

**Lake St. Charles Community Development District  
Board of Supervisors' General Meeting Agenda**

**7:00 p.m., May 4, 2021**

*Lake St. Charles Clubhouse, 6801 Colonial Lake Dr., Riverview, Florida 33578*

Board of Supervisors

Sabrina Peacock, Chair 951-8327  
 Robb Fannin, Vice Chair, 785-5423  
 Dave Nelson, Secretary/Treasurer, 293-7979  
 Virginia Gianakos, Supervisor, 293-4728  
 Marlon K, Brownlee, Supervisor, 813-485-5685

LSC CDD Staff

Adriana Urbina, District Manager, 741-9768  
 Mark Cooper, Property Manager, 990-7555  
 Bryant Urbina, Maintenance Staff, 526-2063  
 Edwardo Vargas, Maintenance Staff,  
 Luis Martinez, Facilities Monitor, 990-7250  
 Greg Gianakos, Maintenance Staff, 695-1995

<i><b>Time</b></i>	<i><b>Item</b></i>
<b>7:00 – 7:05</b>	<ol style="list-style-type: none"> <li><b>1. CALL TO ORDER</b></li> <li><b>2. PLEDGE OF ALLEGIANCE</b></li> <li><b>3. INVOCATION (CHAIR PEACOCK)</b></li> <li><b>4. ACKNOWLEDGMENT OF SUPERVISORS AND STAFF PRESENT</b></li> <li><b>5. INTRODUCTION OF HOMEOWNERS, RESIDENTS AND PUBLIC AND IDENTIFICATION OF PARTIES WISHING TO MAKE PUBLIC COMMENTS</b></li> </ol>
<b>7:05 – 7:15</b>	<b>6. PUBLIC COMMENTS (UP TO 3 MINUTES PER SPEAKER, 10 MINUTES DESIGNATED)</b>
	<b>1. Homeowners Requesting to Speak (Please State Name Prior to Remarks)</b>
<b>7:15 – 7:20</b>	<b>8. CONSENT AGENDA (5 Minutes)</b>
	<ol style="list-style-type: none"> <li><b>1. Approval of additions to the agenda and removal of additional consent agenda items with questions as requested by board members.</b></li> <li><b>2. Approval of Consent Item Agenda</b> <ol style="list-style-type: none"> <li>a. April 6, 2021 Meeting Minutes</li> <li>b. Committee Meeting Minutes for April 2021                             <ol style="list-style-type: none"> <li>i. Treasurer’s Review Committee</li> <li>ii. Security and Grounds Committee</li> <li>iii. Management Committee</li> <li>iv. Strategic Committee</li> </ol> </li> <li>c. March 2021 Financial Statements</li> <li>d. April 2021 Property Manager Report</li> <li>e. April 2021 Facilities Monitor Report</li> </ol> </li> </ol>

<b>7:20-7:35</b>	<b>9. DEPUTY SLATER PRESENTATION (15 Minutes)</b>
<b>7:35-8:00</b>	<b>10. COMMITTEE REPORTS (25 Minutes)</b>
	<ol style="list-style-type: none"> <li><b>1. Treasurer’s Review Committee – Treasurer Nelson</b></li> <li><b>2. Grounds/Security Committee – Committee Chair Fannin</b></li> <li><b>3. Management Committee – Committee Chair Peacock</b> <ol style="list-style-type: none"> <li><b>a. The Management Committee recommends a motion to approve Policy #2105 Unauthorized Vehicle Towing Policy.</b></li> <li><b>b. The Management Committee recommends a motion to approve sending a community wide notification of the approved towing policy, up to \$600 for postage, paper, and envelopes.</b></li> <li><b>c. The Management Committee recommends a motion to approve Policy# 2901 Job Description-District Manager and Policy # 2902 Job Description-Property Manager.</b></li> <li><b>d. The Management Committee recommends a motion to approve an expense up to \$3,383 for items required to install drainage in park area.</b></li> <li><b>e. The Management Committee recommends a motion to approve an expense up to \$600 for the removal of the broken plastic playground located in front of the clubhouse.</b></li> </ol> </li> <li><b>4. Strategic Planning Committee – Committee Chair Brownlee</b></li> </ol>
<b>8:00- 8:10</b>	<b>11. MATTERS RELATING TO CDD ADMINISTRATION: CHAIR (10 Minutes)</b>
	<b>GENERAL REMARKS – Chair of The Board of Supervisors</b>
<b>8:10-8:20</b>	<b>12. PROPERTY MANAGER (10 Minutes)</b>
	<b>Items for Consideration by Property Manager - Mark Cooper</b> <ol style="list-style-type: none"> <li><b>1. Property Management Report</b></li> </ol>
<b>8:20–8:25</b>	<b>13. DISTRICT MANAGER (5 Minutes)</b>
	<b>Items for Consideration by District Manager – Adriana Urbina</b> <ol style="list-style-type: none"> <li><b>1. District Manager Report</b></li> </ol>
<b>8:25 –8:35</b>	<b>14. REMAINING CONSENT ITEMS REMOVED FOR DISCUSSION (10 Minutes)</b>
<b>8:35</b>	<b>ADJOURN</b>