



Date: September 10, 2019

Time: 7:00 p.m.

Minutes of the Board of Supervisors
Lake St. Charles Community Development District
6801 Colonial Lake Drive
Riverview, FL 33578
813-741-9768

Supervisors:

Chair, Rob Martin
Vice Chair, Ginny Gianakos
Secretary/Treasurer, Dave Nelson
Supervisor, Robb Fannin
Supervisor, Jim Simon

Staff:

Adriana Urbina, District Manager
Mark Cooper, Property Manager

In attendance:

Lake St. Charles Residents

Meeting was called to order at 7:00 p.m. by Chair, Rob Martin

Resident Barbara Brown requested permission to use District grounds for community events: Oct 19 pumpkin patch, Nov 10, Veteran's Salute and Dec 7, Santa party in the clubhouse.

1. On **MOTION** by Supervisor Martin and Second by Supervisor Gianakos, the Board approved Resident Barbara Brown to host 3 community events on District grounds. Motion was amended to include waiving the clubhouse rental fee for the event in December. Motion passed 5 to 0
2. On **MOTION** by Supervisor Martin and second by Supervisor Gianakos the Board approved the, September 10 , 2019 Consent Agenda consisting of the: August 6, 2019 General Meeting Minutes, the August Committee Meeting Minutes from the Strategic Planning Committee, Grounds and Security Committee, Treasurer's Review Committee, and Management Committee, the July 2019 Financial Reports, the

Property Manager, District Administrative Assistant reports, and the Facility Monitor August 2019 Activity Report [was distributed separately from the Supervisor Packet]. Motion passed 5 to 0

3. On **MOTION** by Supervisor Nelson and Second by Supervisor Gianakos, the Board approved to terminate the services of the temporary restroom trailer. The Board approved to keep the ADA accessible port-a-let until the remodeled restrooms are open and available for resident use. Motion was amended to include a hand washing station outside of ADA accessible port-a-let. Motion passed 5 to 0

At 7:15PM, Chair Martin closed the General Meeting and opened the Public Hearing for the FY 19-20 Budget.

District Manager, Adriana Urbina reviewed the Final budget for adoption and offered explanations of increases and decreases within line items.

4. On **MOTION** by Supervisor Nelson and second by Supervisor Gianakos the Board approved Resolution 2019-05 Lake St. Charles District Budget and Assessment Roll Adoption. Motion passed 5 to 0

At 7:45PM, Chair Martin closed the Public Hearing for the FY 19-20 Budget and opened the Public Hearing for the Rule Amendments of District Amenities Usage Policy.

5. On **MOTION** by Supervisor Martin and second by Supervisor Simon, the Board approved an amendment to Policy 6000 General District Rules for LSC Amenity Usage:
6000.1: #32 Offense schedule is as followed:
1st offense: Written notice to offending resident's household with a 7 day suspension on offending resident's access card and a \$25 reactivation fee.
2nd offense: Written notice to offending resident's household with suspension until Board of Supervisors reinstatement (on all household access cards) and \$75 reactivation fee per card. With an amount not to exceed \$150 per household.
6000.1: #33 Offending resident shall not be allowed to use any District amenities while access is suspended. Motion passed 5 to 0

At 7:48PM, Chair Martin closed the Public Hearing for the FY 16 Budget and opened the General Meeting.

6. On **MOTION** by Supervisor Martin and Second by Supervisor Simon, the Board approved the annual performance bonus for all staff. Funding has been approved on the FY 18-19 Budget. Motion passed 4 to 0 Supervisor Gianakos abstained from voting. Form 8B will be filed. Motion passed 4 to 0

7. On **MOTION** by Supervisor Martin and second by Supervisor Simon the Board approved Resolution 2019-06, Lake St. Charles District Annual Meeting Schedule FY19-20, the Board discussed that the July meeting date falls very close to a holiday and may affect Supervisor attendance so it will be rescheduled for July 14, 2020. Motion passed 5 to 0

Chair Martin stated at this Public Meeting that he has accepted a job offer in Texas and he and his family would be leaving the community soon. He also stated that his last meeting as a supervisor on the CDD board will be on October 1, 2019. The Board expressed their appreciation for everything that Chair Martin has done for the community.

8. On **MOTION** by Supervisor Nelson and second by Supervisor Simon the Board approved to advertise the Board's upcoming open seat#5 and accept resumes until September 24, 2019 5:00PM. The Board will make a decision at the October 1, 2019 Board of Supervisors Meeting. Motion passed 5 to 0

Meeting adjourned at 8:20PM

Respectfully submitted,

Dave Nelson, Treasurer/Secretary

Rob Martin, Chair