



Date: December 4, 2018

Time: 7:00 p.m.

Minutes of the Board of Supervisors
Lake St. Charles Community Development District
6801 Colonial Lake Drive
Riverview, FL 33578
813-741-9768

Supervisors:

Chair, Robb Fannin
Vice Chair, Dave Nelson
Secretary/Treasurer, Rob Martin
Supervisor, Ginny Gianakos
Supervisor, Jim Simon

Staff:

Adriana Urbina, District Manager
Mark Cooper, Property Manager

In attendance:

Lake St. Charles Residents
Board Candidate Chong Ho
Board Candidate Sheri Brogan

Meeting was called to order at 7:00 p.m. by Chair, Robb Fannin

1. On **MOTION** by Chair Fannin and second by Supervisor Gianakos, the Board approved re-appointing Dave Nelson to Seat #2 on the Board of Supervisors. The motion passed 4 to 0. Supervisor Dave Nelson abstained from voting form 8B will be filed.

Virginia Gianakos & Dave Nelson were administered the Florida Oath of Office by Notary Adriana Urbina.

2. On **MOTION** by Supervisor Simon and second by Supervisor Martin, the Board approved the FY 18-19 Board Officers to be Rob Martin, Chair; Virginia Gianakos,

Treasurer. Amended to say Rob Martin, Chair; Virginia Gianakos, Vice-Chair and Dave Nelson, Treasurer. The motion passed 5 to 0.

3. On **MOTION** by Supervisor Simon and second by Supervisor Fannin, the Board appointed Supervisor Fannin as Grounds and Security Committee Chair. The motion passed 5 to 0.
4. On **MOTION** by Supervisor Simon and second by Supervisor Martin, the Board appointed Supervisor Nelson as Treasurer Review Committee Chair. The motion passed 5 to 0.
5. On **MOTION** by Supervisor Gianakos and second by Supervisor Simon, the Board appointed Supervisor Simon as Strategic Planning Committee Chair and Supervisor Martin as Management Committee Chair. The motion passed 5 to 0.

Chair Fannin turned over the meeting to the newly elected chair, Chair Martin.

Action Item: District Manager to legally advertise all committee meetings schedule.

6. On **MOTION** by Supervisor Martin and second by Supervisor Gianakos the Board approved the, December 4, 2018 Consent Agenda consisting of the: November 6, 2018 General Meeting Minutes, the November Committee Meeting Minutes from the Strategic Planning Committee, Grounds and Security Committee, Treasurer's Review Committee, and Management Committee, the October 2018 Financial Reports, the Property Manager, District Administrative Assistant reports, and the Facility Monitor November 2018 Activity Report [was distributed separately from the Supervisor Packet]. Motion passed 5 to 0
7. On **MOTION** by Supervisor Simon and Second by Supervisor Martin, the Board commends Supervisor Rob Fannin for a successful year as Chairman of the Board of Supervisors. Motion passed 5 to 0
8. On **MOTION** by Supervisor Nelson and Second by Supervisor Gianakos, the Board approved the acceptance of Remson Aquatics' base bid for dredging of ponds 11, 22 and 23 for \$66,096 and to include optional pond #20 for \$9,500 and 2 miscellaneous areas in Pond #4 and Pond #13 for \$2,200 **totaling \$77,796**. Motion passed 4 to 0 Supervisor Rob Martin abstained from voting form 8B will be filed.
9. On **MOTION** by Supervisor Martin and Second by Supervisor Simon, the Board did not approve the request from homeowners located at 7220 Bucks Ford Drive to have the District absorb the cost of trimming branches from trees located on District property. However, the Board will allow the homeowner to trim the branches at their own expense under Property Manager, Mark Cooper direction. Motion passed 5 to 0

Action Item: District Manager to create policy for Tree Trimming on District Property.

10. On **MOTION** by Supervisor Martin and Second by Supervisor Gianakos, the Board approved to request a Certificate of Liability Insurance from YMCA for the swimming lesson that are to be conducted next summer. Motion passed 5 to 0
11. On **MOTION** by Supervisor Gianakos and Second by Supervisor Simon, the Board approved the purchase and installation of the shade structure for the kid pool after the issuance of a \$5,000 grant from Hillsborough County. Motion passed 5 to 0

Meeting adjourned at 8:52PM

Respectfully submitted,

Dave Nelson, Treasurer/Secretary

Rob Martin, Chair