF COUNTY COMMISSIONERS
POLK COUNTY, FLORIDA**

By: _____
Deputy Clerk

By: _____
R. Todd Dantzler, Chairman

Date: _____

WITNESS:

(Signature of Witness)

(Print Name)

(Signature of Witness)

(Print Name)

Solterra Resort, Community Development District

By: _____

Title: _____

**AGREEMENT FOR
TRAFFIC CONTROL ON PRIVATE ROADS
SOLTERRA RESORT
EXHIBIT A**

Legal Description

(Insert Legal Description)

**AGREEMENT FOR
TRAFFIC CONTROL ON PRIVATE ROADS
SOLTERRA RESORT**

EXHIBIT B

Waiver

I, **Andria McDonald**, Executive Director of Office of Business Affairs, a duly appointed representative of the Polk County Sheriff's Office, attest that I am authorized to execute this Waiver. In so doing, I do hereby, in accordance with F.S. 316.006, waive, on behalf of Grady Judd, as Sheriff of Polk County, a Constitutional Officer of the State of Florida, the right to preclude this Agreement from taking effect prior to October 1, beginning of the county fiscal year. In so doing, Grady Judd, as Sheriff, hereby consents to this agreement attached hereto, having full force and effect upon execution by the parties.

For the Sheriff:

Print Name and Title

Date

AGREEMENT FOR TRAFFIC CONTROL ON PRIVATE ROADS

SOLTERRA RESORT

EXHIBIT C

SOLTERRA RESORT shall obtain traffic enforcement by means of employing deputies through the Sheriff's off-duty program. In addition, if a resident of SOLTERRA RESORT calls a Polk County deputy to respond to SOLTERRA RESORT for a non-traffic enforcement related reason, and the deputy witnesses a traffic violation, he or she may take appropriate enforcement action.

If a resident of SOLTERRA RESORT wishes to make a traffic complaint, or to request a traffic enforcement detail, he or she shall contact the SOLTERRA RESORT for further action. If a resident of SOLTERRA RESORT contacts the Sheriff's Office directly with such a complaint or request, he or she will be directed to the SOLTERRA RESORT.

**AGREEMENT FOR
TRAFFIC CONTROL ON PRIVATE ROADS
SOLTERRA RESORT**

EXHIBIT D

**Certificate of Insurance
(Attach copy)**

EXHIBIT 12

Stultz, Rob

From: Mike Provencher <mprovencher@envirotreeservice.com>
Sent: Wednesday, October 31, 2018 12:42 PM
To: Stultz, Rob
Subject: Fwd: Plant Specimen Diagnostic Report # 2018-1928 (if forwarding this message, do so as an attachment)

*** CAUTION *** THIS EMAIL ORIGINATED FROM OUTSIDE OF THE ORGANIZATION. DO NOT CLICK LINKS OR OPEN ATTACHMENTS UNLESS YOU RECOGNIZE THE SENDER, VERIFIED THE ACCURACY OF THE EMAIL ADDRESS, AND KNOW THE CONTENT IS SAFE.

Mike Provencher
ISA Certified Arborist FL5424A
(407) 202-3667

From: Dana Mickler
Sent: Wednesday, October 31, 2018 12:19:21 PM
To: Mike Provencher
Subject: FW: Plant Specimen Diagnostic Report # 2018-1928 (if forwarding this message, do so as an attachment)

From: pdc@ifas.ufl.edu <pdc@ifas.ufl.edu>
Sent: Friday, October 19, 2018 4:16 PM
To: Dana Mickler <amickler@envirotreeservice.com>
Subject: Plant Specimen Diagnostic Report # 2018-1928 (if forwarding this message, do so as an attachment)



University of Florida - Plant Diagnostic Center

Bldg 1291

2570 Hull Rd

PO Box 110830

Gainesville, FL 32611-0830

Phone: (352) 392-1795 Fax: (352) 392-3438

Email: pdc@ifas.ufl.edu

PLANT SPECIMEN DIAGNOSTIC REPORT

Specimen # 2018-1928

| | | |
|--|---|--------------------------------------|
| SUBMITTED BY Dana Mickler Enviro Tree Service 3202 Phils Lane | PLANT Date Palm (<i>Phoenix dactylifera</i>) | METHOD SUBMITTED US Priority Mail |
| | VARIETY | CLASS Palm |
| | INTERNAL LAB NO. | LAB FEE REPLY FROM LAB |

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--|---------|-------------------------------------|---|-------------------------------------|--|---|--------------------------------------|---|--|-------------------------------------|--|------------------------------------|--|--|--|---|---|--|--|---|----------------------------------|-------------------------------------|--|---|--------------------------------------|--|
| Apopka, FL amickler@envirotreeservice.com | | Circle | \$75.00 | October 19, 2018 | | | | | | | | | | | | | | | | | | | | | | | | |
| PHONE 407-574-6140 | COUNTY OSCEOLA, FL | PLANT MATERIAL sawdust | | RECEIVED BY LAB October 16, 2018 | | | | | | | | | | | | | | | | | | | | | | | | |
| CONDITION UPON ARRIVAL Good, Sample and Information | | DIAGNOSTICIAN(s) Dr. Sladana Bec Cassandra Laviani | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GENERAL OBSERVATIONS | | DIAGNOSTIC TECHNIQUE(S) <table border="0"> <tr> <td><input type="checkbox"/> Baiting - \$65</td> <td><input type="checkbox"/> Incubation</td> <td><input type="checkbox"/> Referral to another lab</td> </tr> <tr> <td><input type="checkbox"/> Biochemical Analysis</td> <td><input type="checkbox"/> Inoculation</td> <td><input type="checkbox"/> Rush service \$100</td> </tr> <tr> <td><input type="checkbox"/> BLAST analysis - \$20</td> <td><input type="checkbox"/> Microscopy</td> <td><input type="checkbox"/> Rush service \$50</td> </tr> <tr> <td><input type="checkbox"/> Culturing</td> <td><input checked="" type="checkbox"/> Molecular prep</td> <td><input type="checkbox"/> Sequencing - \$35</td> </tr> <tr> <td><input type="checkbox"/> double PCR - \$75</td> <td><input checked="" type="checkbox"/> Nested PCR - \$75</td> <td><input type="checkbox"/> Serological - \$20</td> </tr> <tr> <td><input type="checkbox"/> double qPCR - \$150</td> <td><input type="checkbox"/> Out-of-state fee \$10</td> <td><input type="checkbox"/> Visual Observation</td> </tr> <tr> <td><input type="checkbox"/> HR Test</td> <td><input type="checkbox"/> PCR - \$40</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Immunostrip - \$10</td> <td><input type="checkbox"/> qPCR - \$75</td> <td></td> </tr> </table> | | | <input type="checkbox"/> Baiting - \$65 | <input type="checkbox"/> Incubation | <input type="checkbox"/> Referral to another lab | <input type="checkbox"/> Biochemical Analysis | <input type="checkbox"/> Inoculation | <input type="checkbox"/> Rush service \$100 | <input type="checkbox"/> BLAST analysis - \$20 | <input type="checkbox"/> Microscopy | <input type="checkbox"/> Rush service \$50 | <input type="checkbox"/> Culturing | <input checked="" type="checkbox"/> Molecular prep | <input type="checkbox"/> Sequencing - \$35 | <input type="checkbox"/> double PCR - \$75 | <input checked="" type="checkbox"/> Nested PCR - \$75 | <input type="checkbox"/> Serological - \$20 | <input type="checkbox"/> double qPCR - \$150 | <input type="checkbox"/> Out-of-state fee \$10 | <input type="checkbox"/> Visual Observation | <input type="checkbox"/> HR Test | <input type="checkbox"/> PCR - \$40 | | <input type="checkbox"/> Immunostrip - \$10 | <input type="checkbox"/> qPCR - \$75 | |
| <input type="checkbox"/> Baiting - \$65 | <input type="checkbox"/> Incubation | <input type="checkbox"/> Referral to another lab | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Biochemical Analysis | <input type="checkbox"/> Inoculation | <input type="checkbox"/> Rush service \$100 | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <input type="checkbox"/> Culturing | <input checked="" type="checkbox"/> Molecular prep | <input type="checkbox"/> Sequencing - \$35 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> double PCR - \$75 | <input checked="" type="checkbox"/> Nested PCR - \$75 | <input type="checkbox"/> Serological - \$20 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> double qPCR - \$150 | <input type="checkbox"/> Out-of-state fee \$10 | <input type="checkbox"/> Visual Observation | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> HR Test | <input type="checkbox"/> PCR - \$40 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Immunostrip - \$10 | <input type="checkbox"/> qPCR - \$75 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Diagnosis/Recommendations

Diagnosis: LY-TPPD (*Phytoplasma palmae*)

Category: Phytoplasma

Comments: We tested the submitted sawdust for the phytoplasmas that cause Lethal Yellowing and Texas Phoenix Palm Decline (TPPD) diseases. We processed the sample with nested conventional PCR and the results were POSITIVE for the presence of the phytoplasma. Information specific to these palm diseases can be found here:

(TPPD) <http://edis.ifas.ufl.edu/pp163> Texas Phoenix palm decline is a fatal, systemic disease that kills palms relatively quickly. The TPPD phytoplasma is spread naturally to palms by sap-feeding insects, such as planthoppers. Palms showing symptoms of more than 25 percent foliar discoloration or a dead spear leaf due to the disease should be removed immediately. Management of TPPD includes protection of susceptible palms in disease-active areas by trunk injection with oxytetracycline HCl (OTC) every three to four months and planting palm species that are not known to contract this disease. As of June 2016, palm species known to be most severely affected by TPPD were *Phoenix canariensis* (Canary Island date palm), *Phoenix dactylifera* (edible date palm), *Phoenix sylvestris* (wild date palm) and *Sabal palmetto* (cabbage palm).

(LY) <http://edis.ifas.ufl.edu/pp146> LY symptoms are highly variable among *Cocos nucifera* (coconut) cultivars and among other palm genera. Palms with greater than 25% leaf discoloration or a dead apical meristem (bud) due to LY should be removed.

Management of LY includes trunk injections of oxytetracycline HCl (OTC) every four months, and planting

of palm species that are not hosts of LY. Very few palm species native to Florida and the Caribbean Basin appear to be susceptible to LY.

Information on many other palm diseases in Florida can be found here:

http://edis.ifas.ufl.edu/topic_palm_diseases (161027clh)

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Stultz, Rob

From: Mike Provencher <mprovencher@envirotreeservice.com>
Sent: Wednesday, October 31, 2018 12:42 PM
To: Stultz, Rob
Subject: Fwd: Plant Specimen Diagnostic Report # 2018-1926 (if forwarding this message, do so as an attachment)

*** CAUTION *** THIS EMAIL ORIGINATED FROM OUTSIDE OF THE ORGANIZATION. DO NOT CLICK LINKS OR OPEN ATTACHMENTS UNLESS YOU RECOGNIZE THE SENDER, VERIFIED THE ACCURACY OF THE EMAIL ADDRESS, AND KNOW THE CONTENT IS SAFE.

Mike Provencher
ISA Certified Arborist FL5424A
(407) 202-3667

From: Dana Mickler
Sent: Wednesday, October 31, 2018 12:19:02 PM
To: Mike Provencher
Subject: FW: Plant Specimen Diagnostic Report # 2018-1926 (if forwarding this message, do so as an attachment)

From: pdc@ifas.ufl.edu <pdc@ifas.ufl.edu>
Sent: Friday, October 19, 2018 4:35 PM
To: Dana Mickler <amickler@envirotreeservice.com>
Subject: Plant Specimen Diagnostic Report # 2018-1926 (if forwarding this message, do so as an attachment)



University of Florida - Plant Diagnostic Center

Bldg 1291

2570 Hull Rd

PO Box 110830

Gainesville, FL 32611-0830

Phone: (352) 392-1795 Fax: (352) 392-3438

Email: pdc@ifas.ufl.edu

PLANT SPECIMEN DIAGNOSTIC REPORT

Specimen # 2018-1926

| | | | |
|--|---|---------|--------------------------------------|
| SUBMITTED BY Dana Mickler Enviro Tree Service 3202 Phils Lane | PLANT Date Palm (<i>Phoenix dactylifera</i>) | | METHOD SUBMITTED US Priority Mail |
| | VARIETY | | CLASS Palm |
| | INTERNAL LAB NO. | LAB FEE | REPLY FROM LAB |

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--|---------|-------------------------------------|---|-------------------------------------|--|---|--------------------------------------|---|--|-------------------------------------|--|------------------------------------|--|--|--|---|---|--|--|---|----------------------------------|-------------------------------------|--|---|--------------------------------------|--|
| Apopka, FL amickler@envirotreeservice.com | | Clubhouse | \$75.00 | October 19, 2018 | | | | | | | | | | | | | | | | | | | | | | | | |
| PHONE 407-574-6140 | COUNTY OSCEOLA, FL | PLANT MATERIAL sawdust | | RECEIVED BY LAB October 16, 2018 | | | | | | | | | | | | | | | | | | | | | | | | |
| CONDITION UPON ARRIVAL Good, Sample and Information | | DIAGNOSTICIAN(S) Dr. Sladana Bec Cassandra Laviani | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GENERAL OBSERVATIONS | | DIAGNOSTIC TECHNIQUE(S) <table border="0"> <tr> <td><input type="checkbox"/> Baiting - \$65</td> <td><input type="checkbox"/> Incubation</td> <td><input type="checkbox"/> Referral to another lab</td> </tr> <tr> <td><input type="checkbox"/> Biochemical Analysis</td> <td><input type="checkbox"/> Inoculation</td> <td><input type="checkbox"/> Rush service \$100</td> </tr> <tr> <td><input type="checkbox"/> BLAST analysis - \$20</td> <td><input type="checkbox"/> Microscopy</td> <td><input type="checkbox"/> Rush service \$50</td> </tr> <tr> <td><input type="checkbox"/> Culturing</td> <td><input checked="" type="checkbox"/> Molecular prep</td> <td><input type="checkbox"/> Sequencing - \$35</td> </tr> <tr> <td><input type="checkbox"/> double PCR - \$75</td> <td><input checked="" type="checkbox"/> Nested PCR - \$75</td> <td><input type="checkbox"/> Serological - \$20</td> </tr> <tr> <td><input type="checkbox"/> double qPCR - \$150</td> <td><input type="checkbox"/> Out-of-state fee \$10</td> <td><input type="checkbox"/> Visual Observation</td> </tr> <tr> <td><input type="checkbox"/> HR Test</td> <td><input type="checkbox"/> PCR - \$40</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Immunostrip - \$10</td> <td><input type="checkbox"/> qPCR - \$75</td> <td></td> </tr> </table> | | | <input type="checkbox"/> Baiting - \$65 | <input type="checkbox"/> Incubation | <input type="checkbox"/> Referral to another lab | <input type="checkbox"/> Biochemical Analysis | <input type="checkbox"/> Inoculation | <input type="checkbox"/> Rush service \$100 | <input type="checkbox"/> BLAST analysis - \$20 | <input type="checkbox"/> Microscopy | <input type="checkbox"/> Rush service \$50 | <input type="checkbox"/> Culturing | <input checked="" type="checkbox"/> Molecular prep | <input type="checkbox"/> Sequencing - \$35 | <input type="checkbox"/> double PCR - \$75 | <input checked="" type="checkbox"/> Nested PCR - \$75 | <input type="checkbox"/> Serological - \$20 | <input type="checkbox"/> double qPCR - \$150 | <input type="checkbox"/> Out-of-state fee \$10 | <input type="checkbox"/> Visual Observation | <input type="checkbox"/> HR Test | <input type="checkbox"/> PCR - \$40 | | <input type="checkbox"/> Immunostrip - \$10 | <input type="checkbox"/> qPCR - \$75 | |
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| <input type="checkbox"/> Biochemical Analysis | <input type="checkbox"/> Inoculation | <input type="checkbox"/> Rush service \$100 | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <input type="checkbox"/> Culturing | <input checked="" type="checkbox"/> Molecular prep | <input type="checkbox"/> Sequencing - \$35 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> double PCR - \$75 | <input checked="" type="checkbox"/> Nested PCR - \$75 | <input type="checkbox"/> Serological - \$20 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> double qPCR - \$150 | <input type="checkbox"/> Out-of-state fee \$10 | <input type="checkbox"/> Visual Observation | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> HR Test | <input type="checkbox"/> PCR - \$40 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Immunostrip - \$10 | <input type="checkbox"/> qPCR - \$75 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Diagnosis/Recommendations

Diagnosis: LY/TPPD NOT Detected (*Phytoplasma*)

Category: Phytoplasma

Comments: The submitted sample of sawdust was examined for the presence of Lethal Yellowing/Texas Phoenix Palm Decline-causing phytoplasmas by the using a nested PCR approach. The positive control generated the expected PCR band (band size ~ 1644 bp).

The submitted sample is NEGATIVE for LY/TPPD; no diagnostic PCR band (~ 1644 bp) was generated.

Thank you for using the diagnostic services of the University of Florida Gainesville Plant Diagnostic Center. Questions or comments about this service should be directed to Dr. Carrie Lapaire Harmon at pdc@ifas.ufl.edu, or take our anonymous survey [here](#). Find us on [Facebook](#) and at the [PDC website](#). Management recommendations are based on UF-IFAS research when possible. Mention or omission of product names does not imply endorsement or exclusion; product names are included as examples only. Always read, understand, and follow all label instructions including safety precautions, required personal protective equipment (PPE), range of target organisms, rates of application, risks of phytotoxicity, and compatibility with other chemicals before application. The applicator assumes all liability for following the label and any application activities or outcomes. Use of the UF PDC diagnostic service implies an understanding of this responsibility. Florida has a broad open-records law. Any email communications to/from this address may be subject to public records requests.

Stultz, Rob

From: Mike Provencher <mprovencher@envirotreeservice.com>
Sent: Wednesday, October 31, 2018 12:42 PM
To: Stultz, Rob
Subject: Fwd: Plant Specimen Diagnostic Report # 2018-1929 (if forwarding this message, do so as an attachment)
Attachments: 23854[1].jpg; 23854[2].jpg

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Mike Provencher
ISA Certified Arborist FL5424A
(407) 202-3667

From: Dana Mickler
Sent: Wednesday, October 31, 2018 12:18:56 PM
To: Mike Provencher
Subject: FW: Plant Specimen Diagnostic Report # 2018-1929 (if forwarding this message, do so as an attachment)

From: pdc@ifas.ufl.edu <pdc@ifas.ufl.edu>
Sent: Tuesday, October 23, 2018 9:30 AM
To: Dana Mickler <amickler@envirotreeservice.com>
Subject: Plant Specimen Diagnostic Report # 2018-1929 (if forwarding this message, do so as an attachment)



University of Florida - Plant Diagnostic Center

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2570 Hull Rd

PO Box 110830

Gainesville, FL 32611-0830

Phone: (352) 392-1795 Fax: (352) 392-3438

Email: pdc@ifas.ufl.edu

PLANT SPECIMEN DIAGNOSTIC REPORT

Specimen # 2018-1929

| | | |
|--|---|--------------------------------------|
| SUBMITTED BY Dana Mickler Enviro Tree Service 3202 Phils Lane | PLANT Date Palm (<i>Phoenix dactylifera</i>) | METHOD SUBMITTED US Priority Mail |
| | VARIETY | CLASS Palm |

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--|--------------------|-------------------------------------|---|--|--|---|--------------------------------------|---|--|--|--|---|---|--|--|--|---|--|--|--|----------------------------------|-------------------------------------|--|---|--------------------------------------|--|
| Apopka, FL amickler@envirotreeservice.com | | INTERNAL LAB NO. Circle | LAB FEE \$40.00 | REPLY FROM LAB October 23, 2018 | | | | | | | | | | | | | | | | | | | | | | | | |
| PHONE 407-574-6140 | COUNTY OSCEOLA, FL | PLANT MATERIAL rachis | | RECEIVED BY LAB October 16, 2018 | | | | | | | | | | | | | | | | | | | | | | | | |
| CONDITION UPON ARRIVAL Good, Sample and Information | | DIAGNOSTICIAN(s) Dr. Sladana Bec Dr. Peng Tian | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GENERAL OBSERVATIONS | | DIAGNOSTIC TECHNIQUE(S) <table border="0"> <tr> <td><input type="checkbox"/> Baiting - \$65</td> <td><input checked="" type="checkbox"/> Incubation</td> <td><input type="checkbox"/> Referral to another lab</td> </tr> <tr> <td><input type="checkbox"/> Biochemical Analysis</td> <td><input type="checkbox"/> Inoculation</td> <td><input type="checkbox"/> Rush service \$100</td> </tr> <tr> <td><input type="checkbox"/> BLAST analysis - \$20</td> <td><input checked="" type="checkbox"/> Microscopy</td> <td><input type="checkbox"/> Rush service \$50</td> </tr> <tr> <td><input checked="" type="checkbox"/> Culturing</td> <td><input type="checkbox"/> Molecular prep</td> <td><input type="checkbox"/> Sequencing - \$35</td> </tr> <tr> <td><input type="checkbox"/> double PCR - \$75</td> <td><input type="checkbox"/> Nested PCR - \$75</td> <td><input type="checkbox"/> Serological - \$20</td> </tr> <tr> <td><input type="checkbox"/> double qPCR - \$150</td> <td><input type="checkbox"/> Out-of-state fee \$10</td> <td><input checked="" type="checkbox"/> Visual Observation</td> </tr> <tr> <td><input type="checkbox"/> HR Test</td> <td><input type="checkbox"/> PCR - \$40</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Immunostrip - \$10</td> <td><input type="checkbox"/> qPCR - \$75</td> <td></td> </tr> </table> | | | <input type="checkbox"/> Baiting - \$65 | <input checked="" type="checkbox"/> Incubation | <input type="checkbox"/> Referral to another lab | <input type="checkbox"/> Biochemical Analysis | <input type="checkbox"/> Inoculation | <input type="checkbox"/> Rush service \$100 | <input type="checkbox"/> BLAST analysis - \$20 | <input checked="" type="checkbox"/> Microscopy | <input type="checkbox"/> Rush service \$50 | <input checked="" type="checkbox"/> Culturing | <input type="checkbox"/> Molecular prep | <input type="checkbox"/> Sequencing - \$35 | <input type="checkbox"/> double PCR - \$75 | <input type="checkbox"/> Nested PCR - \$75 | <input type="checkbox"/> Serological - \$20 | <input type="checkbox"/> double qPCR - \$150 | <input type="checkbox"/> Out-of-state fee \$10 | <input checked="" type="checkbox"/> Visual Observation | <input type="checkbox"/> HR Test | <input type="checkbox"/> PCR - \$40 | | <input type="checkbox"/> Immunostrip - \$10 | <input type="checkbox"/> qPCR - \$75 | |
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| <input type="checkbox"/> Immunostrip - \$10 | <input type="checkbox"/> qPCR - \$75 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Diagnosis/Recommendations

Diagnosis: No Pathogen Found (in tissue submitted)

Category: Other

Comments: This sample was analyzed using visual (macroscopic and microscopic) and culture techniques. The sample was plated on general fungal media and placed in a moist chamber to encourage fungal growth.

No pathogens could be observed on, or recovered from the sample. Observed symptoms are believed attributable to abiotic, environmental, or cultural stress (sub-optimal growing conditions), or root issue. Examine the plant for the possible involvement of nematodes, insects, or such cultural factors as soil moisture or chemical (salt/fertilizer) injury, etc. Promote optimal plant health through proper fertilization and irrigation. Carefully remove the plant from the pot and observe roots for areas of rot or stress.
(181012clh)

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Stultz, Rob

From: Mike Provencher <mprovencher@envirotreeservice.com>
Sent: Wednesday, October 31, 2018 12:43 PM
To: Stultz, Rob
Subject: Fwd: Plant Specimen Diagnostic Report # 2018-1927 (if forwarding this message, do so as an attachment)
Attachments: 23852[1].jpg

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Mike Provencher
ISA Certified Arborist FL5424A
(407) 202-3667

From: Dana Mickler
Sent: Wednesday, October 31, 2018 12:18:12 PM
To: Mike Provencher
Subject: FW: Plant Specimen Diagnostic Report # 2018-1927 (if forwarding this message, do so as an attachment)

From: pdc@ifas.ufl.edu <pdc@ifas.ufl.edu>
Sent: Tuesday, October 23, 2018 9:31 AM
To: Dana Mickler <amickler@envirotreeservice.com>
Subject: Plant Specimen Diagnostic Report # 2018-1927 (if forwarding this message, do so as an attachment)

University of Florida - Plant Diagnostic Center

Bldg 1291

2570 Hull Rd

PO Box 110830

Gainesville, FL 32611-0830

Phone: (352) 392-1795 Fax: (352) 392-3438

Email: pdc@ifas.ufl.edu



PLANT SPECIMEN DIAGNOSTIC REPORT

Specimen # 2018-1927

| | | | |
|--|---|--------------------|--------------------------------------|
| SUBMITTED BY Dana Mickler Enviro Tree Service 3202 Phils Lane Apopka, FL amickler@envirotreeservice.com | PLANT Date Palm (<i>Phoenix dactylifera</i>) | | METHOD SUBMITTED US Priority Mail |
| | VARIETY | | CLASS Palm |
| | INTERNAL LAB NO. Clubhouse | LAB FEE \$40.00 | REPLY FROM LAB October 23, 2018 |

| | | | |
|--|-----------------------|---|-------------------------------------|
| PHONE 407-574-6140 | COUNTY OSCEOLA, FL | PLANT MATERIAL rachis | RECEIVED BY LAB October 16, 2018 |
| CONDITION UPON ARRIVAL Good, Sample and Information | | DIAGNOSTICIAN(s) Dr. Sladana Bec Dr. Peng Tian | |
| GENERAL OBSERVATIONS | | DIAGNOSTIC TECHNIQUE(S) <input type="checkbox"/> Baiting - \$65 <input checked="" type="checkbox"/> Incubation <input type="checkbox"/> Referral to another lab <input type="checkbox"/> Biochemical Analysis <input type="checkbox"/> Inoculation <input type="checkbox"/> Rush service \$100 <input type="checkbox"/> BLAST analysis - \$20 <input checked="" type="checkbox"/> Microscopy <input type="checkbox"/> Rush service \$50 <input checked="" type="checkbox"/> Culturing <input type="checkbox"/> Molecular prep <input type="checkbox"/> Sequencing - \$35 <input type="checkbox"/> double PCR - \$75 <input type="checkbox"/> Nested PCR - \$75 <input type="checkbox"/> Serological - \$20 <input type="checkbox"/> double qPCR - \$150 <input type="checkbox"/> Out-of-state fee \$10 <input checked="" type="checkbox"/> Visual Observation <input type="checkbox"/> HR Test <input type="checkbox"/> PCR - \$40 <input type="checkbox"/> Immunostrip - \$10 <input type="checkbox"/> qPCR - \$75 | |

Diagnosis/Recommendations

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Category: Other

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(181012clh)

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EXHIBIT 13



Evergreen lifestyle management

Estimate No: 6
Date: 10/10/2018
For: Solterra
5448 Solterra Cir
Davenport, FL, 33837

Estimate

| Description | Quantity | Rate | Amount |
|--|----------|------------|------------|
| 1- Prep/Paint interior of men's and women's bathrooms next to gym, using the existing color but with a low sheen. Total \$965.00 | 1 | \$6,349.00 | \$6,349.00 |
| 2- install concrete footings for a total of 6 benches at park and sidewalk and use concrete anchors to secure. Cost \$240 per bench total \$\$1440.00 | | | |
| 3- Prep/Paint and repair outside and inside walls of dumpster enclosure. Replace missing boards on gates, paint both sides of gates and adjust. Total: \$2390.00 | | | |
| 4- Paint concrete entry at outside bathroom, using existing color. Total \$ 410.00 | | | |
| 5- Repair broken light fixtures and replace junction box on each fixture as well as bulb. \$88.00 per fixture 13 fixtures total. Total \$ 1144.00 | | | |
| All work includes labor and materials. | | | |

Parts Subtotal \$6,349.00

Subtotal \$6,349.00
TAX 8% \$507.92
Total \$6,856.92

Total \$6,856.92