



Date: December 3, 2019

Time: 7:00 p.m.

Minutes of the Board of Supervisors
Lake St. Charles Community Development District
6801 Colonial Lake Drive
Riverview, FL 33578
813-741-9768

Supervisors:

Chair, Ginny Gianakos
Vice Chair, Dave Nelson
Secretary/Treasurer, Sabrina Peacock
Supervisor, Robb Fannin
Supervisor, Jim Simon Absent

Staff:

Adriana Urbina, District Manager
Mark Cooper, Property Manager

In attendance:

Lake St. Charles Residents

Meeting was called to order at 7:00 p.m. by Chair, Ginny Gianakos

1. On **MOTION** by Supervisor Nelson and second by Supervisor Fannin the Board approved the, December 3, 2019 Consent Agenda consisting of the: November 5, 2019 General Meeting Minutes, the November Committee Meeting Minutes from the Strategic Planning Committee, Grounds and Security Committee, Treasurer's Review Committee, and Management Committee, the October 2019 Financial Reports, the Property Manager, District Administrative Assistant reports, and the Facility Monitor November 2019 Activity Report [was distributed separately from the Supervisor Packet]. Motion passed 4 to 0
2. On **MOTION** by Supervisor Peacock and Second by Supervisor Fannin, the Board approved assigning District Manager, Adriana Urbina as the District's Registered Agent. Motion passed 4 to 0

3. On **MOTION** by Supervisor Peacock and Second by Supervisor Fannin, the Board approved to have a tree survey conducted at the dog park/ playground area not to exceed \$2,600.00. Motion passed 4 to 0
4. On **MOTION** by Supervisor Nelson and Second by Supervisor Fannin, the Board approved the bid received from Curtis Plumbing for a commercial water softener in the amount of \$3,125.00. Discussion included the need to have better water quality and to prevent rusting in the plumbing of the newly renovated restrooms. Motion passed 4 to 0

AI: Add 1 hour to next's month's agenda for discussion of future projects.

AI: Board of Supervisors Goal and Objectives due to District Manager by December 18, 2019.

AI: For District Manager to review Budget Policy and verify that \$5,000 needs to be sent to District's Reserve Account annually.

5. On **MOTION** by Supervisor Nelson and Second by Supervisor Fannin, the Board approved the bid provided by Lawson Courts for the tennis courts resealing in the amount of \$15,600 and the basketball court repair in the amount of \$1,200. Both projects are part of this year's CIP expense chart. Motion passed 4 to 0

Meeting adjourned at 7:58PM

Respectfully submitted,

Sabrina Peacock, Treasurer/Secretary

Virginia Gianakos, Chair