

LAKE ST.CHARLES COMMUNITY DEVELOPMENT DISTRICT

LSC CDD Resolution 2021-01

[Lake St. Charles District FY 20-21 Budget
Amendment]

Approved by the Lake St. Charles BOS of Supervisors per M11-03-2020-xx

11/03/2020

**RESOLUTION No. 2021-01
OF THE
LAKE ST. CHARLES
COMMUNITY DEVELOPMENT DISTRICT**

WHEREAS, the Lake St. Charles Community Development District (the “District;”) is a local unit of special-purpose government of the State of Florida created in accordance with the Uniform Community Development District Act of 1980, Chapter 190, Florida Statutes (the “Act”); and

WHEREAS, pursuant to 189.016(6)(c), Florida Statutes, a budget amendment is required if total appropriations increase; and

WHEREAS, the District approved FY 20-21 Carryover of \$221,332

NOW, THEREFORE, BE IT RESOLVED BY THE LAKE ST. CHARLES COMMUNITY DEVELOPMENT DISTRICT IN A GENERAL MEETING THIS NOVEMBER 5, 2019 AMENDS THE FY 19-20 ADOPTED BUDGET PER THE DESCRIPTIONS BELOW AND REFLECTED IN EXHIBIT A, FY 19-20 AMENDED ADOPTED BUDGET

A. Budget Amendment Revenue:

1. The Budget is amended to reflect a carryover amount of \$221,332.
2. Decrease of \$1,400 to Rental Revenue Line# 30

B. Budget Amendment Carryover Allocation:

1. To fund unassigned CIP projects. \$221,332

C. Budget Amendment Expense

1. Decrease of \$68,376 to Midge Treatment Contract Line #101
2. Increase of \$68,376 to Future CIP Projects & Reserves Line #134
3. Decrease of \$1,400 Future CIP Projects & Reserves Line #134

D. Effective Date. This Resolution shall become effective upon its adoption.

**LAKE ST. CHARLES COMMUNITY
DEVELOPMENT DISTRICT
STATE OF FLORIDA
COUNTY OF HILLSBOROUGH COUNTY**

Virginia Gianakos, Chair

EXHIBIT A

AMENDED ADOPTED FY 20-21 BUDGET

Lake St. Charles CDD Amended Adopted FY 20-21 Budget

	A	B	C	D	E	F	G	M	Q	R
								FY 20-21 Annual Budget	FY 20-21 Monthly Budget	Comments
1										
2							Revenue/Expense			
3							Revenue			
4							36100 - Interest Earnings			
5							Interest - General Fund	1,450	121	
6							Total 36100 - Interest Earnings	1,450	121	
7							General Fund Assessment-O&M			
8							General Fund Assessment Gross	958,146	79,846	
9							GF Prop Tax Interest	0	0	
10							GF Tax Collector Commissions	(19,163)	(1,597)	
11							GF Tax Payment Discount	(38,326)	(3,194)	
12							Total General Fund Assessment-O&M	900,657	75,055	
13							Total 36310 - Special Assessment	900,657	75,055	
14							36311 - Excess Fees			
15							36900 - Miscellaneous Revenues			
16							Other Misc Revenue	1,200	100	
17							Rental	500	42	Decreased \$1,400 due to clubhouse closure
18							Pool Snack Vending	475	40	
19							Total 36900 - Miscellaneous Revenues	2,175	181	
20							Total Revenue	904,282	75,357	
21										
23							Expense			
24							5110 - Legislative			
25							Employer Taxes	1,460	122	
26							Special District Fees	175	15	
27							Supervisor Fees	12,000	1,000	
28							Supervisor Payroll Service	900	75	
29							Total 5110 - Legislative	14,535	1,211	
30							51300 - Financial & Admin			
31							Accounting Services	500	42	
32							Auditing Services	13,500	1,125	
33							Banking & Investment Mgmt Fees	200	17	
34							District F&A Employees		0	
35							District Manager	53,394	4,450	
36							Medical Stipend	2,400	200	
37							Payroll Service Charge	465	39	
38							Payroll Taxes - Employer Taxes	4,400	367	

Lake St. Charles CDD Amended Adopted FY 20-21 Budget

	A	B	C	D	E	F	G	M	Q	R
1								FY 20-21 Annual Budget	FY 20-21 Monthly Budget	Comments
39							Performance Stipend	1,000	83	
40							Total District F&A Employees	61,659	5,138	
41							Dues, Licenses & Fees	500	42	
42							General Insurance			
43							Crime	600	50	
44							General Liability	3,868	322	
45							Public Officials Liability & EP	3,179	265	
46							Total General Insurance	7,647	637	
47							Legal Advertising	2,600	217	
48							Local/Other Taxes	3,396	283	
49							Office Supplies	1,000	83	
50							Postage	250	21	
51							Printer Supplies	2,000	167	
52							Professional Development	1,000	83	
53							Technology Services/Upgrades	2,000	167	
54							Telephone	3,100	258	
55							Travel Per Diem	200	17	
56							Website Development & Monitor	2,650	221	
57							Total 51300 - Financial & Admin	102,202	8,517	
58							51400 - Legal Counsel			
60							Total 51400 - Legal Counsel	8,000	667	
61							52100 - Law Enforcement			
62							Car Maintenance & Repairs	1,000	83	
63							Car Gas	1,500	125	
66							Total 52100 - Law Enforcement	2,500	208	
67							53100 - Electric Utility Svs	39,500	3,292	
68							53200 - Gas Utility Services	4,000	333	
69							53400 - Garbage/Solid Waste Svc	2,880	240	
70							53600 - Water/Sewer Services	9,800	817	
71							53900 - Physical Environment			
72							Entry & Walls Maintenance	2,000	167	
73							Ford F250 Maintenance & Repair	2,000	167	
74							Fountain in Lake	3,000	250	
75							Gas - Equipment	400	33	
76							Gas - Truck	1,800	150	
77							Irrigation Maintenance	10,000	833	
78							Landscape Maintenance Contract	89,610	7,468	
79							Misc. Landscape -Temporary Staff	3,000	250	

Lake St. Charles CDD Amended Adopted FY 20-21 Budget

	A	B	C	D	E	F	G	M	Q	R
1								FY 20-21 Annual Budget	FY 20-21 Monthly Budget	Comments
80							Misc. Landscape- Maintenance	10,500	875	
81							Mulch	10,500	875	
82							New Plantings	8,000	667	
83							Pond & Stormwater Maint Contract	18,900	1,575	
84							Pond #9 Aeration Maintenance	500	42	
85							Property Insurance Contract	12,000	1,000	
86							Sod Replacement	4,000	333	
87							Mitigation Maint Contract	900	75	
89							Midge Treatment Contract	0	0	Decreased \$68,376 to fund CIP
90							Total 53900 - Physical Environment	177,110	14,759	
91							57200 - Parks & Recreation			
92							Auto Liability	755	63	
93							Club Facility Maintenance			
94							Club Facility Maintenance	5,000	417	
95							Clubhouse Supplies	2,300	192	
96							Locks/Keys	100	8	
97							Pool Snack Vending Items	300	25	
98							Total Club Facility Maintenance	7,700	642	
99							District Employees Payroll Exp			
101							Employer Workman Comp	9,000	750	
102							Facilities Monitor	35,963	2,997	
103							Medical Stipends	6,000	500	
104							Payroll Service Charge	2,500	208	
105							Payroll Taxes - Employer Taxes	13,500	1,125	
106							Performance Stipend	2,600	217	
107							Full Time Hybrid Employee	28,122	2,344	
108							Property Maintenance Part-Time	1,480	123	
109							Property Maintenance Team Lead	30,651	2,554	
110							Property Manager	64,272	5,356	
111							Recreational Assistants	8,500	708	
112							Total District Employees Payroll Exp	202,588	16,882	
113							Dock Maintenance	400	33	
114							Drainage/ Nature Path/Trail Maintenance	1,800	150	
115							Park Facility Maintenance	6,000	500	
116							Parks & Rec Cell Phones	1,700	142	
117							Playground Maintenance	2,000	167	

Lake St. Charles CDD Amended Adopted FY 20-21 Budget

	A	B	C	D	E	F	G	M	Q	R
1								FY 20-21 Annual Budget	FY 20-21 Monthly Budget	Comments
118							Pool Maintenance Contract	19,600	1,633	
119							Pool Maintenance Repairs	12,000	1,000	
121							Sec System Monitoring Contract	240	20	
122							Security Repairs	5,000	417	
123							Total 57200 - Parks & Recreation	259,783	21,649	
124							58003- Future CIP Projects & Reserves	283,972	23,664	Increase of \$68,376 from midge treatment Decrease of \$1,400 from loss of rental revenue
125							Total Expense	904,282	75,357	
126							Revenue Less Expenses	0	0	
133										
134										
135										
136							OTHER REVENUE - FY 20-21 CARRYOVER (Oct, 20-Sept, 21)	221,332	18,444	
137							Total Unassigned Revenue	221,332		
138							OTHER EXPENSES			
139							1 Additional funding for unassigned CIP projects	221,332		\$221,332 needed to fund emerging projects.
140							TOTAL	221,332		
141										
142										
143										
144										
145							District Reserve Fund		Sept '20	
146							CenterState Money Market Account		254,430	Committed/Assigned
147							Total		254,430	