

**Lake St. Charles Community Development District
Board of Supervisors' General Meeting Agenda**

7:00 p.m., January 8, 2019

Lake St. Charles Clubhouse, 6801 Colonial Lake Dr., Riverview, Florida 33578

Board of Supervisors

Rob Martin, Chair, 716-2948
 Ginny Gianakos, Vice Chair, 293-4728
 Dave Nelson, Secretary/Treasurer, 293-7979
 Jim Simon, Supervisor, 741-0413
 Robb Fannin, Supervisor, 785-5423

LSC CDD Staff

Adriana Urbina, District Manager, 741-9768
 Mark Cooper, Property Manager, 990-7555
 John Martini, Maintenance Staff, 365-0544
 Bryant Urbina, Maintenance Staff, 526-2063
 Luis Martinez, Facilities Monitor, 990-7250
 Greg Gianakos, Maintenance Staff, 695-1995

<i>Time</i>	<i>Item</i>
7:00 – 7:05	<ol style="list-style-type: none"> 1. CALL TO ORDER 2. PLEDGE OF ALLEGIANCE 3. INVOCATION (Chair Fannin) 4. ACKNOWLEDGMENT OF SUPERVISORS AND STAFF PRESENT 5. INTRODUCTION OF HOMEOWNERS, RESIDENTS AND PUBLIC AND IDENTIFICATION OF PARTIES WISHING TO MAKE PUBLIC COMMENTS
7:05 – 7:15	<ol style="list-style-type: none"> 6. PUBLIC COMMENTS (UP TO 3 MINUTES PER SPEAKER, 10 MINUTES DESIGNATED)
	<ol style="list-style-type: none"> 1. Homeowners Requesting to Speak (Please State Name Prior to Remarks)
7:15 – 7:20	<ol style="list-style-type: none"> 7. CONSENT AGENDA (5 Minutes)
	<ol style="list-style-type: none"> 1. Approval of additions to the agenda and removal of additional consent agenda items with questions as requested by board members. 2. Approval of Consent Item Agenda <ol style="list-style-type: none"> a. December 4, 2018 Meeting Minutes b. Committee Meeting Minutes for December 2018 <ol style="list-style-type: none"> i. Treasurer’s Review Committee ii. Security and Grounds Committee iii. Management Committee iv. Strategic Committee c. November 2018 Financial Statements

	<ul style="list-style-type: none"> d. December 2018 Property Manager Monthly Report e. December 2018 Clubhouse Monthly Report f. December 2018 Facilities Monitor Report
7:20-7:40	8. COMMITTEE REPORTS (20 Minutes)
	<ul style="list-style-type: none"> 1. Treasurer’s Review Committee – Treasurer Nelson 2. Grounds/Security Committee – Committee Chair Fannin <ul style="list-style-type: none"> a. The Grounds/Security Committee recommends acceptance of E & L Construction’s base bid for clubhouse restroom renovations according to the ROJO Architects plans and specifications for \$217,493 3. Management Committee – Committee Chair Martin <ul style="list-style-type: none"> a. The Management Committee recommends approval of Resolution 2019-02 Authorization for Treasurer to move funds from Centerstate Operational Account to Centerstate Money Market Account Disposition of Obsolete Property. b. The Management Committee recommends approval of Policy #6020 District Tree Cutting Policy. c. The Management Committee recommends approval of a \$1.75 an hour increase to property maintenance staff, John Martini & Bryant Urbina for the newly assigned tasks of the District’s irrigation maintenance. At the end of the fiscal year if staff performs all irrigation maintenance successfully a bonus may be awarded to both staff members that will be equivalent to them receiving a \$2.00 an hour increase. d. The Management Committee recommends approval of Policy #2903 Job Description-Property Maintenance Lead. e. The Management Committee recommends approval of Policy #2908 Job Description-Property Maintenance Full-Time. 4. Strategic Planning Committee – Committee Chair Simon
7:40- 7:50	9. MATTERS RELATING TO CDD ADMINISTRATION: CHAIR MARTIN (10 Minutes)
	GENERAL REMARKS – Chair of The Board of Supervisors
7:50 -7:55	10. PROPERTY MANAGER (5 Minutes)
	Items for Consideration by Property Manager - Mark Cooper <ul style="list-style-type: none"> 1. Property Management Report
7:55–8:00	11. DISTRICT MANAGER (5 Minutes)
	Items for Consideration by District Manager – Adriana Urbina <ul style="list-style-type: none"> 1. District Manager Report

8:00 –8:10	12. REMAINING CONSENT ITEMS REMOVED FOR DISCUSSION (10 Minutes)
8:10	ADJOURN