

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK RANCH COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Fishhawk Ranch Community Development District was held on **Tuesday, May 21, 2019 at 6:30 p.m.** at the Palmetto Club located at 17004 Dorman Road, Lithia, Florida 33547.

Present and constituting a quorum were:

Terrie Morrison	<b>Board Supervisor, Chairman</b>
Robert Kneusel	<b>Board Supervisor, Vice Chairman</b> <i>(joined at 6:41 p.m. via phone)</i>
Ruth Brown	<b>Board Supervisor, Assistant Secretary</b>
Kerri McDougald	<b>Board Supervisor, Assistant Secretary</b>
Tom Avino	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Eric Dailey	<b>Director, Rizzetta &amp; Company, Inc.</b>
Greg Cox	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Biff Craine	<b>District Counsel, Pettitt Worrell Rocha Sheppard</b>
John Toborg	<b>Field Services Manager, Rizzetta &amp; Company, Inc.</b>
Holly Quigley	<b>Community Director</b>
Blake Giles	<b>Representative, CLM</b>
Garth Rinard	<b>Representative, LMP</b>
Gail Huff	<b>Representative, Ballenger Irrigation</b>
Josh McGarry	<b>Representative, Aquatic Systems. Inc.</b>

Audience	<b>Present</b>
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**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Dailey called the meeting to order and conducted roll call, confirming that a quorum was present.

**SECOND ORDER OF BUSINESS**

**Public Comment**

There were no audience member comments.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of the Board  
of Supervisors' Organizational Meeting  
held on April 30, 2019**

Ms. Brown noted to change Mr. Dailey to Mr. Kneusel under Seventh Order of Business.

On a Motion by Ms. McDougald, seconded by Ms. Brown, with all in favor, the Board approved the Minutes of the Board of Supervisors' Organizational Meeting held on April 30, 2019, as amended, for Fishhawk Ranch Community Development District.

***Mr. Kneusel joined the meeting at 6:41 p.m.***

**FOURTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

Mr. Craine stated that the Notice of Merger has been completed. Mr. Craine is working to obtain proposals from various title companies. Mr. Craine provided an update on the assignment of contracts to Fishhawk Ranch CDD. Mr. Craine updated the Board on the Skate Park and stated the contractor cannot start until after summer so this delaying the final agreement from being executed. Mr. Craine discussed the Wildlife Habitat in the old Fishhawk CDD III boundaries and stated he is working with Newland counsel to get it turned over to Hillsborough County and/or ELAPP. Mr. Craine reviewed the REP contract changes they requested with the Board. Finally, Mr. Craine reviewed the letter from the State Attorney regarding the Victim Impact Statement.

**B. District Engineer**

Was not present. Mr. Dailey stated that Lara Bartholomew is leaving, and Tim Plate will take over until the new District Engineer is hired via the Request for Qualifications process. The RFQ will be due on June 7, 2019 and was sent by email to various firms to respond and advertised as required. The RFQ's responses received will be presented at the June 18, 2019 Fishhawk Ranch CDD meeting.

**C. District Manager**

Mr. Dailey reminded the Board that the next meeting will be June 4, 2019 at 6:30 p.m. at the Palmetto Clubhouse. Mr. Dailey reviewed the action item list with the Board. Mr. Dailey stated a new Public Facilities Report will need to be done for Fishhawk Ranch CDD and the proposal was executed by the Chairman for \$4,000.00 with Heidt Design. The Chairman requested the report be provided within 45 days. Mr. Dailey stated he has emailed Park Square License agreements to Park Square Social and Art Monkey for execution.

**D. Community Manager**

Ms. Quigley presented her report to the Board. Ms. Quigley presented the Newsome Swim Team Agreement to the Board for approval. The Board wanted to increase the usage fee from \$2,000.00 to \$2,500.00.

On a Motion by Ms. Morrison, seconded by Ms. Brown, with all in favor, the Board approved the Newsome Swim Team Agreement at \$2,500.00, for Fishhawk Ranch Community Development District.

Ms. Quigley presented the Park Square Car Show request from Park Square Social to the Board for approval.

On a Motion by Ms. Morrison, seconded by Ms. Brown, with all in favor, the Board approved the Park Square Car Show for one (1) day per month for 90 days starting July 1, 2019, pending approval from Park Square ownership and management, for Fishhawk Ranch Community Development District.

Mr. Avino asked about the sod at Starling Crossing.

Ms. Quigley presented the Vandalism Report to the Board for the prior quarter.

**E. Aquatic Pond Report**

Mr. McGarry reviewed the Aquatic Systems pond report for the Board. Mr. McGarry explained they will be coming back to the Board with results from various water testing done over the years.

**F. Field Inspection Report**

Ms. Huff presented the Irrigation report to the Board and noted parking of cars by pond #105. The Board requested that letters be sent to violators if identifiable.

Ms. Morrison asked about Starling Tennis Club walkway and Mr. Toborg said they are working on a proposal for the June meeting.

Ms. Morrison asked about the road issue and Mr. Dailey stated he will follow up with Hillsborough County and work with Ms. Quigley on following up.

Mr. Avino will work with Ms. Quigley and Mr. Toborg on possible dog park alteration options to bring back to the Board for consideration.

**FIFTH ORDER OF BUSINESS**

**Consideration of Aquatic Systems Proposal**

Mr. McGarry presented the proposal for pond maintenance services.

On a Motion by Ms. McDougald, seconded by Mr. Avino, with all in favor, the Board approved the Aquatic Systems, Inc. maintenance proposal for \$8,414.00 per month, for Fishhawk Ranch Community Development District.

**SIXTH ORDER OF BUSINESS**

**Consideration of Landscape Proposals**

Mr. Toborg presented the LMP summary and proposals.

On a Motion by Ms. Morrison, seconded by Ms. Brown, with all in favor, the Board approved LMP proposals totaling \$3,878.75, for Fishhawk Ranch Community Development District.

Mr. Toborg presented the CLM summary and proposals.

On a Motion by Ms. McDougald, seconded by Ms. Brown, with all in favor, the Board approved CLM proposals totaling \$34,941.60, for Fishhawk Ranch Community Development District.

Mr. Dailey presented the contract addendum from CLM for the removal for the landscape maintenance services for Chapman Crossing.

On a Motion by Ms. McDougald, seconded by Mr. Avino, with all in favor, the Board accepted the deduct of \$1,200.00 per year from CLM for Chapman Crossing landscaping outside of gates, for Fishhawk Ranch Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Discussion on Contracts for Landscape & Irrigation Maintenance Services**

The Board decided to keep the existing contractors in place and possibly review if needed at a later date.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Rizzetta & Co., Inc. Field Services Agreement**

Mr. Dailey presented Field Services Agreement to the Board. The Board asked if Mr. Toborg can attend at least one Board meeting per month through September 30, 2019.

On a Motion by Ms. McDougald, seconded by Mr. Kneusel, with all in favor, the Board approved the Rizzetta & Company, Inc., Field Services Agreement at \$23,400.00 annually and agreed that Mr. Toborg would attend one meeting per month through September 30, 2019, for Fishhawk Ranch Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Waste Removal & Recycling Services Facilities Proposals**

Mr. Dailey presented proposals from Waste Management Inc., of Florida and Republic Services to the Board.

On a Motion by Ms. McDougald, seconded by Ms. Brown, with all in favor, the Board approved the Waste Management Inc. of Florida proposal to start on July 1, 2019 for waste management services, for Fishhawk Ranch Community Development District.

On a Motion by Ms. McDougald, seconded by Ms. Brown, with all in favor, the Board approved to terminate Republic Services contract for waste management services effective June 30, 2019, for Fishhawk Ranch Community Development District.

**TENTH ORDER OF BUSINESS**

**Consideration of Cleaning Services Proposal**

Mr. Dailey and Ms. Quigley presented a proposal for reduced services from Vanguard Cleaning Systems of Tampa Bay to the Board.

On a Motion by Ms. McDougald, seconded by Mr. Avino, with all in favor, the Board approved the Vanguard Cleaning Systems of Tampa Bay proposal in the amount of \$76,567.00 per year for facility cleaning services, for Fishhawk Ranch Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-25, Appointing Bond Counsel**

Mr. Dailey presented Resolution 2019-25 to the Board, Appointing Bond Counsel (Bryant Miller Olive, P.A.).

On a Motion by Ms. McDougald, seconded by Ms. Brown, with all in favor, the Board adopted Resolution 2019-25, Appointing Bond Counsel Bryant Miller Olive, P.A., for Fishhawk Ranch Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-26,  
Appointing Investment Banker**

Mr. Dailey presented Resolution 2019-26 to the Board, Appointing Investment Banker (MBS Capital Markets). Mr. Dailey stated that Mr. Sealy informed him that the Board would be able to start looking at refinancing options for the Series 2011 Bonds in May or June of 2020.

On a Motion by Ms. Brown, seconded by Ms. McDougald, with all in favor, the Board adopted Resolution 2019-26, Appointing Investment Banker MBS Capital Markets, for Fishhawk Ranch Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Presentation of Registered Voter Count**

Mr. Dailey presented the Hillsborough County Supervisor of Elections registered voter count's as of April 15, 2019; Fishhawk CDD 3896, Fishhawk CDD II 4966 and Fishhawk CDD III 1237 for a total of 10,099.

**FOURTEENTH ORDER OF BUSINESS**

**Discussion Regarding District  
Management Scope of Services**

The Board acknowledge the amount of work the merger is taking for District Management and elected to table the discussion on the standard scope of services until a later meeting date.

**FIFTEENTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-27,  
Approving a Proposed Budget for  
Fiscal Year 2019/2020 for Submission  
to the County and Setting the Date,  
Time, and Location for a Public Hearing**

Mr. Cox presented the proposed budget for Fiscal Year 2019/2020. The Board discussed various line items with Mr. Cox.

Mr. Dailey presented Resolution 2019-27 Approving the Proposed Budget for Fiscal Year Beginning October 1, 2019 and ending September 30, 2020; and Setting a Public Hearing thereon Pursuant to Florida Law.

On a Motion by Ms. McDougald, seconded by Mr. Avino, with all in favor, the Board adopted Resolution 2019-27, Approving a Proposed Budget for Fiscal Year 2019/2020 for Submission to the County and Setting the Public Hearing on the Final Budget for August 20, 2019 at 6:30 p.m. to be held at the Palmetto Club, located at 17004 Dorman Road, Lithia, Florida 33547, for Fishhawk Ranch Community Development District.

**SIXTEENTH ORDER OF BUSINESS**

**Discussion Regarding Agenda Structure for Meetings**

The Board discussed creating one agenda to be addressed over two meetings per month. They would like with one meeting comprised with just field staff attending and reviewing their reports. Ms. Brown requested to continue receiving a hard copy agenda book, the remainder of the Board was fine with using the tablets.

**SEVENTEENTH ORDER OF BUSINESS**

**Supervisor Requests**

Ms. Morrison asked the Board if they would approve current vendor contract policies adopted by each previous District's Board and keep them in place for now until a future discussion can take place.

On a Motion by Ms. Brown, seconded by Ms. McDougald, with all in favor, the Board approved current vendor contract policies and agreed to keep them in place for now, for Fishhawk Ranch Community Development District.

Mr. Avino provided an update on the Tennis Club provided by Andrew Sanderson.

Mr. Kneusel asked Mr. Toborg to provide a proposal for the Bridgepark area where cars are continuing to drive over the CDD property.

**EIGHTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Morrison, seconded by Ms. McDougald, with all in favor, the Board adjourned the meeting at 9:38 p.m., for Fishhawk Ranch Community Development District.

  
Secretary/Assistant Secretary

  
Chairman/ Vice Chairman