



Rizzetta & Company

Lakeside Community Development District

**Board of Supervisors' Meeting
May 22, 2019**

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001**

www.lakesidecdd.org

**LAKESIDE
COMMUNITY DEVELOPMENT DISTRICT**

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

Board of Supervisors	Paul Luck Samantha Manning Linda Ramlot Jack Koch Sean Knudsen	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Jordan Lansford	Rizzetta & Company, Inc.
District Counsel	Alyssa Willson	Hopping Green & Sams, PA
District Engineer	Jeff Denny	Florida Design Consultants, Inc.

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

LAKESIDE COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE □ 5844 OLD PASCO ROAD □ SUITE 100 □ WESLEY CHAPEL,
FL 33544

WWW.LAKESIDECDD.ORG

May 14, 2019

Board of Supervisors
**Lakeside Community
Development District**

Dear Board Members:

The regular meeting of the Board of Supervisors of the Lakeside Community Development District will be held on **Wednesday, May 22, 2019 at 11:00 a.m.**, at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544. The following is the agenda for this meeting:

- 1. CALL TO ORDER**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors' Meeting held on April 24, 2019.....Tab 1
 - B. Consideration of Operation and Maintenance Expenditures for March 2019.....Tab 2
 - C. Ratification of Series 2018 Acquisition/Construction Requisitions – None
 - D. Ratification of Series 2018 Custody Account Requisition – None
 - E. Ratification of Change Orders – None
- 4. BUSINESS ITEMS**
 - A. Presentation of Field Inspection Report (under separate cover)
 - B. Consideration of Proposals for ADA Website Compliance.....Tab 3
 - C. Encroachment Update
 - D. Presentation of Fiscal Year 2019/2020 Proposed Budget (under separate cover)
 1. Consideration of Resolution 2019-05, Approving Fiscal Year 2019/2020 Proposed Budget and Setting the Public Hearing on the Final Budget.....Tab 4
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
 1. Announcement Regarding Registered Voters.....Tab 5
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (813) 994-1001.

Sincerely,
Jordan Lansford
District Manager

Tab 1

**MINUTES OF MEETING
LAKESIDE COMMUNITY DEVELOPMENT DISTRICT**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

The regular meeting of the Board of Supervisors of Lakeside Community Development District was held on **Wednesday, April 24, 2019 at 11:00 a.m.** at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544.

Present and constituting a quorum:

Paul Luck	Board Supervisor, Chairman
Linda Ramlot	Board Supervisor, Assistant Secretary
Jack Koch	Board Supervisor, Assistant Secretary
Sean Knudsen	Board Supervisor, Assistant Secretary

Also Present:

Angel Montagna	District Manager, Rizzetta & Company, Inc.
Jordan Lansford	District Manager, Rizzetta & Company, Inc.
Alyssa Willson	District Counsel, Hopping Green & Sams
Jeff Denny	District Engineer, Florida Design Cons. <i>(via conference call)</i>
Patrick Bell	Field Services Mgr., Rizzetta & Company
Roy Harris	Representative, Brightview

FIRST ORDER OF BUSINESS

Call to Order

Ms. Lansford called to order and performed roll call continuing a quorum for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience members present.

LAKESIDE COMMUNITY DEVELOPMENT DISTRICT

April 24, 2019 Minutes of Meeting
Page 2

45 **THIRD ORDER OF BUSINESS** **Consideration of the Minutes of the**
46 **Board of Supervisors' Meeting held on**
47 **March 19, 2019**
48

49 Ms. Lansford presented the minutes from the Board of Supervisors' meeting held
50 on March 19, 2019.
51

On a Motion by Mr. Koch, seconded by Mr. Knudsen, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on March 19, 2019 as presented for the Lakeside Community Development District.

52
53 **FOURTH ORDER OF BUSINESS** **Consideration of Operation &**
54 **Maintenance Expenditures for**
55 **February 2019**
56

57 Ms. Lansford presented the operation and maintenance expenditures for February
58 2019.
59

On a Motion by Ms. Ramlot, seconded by Mr. Knudsen, with all in favor, the Board of Supervisors approved the Operation & Maintenance Expenditures for February 2019 (\$12,470.65) as presented for the Lakeside Community Development District.

60
61 **FIFTH ORDER OF BUSINESS** **Ratification of Series 2018**
62 **Acquisition/Construction Account**
63 **Requisitions - None**
64

65 Ms. Lansford stated that there were no Series 2018 Acquisition/Construction
66 Account Requisitions to present at this time.
67

68 **SIXTH ORDER OF BUSINESS** **Ratification of Series 2018 Custody**
69 **Account Requisitions - None**
70

71 Ms. Lansford stated that there were no Series 2018 Custody Account Requisitions
72 to present at this time.
73

74 **SEVENTH ORDER OF BUSINESS** **Ratification of Change Orders**
75

76 Ms. Lansford stated that there were no Change Orders to present at this time.
77

78 **EIGHTH ORDER OF BUSINESS** **Presentation of Field Inspection**
79 **Report**
80
81

82 Mr. Bell presented the Field Inspection Report dated April 5, 2019. A discussion
83 ensued regarding a dead tree on Bee Tree Court by the mailbox.
84
85

86 Ms. Lansford will provide District staff with a list of all 'resident-induced' District
87 encroached areas as well as a copy of all sent violation letters. District Counsel will then
88 send letters to the residents in violation. The District Engineer will perform a tree
89 survey. If the residents have not ceased the encroachment after receiving the letter
90 from District Counsel, District staff will stake the property lines and a vendor will remove
91 all debris on District property with a Sheriff's escort.
92

93 **NINTH ORDER OF BUSINESS** **Discussion Regarding ADA Website**
94 **Compliance**
95

96 Ms. Lansford presented and reviewed the ADA Website compliance documents.
97 She stated that she would have proposals for the ADA website compliance at the next
98 meeting.
99

100 **TENTH ORDER OF BUSINESS** **Traffic Enforcement Update**
101

102 Ms. Lansford gave the Board an update on the traffic enforcement.
103

104 **ELEVENTH ORDER OF BUSINESS** **Staff Reports**
105

- 106 A. District Counsel
107 Ms. Jordan stated that Ms. Willson has taken over as District Counsel for
108 Sarah Warren.
109
- 110 B. District Engineer
111 No report.
112
- 113 C. District Manager
114 Ms. Lansford noted the next regular meeting is scheduled for May 22,
115 2019 at 11:00 a.m. and the board would be approving their fiscal year
116 2019/2020 proposed budget at this meeting. She stated that the meeting
117 was moved from 5:00 p.m. to 11:00 a.m. due to a conflict.
118

119 **TWELFTH ORDER OF BUSINESS** **Supervisor Requests**
120

121 Ms. Lansford asked if there were any Supervisor requests. Mr. Koch requested
122 that the meetings be moved to the evening so that residents can attend.

123 He thanked Mr. Brown and Mr. Bell for their services and mentioned some rust
124 that needs to be removed.
125

LAKESIDE COMMUNITY DEVELOPMENT DISTRICT

April 24, 2019 Minutes of Meeting
Page 4

Ms. Ramlot stated that she was impressed with the landscape report. She stated that the pond on Bee Tree Court needs to be mowed.

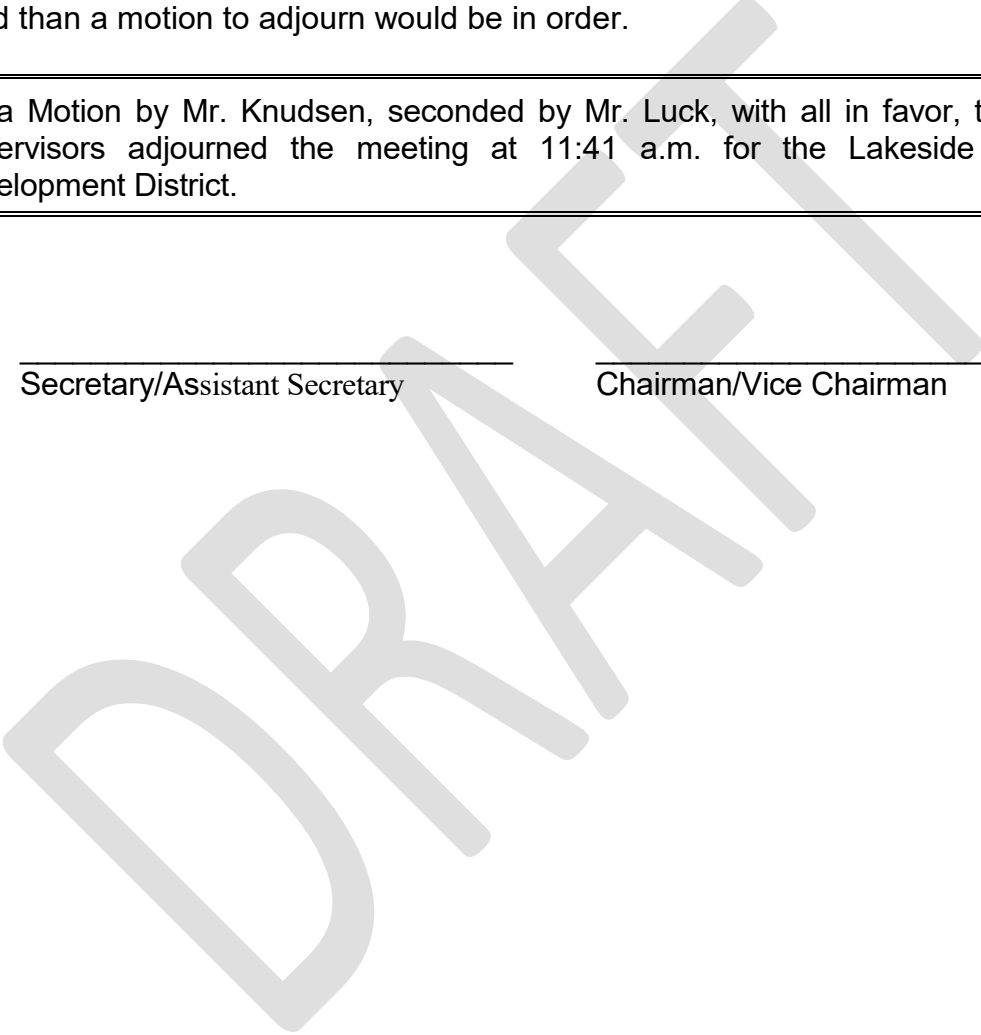
THIRTEENTH ORDER OF BUSINESS Adjournment

Ms. Lansford stated that if there was no more business to come before the Board than a motion to adjourn would be in order.

On a Motion by Mr. Knudsen, seconded by Mr. Luck, with all in favor, the Board of Supervisors adjourned the meeting at 11:41 a.m. for the Lakeside Community Development District.

Secretary/Assistant Secretary

Chairman/Vice Chairman



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Tab 4

RESOLUTION 2019-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE LAKESIDE COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2019/2020 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors (“**Board**”) of the Lakeside Community Development District (“**District**”) prior to June 15, 2019, proposed budgets (“**Proposed Budget**”) for the fiscal year beginning October 1, 2019 and ending September 30, 2020 (“**Fiscal Year 2019/2020**”); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE LAKESIDE COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2019/2020 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: _____, 2019

HOUR: _____

LOCATION: _____

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Pasco County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District’s Secretary is further directed to post the approved Proposed Budget on the District’s website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2019.

ATTEST:

**LAKESIDE COMMUNITY
DEVELOPMENT DISTRICT**

Assistant Secretary

By: _____
Its: _____

Exhibit A: Approved Proposed Budgets for Fiscal Year 2019/2020

Exhibit A:

Approved Proposed Budgets for Fiscal Year 2019/2020