

**Lake St. Charles Community Development District  
Board of Supervisors' General Meeting Agenda**

**7:00 p.m., October 6, 2020**

*Lake St. Charles Clubhouse, 6801 Colonial Lake Dr., Riverview, Florida 33578*

Board of Supervisors

Virginia Gianakos, Chair 293-4728  
 Dave Nelson, Vice Chair, 293-7979  
 Sabrina Peacock, Secretary/Treasurer, 951-8327  
 Jim Simon, Supervisor, 741-0413  
 Robb Fannin, Supervisor, 785-5423

LSC CDD Staff

Adriana Urbina, District Manager, 741-9768  
 Mark Cooper, Property Manager, 990-7555  
 John Martini, Maintenance Staff, 365-0544  
 Bryant Urbina, Maintenance Staff, 526-2063  
 Luis Martinez, Facilities Monitor, 990-7250  
 Greg Gianakos, Maintenance Staff, 695-1995

<i>Time</i>	<i>Item</i>
<b>7:00 – 7:05</b>	<ol style="list-style-type: none"> <li>1. CALL TO ORDER</li> <li>2. PLEDGE OF ALLEGIANCE</li> <li>3. INVOCATION (Chair Gianakos)</li> <li>4. ACKNOWLEDGMENT OF SUPERVISORS AND STAFF PRESENT</li> <li>5. INTRODUCTION OF HOMEOWNERS, RESIDENTS AND PUBLIC AND IDENTIFICATION OF PARTIES WISHING TO MAKE PUBLIC COMMENTS</li> </ol>
<b>7:05 – 7:15</b>	<ol style="list-style-type: none"> <li>6. PUBLIC COMMENTS (UP TO 3 MINUTES PER SPEAKER, 10 MINUTES DESIGNATED)</li> </ol>
	<ol style="list-style-type: none"> <li>1. Homeowners Requesting to Speak (Please State Name Prior to Remarks)</li> </ol>
<b>7:15 – 7:20</b>	<ol style="list-style-type: none"> <li>7. CONSENT AGENDA (5 Minutes)</li> </ol>
	<ol style="list-style-type: none"> <li>1. Approval of additions to the agenda and removal of additional consent agenda items with questions as requested by board members.</li> <li>2. Approval of Consent Item Agenda                             <ol style="list-style-type: none"> <li>a. September 1, 2020 Meeting Minutes</li> <li>b. Committee Meeting Minutes for September 2020                                     <ol style="list-style-type: none"> <li>i. Treasurer’s Review Committee</li> <li>ii. Security and Grounds Committee</li> <li>iii. Management Committee</li> <li>iv. Strategic Committee</li> </ol> </li> <li>c. August 2020 Financial Statements</li> <li>d. September 2020 Clubhouse Report</li> </ol> </li> </ol>

	e. September 2020 Facilities Monitor Report
<b>7:20-7:30</b>	<b>8. ADMINISTER OATH OF OFFICE</b>
<b>7:30-8:00</b>	<b>9. COMMITTEE REPORTS (30 Minutes)</b>
	<ol style="list-style-type: none"> <li><b>1. Treasurer’s Review Committee – Treasurer Peacock</b> <ol style="list-style-type: none"> <li>a. The Treasurer’s Review Committee recommends approving Tuscan &amp; Company’s engagement letter for Fiscal years 2021, 2022 &amp; 2023 in the amounts of \$13,500, \$13,500 &amp; \$14,000.</li> <li>b. The Treasurer’s Review Committee recommends opening the Community Clubhouse for rentals. Rentals are to be scheduled only on Sundays and will include a \$150 cleaning fee.</li> <li>c. The Treasurer’s Review Committee recommends approving a 2% salary increase to all staff per the approved FY20-21 Budget. Salary increase is to commence on October 1, 2020.</li> </ol> </li> <li><b>2. Grounds/Security Committee – Committee Chair Fannin</b> <ol style="list-style-type: none"> <li>a. Selling District Land Discussion</li> </ol> </li> <li><b>3. Management Committee – Committee Chair Gianakos</b></li> <li><b>4. Strategic Planning Committee – Committee Chair Simon</b></li> </ol>
<b>8:00- 8:10</b>	<b>11. MATTERS RELATING TO CDD ADMINISTRATION: CHAIR GIANAKOS(10 Minutes)</b>
	<b>GENERAL REMARKS – Chair of The Board of Supervisors</b>
<b>8:10 -8:15</b>	<b>12. PROPERTY MANAGER (5 Minutes)</b>
	<b>Items for Consideration by Property Manager - Mark Cooper</b> <ol style="list-style-type: none"> <li>1. Property Management Report</li> </ol>
<b>8:15–8:20</b>	<b>13. DISTRICT MANAGER (5 Minutes)</b>
	<b>Items for Consideration by District Manager – Adriana Urbina</b> <ol style="list-style-type: none"> <li>1. District Manager Report</li> </ol>
<b>8:20 –8:30</b>	<b>14. REMAINING CONSENT ITEMS REMOVED FOR DISCUSSION (10 Minutes)</b>
<b>8:30</b>	<b>ADJOURN</b>