

**Lake St. Charles Community Development District  
Board of Supervisors' General Meeting Agenda**

**7:00 p.m., March 6, 2018**

*Lake St. Charles Clubhouse 6801 Colonial Lake Drive, Riverview, Florida 33578*

Board of Supervisors

Robb Fannin, Chair, 785-5423  
 Dave Nelson, Vice Chair, 293-7979  
 Rob Martin, Secretary/Treasurer, 716-2948  
 Jim Simon, Supervisor, 741-0413  
 Ginny Gianakos, Supervisor, 293-4728

LSC CDD Staff

Adriana Urbina, District Manager, 741-9768  
 Mark Cooper, Property Manager, 990-7555  
 John Martini, Maintenance Staff, 365-0544  
 Bryant Urbina, Maintenance Staff, 526-2063  
 Luis Martinez, Facilities Monitor, 990-7250  
 Greg Gianakos, Maintenance Staff, 695-1995

<i><b>Time</b></i>	<i><b>Item</b></i>
<b>7:00 – 7:05</b>	<ol style="list-style-type: none"> <li><b>1. CALL TO ORDER</b></li> <li><b>2. PLEDGE OF ALLEGIANCE</b></li> <li><b>3. INVOCATION (Chair Fannin)</b></li> <li><b>4. ACKNOWLEDGMENT OF SUPERVISORS AND STAFF PRESENT</b></li> <li><b>5. INTRODUCTION OF HOMEOWNERS, RESIDENTS AND PUBLIC AND IDENTIFICATION OF PARTIES WISHING TO MAKE PUBLIC COMMENTS</b></li> </ol>
<b>7:05 – 7:15</b>	<ol style="list-style-type: none"> <li><b>6. PUBLIC COMMENTS (UP TO 3 MINUTES PER SPEAKER, 10 MINUTES DESIGNATED)</b></li> </ol>
	<ol style="list-style-type: none"> <li><b>1. Homeowners Requesting to Speak (Please State Name Prior to Remarks)</b></li> </ol>
<b>7:15 – 7:20</b>	<ol style="list-style-type: none"> <li><b>7. CONSENT AGENDA (5 Minutes)</b></li> </ol>
	<ol style="list-style-type: none"> <li><b>1. Approval of additions to the agenda and removal of additional consent agenda items with questions as requested by board members.</b></li> <li><b>2. Approval of Consent Item Agenda</b> <ol style="list-style-type: none"> <li>a. February 6, 2018 Meeting Minutes</li> <li>b. Committee Meeting Minutes for February 2018                             <ol style="list-style-type: none"> <li>i. Treasurer’s Review Committee</li> <li>ii. Security and Grounds Committee</li> <li>iii. Management Committee</li> <li>iv. Strategic Committee</li> </ol> </li> </ol> </li> </ol>

	<ul style="list-style-type: none"> <li>c. January 2017 Financial Statements</li> <li>d. February 2018 Property Manager Monthly Report</li> <li>e. February 2018 Clubhouse Monthly Report</li> <li>f. February 2018 Facilities Monitor Report (Distributed Separately)</li> </ul>
<b>7:20 - 7:45</b>	<b>10. COMMITTEE REPORTS (25 Minutes)</b>
	<ol style="list-style-type: none"> <li><b>1. Treasurer’s Review Committee – Treasurer Martin</b> <ol style="list-style-type: none"> <li>a. The Treasurer’s Committee recommends approval of Resolution 2018-04 Authorization for Treasurer to move funds from Centerstate Operational Account to Centerstate Money Market Account.</li> </ol> </li> <li><b>2. Grounds/Security Committee – Committee Chair Nelson</b> <ol style="list-style-type: none"> <li>b. The Grounds/Security Committee recommends the acceptance of Arete Industries bid of \$85,538 for solid black granite sign plaquards and backgrounds with sandblasted and gold leaf lettering and borders.</li> <li>c. The Grounds/Security Committee recommends that the district should not pay for the retaining wall block as requested by the contractor due to several factors. 1) The change order was not submitted to and agreed upon (per the contract) prior to work being performed. 2) The district waived the design specifications for setting the equipment on concrete slabs which saved the contractor monies which were included in the base bid. The committee recommends that if the contractor is unhappy with the district’s decision that we will abide by the contract and apply change orders for the concrete slab deletion and then the addition of the block material.</li> <li>d. The Grounds/Security recommends approval of \$70 additional dollars for residential delivery of the bollards to be taken from CIP funds line.</li> </ol> </li> <li><b>3. Management Committee – Committee Chair Fannin</b> <ol style="list-style-type: none"> <li>a. The Management Committee recommends approval of Resolution 2018-03 Disposition of Obsolete Property</li> <li>b. The Management Committee recommends approving the funding of \$250 for medical stipends retroactively owed to Bryant Urbina. The Management Committee also recommends approving the addition of 34.82 PTO hours to Bryant Urbina’s PTO account held by ADP.</li> </ol> </li> <li><b>4. Strategic Planning Committee – Committee Chair Gianakos</b></li> </ol>
<b>7:45- 7:55</b>	<b>11. MATTERS RELATING TO CDD ADMINISTRATION: CHAIR FANNIN (10 Minutes)</b>

	<b>GENERAL REMARKS – Chair of The Board of Supervisors</b>
<b>7:55 -8:00</b>	<b>12. PROPERTY MANAGER (5 Minutes)</b>
	<b>Items for Consideration by Property Manager - Mark Cooper</b> 1. Property Management Report
<b>8:00–8:05</b>	<b>13. DISTRICT MANAGER (5 Minutes)</b>
	<b>Items for Consideration by District Manager</b> 1. District Manager Report
<b>8:05 – 8:10</b>	<b>15. REMAINING CONSENT ITEMS REMOVED FOR DISCUSSION (10 Minutes)</b>
<b>8:10</b>	<b>ADJOURN</b>