

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

FISHHAWK RANCH COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of Fishhawk Ranch Community Development District was held on **Tuesday, July 21, 2020 at 6:30 p.m.** by means of communications media technology via telephonic 301-715-8592; Meeting ID: 852 272 6840.

Present and constituting a quorum were:

Terrie Morrison	Board Supervisor, Chairperson
Bob Kneusel	Board Supervisor, Vice-Chairman
Tom Avino	Board Supervisor, Assistant Secretary
Kerri McDougald	Board Supervisor, Assistant Secretary
Dawn Turner	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager, Rizzetta & Company, Inc.
Bob Schleifer	COO, Rizzetta & Company, Inc.
Biff Craine	District Counsel, Brooks, Sheppard, Rocha, PLLC
Stephen Brletic	District Engineer, JMT
Eric Dailey	President/CEO, Halifax Solutions, LLC.
Holly Quigley	Community Director
Don Cameron	O&M Supervisor
John Toborg	Senior Field Services Manager, Rizzetta & Company, Inc.
Andrew Sanderson	Representative, Tennis Club
Chris Byrne	Representative, Solitude
Peter Simoes	Representative, Solitude
Eartie Flener	Representative, CLM
Jason Chambrot	Representative, CLM

Audience	Present
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FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Cox called the meeting to order and conducted roll call, confirming that a quorum was present.

47 **SECOND ORDER OF BUSINESS** **Public Comment**

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49 The Board heard audience comments regarding their interest in allowing Newsome
50 High School swim team to practice in the District's facilities. There were also comments
51 regarding the status of the opening of the facilities as part of the COVID-19 pandemic
52 situation. Ms. Laura Weaver requested an investigation into the use of District funds
53 regarding the Park Square splash pad renovation. Ms. Morrison requested that District
54 Counsel contact Ms. Weaver to discuss her comments.

55
56 **THIRD ORDER OF BUSINESS** **Consideration of Newsome High**
57 **School Activity Agreement**

58
59 The Board addressed the request from Newsome High School to allow the swim
60 team to continue to lease the District's facilities for swimming practice. Ms. Morrison
61 opened the discussion by indicating it was not likely that the District would be able to offer
62 the use at this time due to the current COVID situation. Ms. Quigley expressed similar
63 concerns. Newsome representatives revised their request from a start date of July 27 to
64 a start date of August 10 due to a two-week postponement announced by the school
65 district for sports programs to commence. The Board agreed to postpone any decision
66 until the August 4 scheduled Board meeting to evaluate the Covid-19 risk as of that date.
67 . Mr. Kneusel reminded the board the cost for use of the facility if approved was to be re-
68 evaluated this year. Mr. Avino requested a cost break down of the actual cost to the
69 District for use of the facility, to be provided at the August 4 meeting.

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71 **FOURTH ORDER OF BUSINESS** **Staff Reports**

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73 **A. District Engineer**

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75 The Board received a District Engineer update from Stephen Brletic. He provided
76 an update of the Palmetto Glen drainage and Starling trail projects as both have
77 started. He noted that the Ternwood Bridge project was now completed. He
78 indicated that he had not yet received a proposal for the Heron Glen work and that
79 it would need to be on the next agenda. He discussed the need for pond bank
80 erosion repair on pond #103 and that this would probably be a September meeting
81 topic. Lastly, he noted that he had been conducting SWFWMD inspections and all
82 the issues noted so far were minor.

83
84 **B. Field Services Report**

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86 The Board received a Field Services Manager update from Mr. Toborg and he
87 reviewed his July 10, 2020 report with the Board. The Board discussed the
88 maintenance responsibility of Washingtonian Palms and turf adjacent to two
89 residences on either side of the Jaeger Glen entrance monument and agreed the
90 responsibility for landscape maintenance in that area should remain with the
91 resident. Mr. Toborg explained that there were Mammy Croton plants being
92 replaced by CLM on the Fishhawk Crossing medians between Ternwood and

93 Parkset. Mr. Avino requested that a tree at 5301 Match Point Place be trimmed
94 The Board reviewed the Ballenger irrigation report for the month of June, 2020.
95 The Board reviewed the CLM report regarding the turnover from LMP to CLM in
96 the former Fishhawk CDD III area. The Board requested that this topic be
97 postponed until the August 4, 2020 CDD meeting.

98
99 **C. Aquatic Report**

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101 The Board reviewed the aquatics inspection report from Peter Simoes of
102 Solitude. Ms. Morrison explained, to answer Mr. Simoes' question, that the Board
103 prefers to see the monthly Solitude report focusing on ponds in need of attention
104 rather than ponds that that are healthy.

105
106 The Board reviewed a proposal for solar powered aeration for pond #15 presented
107 by Chris Byrne with Solitude. Mr. Byrne indicated that the installation of aeration
108 could in some instances cause a fish kill in the pond as an initial reaction to the
109 aeration. The Board requested that an article be prepared for the Talon that
110 explained the aeration was an initial trial and also advise of the risk of potential fish
111 kill. The Board determined it did not want to engage in a maintenance agreement
112 with Solitude for the device and would instead rely on its staff to perform the
113 maintenance following training from Solitude. Solitude did advise the maintenance
114 agreement could be purchased later should the Board decide to reverse that
115 decision.

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On a motion from Mr. Avino, seconded by Mr. Kneusel, the Board unanimously approved a proposal from Solitude for the purchase and installation of a solar powered aeration device for pond #15 for \$12,726.00, for the Fishhawk Ranch Community Development District.

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118 **D. Tennis Club Report**

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120 The Board received a Tennis Club update from Mr. Andrew Sanderson. He
121 provided an update of the current COVID status of the facilities and how the
122 maintenance of the court surfaces would be improving. Mr. Sanderson discussed
123 the possible change out of the tennis court lighting from metal halide bulbs to
124 LED. He explained that he had four quotes. The Board requested that the subject
125 be added to the action item list, that the topic be added to the August 4, 2020
126 meeting agenda, and that Board members be provided with the four proposals in
127 advance of the meeting.

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129 **E. Community Director**

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131 Holly Quigley stated there was no change to the phased opening of the facilities
132 as related to the COVID-19 situation since the prior meeting. She noted she
133 has met with Supervisor McDougald and District Counsel to review the current

134 amenity policy regarding organized activities in outdoor park areas and she would
135 be bringing those to the Board upon completion.

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137 **F. District Counsel**

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139 The Board received a District Counsel update from Biff Craine. He reported that
140 he would contact Ms. Weaver regarding her audience comment question, as
141 directed. He explained that he and Eric Dailey had met with the management of
142 Puff N Stuff and are in the process of preparing a revised agreement for the Board
143 to consider at the August 4, 2020 meeting. Mr. Craine explained that the Board
144 would need to terminate three Rizzetta agreements (District Management,
145 Dissemination agreement; Technology Services) as part of the action to approve
146 the new District Services agreement for Halifax- Solutions. He noted there would
147 need to be agreement from Rizzetta & Company to waive the termination notice
148 windows in the current agreements and Mr. Schleifer with Rizzetta indicated that
149 would not be an issue.

150

151 **G. District Manager**

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153 Mr. Cox provided an update to the Board. Mr. Cox reminded the Board that the
154 next regular CDD Board meeting was set for August 4, 2020 at 6:30 p.m. and
155 explained it was still to be determined if it would be held at the Palmetto Club or
156 by communications media technology depending upon any decision that may be
157 made by the Governor either permitting or not permitting future meetings by media
158 technology. The presented action item list was not reviewed by the Board.

159

160 **FIFTH ORDER OF BUSINESS** **Consent Agenda Business Items**
161 **Administration**

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163 Mr. Cox presented the Consent Agenda for consideration which included the
164 Regular Minutes of the meeting held on May 19, 2020; the Minutes of the Continued
165 meeting held on June 1, 2020; Regular Minutes of the meeting held on June 16, 2020;
166 Operation and Maintenance Expenditures for June 2020 in the amount of \$373,335.50,
167 Palmetto Club Operation and Maintenance Expenditures for June 2020 in the amount of
168 \$4,310.82, and the Tennis Club Operation and Maintenance Expenditures for June 2020
169 in the amount of \$4,410.10.

On a motion from Ms. McDougald, seconded by Mr. Avino, the Board unanimously approved the consent agenda, for the Fishhawk Ranch Community Development District.

170 **SIXTH ORDER OF BUSINESS** **Discussion of Resolution 2020-05;**

171 **Approving Final Supplemental**

172 **Methodology Report, Series 2020**

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175 Mr. Craine reviewed Resolution 2020-05, Approving Final Supplemental
176 Methodology Report, Series 2020 with the Board.
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On a motion from Mr. Kneusel, seconded by Mr. Avino, the Board unanimously approved to adopt Resolution 2020-05; Bond Delegation, for the Fishhawk Ranch Community Development District.

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179 **SEVENTH ORDER OF BUSINESS** **Discussion of Resolution 2020-06;**
180 **Appointing District Manager**
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On a motion from Ms. McDougald, seconded by Ms. Turner, the Board unanimously approved to adopt Resolution 2020-06; Appointing District Manager (Halifax Solutions) in substantial form, for the Fishhawk Ranch Community Development District.

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183 **EIGHTH ORDER OF BUSINESS** **Consideration of Termination of**
184 **Rizzetta & Company, Inc., Services for**
185 **District Management, Dissemination**
186 **Agent and Technology Services .**
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On a motion from Ms. McDougald, seconded by Ms. Turner, the Board unanimously approved to terminate the Rizzetta & Company agreements for District Services, Dissemination Agent and Technology Services, effective July 31, 2020, for the Fishhawk Ranch Community Development District.

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189 **NINTH ORDER OF BUSINESS** **Discussion of Resolution 2020-07;**
190 **Appointing Secretary**
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On a motion from Ms. Morrison, seconded by Ms. Turner, the Board unanimously approved to adopt 2020-07; Appointing Secretary (Eric Dailey), for the Fishhawk Ranch Community Development District.

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193 **TENTH ORDER OF BUSINESS** **Discussion of Resolution 2020-08;**
194 **Appointing Treasurer & Assistant**
195 **Treasurer**
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On a motion from Mr. Avino, seconded by Ms. McDougald, the Board unanimously approved to adopt 2020-08; Appointing Treasurer (Eric Dailey) & Assistant Treasurer (Scott Brizendine), for the Fishhawk Ranch Community Development District.

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198 **ELEVENTH ORDER OF BUSINESS** **Discussion of Resolution 2020-09;**
199 **Appointing Assistant Secretary**
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On a motion from Ms. McDougald, seconded by Mr. Kneusel, the Board unanimously approved to adopt 2020-09; Appointing Assistant Secretary (Dawn Turner), for the Fishhawk Ranch Community Development District.

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202 **TWELFTH ORDER OF BUSINESS** **Discussion of Resolution 2020-10; Re-**
203 **Designating Registered Agent**
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On a motion from Ms. McDougald, seconded by Ms. Turner, the Board unanimously approved to adopt 2020-10; Re-Designating Registered Agent (Eric Dailey), for the Fishhawk Ranch Community Development District.

205 **THIRTEENTH ORDER OF BUSINESS** **Discussion of Resolution 2020-11; Re-**
206 **Designating Primary Administrative**
207 **Office and Records Office**
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On a motion from Mr. Kneusel, seconded by Ms. McDougald, the Board unanimously approved to adopt 2020-11; Re-Designating Primary Administrative Office as 4532 West Kennedy Blvd #328, Tampa, FL and the local records office as 5721 Osprey Ridge Drive, Lithia, Florida 33547, for the Fishhawk Ranch Community Development District.

210 **FOURTEENTH ORDER OF BUSINESS** **Consideration of Cleaning Proposal**
211
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On a motion from Ms. McDougald, seconded by Ms. Turner, the Board unanimously approved the Kleen Pro proposal for cleaning services for \$73,660.00 annually, for the Fishhawk Ranch Community Development District.

213 **On a motion from Mr. Avino, seconded by Ms. Turner, the Board unanimously approved to notice and terminate cleaning services provided by Vanguard Cleaning Systems, for the Fishhawk Ranch Community Development District.**

214 **FIFTEENTH ORDER OF BUSINESS** **Consideration of Audit for Fiscal Year**
215 **2018-2019**
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On a motion from Ms. McDougald, seconded by Mr. Kneusel, the Board unanimously approved to ratify the Chairman's approval of the revised 2018-2019 Audit report, for the Fishhawk Ranch Community Development District.

218 **SIXTEENTH ORDER OF BUSINESS** **Discussion of Park Square Fountain**
219 **Usage**
220
221

222 The Board members discussed the status of the Park Square splash pad and
223 debated the merits of attempting to repair it or replace it with some other amenity. The
224 Board determined it wanted staff to set up a workshop to discuss the options and
225 requested that Mr. Brletic continue to seek out some options for potential repair. The
226 Board indicated the best time for the workshop would be between the August 4, 2020 and
227 August 18, 2020 meetings.
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