

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK RANCH COMMUNITY DEVELOPMENT DISTRICT**

The organizational meeting of the Board of Supervisors of Fishhawk Ranch Community Development District was held on **Tuesday, April 30, 2019 at 6:31 p.m.** at the Palmetto Club located at 17004 Dorman Road, Lithia, Florida 33547.

Present and constituting a quorum were:

Terrie Morrison	<b>Board Supervisor</b>
Robert Kneusel	<b>Board Supervisor</b>
Ruth Brown	<b>Board Supervisor</b>
Kerri McDougald	<b>Board Supervisor</b>
Tom Avino	<b>Board Supervisor</b>

Also present were:

Eric Dailey	<b>Director, Rizzetta &amp; Company, Inc.</b>
Greg Cox	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Biff Craine	<b>District Counsel, Pettitt Worrell Rocha Sheppard</b>
Lara Bartholomew	<b>Interim District Engineer, Heidt Design</b>
Holly Quigley	<b>Community Director</b>

Audience	<b>Present</b>
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**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Dailey called the meeting to order and conducted roll call, confirming that a quorum was present.

**SECOND ORDER OF BUSINESS**

**Public Comment**

There were no audience member comments.

**THIRD ORDER OF BUSINESS**

**Administration of Oath of Office for Board Supervisors**

Mr. Dailey administered the oath of office to Ms. Morrison, Mr. Kneusel, Mr. Avino, Ms. McDougald and Ms. Brown. He noted for the record that he was a notary in the State of Florida and authorized to administer the oath of office. Mr. Dailey advised that each

Supervisor is entitled to receive Supervisor Compensation per Florida Statutes. Each Supervisor individually accepted compensation in the amount of \$200.00 per meeting not to exceed \$4,800 per year.

**FOURTH ORDER OF BUSINESS**

**Review of Chapter 190, Florida Statutes**

Mr. Dailey asked the Board if they had any questions regarding Chapter 190 of the Florida Statutes. The Board had no questions.

**FIFTH ORDER OF BUSINESS**

**Review of Guide to the Sunshine Amendment and Code of Ethics for Public Officers & Employees**

Mr. Dailey asked if there were any questions regarding the Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees. The Board had no questions. He then reviewed the Form 1 filing.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-01, Appointing Chairman**

Mr. Dailey presented resolution 2019-01, designating the Chairman of the District.

On a Motion by Ms. Brown, seconded by Mr. Kneusel, with all in favor, the Board adopted Resolution 2019-01, appointing Ms. Terrie Morrison as Chairman, for Fishhawk Ranch Community Development District.
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**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-02, Appointing Vice Chairman**

Mr. Kneusel presented resolution 2019-02, Designating the Vice Chairman of the District.

On a Motion by Ms. McDougald, seconded by Ms. Morrison, with all in favor, the Board adopted Resolution 2019-02, Appointing Mr. Kneusel as Vice Chairman, for Fishhawk Ranch Community Development District.
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**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-03, Appointing a District Manager**

Mr. Dailey presented Resolution 2019-03 to the Board, Appointing and Fixing the Compensation of the District Manager of the District. Mr. Dailey stated no contract is attached to the resolution only the scope of services they are currently providing to the District. He stated the Board needs to review and decide the scope of service they wish to have so he can then propose a fee. Mr. Dailey stated until that time the District will be charged the current fees in budget for all three districts for the remainder of the fiscal year. He noted that both he and Mr. Cox are working with District staff on all the remaining post-

merger related items and will be onsite for various meetings and vendor site visits over the next few months. Mr. Dailey stated the goal is to establish a scope of services as soon as possible so a new fee can be agreed upon to reflect a possible savings in the current year budget. He asked the Board to review the scope of services for a future Board Meeting discussion.

On a Motion by Ms. McDougald, seconded by Mr. Avino, with all in favor, the Board adopted Resolution 2019-03, appointing Rizzetta & Company, Inc. as District Manager, subject to final review of the scope of services and contract for Fishhawk Ranch Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-04,  
Appointing Secretary**

Mr. Dailey presented Resolution 2019-04 to the Board Designating the Secretary of the District.

On a Motion by Ms. Brown, seconded by Ms. McDougald, with all in favor, the Board adopted Resolution 2019-04, appointing Mr. Eric Dailey as Secretary of the District, for Fishhawk Ranch Community Development District.

**TENTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-05,  
Appointing a Treasurer and Assistant  
Treasurer**

Mr. Dailey presented Resolution 2019-05 to the Board, Designating a Treasurer and Assistant Treasurer of the District.

On a Motion by Mr. Kneusel, seconded by Ms. Brown, with all in favor, the Board adopted Resolution 2019-05, appointing Mr. Scott Brizendine as Treasurer and appointing Mr. Shawn Wildermuth as Assistant Treasurer of the District, for Fishhawk Ranch Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-06,  
Appointing Assistant Secretaries**

Mr. Dailey presented Resolution 2019-06 to the Board, Designating Assistant Secretaries of the District.

On a Motion by Ms. McDougald, seconded by Ms. Morrison, with all in favor, the Board adopted Resolution 2019-06, appointing Ms. Kerri McDougald, Ms. Ruth Brown, and Mr. Tom Avino as well as Greg Cox as Assistant Secretaries of the District, for Fishhawk Ranch Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-07,  
Appointing District Counsel**

Mr. Dailey presented Resolution 2019-07 to the Board, Appointing District Counsel for the District (Pettitt, Worrell Rocha Sheppard PLLC) and Authorizing their Compensation. Mr. Dailey also presented the fee agreement as provided by Pettitt, Worrell Rocha Sheppard PLLC.

On a Motion by Mr. Kneusel, seconded by Ms. McDougald, with all in favor, the Board adopted Resolution 2019-07, appointing Pettitt, Worrell Rocha Sheppard PLLC. as District Counsel and approving the Pettitt, Worrell Rocha Sheppard PLLC fee agreement, for Fishhawk Ranch Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-08,  
Designating Registered Agent and  
Registered Office**

Mr. Dailey presented Resolution 2019-08 to the Board, Designating a Registered Agent and Registered Office of the District. Mr. Kneusel asked why the office address was Rizzetta & Company instead of the Resident Services Office. Mr. Craine addressed this was a requirement of Florida Statute.

On a Motion by Ms. McDougald, seconded by Ms. Morrison, with all in favor, the Board adopted Resolution 2019-08, designating Mr. William Rizzetta as Registered Agent and designating the Office of Rizzetta & Company, Inc., 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614 as Registered Office of the District, for Fishhawk Ranch Community Development District.

**FOURTEENTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-09,  
Designating Primary Administrative  
Office and Local Records Office**

Mr. Dailey presented Resolution 2019-09 to the Board, Designating the Primary Administrative office and Principal Headquarters of the District.

On a Motion by Mr. Kneusel, seconded by Ms. McDougald, with all in favor, the Board adopted Resolution 2019-09, designating the office of Rizzetta & Company, Inc., 12750 Citrus Park Lane, Suite 115, Tampa, Florida 33625, as the Primary Administrative Office and Local Records Office of the District, for Fishhawk Ranch Community Development District.

**FIFTEENTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-10,  
Designating Public Comments Period**

Mr. Dailey presented Resolution 2019-10, Providing Opportunity to be Heard; Designating Public Comment Periods; Designating a Procedure to Identify Individuals seeking to be Heard; Addressing Public Decorum; Addressing Exceptions and Providing Severability during the Board of Supervisors' meetings.

On a Motion by Ms. Brown, seconded by Mr. Avino, with all in favor, the Board adopted Resolution 2019-10, Designating Public Comment Periods, for Fishhawk Ranch Community Development District.

**SIXTEENTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-11,  
Adopting Investment Guidelines**

Mr. Dailey presented Resolution 2019-11 to the Board adopting Investment Guidelines for Investing Public Funds in excess of amounts needed to meet current Operating Expenses in accordance with Section 218415(17) Florida Statutes.

Mr. Dailey reviewed the current account balances of the three previous Districts and discussed the ICS accounts at Bank of Tampa which hold the reserve funds for the Board. He suggested that the Board may want to speak with a Municipal Advisor at a later date to look at investment options for the reserve funds.

On a Motion by Mr. Avino, seconded by Ms. McDougald, with all in favor, the Board adopted Resolution 2019-11, Investment Guidelines, for Fishhawk Ranch Community Development District.

**SEVENTEENTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-12,  
Adopting Prompt Payment Policy**

Mr. Dailey presented Resolution 2019-12, Adopting Prompt Payment Policies and Procedures pursuant to Chapter 218, Florida Statutes and Providing a Severability Clause.

On a Motion by Ms. McDougald, seconded by Mr. Avino, with all in favor, the Board adopted Resolution 2019-12, Adopting Prompt Payment Policy, for Fishhawk Ranch Community Development District.

**EIGHTEENTH ORDER OF BUSINESS**

**Consideration of Retention of Interim  
Engineer**

Mr. Dailey presented an interim engineer agreement as provided by Heidt Design and discussed the request for qualification process related to engaging the District Engineer. Mr. Kneusel asked Ms. Bartholomew to provide a proposal to combine the three Districts Public Facilities Report into one.

On a Motion by Ms. Brown, seconded by Mr. Kneusel, with all in favor, the Board approved the Interim Engineer Agreement as provided by Heidt for a not to exceed amount of \$25,000.00, for Fishhawk Ranch Community Development District.

**NINETEENTH ORDER OF BUSINESS**

**Authorize RFQ for District Engineer**

On a Motion by Mr. Kneusel, seconded by Ms. McDougald, with all in favor, the Board authorized staff to run the necessary advertising related to the Request for Qualifications (RFQ) for District Engineering Services, for Fishhawk Ranch Community Development District.

Ms. Bartholomew presented the applications to transfer the SWFWMD permits from the previous Districts to the new one.

On a Motion by Ms. McDougald, seconded by Ms. Morrison, with all in favor, the Board authorized the Chairman to execute SWFWMD permit transfer application and the District Engineer to request any extensions for recertifications as needed, for Fishhawk Ranch Community Development District.

Ms. Bartholomew provided an update on the Dorman Road entry signage.

*Ms. Bartholomew left the meeting.*

**TWENTIETH ORDER OF BUSINESS**

**Consideration of Skate Park Agreement**

Mr. Craine provided an update on the Skate Park Agreement. He is still working with Hillsborough County and will provide the agreement once he has received it.

On a Motion by Ms. McDougald, seconded by Mr. Kneusel, with all in favor, the Board authorized the Chairman to sign the Skate Park Agreement with Hillsborough County subject to being consistent with old or current agreements, for Fishhawk Ranch Community Development District.

**TWENTY-FIRST ORDER OF BUSINESS**

**Consideration of Resolution 2019-13, Travel Reimbursement Policy**

Mr. Dailey presented Resolution 2019-13 to the Board, Adopting a Policy for Reimbursement of District Travel Expenses and Providing Severability.

On a Motion by Mr. Kneusel, seconded by Ms. Brown, with all in favor, the Board adopted Resolution 2019-13, Travel Reimbursement Policy, for Fishhawk Ranch Community Development District.

**TWENTY-SECOND ORDER OF BUSINESS      Consideration of Resolution 2019-14,  
Setting Forth District Policy for Legal  
Defense of Board Members and  
Officers**

Mr. Dailey presented Resolution 2019-14, Support and Legal Defense of Board of Supervisors, Officers and Staff.

On a Motion by Mr. Avino, seconded by Ms. Brown, with all in favor, the Board adopted Resolution 2019-14, Setting Forth District Policy for Legal Defense of Board Members and Officers, for Fishhawk Ranch Community Development District.

**TWENTY-THIRD ORDER OF BUSINESS      Public Officers Liability and General  
Insurance**

Mr. Dailey presented the Florida Insurance Alliance proposal as provided by EGIS for general liability, property and public officials liability in the amount of \$32,784.00 for a policy period from April 30, 2019 to October 1, 2019. He stated a credit will be coming for the termination of the previous three policies from the other Districts. It was noted Ms. Quigley will be conducting a site visit with the carrier to review and possibly add additional District owned property. Mr. Dailey also stated that a proposal for tail coverage was provided for one year in the amount of \$10,350.00. Ms. McDougald noted she had some coverage questions regarding the proposed policies.

On a Motion by Ms. McDougald, seconded by Ms. Morrison, with all in favor, the Board approved the Public Officers Liability, General Liability and Property Insurance Proposal from Florida Insurance Alliance for \$32,784.00 for a policy period of April 30, 2019 to October 1, 2019 and approved tail coverage of one (1) year for all three (3) districts totaling \$10,350.00, subject to clarification on a few coverage questions for Fishhawk Ranch Community Development District.

**TWENTY-FOURTH ORDER OF BUSINESS      Consideration of 2019-15, Authorizing  
the Recording of Notice of  
Establishment**

Mr. Dailey presented Resolution 2019-15, Approving the Recording of the Notice of Establishment.

On a Motion by Ms. McDougald, seconded by Mr. Kneusel, with all in favor, the Board adopted Resolution 2019-15, Authorizing the Recording of the Notice of Establishment, for Fishhawk Ranch Community Development District.

**TWENTY-FIFTH ORDER OF BUSINESS**

**Authorizing Title Search & Transfer**

Mr. Craine explained to the Board the need and process of the title search and transfer. He noted he would collect multiple proposals and do no work without Board approval.

On a Motion by Mr. Kneusel, seconded by Ms. McDougald, with all in favor, the Board authorized District Counsel to obtain proposals from title companies to do an O/E report to produce deeds, titles, easements, etc. in the three previous District names, for Fishhawk Ranch Community Development District.

**TWENTY- SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-16,  
Adopting Records Retention Schedule**

Mr. Dailey presented Resolution 2019-16 to the Board, Appointment of a Records Management Liaison Officer; Providing the Duties of the Records Management Liaison Officer; Adopting a Records Retention Policy and Providing for Severability. Mr. Kneusel asked what server services Rizzetta used for backing up the records. Mr. Dailey noted he will follow up and get him an answer.

On a Motion by Mr. Kneusel, seconded by Ms. McDougald, with all in favor, the Board adopted Resolution 2019-16, Records Retention Schedule, for Fishhawk Ranch Community Development District.

**TWENTY- SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-17,  
Designating Date, Time and Location of  
Regular Meetings**

Mr. Dailey presented Resolution 2019-17 to the Board, Designating Dates, Times and Location for Regular Meetings of the Board of Supervisors of the District. The Board discussed various scheduling options, but all agreed for now to have two meetings per month starting in June on the first and third Tuesday of the month at 6:30 p.m. at the Palmetto Club through September 30, 2019. The Board noted that this will be reevaluated at the end of the fiscal year to see how many meetings will be needed moving forward. The Board decided that it would like to have one meeting in May on the 21<sup>st</sup> at 6:30 p.m. at the Palmetto Club.

On a Motion by Mr. Avino, seconded by Mr. Kneusel, with all in favor, the Board adopted Resolution 2019-17, Designating Dates, Time and Location for Regular Meetings of the District, for Fishhawk Ranch Community Development District.



**TWENTY- EIGHTH ORDER OF BUSINESS**      **Consideration of Resolution 2019-18, Approving a Proposed Budget for Fiscal Year 2018/2019 for Submission to the County and Setting the Date, Time, and Location for a Public Hearing**

Mr. Cox presented the proposed budget for Fiscal Year 2018/2019. Mr. Dailey presented Resolution 2019-18 Approving the Proposed Budget for Fiscal Year Beginning October 1, 2018 and ending September 30, 2019; and Setting a Public Hearing thereon Pursuant to Florida Law.

On a Motion by Ms. McDougald, seconded by Mr. Avino, with all in favor, the Board adopted Resolution 2019-18, Approving a Proposed Budget for Fiscal Year 2018/2019 for Submission to the County and Setting the Public Hearing on the Final Budget for August 20, 2019 at 6:30 p.m. to be held at the Palmetto Club, located at 17004 Dorman Road, Lithia, Florida 33547, for Fishhawk Ranch Community Development District.

**TWENTY-NINTH ORDER OF BUSINESS**      **Consideration of Resolution 2019-19, Setting the Date, Time and Location and Authorizing Publication of Notice of a Public Hearing on the Rules of Procedure**

Mr. Dailey presented Resolution 2019-19 Designating Date, Time and Place of Public Hearing and Authorization to Publish Notice of Such Hearing for the Purpose of Adopting Rules of Procedure.

On a Motion by Mr. Avino, seconded by Mr. Kneusel, with all in favor, the Board adopted Resolution 2019-19, Setting the Public Hearing on the Rules of Procedure for July 16, 2019 at 6:30 p.m. to be held at the Palmetto Club, located at 17004 Dorman Road, Lithia, Florida 33547, for Fishhawk Ranch Community Development District.

**THIRTIETH ORDER OF BUSINESS**      **Consideration of Resolution 2019-20, Setting Date, Time and Location and Authorizing Publication of Uniform Method of Collection**

Mr. Dailey presented Resolution 2019-20 Designating a Date, Time and Location of a Public Hearing Regrading the District's Intent to use the Uniform Method for the Levy, Collection and Enforcement of Non-Ad Valorem Special Assessments as Authorized by Section 197.3632 Florida Statues and Authorizing the Publication of the Notice of Such Hearing.

On a Motion by Ms. McDougald, seconded by Mr. Kneusel, with all in favor, the Board adopted Resolution 2019-20, Setting the Public Hearing on the Uniform Method of Collection July 16, 2019 at 6:30 p.m. to be held at the Palmetto Club, located at 17004 Dorman Road, Lithia, Florida 33547, for Fishhawk Ranch Community Development District.

**THIRTY-FIRST ORDER OF BUSINESS**

**Consideration of Resolution 2019-21, Setting the Date, Time and Location and Authorizing Publication of Notice of a Public Hearing on the Setting User Rates and Rules for District Facilities**

Mr. Dailey presented Resolution 2019-21 Designating Date, Time and Place of Public Hearing and Authorization to Publish Notice of Such Hearing for the Purpose of Adopting Rules for District Facilities. Mr. Craine stated he will look to run this ad with the one for the public hearing on the Rules of Procedure to save advertising costs if possible.

On a Motion by Ms. McDougald, seconded by Mr. Kneusel, with all in favor, the Board adopted Resolution 2019-21, Setting the Public Hearing on Setting User Rates and Rules for District Facilities for July 16, 2019 at 6:30 p.m. to be held at the Palmetto Club, located at 17004 Dorman Road, Lithia, Florida 33547, for Fishhawk Ranch Community Development District.

**THIRTY-SECOND ORDER OF BUSINESS**

**Appointment of an Audit Committee and Scheduling the First Meeting of the Committee**

Mr. Dailey provided an overview of the auditor selection process and asked the Board to appoint an Audit Committee and set the first meeting of the Committee.

On a Motion by Mr. Kneusel, seconded by Mr. Avino, with all in favor, the Board appointed itself as the Audit Committee and set the first meeting of the Audit Committee for June 18, 2019 at 6:30 p.m. to be held at the Palmetto Club, located at 17004 Dorman Road, Lithia, Florida 33547, for Fishhawk Ranch Community Development District.

**THIRTY-THIRD ORDER OF BUSINESS**

**Consideration of Reserve Study Proposal**

Mr. Cox presented the Florida Reserve Study proposal to the Board for \$7,8000.00, the Board felt this fee was too high to combine the current reports and update them.

On a Motion by Mr. Avino, seconded by Ms. McDougald, with all in favor, the Board approved the Florida Reserve Study proposal with a not-to-exceed amount of \$6,000.00 and authorized the Chairman to execute the agreement, for Fishhawk Ranch Community Development District.

**THIRTY-FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-22,  
Selecting District Depository**

Mr. Dailey presented Resolution 2019-22 Designating a Public Depository for Funds of Fishhawk Ranch Community Development District. Mr. Dailey noted that the accounts for the prior Districts are at SunTrust now and receive no monthly fees.

On a Motion by Mr. Kneusel, seconded by Ms. McDougald, with all in favor, the Board adopted Resolution 2019-22, Designating SunTrust Bank as the District Depository, for Fishhawk Ranch Community Development District.

Mr. Dailey stated that the Board will need to authorize two debit cards to be issued for Ms. Quigley and Mr. Cameron. The Board discussed with Ms. Quigley the amount needed for each card per month.

On a Motion by Ms. McDougald, seconded by Ms. Brown, with all in favor, the Board authorized for two (2) debit cards for Holly Quigley and Don Cameron for \$5,000.00 each, for Fishhawk Ranch Community Development District.

**THIRTY-FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-23,  
Authorizing Bank Account Signatories**

Mr. Dailey presented resolution 2019-23 Designating the Authorized Signatories for the District's Operation Bank Accounts.

On a Motion by Mr. Avino, seconded by Mr. Kneusel, with all in favor, the Board adopted Resolution 2019-23, Authorizing Bank Account Signatories, for Fishhawk Ranch Community Development District.

**THIRTY- SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-24,  
Approving Disbursement of Funds**

Mr. Dailey presented Resolution 2019-24 Authorizing the Disbursement of Funds for Payment of Certain Continuing Expenses Without Prior Approval of the Board of Supervisors Authorizing the Disbursement of Funds for Payment of Certain Non-Continuing Expenses Without Prior Approval of the Board of Supervisors and Providing for a Monetary Threshold.

On a Motion by Mr. Avino, seconded by Mr. Kneusel, with all in favor, the Board adopted Resolution 2019-24, Approving Disbursement of Funds, for Fishhawk Ranch Community Development District.

**THIRTY- SEVENTH ORDER OF BUSINESS      Consideration    of    Bond    Issuance  
Matters**

Mr. Dailey stated a notice was posted with EMMA by Mr. Brizendine with Rizzetta & Company regarding the creation of the new District and dissolution of the previous three.

**THIRTY-EIGHTH ORDER OF BUSINESS      Consideration    of    Dissemination  
Agreement**

Mr. Dailey stated the \$6,000.00 annual fee is the same as it was for the previous three Districts.

On a Motion by Ms. McDougald, seconded by Ms. Brown, with all in favor, the Board approved the Dissemination Agreement for \$6,000.00, for Fishhawk Ranch Community Development District.

**THIRTY-NINTH ORDER OF BUSINESS      Consideration    of    Notice    to  
Bondholders**

Mr. Dailey stated this was done by Rizzetta & Company.

**FORTIETH ORDER OF BUSINESS      Staff Reports**

**A.      District Counsel**

Mr. Craine discussed the status of the merger and open items to be addressed by District Staff.

Mr. Craine presented the REP contract for the installation of new playground equipment in Ibis Park.

On a Motion by Ms. Morrison, seconded by Mr. Kneusel, with all in favor, the Board authorized to the Chairman to execute the REP contract, for Fishhawk Ranch Community Development District.

Mr. Craine handed out three contract lists and provided an update on the processing regarding noticing and assigning them to the District.

On a Motion by Ms. McDougald, seconded by Ms. Morrison, with all in favor, the Board provided authorization for staff to proceed with notices to vendors regarding contracts acknowledgements and assignments to Fishhawk Ranch Community Development District, for Fishhawk Ranch Community Development District.

**B.      Interim District Engineer**

Not present.

**C. District Manager**

Mr. Dailey reminded the Board that the next meeting of the Board of Supervisors' will be held on April 21, 2019 at 6:30 p.m. at the Palmetto Club located at 17004 Dorman Road, Lithia, Florida 33547.

The Board discussed the TECO deposits that total \$66,413.00. He stated that Fishhawk CDD had no deposits on file so that is why the number has increased. He stated that as of five years ago TECO now requires deposits on all new commercial accounts. Mr. Dailey presented the option of a utility bond that would require an annual fee in lieu of the deposit.

On a Motion by Mr. Kneusel, seconded by Ms. McDougald, with all in favor, the Board provided authorized using CDD funds to pay TECO deposits in the amount of \$66,413.00, for Fishhawk Ranch Community Development District.

Mr. Dailey stated that the District still had three facilities without the Zap Cap service. The Board discussed the use of the service with Ms. Quigley.

On a Motion by Ms. McDougald, seconded by Ms. Morrison, with all in favor, the Board approved to keep Zap Cap service and add it to clubhouses that do not have this service, for Fishhawk Ranch Community Development District.

Mr. Dailey discussed Field Services and stated Mr. Toborg will be at the next meeting and he will then present the District a contract for continued services.

Mr. Dailey told the Board if they would like to discuss going out for RFP for landscaping this can be done at the May meeting with Mr. Toborg present. He stated Mr. Craine has noted you would not be able to do a change order to assign one contract to the other vendor due to the value of the contracts.

Mr. Dailey stated he will be meeting with Ms. Quigley May 6, 2019 for a site visit of the community.

Mr. Dailey stated that he will bring proposals for a new ADA compliant website and email services to the May meeting for consideration. He stated until the time the new website is built the current website will remain online but will only be updated with meeting dates. The Board asked that all previous supervisor contact information be removed.

Mr. Dailey updated the Board on the new email accounts and archiving the old email accounts for the previous Districts.

**FORTY-FIRST ORDER OF BUSINESS**

**Supervisor Requests**

Ms. Morrison inquired about the action item list of things to do.

Ms. Morrison requested that the District Engineer update and provide a boundary map for meeting use.

Mr. Avino asked about the receiving information on a municipal advisor for the District. He stated he would like to review this and then bring it to the Board at a later date.

Mr. Kneusel thanked the Board and Staff for their efforts on the merger.

**FORTY-SECOND ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Morrison, seconded by Ms. Brown, with all in favor, the Board adjourned the meeting at 9:10 p.m., for Fishhawk Ranch Community Development District.

  
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Secretary/Assistant Secretary

  
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Chairman/ Vice Chairman