



*DPFG Management & Consulting, LLC
250 International Parkway, Suite 280
Lake Mary, Florida 32746*

***THE DISTRICT -
A COMMUNITY DEVELOPMENT DISTRICT***

***Board of Supervisors
Audit Committee Meeting***

Date & Time:

***Monday
October 28, 2019
1:30 p.m.***

Location:

***Riverside Business Center
501 Riverside Ave., Suite 700
Jacksonville, FL 32202***

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

THE DISTRICT
A COMMUNITY DEVELOPMENT DISTRICT

*c/o DPGF Management & Consulting, LLC
250 International Parkway, Suite 280
Lake Mary, Florida 32746*

October 21, 2019

Board of Supervisors
The District - A Community Development District

Re: October 21, 2019 Meeting Agenda

Dear Board Members:

The Audit Committee meeting of the Board of Supervisors of The District CDD is scheduled for **Monday, October 28, 2019** at **1:30 p.m.** at The Riverside Business Center, 501 Riverside Ave., Suite 700, Jacksonville, FL 32202.

The advanced copy of the agenda for the meeting is attached, along with associated documentation for your consideration. Any additional support material will be forwarded to you under separate cover or distributed at the meeting.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,

Patricia Comings-Thibault

Patricia Comings -Thibault
District Manager
T (321) 263-0132 ext. 4205

District: **THE DISTRICT COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Monday, October 28, 2019

Time: 1:30 PM

Location: Riverside Business Center
501 Riverside Ave., Suite 700
Jacksonville, FL 32202

Dial-in Number: 712-775-7031
Guest Access Code: 109-516-380

Audit Committee Agenda

I. Roll Call

II. Administrative Matters

A. Audience Comments on Administrative Matters - *(limited to 3 minutes per individual for administrative agenda items)*

B. Review of RFP and Evaluation Criteria

Exhibit 1

III. Business Items

A. Authorization to Proceed with Publication of RFP

B. Scheduling of Next Meeting Date – November 25, 2019

VI. Adjournment

EXHIBIT 1

**The District
A Community Development District
Request for Proposals for Annual Audit
Services**

The District – A Community Development District hereby requests proposals for annual financial auditing services. The proposals must provide for the auditing of the District’s financial records for the fiscal year ending September 30, 2019, with an option for two annual renewals. The District is a local unit of special-purpose government created under Chapter 190, Florida Statutes, for the purpose of financing, constructing, and maintaining public infrastructure. The District lies wholly within the boundaries of the City of Jacksonville and is approximately 32.21 acres. The District currently has an annual operating budget of approximately \$ 338,157 dollars for the General Fund. The final contract will require that the Audit for Fiscal Year 2019 be completed no later than May 1, 2020.

The Auditing entity submitting a proposal must be duly licensed under Chapter 473, Florida Statutes and be qualified to conduct audits in accordance with “Governmental Auditing Standards”, as adopted by the Florida Board of Accountancy Audit shall be conducted in accordance with Florida Law and particularly Section 218.39, Florida Statutes, and the rules of the Florida Auditor General.

Proposals packages, which include additional qualification requirements, evaluation criteria and instructions to proposers, are available from the office of the District Manager at the address listed below.

Proposers must provide two (2) hardcopies of their proposal to Development Planning & Financing Group, Attn: Patricia Thibault, Auditing Services, 250 International Parkway Suite 280, Lake Mary, FL 32746, Telephone 321-263-0136, in an envelope marked on the outside “Auditing Services, The District – A Community Development District.”; and one (1) electronic copy to patricia.thibault@dpfg.com Proposals must be received by 11:00 a.m. on Friday on November 15th, at the offices listed above. Please direct all questions regarding this notice to the District’s Management office.

District Manager

