



Rizzetta & Company

Lakeside Community Development District

Board of Supervisors' Meeting June 24, 2020

<https://zoom.us/j/6015680675/>

Meeting ID: 601 568 0675

One tap mobile

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www.lakesidecdd.org

LAKESIDE COMMUNITY DEVELOPMENT DISTRICT

Board of Supervisors	Samantha Manning Chair Annie Kilby Vice Chair Linda Ramlot Assistant Secretary Jack Koch Assistant Secretary Annie Kilby Assistant Secretary Tammi Rivard Assistant Secretary
District Manager	Jordan Lansford Rizzetta & Company, Inc.
District Counsel	Alyssa Willson Hopping Green & Sams, PA
District Engineer	Jeff Denny Florida Design Consultants, Inc.

All cellular phones must be placed on mute during the meeting.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

June 17, 2020

**Board of Supervisors
Lakeside Community
Development District**

REVISED AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Lakeside Community Development District will be held on **Wednesday, June 24, 2020 at 11:00 a.m.**, via conference call pursuant to Governor DeSantis' Executive Order 20-69 (as extended by Executive Order 20-112). The following is the agenda for this meeting:

AUDIT COMMITTEE MEETING

- 1. CALL TO ORDER**
- 2. BUSINESS ADMINISTRATION**
 - A. Presentation of Audit Proposal Instructions.....Tab 1
 - B. Presentation of Audit Evaluation Criteria.....Tab 2
 - C. Consideration of Audit RFP Ad.....Tab 3

BOARD of SUPERVISORS MEETING

- 1. CALL TO ORDER**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors' Meeting held on May 27, 2020.....Tab 4
 - B. Consideration of Operation and Maintenance Expenditures for April and May 2020.....Tab 5
 - C. Ratification of Series 2018 Acquisition/Construction Requisitions – CR 36.....Tab 6
- 4. BUSINESS ITEMS**
 - A. Presentation of Field Inspection Report.....Tab 7
 - B. Consideration of Resolution 2020-10; Amending Rules of Procedure and Setting Public HearingTab 8
 - C. Ratification of 2019 Final Audit Report.....Tab 9
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (813)994-1001.

Sincerely,
Jordan Lansford
District Manager

1
2 **MINUTES OF MEETING**
3 **LAKESIDE COMMUNITY DEVELOPMENT DISTRICT**
4

5 *Each person who decides to appeal any decision made by the Board with respect to*
6 *any matter considered at the meeting is advised that the person may need to ensure*
7 *that a verbatim record of the proceedings is made, including the testimony and evidence*
8 *upon which such appeal is to be based.*
9

10 The Regular Meeting of the Board of Supervisors of Lakeside Community
11 Development District was held on **Wednesday, May 27, 2020 at 5:03 p.m.** via
12 conference call pursuant to Governor DeSantis' Executive Order 20-69 (as extended by
13 Executive Order 20-112).
14

15 Present and constituting a quorum:

16		
17	Samantha Manning	Board Supervisor, Chairman
18	Annie Kilby	Board Supervisor, Vice Chair
19	Linda Ramlot	Board Supervisor, Assistant Secretary
20	Jack Koch	Board Supervisor, Assistant Secretary
21	Tammi Rivard	Board Supervisor, Assistant Secretary
22		
23		

24 Also, Present:

25		
26	Jordan Lansford	District Manager, Rizzetta & Company, Inc.
27	Alyssa Willson	District Counsel, Hopping Green & Sams
28	Jeff Denny	District Engineer, Florida Design
29	Lynn Hayes	District Manager, Rizzetta & Company, Inc.
30		

31 Audience
32
33

34 **FIRST ORDER OF BUSINESS**

Call to Order

35
36 Ms. Lansford called to order and performed roll call continuing a quorum for the
37 meeting.
38

39 **SECOND ORDER OF BUSINESS**

Audience Comments on Agenda Items

40
41 There were no Audience comments.
42
43
44
45

46 **THIRD ORDER OF BUSINESS** **Consideration of the Minutes of the**
47 **Board of Supervisors' Meeting held on**
48 **February 26, 2020**
49

50 Ms. Lansford presented the Minutes from the Board of Supervisors' meeting held
51 on February 26, 2020. The Board approved as amended.
52

On a Motion by Ms. Manning, seconded by Ms. Kilby, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' Meeting held on February 26, 2020, as amended, for the Lakeside Community Development District.

53 **FOURTH ORDER OF BUSINESS** **Consideration of Operation &**
54 **Maintenance Expenditures for**
55 **January, February, and March 2020**
56
57

58 Ms. Lansford presented the Operation and Maintenance Expenditures for January,
59 February and March 2020.
60

On a Motion by Ms. Ramlot, seconded by Ms. Manning, with all in favor, the Board of Supervisors approved the Operation & Maintenance Expenditures for January (\$23,586.70), February (\$17,266.18), and March (\$21,081.23) 2020, for the Lakeside Community Development District.

61 **FIFTH ORDER OF BUSINESS** **Presentation of Field Inspection**
62 **Report**
63
64

65 Ms. Lansford presented the Field Inspection Report to the Board. There were no
66 comments.
67

68 **SIXTH ORDER OF BUSINESS** **Consideration of Reserve Study/Site**
69 **Inspection Proposal**
70

71 Ms. Lansford presented the Reserve Study/Site Inspection Proposal to the Board
72 for consideration.
73

On a Motion by Mr. Koch, seconded by Ms. Manning, with all in favor, the Board of Supervisors approved the Reserve Study/Site Inspection Proposal , for the Lakeside Community Development District.

74 **SEVENTH ORDER OF BUSINESS** **Consideration of Establishment of**
75 **Audit Committee**
76
77

78 Ms. Lansford asked the Board to establish an Audit Committee. The Board

79 members have been established as the Audit Committee.
80

On a Motion by Ms. Manning, seconded by Ms. Ramlot, with all in favor, the Board established the Lakeside CDD Board Members as the Audit Committee, for the Lakeside Community Development District.

81
82 **EIGHTH ORDER OF BUSINESS** **Ratification of Resolution 2020-07;**
83 **Authorizing District Bank Signatories**
84

85 Ms. Lansford presented Resolution 2020-07; Authorizing District Bank Signatories
86 to the Board for ratification.
87

On a Motion by Mr. Koch, seconded by Ms. Ramlot, with all in favor, the Board of Supervisors ratified Resolution 2020-07; Authorizing District Bank Signatories, for the Lakeside Community Development District.

88
89 **NINTH ORDER OF BUSINESS** **Consideration of Resolution 2020-09;**
90 **Designating Secretary of the District**
91

92 Ms. Lansford presented Resolution 2020-09; Designating Secretary of the District
93 to the Board for consideration.
94

On a Motion by Mr. Koch, seconded by Ms. Ramlot, with all in favor, the Board of Supervisors adopted Resolution 2020-09; Designating Secretary of the District, for the Lakeside Community Development District.

95
96 **TENTH ORDER OF BUSINESS** **Ratification of Sun Coast Rust**
97 **Prevention Agreement**
98

99 Ms. Lansford presented the Sun Coast Rust Prevention Agreement to the Board for
100 ratification.
101

On a Motion by Mr. Koch, seconded by Ms. Ramlot, with all in favor, the Board of Supervisors ratified the Sun Coast Rust Prevention Agreement, for the Lakeside Community Development District.

102
103 **ELEVENTH ORDER OF BUSINESS** **Ratification of ADA Ramp Installation**
104

105 Ms. Lansford presented the ADA Ramp Installation to the Board for ratification.
106
107
108
109

On a Motion by Mr. Koch, seconded by Ms. Ramlot, with all in favor, the Board of Supervisors ratified the ADA Ramp Installation, for the Lakeside Community Development District.

110
111 **TWELFTH ORDER OF BUSINESS** **Presentation of Fiscal Year 2020-2021**
112 **Proposed Budget**
113

114 Ms. Lansford presented Lakeside CDD Fiscal Year 2020-2021 Proposed Budget to
115 the Board for review (Exhibit A).

116
117 **THIRTEENTH ORDER OF BUSINESS** **Consideration of Resolution 2020-06;**
118 **Approving Fiscal Year Proposed**
119 **Budget and Setting a Public Hearing**
120

121 Ms. Lansford presented Resolution 2020-06; Approving the Fiscal Year Proposed
122 Budget and Setting a Public Hearing to the Board. The Board adopted the Resolution
123 and set the Public Hearing for August 26, 2020, at 5:00 p.m. at the Lakeside Amenity
124 Center, 13739 Lakemont Drive, Hudson, Florida 34669.
125

On a Motion by Mr. Koch, seconded by Ms. Manning, with all in favor, the Board of Supervisors adopted Resolution 2020-06; Approving the Fiscal Year Proposed Budget and Setting a Public Hearing, for the Lakeside Community Development District.

126
127 **FOURTEENTH ORDER OF BUSINESS** **Consideration Resolution 2020-08;**
128 **Directing Staff to Request Security**
129 **Special Powers**
130

131 Ms. Lansford presented Resolution 2020-08; Directing Staff to Request Security
132 Special Powers to the Board for consideration.
133

On a Motion by Ms. Kilby, seconded by Ms. Manning, with three (3) in favor and two (2) opposed (Mr. Koch and Ms. Ramlot), the Board of Supervisors adopted Resolution 2020-08; Directing Staff to Request Security Special Powers, for the Lakeside Community Development District.

134
135 **FIFTEENTH ORDER OF BUSINESS** **Staff Reports**
136

137 A. District Counsel
138 No report.

139
140 B. District Engineer
141 No report.
142

143 C. District Manager
144 Ms. Lansford noted the next regular meeting is scheduled for June 24,
145 2020, via conference call pursuant to Governor DeSantis' Executive Order
146 20-69 (as extended by Executive Order 20-112).
147

148 **SIXTEEN ORDER OF BUSINESS**

Supervisor Requests

149
150 Ms. Ramlot commented on:
151 Encroaching CDD property
152 Entryway ponds

153 Mr. Koch commented on:
154 Rust
155 Tree on Haskins property
156 Lugano Road
157 Dead tree on Bee Tree – North loop of Bee Tree
158

159 **SEVENTEENTH ORDER OF BUSINESS**

Adjournment

160
161 Ms. Lansford stated that if there was no more business to come before the Board
162 than a motion to adjourn would be in order.
163

On a Motion by Ms. Ramlot, seconded by Mr. Koch, with all in favor, the Board of Supervisors adjourned the meeting at 5:51 p.m. for the Lakeside Community Development District.

164
165
166
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168

Secretary/Assistant Secretary

Chairman/Vice Chairman

Tab 8

RESOLUTION 2020-10

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE LAKESIDE COMMUNITY DEVELOPMENT DISTRICT TO DESIGNATE DATE, TIME AND PLACE OF PUBLIC HEARING AND AUTHORIZATION TO PUBLISH NOTICE OF SUCH HEARING FOR THE PURPOSE OF ADOPTING AMENDED AND RESTATED RULES OF PROCEDURE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Lakeside Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Pasco County, Florida; and

WHEREAS, the Board of Supervisors of the District (the “Board”) is authorized by Section 190.011(5), *Florida Statutes*, to adopt rules and orders pursuant to Chapter 120, *Florida Statutes*.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE LAKESIDE COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. A Public Hearing will be held to adopt the District’s Amended and Restated Rules of Procedure on July 22, 2020, at 11:00 a.m., via conference call pursuant to Governor DeSantis’ Executive Order 20-69 (as extended by Executive Order 20-112).

SECTION 2. The District Secretary is directed to publish notice of the hearing in accordance with Section 120.54, *Florida Statutes*.

SECTION 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this ____ day of _____, 20__.

ATTEST:

**LAKESIDE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairman, Board of Supervisors