



*DPFG Management & Consulting, LLC
250 International Parkway, Suite 280
Lake Mary, Florida 32746*

***THE DISTRICT -
A COMMUNITY DEVELOPMENT DISTRICT***

Board of Supervisors Meeting

Date & Time:

***Monday
December 23, 2019
1:30 p.m.***

Location:

***Riverside Business Center
501 Riverside Ave., Suite 700
Jacksonville, FL 32202***

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

THE DISTRICT
A COMMUNITY DEVELOPMENT DISTRICT

*c/o DPG Management & Consulting, LLC
250 International Parkway, Suite 280
Lake Mary, Florida 32746*

December 16, 2019

Board of Supervisors
The District - A Community Development District

Re: December 23, 2019 Meeting Agenda

Dear Board Members:

The regular meeting of the Board of Supervisors of The District CDD is scheduled for **Monday, December 23, 2019 at 1:30 p.m.** at **The Riverside Business Center, 501 Riverside Ave., Suite 700, Jacksonville, FL 32202.**

The advanced copy of the agenda for the meeting is attached, along with associated documentation for your consideration. Any additional support material will be forwarded to you under separate cover or distributed at the meeting.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,

Patricia Comings-Thibault

Patricia Comings -Thibault
District Manager
T (321) 263-0132 ext. 4205

District: **THE DISTRICT COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Monday, December 23, 2019

Time: 1:30 PM

Location: Riverside Business Center
501 Riverside Ave., Suite 700
Jacksonville, FL 32202

Dial-in Number: 712-775-7031
Guest Access Code: 109-516-380

Agenda

I. Roll Call

II. Administration Matters

- A. Audience Comments on Administrative Matters - *(limited to 3 minutes per individual for administrative agenda items)*
- B. Consideration for Approval - Regular Meeting Minutes, November 25, 2019 Exhibit 1
- C. Consideration for Acceptance - the Unaudited November, 2019 Financial Statements & Purchase Order Report Exhibit 2

III. Business Matters

- A. Audience Comments of Business Matter - *(limited to 3 minutes per individual for business matters agenda items)*
- B. Consideration of Task Order Amendment Number Two (2) The District CDD Task Order Number Five (5) Exhibit 3

IV. Staff Reports

- A. District Manager
- B. District Attorney
- C. District Engineer

V. Supervisors Requests

VI. Audience Comments – New Business – *(limited to 3 minutes per individual for non-agenda items)*

VII. Adjournment

EXHIBIT 1

1 **MINUTES OF MEETING**
2 **THE DISTRICT**
3 **COMMUNITY DEVELOPMENT DISTRICT**
4

5 The Regular Meeting of the Board of Supervisors of The District Community Development
6 District was held on Monday, November 25, 2019 at 1:30 p.m. at Riverside Business Center, 501
7 Riverside Avenue, Suite 700, Jacksonville, Florida 32202.

8
9 **FIRST ORDER OF BUSINESS – Call to Order**

10 Ms. Thibault called the meeting to order and conducted roll call.

11 Present and constituting a quorum were:

12 Robert Rhodes	Board Supervisor, Chairman
13 Matthew Brockelman	Board Supervisor, Assistant Secretary
14 Jill Dame	Board Supervisor, Assistant Secretary
15 Kish Kanji (<i>via phone</i>)	Board Supervisor, Assistant Secretary

16 Also present were:

17 Patricia Thibault	District Manager, DPFM Management & Consulting LLC
18 Bill Schilling	District Engineer, Kimley-Horn & Associates
19 Sarah Warren	District Counsel, Hopping Green & Sams
20 Bob Gang (<i>via phone</i>)	Greenberg Traurig, P.A.

21
22 *The following is a summary of the discussions and actions taken at the November 25, 2019 The District*
23 *CDD Board of Supervisors Regular Meeting.*

24
25 **SECOND ORDER OF BUSINESS – Administrative Matters**

26 A. Audience Comments on Administrative Matters (*limited to 3 minutes per individual for*
27 *administrative agenda items*)

28 There being none, the next item followed.

29 B. Exhibit 1 – Consideration for Approval – Regular Meeting Minutes, October 28, 2019

30 On a MOTION by Mr. Brockelman, SECONDED by Mr. Rhodes, WITH ALL IN FAVOR, the Board
31 approved the Minutes of the Board of Supervisors Regular Meeting held on October 28, 2019 for The
32 District - A Community Development District.

33 C. Exhibit 2 – Consideration for Acceptance – the Unaudited October 2019 Financial Statements &
34 Purchase Order Report

35 On a MOTION by Mr. Rhodes, SECONDED by Mr. Brockelman, WITH ALL IN FAVOR, the Board
36 accepted the Unaudited October 2019 Financial Statements & Purchase Order Report for The District - A
37 Community Development District.

38 D. Consideration for Approval – Audit Committee Recommendation for Auditor Selection –
39 DiBartolomeo, McBee, Hartley & Barnes, PA

40 On a MOTION by Mr. Brockelman, SECONDED by Mr. Rhodes, WITH ALL IN FAVOR, the Board
41 approved the Audit Committee's Recommendation for the selection of Auditor DiBartolomeo, McBee,
42 Hartley & Barnes, PA for The District - A Community Development District.

43 **THIRD ORDER OF BUSINESS – Business Matters**

44 A. Audience Comments on Business Matters (*limited to 3 minutes per individual for business*
45 *matters agenda items*)

46 There being none, the next item followed.

47 B. Exhibit 3 – Consideration of the CDD Project Task Order 5 – Amendment One

48 On a MOTION by Mr. Rhodes, SECONDED by Mr. Brockelman, WITH ALL IN FAVOR, the Board
49 approved Amendment One of the CDD Project Task Order 5 for The District - A Community
50 Development District.

51 C. Exhibit 4 – Consideration of the CRA Project Task Order 3 – Amendment One

52 On a MOTION by Mr. Rhodes, SECONDED by Ms. Dame, WITH ALL IN FAVOR, the Board approved
53 Amendment One of the CRA Project Task Order 3 for The District - A Community Development District.

54 **FOURTH ORDER OF BUSINESS – Staff Reports**

55 A. District Manager

56 Ms. Thibault established the next meeting as being scheduled for December 23, 2019.

57 B. District Attorney

58 There being none, the next item followed.

59 C. District Engineer – Project Update

60 Mr. Schilling updated with the current project progress along with discussion related to permit
61 approvals.

62 **FIFTH ORDER OF BUSINESS – Supervisors Requests**

63 There being none, the next item followed.

64 **SIXTH ORDER OF BUSINESS – Audience Comments – New Business – (*limited to 3 minutes per***
65 *individual for non-agenda items*)

66 There being none, the next item followed.

67 **SEVENTH ORDER OF BUSINESS – Adjournment**

68 Ms. Thibault asked for final questions, comments, or corrections before adjourning the meeting.
69 There being none, Mr. Brockelman made a motion to adjourn the meeting.

70 On a MOTION by Mr. Brockelman, SECONDED by Ms. Dame, WITH ALL IN FAVOR, the Board
71 adjourned the meeting for The District – A Community Development District.

72 **Each person who decides to appeal any decision made by the Board with respect to any matter*
73 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
74 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

75

76 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
77 meeting held on _____.

78

Signature

Signature

79

Printed Name

Printed Name

80

81 Title: Secretary Assistant Secretary

Title: Chairman Vice Chairman

EXHIBIT 2

The District Community Development District

Financial Statements
(Unaudited)

Period Ending

November 30, 2019

**THE DISTRICT CDD
BALANCE SHEET
November 30, 2019**

	<u>GENERAL FUND</u>	<u>CRA SPECIAL REVENUE FUND</u>	<u>CAPITAL PROJECTS FUND</u>	<u>CONSOLIDATED TOTAL</u>
ASSETS:				
CASH	\$ 8,306	\$ -	\$ -	\$ 8,306
ACCOUNTS RECEIVABLE	38,958	291,080	188,442	518,479
TOTAL ASSETS	<u>\$ 47,263</u>	<u>\$ 291,080</u>	<u>\$ 188,442</u>	<u>\$ 526,785</u>
 LIABILITIES & FUND BALANCE				
LIABILITIES:				
ACCOUNTS PAYABLE	\$ 14,669	\$ 291,080	\$ 188,442	\$ 494,191
 FUND BALANCES:				
NONSPENDABLE - PREPAID AND DEPOSITS RESTRICTED FOR SPECIAL REVENUE FUND	-	-	-	-
ASSIGNED:	-	-	-	-
UNASSIGNED:	32,595	-	-	32,595
TOTAL LIABILITIES & FUND BALANCE	<u>\$ 47,263</u>	<u>\$ 291,080</u>	<u>\$ 188,442</u>	<u>\$ 526,785</u>

**THE DISTRICT CDD
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
For the Period Starting October 1, 2019 Ending November 30, 2019**

	FY2020 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
DEVELOPER FUNDING/SPECIAL ASSESSMENTS	\$ 339,357	\$ 54,735	\$ 35,121	\$ (19,614)
INTEREST REVENUE	-	-	11	11
TOTAL REVENUE	339,357	54,735	35,132	(19,603)
EXPENDITURES				
GENERAL ADMINISTRATIVE:				
BOARD OF SUPERVISORS PAYROLL	4,800	800	600	200
PAYROLL TAXES	367	61	46	15
PAYROLL SERVICES	650	108	49	59
MANAGEMENT CONSULTING SERVICES	30,000	5,000	5,000	-
ADMINISTRATIVE SERVICES	24,000	4,000	2,000	2,000
CONSTRUCTION ACCOUNTING SERVICES	30,000	-	-	-
MISCELLANEOUS (Printing, Binding, Mailing & Postage)	2,500	417	-	417
MEETING ROOM RENTAL	4,300	717	381	336
BANKING FEES	450	75	-	75
AUDITING	4,200	-	-	-
REGULATORY AND PERMIT FEES	175	175	175	-
LEGAL ADVERTISEMENTS	4,000	667	220	447
ENGINEERING SERVICES	40,000	6,667	-	6,667
LEGAL SERVICES	75,000	12,500	-	12,500
WEBSITE ADMINISTRATION	2,265	2,015	500	1,515
TOTAL GENERAL ADMINISTRATIVE	222,707	33,201	8,970	24,231
INSURANCE:				
INSURANCE (General Liability)	5,500	5,500	5,125	375
TOTAL INSURANCE	5,500	5,500	5,125	375
DEBT SERVICE ADMINISTRATION:				
DISSEMINATION AGENT	5,000	-	-	-
TRUSTEE FEES	8,700	-	-	-
ARBITRAGE	1,250	-	-	-
TOTAL DEBT SERVICE ADMINISTRATION	14,950	-	-	-
FIELD OPERATIONS:				
MONITORING & REPORTING COSTS	40,000	6,667	-	6,667
SCHOOL BOARD PARKING LOT CUSTODIAL SERVICES	5,000	833	-	833
PRUDENTIAL DRIVE LANDSCAPE & IRRIGATION MAINTENANCE	25,000	4,167	-	4,167
PROJECT MANAGEMENT SERVICES	1,200	200	-	200
FIELD OPERATIONS CONTINGENCY	25,000	4,167	-	4,167
TOTAL FIELD OPERATIONS	96,200	16,033	-	16,033
TOTAL EXPENDITURES	339,357	54,735	14,095	40,639
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	-	21,036	21,036
FUND BALANCE - BEGINNING	-	-	11,558	11,558
FUND BALANCE - ENDING	\$ -	\$ -	\$ 32,595	\$ 32,595

THE DISTRICT CDD
CRA SPECIAL REVENUE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
For the Period Starting October 1, 2019 Ending November 30, 2019

	<u>ACTUAL</u> <u>YEAR-TO-DATE</u>
REVENUE	
CRA FUNDING	\$ -
TOTAL REVENUE	<u>-</u>
EXPENDITURES	
ENGINEERING SERVICES	-
TOTAL EXPENDITURES	<u>-</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-
FUND BALANCE - BEGINNING	-
FUND BALANCE - ENDING	<u>\$ -</u>

**THE DISTRICT CDD
CAPITAL PROJECTS FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
For the Period Starting October 1, 2019 Ending November 30, 2019**

	<u>ACTUAL YEAR-TO-DATE</u>
REVENUE	
DEVELOPER FUNDING	\$ -
INTEREST	-
TOTAL REVENUE	<u>-</u>
EXPENDITURES	
ENGINEERING SERVICES	-
LEGAL SERVICES	-
TOTAL EXPENDITURES	<u>-</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-
FUND BALANCE - BEGINNING	-
FUND BALANCE - ENDING	<u><u>\$ -</u></u>

THE DISTRICT
Community Development District
Bank Reconciliation
November 30, 2019

	Bank United
	Account
Balance Per Bank Statement	\$ 8,305.99
Less: Outstanding Checks	-
<i>Adjusted Bank Balance</i>	<u>\$ 8,305.99</u>
Beginning Bank Balance Per Books	\$ 9,532.09
Cash Receipts	31,562.65
Cash Disbursements	(32,788.75)
<i>Balance Per Books</i>	<u>\$ 8,305.99</u>

The District CDD
Open Purchase Orders Detail
All Transactions

Date	Num	Name	Memo	Amount	Rcv'd	Open Balance
GF Engineering Services						
CRA Task Order 1						
02/25/2019	CRA 1	Kimley Horn and Associates, Inc.	Preliminary Engineering Services	100,000.00	100,000.00	0.00
Total CRA Task Order 1				100,000.00	100,000.00	0.00
CRA Task Order 2						
02/25/2019	CRA 2	Kimley Horn and Associates, Inc.	CRA Improvements - Budget Increase	150,000.00	0.00	150,000.00
Total CRA Task Order 2.				150,000.00	0.00	150,000.00
CRA Task Order 3						
CRA Task Order 3 - Subtask - EXP						
07/09/2019	CRA EXP	Kimley Horn and Associates, Inc.	Direct Expense Reimbursement Budget	25,000.00	453.27	24,546.73
Total CRA Task Order 3 - Subtask - EXP				25,000.00	453.27	24,546.73
CRA Task Order 3 - Subtask 1						
07/09/2019	CRA 3-1	Kimley Horn and Associates, Inc.	General Administrative Services	100,000.00	56,495.00	43,505.00
Total CRA Task Order 3 - Subtask 1				100,000.00	56,495.00	43,505.00
CRA Task Order 3 - Subtask 2						
07/09/2019	CRA 3-2	Kimley Horn and Associates, Inc.	Weekly Internal and Owner Meetings	175,000.00	85,325.00	89,675.00
Total CRA Task Order 3 - Subtask 2				175,000.00	85,325.00	89,675.00
CRA Task Order 3 - Subtask 3						
07/09/2019	CRA 3-3	Kimley Horn and Associates, Inc.	Monthly Meetings with City's Representative	30,000.00	11,552.00	18,448.00
Total CRA Task Order 3 - Subtask 3				30,000.00	11,552.00	18,448.00
CRA Task Order 3 - Subtask 4						
07/09/2019	CRA 3-4	Kimley Horn and Associates, Inc.	Surveying Services	50,000.00	3,500.00	46,500.00
Total CRA Task Order 3 - Subtask 4				50,000.00	3,500.00	46,500.00
CRA Task Order 3 - Subtask 5						
07/09/2019	CRA 3-5	Kimley Horn and Associates, Inc.	Geotechnical Services	100,000.00	28,250.00	71,750.00
Total CRA Task Order 3 - Subtask 5				100,000.00	28,250.00	71,750.00
CRA Task Order 3 - Subtask 6						
07/09/2019	CRA 3-6	Kimley Horn and Associates, Inc.	Biological Services	60,000.00	35,888.25	24,111.75
Total CRA Task Order 3 - Subtask 6				60,000.00	35,888.25	24,111.75
CRA Task Order 3 - Subtask 7						
CRA Subtask 7.1						
07/09/2019	CRA 3-7.1	Kimley Horn and Associates, Inc.	Soil Management	45,000.00	40,500.00	4,500.00
Total CRA Subtask 7.1				45,000.00	40,500.00	4,500.00
CRA Subtask 7.2						
07/09/2019	CRA 3-7.2	Kimley Horn and Associates, Inc.	Preparation of Dewatering Plan	20,000.00	18,000.00	2,000.00
Total CRA Subtask 7.2				20,000.00	18,000.00	2,000.00
CRA Subtask 7.3						
07/09/2019	CRA 3-7.3	Kimley Horn and Associates, Inc.	Meetings & Coordination with Remediation Contractor	15,000.00	6,980.00	8,020.00
Total CRA Subtask 7.3				15,000.00	6,980.00	8,020.00
CRA Subtask 7.4						
07/09/2019	CRA 3-7.4	Kimley Horn and Associates, Inc.	Health & Safety Plan	5,000.00	5,000.00	0.00
Total CRA Subtask 7.4				5,000.00	5,000.00	0.00
Total CRA Task Order 3 - Subtask 7				85,000.00	70,480.00	14,520.00
CRA Task Order 3 - Subtask 8						
07/09/2019	CRA 3-8	Kimley Horn and Associates, Inc.	CMAR RFQ	11,691.00	11,690.50	0.50
Total CRA Task Order 3 - Subtask 8				11,691.00	11,690.50	0.50
CRA Task Order 3 - Subtask 10						
07/09/2019	CRA 3-10	Kimley Horn and Associates, Inc.	Prudential Drive Extension - Phase 1 - Civil Engineering	40,000.00	40,000.00	0.00
Total CRA Task Order 3 - Subtask 10				40,000.00	40,000.00	0.00
CRA Task Order 3 - Subtask 11						
07/09/2019	CRA 3-11	Kimley Horn and Associates, Inc.	Prudential Drive Extension - Phase 1 - Permitting	28,309.00	22,619.00	5,690.00
Total CRA Task Order 3 - Subtask 11				28,309.00	22,619.00	5,690.00
CRA Task Order 3 - Subtask 12						
CRA Subtask 12.1						
07/09/2019	CRA 3-12.1	Kimley Horn and Associates, Inc.	Bulkhead Structural Plans	150,000.00	75,000.00	75,000.00
Total CRA Subtask 12.1				150,000.00	75,000.00	75,000.00
CRA Subtask 12.2						
07/09/2019	CRA 3-12.2	Kimley Horn and Associates, Inc.	Preparation of Marsh Boardwalk Structural Plans	35,000.00	14,000.00	21,000.00
Total CRA Subtask 12.2				35,000.00	14,000.00	21,000.00
Total CRA Task Order 3 - Subtask 12				185,000.00	89,000.00	96,000.00
CRA Task Order 3 - Subtask 13						
CRA Subtask 13.1						
07/09/2019	CRA 3-13.1	Kimley Horn and Associates, Inc.	Schematic Design (30% Plans)	50,000.00	50,000.00	0.00
Total CRA Subtask 13.1				50,000.00	50,000.00	0.00
CRA Subtask 13.2						
07/09/2019	CRA 3-13.2	Kimley Horn and Associates, Inc.	Design Development (60% Plans)	85,000.00	85,000.00	0.00
Total CRA Subtask 13.2				85,000.00	85,000.00	0.00
CRA Subtask 13.3						
07/09/2019	CRA 3-13.3	Kimley Horn and Associates, Inc.	Construction Documents (100% Plans)	115,000.00	17,250.00	97,750.00
Total CRA Subtask 13.3				115,000.00	17,250.00	97,750.00
Total CRA Task Order 3 - Subtask 13				250,000.00	152,250.00	97,750.00
CRA Task Order 3 - Subtask 14						
CRA Subtask 14.1						
07/09/2019	CRA 3-14.1	Kimley Horn and Associates, Inc.	Schematic Design (30% Plans)	30,000.00	30,000.00	0.00
Total CRA Subtask 14.1				30,000.00	30,000.00	0.00
CRA Subtask 14.2						
07/09/2019	CRA 3-14.2	Kimley Horn and Associates, Inc.	Design Development (60% Plans)	50,000.00	50,000.00	0.00
Total CRA Subtask 14.2				50,000.00	50,000.00	0.00
CRA Subtask 14.3						
07/09/2019	CRA 3-14.3	Kimley Horn and Associates, Inc.	Construction Documents (100% Plans)	60,000.00	9,000.00	51,000.00
Total CRA Subtask 14.3				60,000.00	9,000.00	51,000.00
Total CRA Task Order 3 - Subtask 14				140,000.00	89,000.00	51,000.00
CRA Task Order 3 - Subtask 15						
CRA Subtask 15.1						
07/09/2019	CRA 3-15.1	Kimley Horn and Associates, Inc.	Schematic Design (30% Plans)	15,000.00	15,000.00	0.00
Total CRA Subtask 15.1				15,000.00	15,000.00	0.00
CRA Subtask 15.2						
07/09/2019	CRA 3-15.2	Kimley Horn and Associates, Inc.	Design Development (60 % Plans)	18,000.00	13,500.00	4,500.00
Total CRA Subtask 15.2				18,000.00	13,500.00	4,500.00
CRA Subtask 15.3						
07/09/2019	CRA 3-15.3	Kimley Horn and Associates, Inc.	Construction Documents (100% Plans)	25,000.00	3,750.00	21,250.00
Total CRA Subtask 15.3				25,000.00	3,750.00	21,250.00

The District CDD
Open Purchase Orders Detail
All Transactions

Date	Num	Name	Memo	Amount	Rcv'd	Open Balance
Total CRA Task Order 3 - Subtask 15				58,000.00	32,250.00	25,750.00
CRA Task Order 3 - Subtask 16						
07/09/2019	CRA 3-16	Kimley Horn and Associates, Inc.	Meetings & Coordination with Review Agencies	30,000.00	5,364.00	24,636.00
Total CRA Task Order 3 - Subtask 16				30,000.00	5,364.00	24,636.00
CRA Task Order 3 - Subtask 17						
07/09/2019	CRA 3-17	Kimley Horn and Associates, Inc.	Bulkhead and Marsh Boardwalk Structural Permitting Support	50,000.00	28,220.00	21,780.00
Total CRA Task Order 3 - Subtask 17				50,000.00	28,220.00	21,780.00
CRA Task Order 3 - Subtask 18						
07/09/2019	CRA 3-18	Kimley Horn and Associates, Inc.	Parks, Riverwalk, Boardwalk, Trail Permitting	50,000.00	622.00	49,378.00
Total CRA Task Order 3 - Subtask 18				50,000.00	622.00	49,378.00
CRA Task Order 3 - Subtask 19						
07/09/2019	CRA 3-19	Kimley Horn and Associates, Inc.	Tree Mitigation, Relocation and Permitting	10,000.00	2,047.50	7,952.50
Total CRA Task Order 3 - Subtask 19				10,000.00	2,047.50	7,952.50
CRA Task Order 3 - Subtask 20						
07/09/2019	CRA 3-20	Kimley Horn and Associates, Inc.	Mass Grading Plan	25,000.00	20,000.00	5,000.00
Total CRA Task Order 3 - Subtask 20				25,000.00	20,000.00	5,000.00
CRA Task Order 3 - Subtask 21						
07/09/2019	CRA 3-21	Kimley Horn and Associates, Inc.	Opinions of Cost, Phasing, and CMAR Coord	25,000.00	3,611.00	21,389.00
Total CRA Task Order 3 - Subtask 21				25,000.00	3,611.00	21,389.00
CRA Task Order 3 - Subtask 22						
07/09/2019	CRA 3-22	Kimley Horn and Associates, Inc.	Dry Utility Coordination	35,000.00	4,637.00	30,363.00
Total CRA Task Order 3 - Subtask 22				35,000.00	4,637.00	30,363.00
CRA Task Order 3 - Subtask 23						
07/09/2019	CRA 3-23	Kimley Horn and Associates, Inc.	Dry Utility Layout (Optional)	40,000.00	0.00	40,000.00
Total CRA Task Order 3 - Subtask 23				40,000.00	0.00	40,000.00
CRA Task Order 3 - Subtask 24						
07/09/2019	CRA 3-24	Kimley Horn and Associates, Inc.	Roadway Conceptual Design (30% Plans)	45,000.00	45,000.00	0.00
Total CRA Task Order 3 - Subtask 24				45,000.00	45,000.00	0.00
CRA Task Order 3 - Subtask 25						
07/09/2019	CRA 3-25	Kimley Horn and Associates, Inc.	Vision Document	40,000.00	29,733.50	10,266.50
Total CRA Task Order 3 - Subtask 25				40,000.00	29,733.50	10,266.50
CRA Task Order 3 - Subtask 26						
07/09/2019	CRA 3-26	Kimley Horn and Associates, Inc.	Streetscape Conceptual Dsgn (30% Plans)	30,000.00	30,000.00	0.00
Total CRA Task Order 3 - Subtask 26				30,000.00	30,000.00	0.00
CRA Task Order 3 - Subtask 27						
07/09/2019	CRA 3-27	Kimley Horn and Associates, Inc.	Roadway Design Development (60% Plans)	120,000.00	120,000.00	0.00
Total CRA Task Order 3 - Subtask 27				120,000.00	120,000.00	0.00
CRA Task Order 3 - Subtask 28						
07/09/2019	CRA 3-28	Kimley Horn and Associates, Inc.	Streetscape Design Development (60% Plans)	50,000.00	50,000.00	0.00
Total CRA Task Order 3 - Subtask 28				50,000.00	50,000.00	0.00
CRA Task Order 3 - Subtask 29						
07/09/2019	CRA 3-29	Kimley Horn and Associates, Inc.	Roadway Construction Documents (100% Plans)	150,000.00	75,000.00	75,000.00
Total CRA Task Order 3 - Subtask 29				150,000.00	75,000.00	75,000.00
CRA Task Order 3 - Subtask 30						
07/09/2019	CRA 3-30	Kimley Horn and Associates, Inc.	Streetscape Construction Documents (100% Plans)	70,000.00	42,000.00	28,000.00
Total CRA Task Order 3 - Subtask 30				70,000.00	42,000.00	28,000.00
CRA Task Order 3 - Subtask 31						
07/09/2019	CRA 3-31	Kimley Horn and Associates, Inc.	Roadway and Streetscape Permitting	50,000.00	344.00	49,656.00
Total CRA Task Order 3 - Subtask 31				50,000.00	344.00	49,656.00
CRA Task Order 3 - Subtask 32						
07/09/2019	CRA 3-32	Kimley Horn and Associates, Inc.	Bidding & Value Engineering Assistance	40,000.00	1,337.50	38,662.50
Total CRA Task Order 3 - Subtask 32				40,000.00	1,337.50	38,662.50
CRA Task Order 3 - Subtask 33						
CRA Subtask 33.1						
07/09/2019	CRA 3-33.1	Kimley Horn and Associates, Inc.	Prudential Drive Extension - Phase 1- CPS	20,000.00	1,972.50	18,027.50
Total CRA Subtask 33.1				20,000.00	1,972.50	18,027.50
CRA Subtask 33.2						
07/09/2019	CRA 3-33.2	Kimley Horn and Associates, Inc.	CRA Improvement CPS -TBD	0.00	0.00	0.00
Total CRA Subtask 33.2				0.00	0.00	0.00
Total CRA Task Order 3 - Subtask 33				20,000.00	1,972.50	18,027.50
CRA Task Order 3 - Subtask 34						
05/20/2019	CRA 3-34	Kimley Horn and Associates, Inc.	Park and Node Theming & Desing Services	20,000.00	0.00	20,000.00
Total CRA Task Order 3 - Subtask 34				20,000.00	0.00	20,000.00
CRA Task Order 3 - Subtask 35						
05/20/2019	CRA 3-35	Kimley Horn and Associates, Inc.	Architectural Services	110,000.00	0.00	110,000.00
Total CRA Task Order 3 - Subtask 35				110,000.00	0.00	110,000.00
				2,348,000.00	1,188,642.02	1,159,357.98
CDD Task Order 1						
01/16/2019	CDD 1	Kimley Horn and Associates, Inc.	CDD Interim District Engineer Services	100,000.00	13,866.50	86,133.50
Total CDD Task Order 1				100,000.00	13,866.50	86,133.50
CDD Task Order 2						
02/25/2019	CDD 2	Kimley Horn and Associates, Inc.	Engineering Consulting Services	100,000.00	21,523.20	78,476.80
Total CDD Task Order 2				100,000.00	21,523.20	78,476.80
CDD Task Order 3						
02/25/2019	CDD 3	Kimley Horn and Associates, Inc.	CDD Improvements-Preliminary Engineering Services	100,000.00	100,000.00	0.00
Total CDD Task Order 3				100,000.00	100,000.00	0.00
CDD Task Order 4						
04/22/2019	CDD 4	Kimley Horn and Associates, Inc.	CDD Improvements-Budget Increase	250,000.00	0.00	250,000.00
Total CDD Task Order 4				250,000.00	0.00	250,000.00
CDD Task Order 5						
CDD Task Order 5 - Subtask - EXP						
07/18/2019	CDD 5-EXP	Kimley Horn and Associates, Inc.	Direct Expense Reimbursement Budget	25,000.00	680.24	24,319.76
Total CDD Task Order 5 - Subtask - EXP				25,000.00	680.24	24,319.76
CDD Task Order 5 - Subtask 1						
07/09/2019	CDD 5-1	Kimley Horn and Associates, Inc.	General Administrative Services	100,000.00	56,470.00	43,530.00
Total CDD Task Order 5 - Subtask 1				100,000.00	56,470.00	43,530.00
CDD Task Order 5 - Subtask 2						
07/09/2019	CDD 5-2	Kimley Horn and Associates, Inc.	Weekly Internal and Owner Meetings	175,000.00	84,559.50	90,440.50
Total CDD Task Order 5 - Subtask 2				175,000.00	84,559.50	90,440.50
CDD Task Order 5 - Subtask 3						
07/09/2019	CDD 5-3	Kimley Horn and Associates, Inc.	Monthly Meetings with City's Representative	30,000.00	11,552.00	18,448.00
Total CDD Task Order 5 - Subtask 3				30,000.00	11,552.00	18,448.00

The District CDD
Open Purchase Orders Detail
All Transactions

Date	Num	Name	Memo	Amount	Rcv'd	Open Balance
CDD Task Order 5 - Subtask 4						
07/09/2019	CDD 5-4	Kimley Horn and Associates, Inc.	Surveying Services	50,000.00	4,500.00	45,500.00
Total CDD Task Order 5 - Subtask 4				50,000.00	4,500.00	45,500.00
CDD Task Order 5 - Subtask 5						
07/18/2019	CDD 5-5	Kimley Horn and Associates, Inc.	Geotechnical Services	100,000.00	8,600.00	91,400.00
Total CDD Task Order 5 - Subtask 5				100,000.00	8,600.00	91,400.00
CDD Task Order 5 - Subtask 6						
07/18/2019	CDD 5-6	Kimley Horn and Associates, Inc.	Biological Services	10,000.00	0.00	10,000.00
Total CDD Task Order 5 - Subtask 6				10,000.00	0.00	10,000.00
CDD Task Order 5 - Subtask 7						
Subtask 7.1						
07/18/2019	CDD 5-7.1	Kimley Horn and Associates, Inc.	Soil Management Plan	45,000.00	40,500.00	4,500.00
Total Subtask 7.1				45,000.00	40,500.00	4,500.00
Subtask 7.2						
07/18/2019	CDD 5-7.2	Kimley Horn and Associates, Inc.	Preparaion of Dewatering Plan	20,000.00	18,000.00	2,000.00
Total Subtask 7.2				20,000.00	18,000.00	2,000.00
Subtask 7.3						
07/18/2019	CDD 5-7.3	Kimley Horn and Associates, Inc.	Meetings and Coordination with Remediation Contractor	15,000.00	6,980.00	8,020.00
Total Subtask 7.3				15,000.00	6,980.00	8,020.00
Subtask 7.4						
07/18/2019	CDD 5-7.4	Kimley Horn and Associates, Inc.	Health and Safety Plan	5,000.00	5,000.00	0.00
Total Subtask 7.4				5,000.00	5,000.00	0.00
Total CDD Task Order 5 - Subtask 7				85,000.00	70,480.00	14,520.00
CDD Task Order 5 - Subtask 8						
07/18/2019	CDD 5-8	Kimley Horn and Associates, Inc.	CMAR RFQ	11,863.00	11,862.50	0.50
Total CDD Task Order 5 - Subtask 8				11,863.00	11,862.50	0.50
CDD Task Order 5 - Subtask 10						
07/18/2019	CDD 5-10	Kimley Horn and Associates, Inc.	School Board Parking - Civil Engineering	45,000.00	45,000.00	0.00
Total CDD Task Order 5 - Subtask 10				45,000.00	45,000.00	0.00
CDD Task Order 5 - Subtask 11						
07/18/2019	CDD 5-11	Kimley Horn and Associates, Inc.	School Board Parking - Permitting	33,137.00	22,319.50	10,817.50
Total CDD Task Order 5 - Subtask 11				33,137.00	22,319.50	10,817.50
CDD Task Order 5 - Subtask 12						
07/18/2019	CDD 5-12	Kimley Horn and Associates, Inc.	Stormwater Compensation Credits	35,000.00	10,852.00	24,148.00
Total CDD Task Order 5 - Subtask 12				35,000.00	10,852.00	24,148.00
CDD Task Order 5 - Subtask 13						
07/18/2019	CDD 5-13	Kimley Horn and Associates, Inc.	Tree Mitigation, Relocation and Permitting	10,000.00	1,965.00	8,035.00
Total CDD Task Order 5 - Subtask 13				10,000.00	1,965.00	8,035.00
CDD Task Order 5 - Subtask 14						
07/18/2019	CDD 5-14	Kimley Horn and Associates, Inc.	Mass Grading Plan	25,000.00	20,000.00	5,000.00
Total CDD Task Order 5 - Subtask 14				25,000.00	20,000.00	5,000.00
CDD Task Order 5 - Subtask 15						
07/18/2019	CDD 5-15	Kimley Horn and Associates, Inc.	Opinions of Cost, Phasing, and CMAR Coord.	25,000.00	3,783.00	21,217.00
Total CDD Task Order 5 - Subtask 15				25,000.00	3,783.00	21,217.00
CDD Task Order 5 - Subtask 16						
07/18/2019	CDD 5-16	Kimley Horn and Associates, Inc.	Dry Utility Coordination	35,000.00	4,714.00	30,286.00
Total CDD Task Order 5 - Subtask 16				35,000.00	4,714.00	30,286.00
CDD Task Order 5 - Subtask 17						
07/18/2019	CDD 5-17	Kimley Horn and Associates, Inc.	Dry Utility Layout (Optional)	40,000.00	0.00	40,000.00
Total CDD Task Order 5 - Subtask 17				40,000.00	0.00	40,000.00
CDD Task Order 5 - Subtask 18						
07/18/2019	CDD 5-18	Kimley Horn and Associates, Inc.	Roadway and Utility Conceptual Design (30% Plans)	60,000.00	60,000.00	0.00
Total CDD Task Order 5 - Subtask 18				60,000.00	60,000.00	0.00
CDD Task Order 5 - Subtask 19						
07/18/2019	CDD 5-19	Kimley Horn and Associates, Inc.	Vision Document	35,000.00	29,543.50	5,456.50
Total CDD Task Order 5 - Subtask 19				35,000.00	29,543.50	5,456.50
CDD Task Order 5 - Subtask 20						
07/18/2019	CDD 5-20	Kimley Horn and Associates, Inc.	Streetscape Conceptual Design (30% Plans)	40,000.00	40,000.00	0.00
Total CDD Task Order 5 - Subtask 20				40,000.00	40,000.00	0.00
CDD Task Order 5 - Subtask 21						
07/18/2019	CDD 5-21	Kimley Horn and Associates, Inc.	Roadway and Utility Design Development (60% Plans)	150,000.00	150,000.00	0.00
Total CDD Task Order 5 - Subtask 21				150,000.00	150,000.00	0.00
CDD Task Order 5 - Subtask 22						
07/18/2019	CDD 5-22	Kimley Horn and Associates, Inc.	Streetscape Design Development (60% Plans)	65,000.00	65,000.00	0.00
Total CDD Task Order 5 - Subtask 22				65,000.00	65,000.00	0.00
CDD Task Order 5 - Subtask 23						
07/18/2019	CDD 5-23	Kimley Horn and Associates, Inc.	Roadway and Utility Construction Documents (100% Plans)	200,000.00	100,000.00	100,000.00
Total CDD Task Order 5 - Subtask 23				200,000.00	100,000.00	100,000.00
CDD Task Order 5 - Subtask 24						
07/18/2019	CDD 5-24	Kimley Horn and Associates, Inc.	Streetscape Construction Documents (100% Plans)	90,000.00	54,000.00	36,000.00
Total CDD Task Order 5 - Subtask 24				90,000.00	54,000.00	36,000.00
CDD Task Order 5 - Subtask 25						
07/18/2019	CDD 5-25	Kimley Horn and Associates, Inc.	Roadway, Utility and Streetscape Permitting	75,000.00	3,733.00	71,267.00
Total CDD Task Order 5 - Subtask 25				75,000.00	3,733.00	71,267.00
CDD Task Order 5 - Subtask 26						
07/18/2019	CDD 5-26	Kimley Horn and Associates, Inc.	Bidding and Value Engineering Assistance	40,000.00	1,332.50	38,667.50
Total CDD Task Order 5 - Subtask 26				40,000.00	1,332.50	38,667.50
CDD Task Order 5 - Subtask 27						
Subtask 27.1						
07/18/2019	CDD 5-27.1	Kimley Horn and Associates, Inc.	School Board Parking Lot CPS	25,000.00	1,890.00	23,110.00
Total Subtask 27.1				25,000.00	1,890.00	23,110.00
Subtask 27.2						
07/18/2019	CDD 5-27.2	Kimley Horn and Associates, Inc.	CDD Improvements CPS - TBD	0.00	0.00	0.00
Total Subtask 27.2				0.00	0.00	0.00
Total CDD Task Order 5 - Subtask 27				25,000.00	1,890.00	23,110.00
				1,615,000.00	862,836.74	752,163.26
Total GF Engineering Services				4,763,000.00	2,286,868.46	2,476,131.54
				4,763,000.00	2,286,868.46	2,476,131.54
TOTAL				4,763,000.00	2,286,868.46	2,476,131.54

EXHIBIT 3



December 11, 2019

Jere Earlywine, Esq.
Hopping Green & Sams, P.A.
119 South Monroe Street, Suite 300
Tallahassee, Florida 32301

**RE: Task Order Amendment Number Two (2)
The District CDD Task Order Number Five (5) – Design**

Dear Mr. Earlywine:

As requested, please find enclosed Task Order Amendment Number Two (2) to The District CDD Task Order Number Five (5). Kimley-Horn understands that this Amendment is being requested to better align the engineering services schedule with The District CDD's anticipated bond issuance date.

Please do not hesitate to contact me if you have any questions.

Very truly yours,
KIMLEY-HORN AND ASSOCIATES, INC.

William J. Schilling Jr., P.E.
Principal

Enclosure

cc: Susan Watts

This is **EXHIBIT K**, consisting of two (2) pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services – Task Order Edition** dated February 25, 2019.

Amendment Two (2) To Task Order No. CDD 5

1. Background Data:

- a. Effective Date of Task Order: **May 20, 2019**
- b. Owner: **The District Community Development District**
- c. Engineer: **Kimley-Horn and Associates, Inc.**
- d. Specific Project: **CDD Improvements - Design**

2. Description of Modifications

This Amendment recognizes that the following three activities have been completed by Engineer on schedule in accordance with the milestone dates contained in the Schedule section of CDD Task Order Number 5

- June 17th, 2019 – 30% plans completed for CDD/City review **(Completed on schedule)**
- August 12th, 2019 – 60% plans completed for CDD/City review **(Completed on schedule)**
- October 14, 2019 – Final engineering plans completed for CDD/City Review **(Completed on schedule)**

Further, this Amendment modifies the fourth milestone date contained in the Schedule section of CDD Task Order Number 5, as follows:

~~January 13, 2020~~— Construction permits will be applied for within six months of Owner’s notice to Engineer of Owner’s intent to issue bonds. Said notice is anticipated to be received by Engineer from Owner sixty (60) days prior to the actual issuance of bonds.

No scope or fee modifications are included as part of this Amendment.

3. Task Order Summary (Reference only)

- a. Original Task Order amount: **\$1,680,000**
- b. Net change for prior amendments: **(\$65,000)**
- c. This amendment amount: **\$0**
- d. Adjusted Task Order amount: **\$1,615,000**

The foregoing Task Order Summary is for reference only and does not alter the terms of the Task Order, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Task Order as set forth in this Amendment. All provisions of the Agreement and Task Order not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is December 23, 2019.

OWNER:

ENGINEER:

By: Robert M. Rhodes

By: William J. Schilling Jr., P.E.

Title: Chairman

Title: Principal

Date _____

Date _____

Signed: _____

Signed: _____