



Rizzetta & Company

Lakeside Community Development District

**Board of Supervisors' Meeting
November 28, 2018**

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001**

www.lakesidecdd.org

LAKESIDE COMMUNITY DEVELOPMENT DISTRICT

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

Board of Supervisors	Paul Luck Samantha Manning Bob Memoli Lee Thompson Brenda Myers	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Angel Montagna	Rizzetta & Company, Inc.
District Counsel	Sarah Warren	Hopping Green & Sams, PA
District Engineer	Paul Skidmore	Florida Design Consultants, Inc.

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

**LAKESIDE COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE**

☐ 5844 OLD

FL 33544

WWW.LAKESIDECDD.ORG

November 20, 2018

Board of Supervisors
**Lakeside Community
Development District**

Dear Board Members:

The regular meeting of the Board of Supervisors of the Lakeside Community Development District will be held on **Wednesday, November 28, 2018 at 11:00 a.m.**, at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544. The following is the agenda for this meeting:

- 1. CALL TO ORDER**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A. Administer Oath of Office to Newly Elected Supervisors.....Tab 1
 1. Review of Form 1 and Sunshine Law Requirements
 - B. Consideration of Resolution 2019-02, Canvassing and Certifying Election Results.....Tab 2
 - C. Consideration of Resolution 2019-03, Designating Officers of the District.....Tab 3
 - D. Consideration of Minutes of the Board of Supervisors' Meeting held on October 24, 2018.....Tab 4
 - E. Consideration of Operation and Maintenance Expenditures for September 2018.....Tab 5
 - F. Ratification of Series 2018 Construction Requisitions #6 - # 9 – See Recap.....Tab 6
 - G. Ratification of Change Orders – None
- 4. BUSINESS ITEMS**
 - A. Consideration of Proposal for Irrigation Repair.....Tab 7
 - B. Ratification of Roadway Tract Conveyance to District.....Tab 8
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (813) 994-1001.

Sincerely,
Angel Montagna
District Manager

Tab 2

**LAKESIDE COMMUNITY
DEVELOPMENT DISTRICT**

CHAIRMAN/VICE CHAIRMAN

ATTEST:

SECRETARY/ASST. SECRETARY

Tab 3

RESOLUTION 2019-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF LAKESIDE COMMUNITY DEVELOPMENT DISTRICT APPOINTING AND REMOVING OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Lakeside Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to appoint [and remove] Officers of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF LAKESIDE COMMUNITY DEVELOPMENT DISTRICT:

Section 1. _____ is appointed Chairman.

Section 2. _____ is appointed Vice Chairman.

Section 3. _____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

Section 4. This Resolution supersedes any prior appointments made by the Board for Chairman and Vice-Chairman. _____, _____ and _____ are hereby removed as Assistant Secretaries.

Section 5. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2018.

**LAKESIDE COMMUNITY
DEVELOPMENT DISTRICT**

CHAIRMAN / VICE CHAIRMAN

ATTEST:

SECRETARY / ASSISTANT SECRETARY

Tab 4

1
2 **MINUTES OF MEETING**
3 **LAKESIDE COMMUNITY DEVELOPMENT DISTRICT**
4

5 *Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the*
6 *person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is*
7 *to be based.*
8

9
10 The regular meeting of the Board of Supervisors of Lakeside Community Development
11 District was held on **Wednesday, October 24, 2018 at 11:03 a.m.** at the office of Rizzetta &
12 Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544.
13

14 Present and constituting a quorum:

15
16 Lee Thompson **Board Supervisor, Assistant Secretary**
17 Bob Memoli **Board Supervisor, Assistant Secretary**
18 Brenda Myers **Board Supervisor, Assistant Secretary**
19

20 Also Present:

21
22 Paul Luck **Board Supervisor, Chairman**
23 *(via conference call)*
24 Angel Montagna **District Manager, Rizzetta & Company, Inc.**
25 Sarah Warren **District Counsel, Hopping Green & Sams**
26 *(via conference call)*
27 Paul Skidmore **District Engineer, Florida Design Consultants**
28 *(via conference call)*
29 Bryan Radcliff **District Manager, Rizzetta & Company, Inc.**
30
31

32 **FIRST ORDER OF BUSINESS**

Call to Order

33
34 Ms. Montagna called to order and performed roll call continuing a quorum for the
35 meeting.
36

37 **SECOND ORDER OF BUSINESS**

Audience Comments on Agenda Items

38
39 There were no audience comments.
40

41 **THIRD ORDER OF BUSINESS**

**Consideration of Scope of Services for
Landscape Maintenance RFP**

42
43
44 Ms. Montagna discussed the scope of services for the landscape maintenance RFP.
45

On a Motion by Mr. Thompson, seconded by Mr. Memoli, followed by a vote of all in favor, the Board of Supervisors approved the Scope of Services for the Landscape Maintenance RFP as discussed from the Board of Supervisors for Lakeside Community Development District.

46
47 **FOURTH ORDER OF BUSINESS** **Consideration of Addendum to District**
48 **Services' Contract**
49

Ms. Montagna presented and reviewed the addendum to the District Services' contract.

On a Motion by Mr. Memoli, seconded by Mr. Thompson, followed by a vote of all in favor, the Board of Supervisors approved the Addendum to the District Services' contract for Lakeside Community Development District.

52
53 **FIFTH ORDER OF BUSINESS** **Consideration of Proposal to Install Fall**
54 **Mulch**
55

Ms. Montagna presented and reviewed LMP's proposal to install Fall mulch.

On a Motion by Mr. Memoli, seconded by Ms. Myers, followed by a vote of all in favor, the Board of Supervisors approved LMP's proposal for Fall Mulch (\$12,900.00) for Lakeside Community Development District.

58
59 **SIXTH ORDER OF BUSINESS** **Consideration of Second Amended and**
60 **Restated Disclosure of Public Financing**
61

Ms. Warren presented and reviewed the Second Amended and Restated Disclosure of Public Financing.

On a Motion by Mr. Thompson, seconded by Ms. Myers, followed by a vote of all in favor, the Board of Supervisors approved the Second Amended and Restated Disclosure of Public Financing for Lakeside Community Development District.

65
66 **SEVENTH ORDER OF BUSINESS** **Consideration of Resolution 2019-01,**
67 **Ratifying Sale of 2018 Binds**
68

Ms. Warren presented and reviewed Resolution 2019-01, Ratifying Sale of 2018 Bonds.

On a Motion by Mr. Memoli, seconded by Ms. Myers, followed by a vote of all in favor, the Board of Supervisors approved Resolution 2019-01, Ratifying Sale of 2018 Bonds for Lakeside Community Development District.

LAKESIDE COMMUNITY DEVELOPMENT DISTRICT

October 24, 2018 Minutes of Meeting

Page 3

71
72
73
74
75
76
77
78

79
80
81
82
83
84
85
86

87
88
89
90
91
92

93

94

95
96
97

EIGHTH ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Meeting held on September 26, 2018

Ms. Montagna presented the minutes from the Board of Supervisors' meeting held on September 26, 2018.

On a Motion by Mr. Memoli, seconded by Mr. Thompson, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on September 26, 2018 as presented for the Lakeside Community Development District.

NINTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for August 2018

Ms. Montagna presented the operation and maintenance expenditures for August 2018.

On a Motion by Mr. Memoli, seconded by Ms. Myers, with all in favor, the Board of Supervisors approved the Operation & Maintenance Expenditures for August 2018 (\$27,124.84) as presented for the Lakeside Community Development District.

TENTH ORDER OF BUSINESS

Ratification of Series 2018 Construction Requisitions #3 - 5

Ms. Montagna presented the Series 2018 Construction Requisitions #3 – 5.

On a Motion by Mr. Memoli, seconded by Mr. Thompson, with all in favor, the Board of Supervisors ratified the Series 2018 Construction Requisition #3 for Hopping Green & Sams (\$325.00) for the Lakeside Community Development District.

On a Motion by Mr. Memoli, seconded by Mr. Thompson, with all in favor, the Board of Supervisors ratified the Series 2018 Construction Requisition #4 for Lakeside CDD (\$6,731.96) for the Lakeside Community Development District.

On a Motion by Mr. Memoli, seconded by Mr. Thompson, with all in favor, the Board of Supervisors ratified the Series 2018 Construction Requisition #5 for WSC-L Lakeside Investors V, LLC (\$542,786.45) for the Lakeside Community Development District.

ELEVENTH ORDER OF BUSINESS

Ratification of Change Orders

98 There were no Change Orders to present at this time.
99

100 **TWELFTH ORDER OF BUSINESS**

Staff Reports

101
102 A. District Counsel
103 No report.

104
105 B. District Engineer
106 No report.

107
108 C. District Manager
109 Ms. Montagna noted the next regular meeting is scheduled for November 28,
110 2018 at 5:00 p.m. and the Board will be holding their Landowner Election for Seat
111 #1. Seats # 3 and 5 are up for the General Election.

112
113 Ms. Montagna presented a proposal from LPM for irrigation repairs. Attached as
114 (Exhibit "A").
115

On a Motion by Mr. Memoli, seconded by Ms. Myers, with all in favor, the Board of Supervisors approved LMP's proposal for irrigation repairs (\$903.00) for the Lakeside Community Development District.

116
117 **THIRTEENTH ORDER OF BUSINESS**

Supervisor Requests

118
119 Ms. Montagna asked if there were any Supervisor requests. Mr. Memoli stated that it has
120 been nice serving on the Board.

121
122 Mr. Luck inquired where a couple of change orders were in the approval process.
123

124 **FOURTEENTH ORDER OF BUSINESS**

Adjournment

125
126
127 Ms. Montagna stated that if there was no more business to come before the Board than a
128 motion to adjourn would be in order.
129

On a Motion by Mr. Memoli, seconded by Ms. Myers, with all in favor, the Board of Supervisors adjourned the meeting at 11:24 a.m. for the Lakeside Community Development District.

130
131
132
133 _____
Secretary/Assistant Secretary

Chairman/Vice Chairman